DAS/SOS/Shared Services
2020 Payroll Schedule

PAYPERIOD #	PAY PERIOD		APPROVED TIME TO HR	PAY DAY	HOLIDAYS
	FIRST DAY	LAST DAY			
1	12/23/2019	1/5/2020	*Monday, January 6, 2020*	1/15/2020	Christmas - 12/25/2019 & New Years - 1/1/2019
2	1/6/2020	1/19/2020	*Tuesday, January 21, 2020*	1/29/2020	
3	1/20/2020	2/2/2020	*Monday, February 3, 2020*	2/12/2020	1/20/20- Martin Luther King Jr Day
4	2/3/2020	2/16/2020	*Tuesday, February 18, 2020*	2/26/2020	
5	2/17/2020	3/1/2020	*Monday, March 2, 2020*	3/11/2020	02/17/2020 – President's Day
6	3/2/2020	3/15/2020	*Monday, March 16, 2020*	3/25/2020	
7	3/16/2020	3/29/2020	*Monday, March 30, 2020*	4/8/2020	
8	3/30/2020	4/12/2020	*Monday, April 13, 2020*	4/22/2020	
9	4/13/2020	4/26/2020	*Monday, April 27, 2020*	5/6/2020	04/24/2020 – Arbor Day
10	4/27/2020	5/10/2020	*Monday, May 11, 2020*	5/20/2020	
11	5/11/2020	5/24/2020	*Tuesday, May 26, 2020*	6/3/2020	
12	5/25/2020	6/7/2020	*Monday, June 8, 2020*	6/17/2020	05/25/2020 - Memorial Day
13	6/8/2020	6/21/2020	*Monday, June 22, 2020*	7/1/2020	
14	6/22/2020	7/5/2020	*Monday, July 6, 2020*	7/15/2020	07/3/2020 – Independence Day (Observed)
15	7/6/2020	7/19/2020	*Monday, July 20, 2020*	7/29/2020	**Deduction Free Pay Period**
16	7/20/2020	8/2/2020	*Monday, August 3, 2020*	8/12/2020	
17	8/3/2020	8/16/2020	*Monday, August 17, 2020*	8/26/2020	
18	8/17/2020	8/30/2020	*Monday, August 31, 2020*	9/9/2020	
19	8/31/2020	9/13/2020	*Monday, September 14, 2020*	9/23/2020	09/07/2020 – Labor Day
20	9/14/2020	9/27/2020	*Monday, September 28, 2020*	10/7/2020	
21	9/28/2020	10/11/2020	*Tuesday, October 13, 2020*	10/21/2020	
22	10/12/2020	10/25/2020	*Monday, October 26, 2020*	11/4/2020	10/12/2020 - Columbus Day
23	10/26/2020	11/8/2020	*Monday, November 9, 2020*	11/18/2020	
24	11/9/2020	11/22/2020	*Friday, November 20, 2020*	12/2/2020	11/11/2020 – Veteran's Day
25	11/23/2020	12/6/2020	*Monday, December 7, 2020*	12/16/2020	11/26/2020 & 11/27/2020 – Thanksgiving Holiday
26	12/7/2020	12/20/2020	*Monday, December 21, 2020*	12/30/2020	**Deduction Free Pay Period**

1. Deadline for the Payroll and Financial Center time entry approval and submittal to HR is on Mondays @ 10:00 a.m.

2. Deadline for CLARITY time entry approval and submittal to HR is on Tuesdays @ 10:00 a.m.

3. Dates in "shaded box" - EARLY OR LATE PAYROLL SUBMITTAL dates due to Holiday or early processing deadlines. Early submission is due by 5 PM, late submission is due at 10 AM. EnterpriseOne, Excel, and/or Kronos time entry approval and submittal to payroll on days as noted above.