

Statewide Safety Committee

Meeting Location: 245 Fallbrook Blvd Lincoln, NE 68521

Ogallala Aquifer Room (2nd floor)

November 29th, 2022

9:00 am to 11:00 am

I. Welcome and Introductions

- Roll call & Committee Introductions: Mike Gibson (NDA), Sheri Henderson (NGPC), Jim Cover (NDOL), Dennis Carraher (State Electrical Division), Sam Capps (NEDNR), Michael Palmer (NDOT), Ty Hernes (SFM), Levi Nelson (SFM), Scott Bastin (DHHS), Connor Griess (DHHS)
 - Other: Allen Simpson (Risk Manager), Angellica Shasteen (Secretary/Admin)
- Previous meeting minutes discussed and Sheri Henderson motions to approve, Michael Palmer seconds the motion

II. Old Business

- Increasing committee membership and participation – Sam Capps has assumed this responsibility
 - Agencies combined have an approximated 33% participation rate for Safety committee involvement. A letter is being formulated to gather more members and goal set in the action register matrix

III. New Business

- Establishing safety guidelines starts at the agency level.
 - By finding tracking systems for agencies to use we could find common workplace safety issues, SSC members will look for tracking systems used by non-profit when time permits

IV. Review of Action Register Items & Committee Functions

- Action Register Matrix discussion
 - Dave Lopez is the contact for the new Governor, action register matrix will be updated to reflect this
 - Members will bring ideas on ‘what the Statewide Safety committee can do for the Governor’
 - Sam Capps and Dennis Carraher will put something together based off these ideas

V. Education/Training

- Safety fair training opportunities with training hours credited to promote State employee involvement
 - Allen Simpson will work on getting a sign up in EDC for the Safety fair for training hours credit
 - Further discussion TBD on adding a training seminar on safety during or additional to the safety fair

VI. Schedule next Meeting

- Next meeting will be Tuesday January 31st, 2023.

VII. Adjourn

- Michael Palmer motions to adjourn, Sheri Henderson seconds this motion.

Action Register Matrix

Date	Target/Goal	Action Steps/Recommendations	Responsible Parties	Target Date	Status
7/26/22	Ideas for draft by 1/30/22	Outline letter to invite new Governor to SSC by contacting Dave Lopez. With a ‘What can we do for you’ feel to the letter	Sam Capps & Dennis Carraher draft, SSC proofs	Send by 3/23	SSC members are creating ideas for 1/30/23
7/26/22	Contact by 9/28/22	Write the directors to gain a member/contact for each State agency	Dennis/SSC proofs	Send by 1/31/23	2 nd letter sent; 3 rd letter in progress
9/28/22	50 agencies contacted	Contact 50 agencies regarding safety needs – what is happening? What is not?	Sam Capps	1/23	n/a
9/28/22	Educating agencies	SSC members bring ideas on how to enforce statutes, what actions we should take	Dennis Carraher /Sheri Henderson proofs	1/23	Discussed as a group