

Statewide Safety Committee

Meeting Location: 245 Fallbrook Blvd Lincoln, NE 68521

Ogallala Aquifer Room (2nd floor)

May 23rd, 2023

10:30 am to 12:30 pm

I. Welcome and Introductions

- Roll call & Committee Introductions: Sheri Henderson (NGPC), Jim Cover (NDOL), Dennis Carraher (State Electrical Division), Sam Capps (NEDNR), Michael Palmer (NDOT), Ty Hernes (SFM), Scott Bastin (DHHS), Kevin Petska (NDOT), Bryan Tuma (DHHS), Mark Lohnes (NDE) (SCATA), Kris Augustine (DHHS)
 - Other: Allen Simpson (Advisor) Angellica Shasteen (Secretary/Admin), Trev Clements (Assistant Secretary/Admin)
- Previous meeting minutes discussed. Dennis motions to approve, Bryan seconds and the Statewide Safety committee members agree to move forward

II. Old Business

- Increasing committee membership and participation
 - Idea to confirm SSC membership addressed and will be pursued at the next meeting (see matrix)

III. New Business

- Establishing safety guidelines starts at the agency level.
 - Ty Hernes motions to amending the SSC Charter, Sam Capps seconds the motion, and the group unanimously agrees
 - Sam will send out a survey with dates for to the group and decided upon by the next SSC meeting for a 4-hour workshop to amend the Charter

IV. Review of Action Register Items & Committee Functions

- Action Register Matrix discussion
 - Letter to obtain more SSC members altered to idea into confirming current SSC member participation
 - Letter contacting agencies regarding safety needs postponed to next meeting

V. Education/Training

- Safety fair training opportunities with training hours credited to promote State employee involvement
 - Safety fair update given by Angellica
 - The parking lot diagram will be sent out to SSC members as well as the EDC link
 - SSC members requested handouts (30) and name tags to wear at the event in their according agency held booths – Risk Management takes on responsibility to get this taken care of

VI. Schedule next Meeting

- Next meeting will be Tuesday July 25th, 2023, at 10:30am

VII. Adjourn

- Michael Palmer motions to adjourn, Dennis Carraher seconds the motion. Members voted unanimously in favor; the motion carried

Action Register Matrix

Date	Target/Goal	Action Steps/Recommendations	Responsible Parties	Target Date	Status
7/26/22	Contact by 9/28/22	Email current SSC members to confirm participation to see where more members might be needed	Dennis/SSC proofs	Construct by 7/25/23	Letter formulated
9/28/22	50 agencies contacted	Contact 50 agencies regarding safety needs – what is happening? What is not?	Sam Capps	7/25/23	n/a