

## Statewide Safety Committee

Meeting Location: 245 Fallbrook Blvd Lincoln, NE 68521

Ogallala Aquifer Room (2nd floor)

March 28th, 2023

10:30 am to 12:30 pm

### I. Welcome and Introductions

- Roll call & Committee Introductions: Mike Gibson (NDA), Sheri Henderson (NGPC), Jim Cover (NDOL), Dennis Carraher (State Electrical Division), Sam Capps (NEDNR), Michael Palmer (NDOT), Ty Hernes (SFM), Levi Nelson (SFM), Scott Bastin (DHHS), Kevin Petska (NDOT), Bryan Tuma (DHHS), Mark Lohnes (NDE) (SCATA), Kris Augustine (DHHS)
  - Other: Angellica Shasteen (Secretary/Admin)
- Previous meeting minutes discussed. Dennis motions to approve, Michael seconds and the Statewide Safety committee members agree to move forward

### II. Old Business

- Increasing committee membership and participation – Sam Capps has assumed this responsibility
  - Letter not sent yet, but has been formulated

### III. New Business

- Establishing safety guidelines starts at the agency level.
  - Voluntary engagement/getting the word out regarding safety guidelines, concepts, and training opportunities to the agencies
  - Discussion to bring agencies with similar job risks to speak with the committee in the future

### IV. Review of Action Register Items & Committee Functions

- Action Register Matrix discussion
  - Went over the Charter and the guidelines for the Statewide Safety Committee as a group
  - Sam will get the letter out to agencies by the next meeting

### V. Education/Training

- Safety fair training opportunities with training hours credited to promote State employee involvement
  - Safety fair update
    - EDC training is now up and running; flyer will be sent out before the next meeting including the training link
    - agency suggestions to host at the Statewide Safety Day made

### VI. Schedule next Meeting

- Next meeting will be Tuesday May 23rd, 2023, at 10:30am

### VII. Adjourn

- Michael Palmer motions to adjourn, Sam Capps seconds the motion. Members voted unanimously in favor; the motion carried

### Action Register Matrix

Date	Target/Goal	Action Steps/Recommendations	Responsible Parties	Target Date	Status
7/26/22	Contact by 9/28/22	Write the directors staff members to gain membership for the SSC	Dennis/SSC proofs	Send by 5/23/23	Letter formulated
9/28/22	50 agencies contacted	Contact 50 agencies regarding safety needs – what is happening? What is not?	Sam Capps	5/23/23	n/a