

**Statewide Safety Committee**  
**Meeting Location: 245 Fallbrook**  
**Garden Level Hearing Room**  
**March29, 2022** **9:00 am to 11:00 am**

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- I. **Welcome and Introductions:** Bob Robles calls the meeting to order at 9:12 AM.  
Attendees & Intro's: Dennys Espinoza-Sanchez, Mark Lohnes, Dennis Carraher, Kevin Petska, Kim Church, Sheri Henderson, Jodie Morgenson, Virtual: Kurt Mauro, Allen Simpson
- II. **Risk Management Time**  
Allen Simpson presents numbers of workers compensation claims and shows how low the number of claims is and currently under 1000. Historically at its lowest, believed to be due to employees working from home. Because of the low number of claims, the insurance rates will lower as well. Allen's discusses State Insurance claims and how we are at a lower number of claims, under 188. In turn we have paid out a less amount. Allen does offer that we could break it down per agency per request.
- III. **Commitments to Safety Committee** for 2-year period  
Bob Robles discusses the 2-year commitment needed from a nominee to be a considered a chairperson. Bob Robles opens the floor for nominations.
- IV. **Safety Committee Nominations**  
Bob states that we would need One person for management side and One person for Labor side. Sam Capps confirms that she would nominate herself for Management. Dennis Carraher states that he would nominate himself for the Labor side. Kim Church voices her interest in the position and discusses her background. Bob Robles explains into further detail what expectations are set for a chairperson. Sam Capps provides her background and qualifications that she may have for the position.
- V. **Election**
- Write nominee name on paper
    - Bob Robles advises everyone to write down their nominee and virtual attendees send a private chat.
  - Current Co-Chair to collect ballots
    - Bob Robles Collects the ballots
  - Current Co-Chair to count ballots
    - Bob Robles Counts the Ballots
  - Announce results of election
    - Bob Robles announces Dennis Carraher and Sam Capps as the new chairpersons for the committee
  - Presentation of new Co-Charis
    - Bob Robles presents the new individuals.
- VI. **Old Business**
- Increase committee membership and participation
    - Virtual attendance?
  - Discussion was that it could be something available for future meetings and how historically the meetings didn't quite work as well. Sam Capps states that this would give other agencies from outside of Lincoln to participate in the meetings. Allen Simpson states that we should look into it to increase participation. Kurt Mauro does state that the virtual meeting works well for him, may not be as personal but still successful in communicating with coworkers. Allen Simpson states that new chairperson setting overall goals for the committee. Sheri Henderson wants to clarify that the presence of the committee isn't very present and that if we are looking at a targeted audience, identify said audience and work towards that. Allen Simpson suggests an email be sent out to agency directors introducing the new chairs, invite safety reps from agencies to attend meetings. Sam Capps and Sheri Henderson make some suggestions of how the emails may be written and identifying the appropriate person within an agency, such as a safety rep. Sam Capps and Allen Simpson briefly discuss the list of contacts that the committee currently has and that it is continuously being built. Dennis Carraher discusses the current attendees and past attendees, identify who is still attending and who is not. Confirmed that emails that Dennys Espinoza-Sanchez sends out has been unsuccessful in responses of involvement or future involvement. Dennis Carraher expresses concern with agency involvement and efforts to reach out and establish a broader attendance.
    - Who would handle the logistics?
      - This was not discussed necessarily in detail.
    - Does committee need to change rules to allow this
      - Bob Robles asks the question if the rules should change. Confirmed that they can be changed to better fit the committee and membership requirements. Discussion of the bylaws

and if we have available copies. Dennys Espinoza-Sanchez suggests looking at SharePoint and confirms not available but something that can be added to the site.

- Request DAS to assign remote worker safety training in EDC
  - Bob Robles inquires with Allen Simpson about the EDC integration, make it mandatory as part of an annual training. Suggests that Allen Simpson speak with Jason Jackson regarding having employees take a mandatory training for safety work from home. Allen Simpson stated that he would talk to Jason Jackson regarding it being mandatory or not. Dennys Espinoza-Sanchez states that he believes that HR with DAS has been working on structuring a mandatory training list. Allen Simpson said he will reach out to Kevin Workman. Bob Robles inquires of a list of Safety videos. Dennys Espinoza-Sanchez confirms with Kurt Mauro that he provided a list and that the list will be sent out.
- Planning 2022 Safety Fair
  - Location of fair will be same as pervious year. Other locations to be explored for future fairs.
    - Confirmed that location will be at 1526 K Street Parking Lot
  - Target date of June 15, 2022
    - Date has been set
  - Dennys to contact organizations to book participation.
    - Confirmed that individuals have been invited and advised that any suggestions for more participants is welcome. Sam Capps recommended NDE. Allen Simpson inquired of Game & Parks. Sheri Henderson discusses that she could be in charge of that and that there are a lot of types of exhibits that can be displayed. Allen Simpson brings up the idea of having a bring your kids to work day. He also discusses the times that we would hold the event. Recommend that we have the event between 10AM-PM to catch the lunch crowd and to avoid the hottest part of the day. Dennys Espinoza-Sanchez went over the amount of time that it would take a person to walk thru all the exhibits and what exhibits we held the year before. Discussed that next meeting will have materials, should have all attendees confirmed. Advised that the model from last year will be followed this year and that we will have another giveaway. Sheri Henderson and Bob Robles bring up the idea of handing out flyers for the Safety Committee table for other employees to view and learn of the committee. Dennys Espinoza-Sanchez states he will look into something like cardstock with Safety Committee info. Dennis Carraher discusses the requirements of agencies to the Safety Committee. Discussion regarding where guidelines can be found and how they interpret what is required.

## **VII. New business**

- List of available safety training videos in EDC
  - Dennys Espinoza-Sanchez confirmed he will get the list out to Chairs.
- Review and update Committee rules
  - Bob Robles reconfirms those changes can be made to the committee rules, such as number of individuals for a forum.
    - Discussion regarding who is attending from email list, Dennis Carraher states that Adam Johnson is no longer attending meetings, Kevin Stoner, and Kirk Marrow will not be attending. Confirmed to remove these individuals from list. Need to find out about Matthew Harrison and Michael Palmer's involvement with committee. Chelsea Harris has been busy and unable to attend. Sam Capps confirmed that she will reach out and identify who is still attending. Dennis Carraher confirmed with Allen Simpson that he would provide by laws to the chairs and other committee materials. Discussion regarding the minutes and the availability of the meetings via the SharePoint site. Dennys Espinoza-Sanchez confirmed that he will send out minutes and have them posted.
  - Bob Robles calls to adjourn meeting.

## **VIII. Schedule next meeting**

- May 24, 2022 set for next meeting.