

Statewide Safety Committee
Meeting Location: ZOOM
Meeting Minutes
March 23rd, 2021

Next Meeting: May 25th, 2021 from 10:00 AM – 11:00 AM

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- I. Announcements
 - a. Bob Robles called the meeting to order at 10:00 AM.

 - II. Introduction of members
 - a. Present: Dennis Carraher (L), Dennys Espinoza-Sanchez (V), Jodie Morgenson (M), Chelsea Harris(M), Bob Robles (M), Allen Simpson (A), Diane Holtus, Scott Loos (L),
 - b. Adam Johnson (M) David Bartko (A) Mac Hunt

 - III. Approval of minutes from last meeting.
 - a. Board approved minutes from last meeting.

IV. Old Business:

1. Scott Loos discusses the newsletter and JSA documents that were sent out on January 20th, 2021. Discusses the importance and encourages other agencies to review and to incorporate by implementing procedures into daily work. Dennis Carraher. does state that his agency is still working on getting a program up and running. David Bartko commented on the importance of the documents and the purpose of tracking incidents.

V. New Business:

1. Allen Simpson made a presentation on Slips, Trips & Falls. Provided a slideshow, which is presented incidents broken out by year. He states will continue to provide statistics regarding incidents at each meeting.
2. Allen Simpson encouraged the State Safety Committee to participate in April's Distracted Driving Month. Outlines what Office of Risk Management will be doing and what other agencies may do as well.
3. Scott Loos discusses the upcoming Safety Day that will take place on June 16th, 2021 to be held over the hours of 10am – 2pm. Discussion of what agencies are participating, what items will be used, and the possibility of expanding the booths/tables we have now. Brief discussion of utilizing a card to participants that can be marked off at each booth/table and turned in as part of a raffle.
 - Dennis Carraher suggested the State's Safety Committee have a booth at the even and handouts with the committee's guidelines for participants.
 - Scott Loos suggested having a computer station to show individuals how to navigate through their website.
 - David Bartko suggests having a Wellness Booth to promote the Wellness

Program

- Scott Loos suggests that in the coming years we consider moving the fair/event out west of Lincoln.
4. Allen Simpson discusses the EDC safety courses that are available. He walks through the site and shows the members how to find the courses. Discussion of who sends out the required courses and possibly having courses assigned to agencies. Dennis Carraher suggests that this may be a good opportunity to have other agencies focus on what their incidents are and follow up with them on courses that could be taken.
 5. Dennis Carraher discusses the involvement of agency directors with the committee. Confirms with Allen that only 23 agencies are participating. David B. suggests that the top 3 agencies that we see the most incidents from, should be involved. Diane Holtus stated she was the representative for Department of Transportation (DOT) until a new safety officer is selected. She takes the opportunity to discuss an outline of the safety committee within the DOT agency.

Next meeting:

- a. Next meeting will be on 5/25 /2021 at 10:00 am

VI. Adjourn

1. Dennis Carraher made a motion to adjourn.
2. Chelsea Harris seconds the motion.
3. The meeting was adjourned at 11:00am.

Minutes submitted by: Dennys Espinoza-Sanchez

Key: (M) = Management Member, (L) = Labor Member, (V) = Volunteer/Visitor (A) = Advisor