

## Statewide Safety Committee

Meeting Location: 245 Fallbrook Blvd Lincoln, NE 68521

Ogallala Aquifer Room (2nd floor)

January 31st, 2023

9:00 am to 11:00 am

### I. Welcome and Introductions

- Roll call & Committee Introductions: Mike Gibson (NDA), Sheri Henderson (NGPC), Jim Cover (NDOL), Dennis Carraher (State Electrical Division), Sam Capps (NEDNR), Michael Palmer (NDOT), Ty Hernes (SFM), Levi Nelson (SFM), Scott Bastin (DHHS), Connor Griess (DHHS), Kevin Petska (NDOT), Bryan Tuma (DHHS), Mark Lohnes (NDE), Jodie Morgenson (SCATA)
  - Other: Angellica Shasteen (Secretary/Admin)
- Previous meeting minutes discussed and Sheri Henderson motions to approve, Jim Cover seconds the motion

### II. Old Business

- Increasing committee membership and participation – Sam Capps has assumed this responsibility
  - Sending out letters to the agencies to gather information on what they are doing for their own Safety Committees, and gaining participation for SSC

### III. New Business

- Establishing safety guidelines starts at the agency level.
  - OnBase was discussed as a tracking system with potential

### IV. Review of Action Register Items & Committee Functions

- Action Register Matrix discussion
  - Holding off on contacting the Governor's office until SSC builds more credibility
  - Members will bring ideas on implementation strategies
  - Go over the SSC guidelines book as a group

### V. Education/Training

- Safety fair training opportunities with training hours credited to promote State employee involvement
  - Allen Simpson will work on getting a sign up in EDC for the Safety fair for training hours credit
  - Further discussion TBD on adding a training seminar on safety during or additional to the safety fair

### VI. Schedule next Meeting

- Next meeting will be Tuesday March 28th, 2023.

### VII. Adjourn

- Sheri Henderson motions to adjourn, Mike Gibson seconds this motion.

### Action Register Matrix

Date	Target/Goal	Action Steps/Recommendations	Responsible Parties	Target Date	Status
1/31/23	3/28/23	Go over the Statewide Safety Committee Guidelines	All members	3/28/23	Discuss as group
7/26/22	Contact by 9/28/22	Write the directors staff members to gain membership for the SSC	Dennis/SSC proofs	Send by 3/28/23	3 <sup>rd</sup> letter proofed
9/28/22	50 agencies contacted	Contact 50 agencies regarding safety needs – what is happening? What is not?	Sam Capps	3/28/23	n/a
1/31/23	Before 2/28/23	Send out EDC safety trainings – Sam will reach out to Allen regarding this	Sam Capps	3/28/23	n/a
9/28/22	Educating agencies	SSC members bring ideas on how to enforce statutes, what actions we should take	Dennis Carraher /Sheri Henderson proofs	3/28/23	Discussed as a group