

# FACILITATION

## What is a Facilitation?

There are times when the solution is not a DMAIC Project/Kaizen Event. In these situations, the solution may be a Facilitation. A facilitation is guiding and managing a group to meet its goals. The facilitator leads and promotes discussion but is not the contributor to the solutions.



## Why do a Facilitation?

If the problem or issue is easy to fix but there is a need to bring teammates together for collaboration and decision-making on an outcome, do a facilitation.



## Facilitation Examples:

- Using a Lean Six Sigma Tool to help a team narrow down their list of candidates for a position.
- Using a Lean Six Sigma Tool to help your leadership prioritize projects.
- Leading a brainstorming tool to strategize and plan smart goals for the following year.



## Successful Facilitations Include:

A solid agenda to discuss the problem or issue at hand while focusing on deliverables/goals and ensuring there is a strategic plan of how the goals will be met.



## FAQ:

Q: Who is involved in a facilitation?

A: A PIC and sponsor or other teammates.

Q: Can you do follow up facilitations?

A: Yes, if needed.