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PURPOSE

The State of Nebraska provides a monthly reimbursement to full-time, permanent teammates who have enrolled in TRICARE medical coverage in lieu of the State offered medical healthcare coverage. This document is to assist you in "enrolling in or stopping" this reimbursement program.

TRICARE REIMBURSEMENT PROGRAM QUALIFICATIONS

Teammate must meet all the criteria below to be eligible for this program.

- 1. Teammate must be Permanent and Full time with State of Nebraska.
 - a. Temporary, On-Call, Part-Time and Senators do not qualify.
- 2. Teammate must be within one of the following Workday Benefit Groups.
 - a. Full-time Bi-Weekly.
 - b. Full-time Monthly.
 - c. Full-time FOP.
 - d. Full-time State Patrol Monthly (not SLEBC).
 - e. Law Clerks.
 - f. SLEBC.
- 3. Teammate must be
 - a. Retired from a branch of one of the Armed Forces with twenty years of Military Service. Documentation should include:
 - i. DD214
 - ii. Retirement papers/Separation Orders

- b. Retired from the National Guard or Reserves with twenty years of service and over 60 years of age. Documentation should include:
 - i. Notification of Eligibility for Retired Pay for Non-Regular Service (20 Years), which is commonly referred to as a 20-Year Letter.
 - ii. Retirement papers.
- 4. Teammate must be enrolled in TRICARE. Proof of TRICARE enrollment could include:
 - a. TRICARE Medical Card.
 - b. Proof of TRICARE coverage from milConnect.
- 5. Teammate must be the primary member on TRICARE (teammate does not qualify if on spouse's TRICARE).

TRICARE REIMBURSEMENT PROCESS

Teammate works with their HR Partner to enroll in the program. In the event the teammate has SoN Medical coverage, the teammate will work with the Benefits Team to stop SoN Medical coverage. Teammate cannot have both TRICARE and SoN Medical coverage.

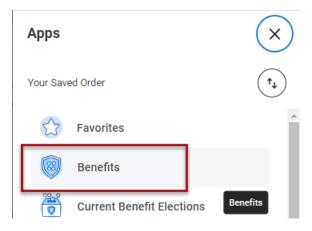
TEAMMATE PROCESS: ENROLL IN THE TRICARE INSURANCE INCENTIVE PROGRAM

LOG IN TO WORKDAY (EMPLOYEE WORK CENTER)

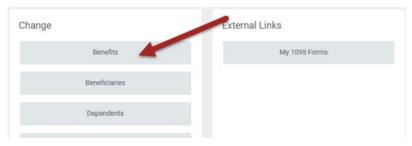
- 1. Log in to Workday (Employee Work Center) from this page, http://link.nebraska.gov/.
 - a. **If you have an @nebraska.gov email**, click the first link that says, "Log in with your @nebraska.gov email." On the next screen, type your email address and your email address password.
 - b. **If you do NOT have an @nebraska.gov email**, click the second link that says, "Log in with your User Name / Workday password." On the next screen, type your User Name and Workday password.
- 2. Click Sign In (or press Enter).

LAUNCH TRICARE INSURANCE INCENTIVE BENEFIT EVENT

1. Click the Menu icon in the upper left-hand corner of the screen; that will open a list of Apps. Click Benefits.



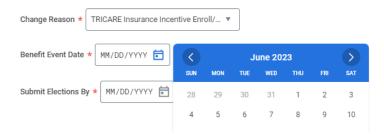
2. On the left hand of the screen, in the Change column, click Benefits.



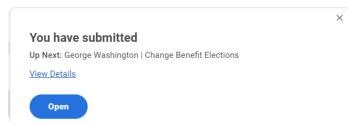
3. In the Benefit Event Type dropdown, scroll to and select "TRICARE Insurance Incentive Enroll/Stop."



4. In the Benefit Event Date field, click the calendar and select the date you become eligible for TRICARE. If you are currently enrolled in TRICARE, please select today's date.



- 5. At the bottom of the page, click Submit.
- 6. Once you initiate the event, you must complete the enrollment event. Click the Open button.



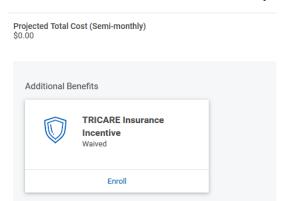
7. On the next page, click Let's Get Started.



ENROLL IN THE TRICARE INSURANCE INCENTIVE PROGRAM

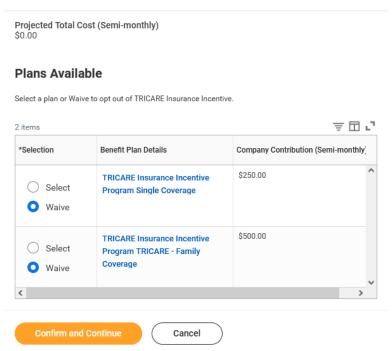
- 1. On the next screen:
 - a. If you are not currently enrolled, the tile shows TRICARE Insurance Incentive Waived with Enroll below.
 - b. If you ARE currently enrolled, the tile shows TRICARE Insurance Incentive with Manage below.

TRICARE Insurance Incentive Enroll/Stop



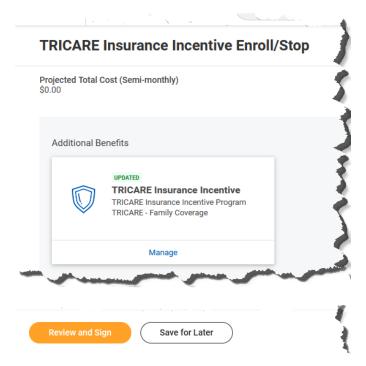
- 2. Select Coverage to Enroll.
 - a. Click Select to the left of Single Coverage if you are the only person covered by TRICARE.
 - b. Click Select to the left of Family Coverage if your family is covered under TRICARE.

TRICARE Insurance Incentive



- 3. Click Confirm and Continue.
- 4. Please read the General Instructions on the right side of the page before proceeding.
- 5. Click Save.

6. Click Review and Sign



- 7. View Summary Screen This screen shows you the TRICARE option you have selected.
- 8. Scroll down to the Attachments Section Attach required documentation
 - a. This event will not be approved unless the appropriate documents are attached.

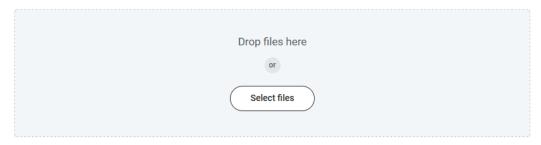
National Guard/Reserve Retired -

- Twenty-Year Letter,
- Retirement papers and
- Proof of TRICAREenrollment

Retired from Armed Forces -

- DD214,
- Separation Orders and
- Proof of TRICARE enrollment

Attachments



- 9. Scroll to the bottom of the page and click the I Accept checkbox.
- 10. Click Submit.
- 11. The next screen shows your View 2023 Benefits Statement. To View and/or Print the statement, click the statement button.

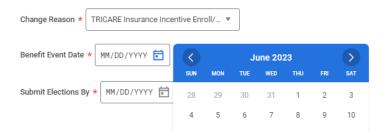
IMPORTANT

If you are currently enrolled in a State of Nebraska Medical Plan, you must also complete the event: *Gain Eligibility for other Group Coverage. This is a separate Benefit Change event and will need to have a Benefit Event Date one day AFTER the TRICARE Enrollment Event.*

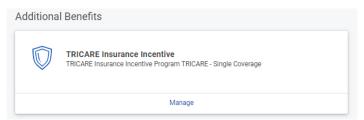
TEAMMATE PROCESS: WAIVE (STOP) TRICARE INSURANCE INCENTIVE PROGRAM

If you are currently enrolled in the State of Nebraska's TRICARE Insurance Incentive Program and drop TRICARE coverage, you must inform your HR Partner or the Wellness & Benefits team immediately. In addition, you must complete the TRICARE Insurance Incentive Enroll/Stop event to stop the program. This is the same event you selected to enroll in the program. However, you will Waive coverage in this event to cancel your TRICARE reimbursement.

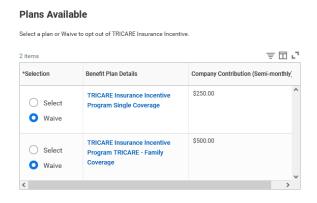
- 1. Complete the same event you did to enroll in the program: TRICARE Insurance Incentive Enroll/Stop (see steps above).
- 2. Click the calendar icon. Select the date your TRICARE coverage ends. If your coverage has already ended, select today's date.



- 3. Click Submit
- 4. Click Let's Get Started
- 5. If you are currently enrolled, the tile shows Manage.



- 6. Click Manage.
- 7. On the next screen, to stop enrollment in the TRICARE Insurance Incentive Program, click the Waive radio button.



- 8. Click Confirm and Continue.
- 9. Click Review and Sign.
- 10. Click Submit. This event is complete.

IMPORTANT NOTES:

- If you wish to enroll in a State of Nebraska Medical plan, please launch and complete this event: **Loss of other group coverage**. This is a Benefit Change event that is separate from the TRICARE event.
- The Benefit Event Date for that follow-up event will have to be one day AFTER the Benefit Event Date for the TRICARE Enroll or Stop event.
- If, after canceling the TRICARE Incentive Program with the above event, you need to re-Enroll in a SLEBC Benefit Plan, reach out to your Agency HR staff for assistance; do NOT use the Benefit Event shown above.

QUESTIONS?

If you have questions about anything included in this document, or about the process overall, please reach out to an HR person in your Agency.

OBTAIN PRROF OF COVERAGE FROM MILCONNECT

To obtain Proof of TRICARE coverage is via online request, https://www.tricare.mil/Plans/Eligibility/DEERS/milConnect/Proof

- 1. Log in to milConnect.
- 2. Click on the "Obtain proof of health coverage" button.
- 3. Or click on Correspondence/Documentation and choose "Proof of Coverage."
- 4. Your coverage letter will be generated and available for download.

The letter will only reflect current TRICARE eligibility for all family members selected.

Workday Page 7 of 12 Updated: September, 2023

DOCUMENTATION EXAMPLES

DD214 (blank)

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Workday Page 8 of 12 Updated: September, 2023

TRICARE Member Letter



DEPARTMENT OF DEFENSE MANPOWER DATA CENTER 400 GIGLING ROAD SEASIDE, CALIFORNIA 93955-6771

Jul 08, 2023

This letter is regarding coverage for TRICARE administered programs such as TRICARE Select, TRICARE Prime, TRICARE For Life, TRICARE Reserve Select, etc. Military health care benefits are provided to active duty, retired and Reserve Service members, as well as authorized family members. This includes Service members who have separated from the military that are entitled to Transitional

The Defense Enrollment Eligibility Reporting System reflects that the following individual(s) are currently covered by one of the TRICARE administered programs:

Name

Effective Date

This letter may be used as proof of current coverage under a TRICARE administered program.** Any change in the sponsor's status or the family member's status/relationship to the sponsor may impact medical benefits. Loss of coverage may occur for various reasons such as: the sponsor separating from military service or change in active status, divorce, a child marrying or reaching the maximum age for benefits, etc. If changes occur, the information in this letter may no longer be valid.

For questions related to deductibles, specific coverage information, or claims, please contact your TRICARE regional contractor. For information regarding medical care while traveling overseas, please contact the TRICARE overseas contractor. You may find TRICARE's contact information at https:// tricare.mil/About/Regions.

For further assistance, visit our Web site at http://milconnect.dmdc.mil or contact the Defense Manpower Data Center Contact Center at (800) 538-9552. Our hours of operation are 5:00 a.m. to 5:00 p.m. (Pacific Time) Monday through Friday.

Sincerely,

Client Services Defense Manpower Data Center

*The Effective Date above reflects a maximum of six (6) years in the past.

**If you are entitled to Medicare for any reason regardless of age or place of residence, federal law requires most
TRICARE beneficiaries who are entitled to Medicare Part A to have Medicare Part B to remain TRICAREeligible. For more information about how Medicare affects TRICARE coverage, please visit www.tricare.mil/tfl.

Workday Page 9 of 12 Updated: September, 2023

TRICARE Beneficiary, Page 1





Jul 08, 2023

Dear TRICARE Select Beneficiary

Welcome to TRICARE Select, the health care program for active duty family members, retired service members and their families, and other eligible beneficiaries. TRICARE Select is a preferred provider organization-styled plan that provides access to both network and non-network TRICARE-authorized providers. You do not need a referral before seeking specialty eare, but we highly encourage establishing a relationship with a primary care physician for easier access to routine care and to specialty providers and hospital of vour choice. Your out-of-pocket costs may be less when using a network provider.

TRICARE Select beneficiaries also have access to space-available care at any military hospital or clinic, including access to the pharmacy. A provider directory of network and non-network providers is available on the Health Net Federal Services, LLC website at www.tricare-west.com, or you can call their Customer Service Center for assistance with locating a provider at 844-866-WEST (9378).

You will need to sign up to gain access to your regional contractor's secure portal. You must go online to view care authorizations or get access to claims information and Explanation of Benefits. If you prefer hard copies of these documents, the regional contractor can tell you what you need to do to "opt out" of electronic notifications.

If you have a valid email address in the Defense Enrollment Eligibility Reporting System, you can receive email messages directing you to milConnect to get TRICARE-related correspondence. Sign up to receive these emails at https://milconnect.dmdc.osd.mil.

To learn more about TRICARE Select, we encourage you to visit the TRICARE website at www.tricare.mil. You can also visit the Health Net Federal Services, LLC website at www.tricare-west.com or call 844-866-WEST (9378).

Beginning January 1, 2019, individuals cligible for TRICARE Retirce Dental Program (TRDP) may participate in the Federal Employees Dental and Vision Insurance Program (FEDVIP). FEDVIP offers a choice between 10 dental carriers and 4 vision carriers. Enrollment in FEDVIP is not automatic. To take advantage of this coverage, you must enroll during the Federal Benefits Open Season, which runs from the Monday of the second full workweek in November through the Monday of the second full workweek in December. Your coverage will begin the following January 1. Visit tricare benefeds.com for more information and to sign up for notifications about this change.

We are committed to improving your TRICARE benefit, providing access to the best health care possible. We look forward to serving your health care needs.

Sincerely, Enrollment Department "Health Net Federal Services, LLC"

In 2018, the Affordable Care Act requires that individuals maintain health insurance or other health coverage that meets the definition of minimum essential coverage. Most TRICARE plans meet this requirement. Due to tax law changes, beginning January 1, 2019, you'll no longer be required to have minimum essential coverage. You'll still get an Internal Revenue Service Form 1095 from your pay center in January each year listing the coverage you had during the previous tax year.

Workday Page 10 of 12 Updated: September, 2023

20 Year Retirement Letter, Page 1

MILITARY DEPARTMENT OF NEBRASKA Nebraska Army National Guard 2433 Northwest 24th Street Lincoln, Nebraska 68524-1801

NGNE-

07 December 2016

MEMORANDUM THRU Commander, ARNG ELMT, JFHQ-NE, LINCOLN, NE 68524-1801

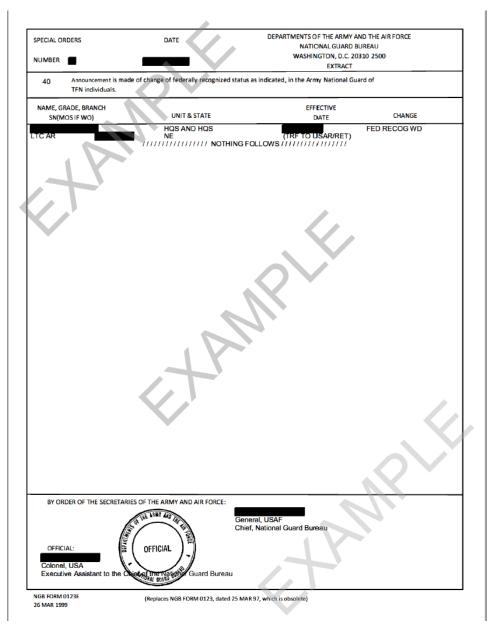
FOR LTC OMAHA, NE 68135

SUBJECT: Notification of Eligibility for Retired Pay for Non-Regular Service (20 Years)

- You have completed the required years of service and will be eligible for retired pay upon your application at age 60 unless you qualify for a reduced eligibility age in accordance with Title 10, U.S. Code, Section 12731(f). Your eligibility is based upon the enclosed NGB Form 23A, Army National Guard Current Annual Statement.
- 2. You are not entitled to retired pay under Title 10, U.S. Code, Section 12731 if you are now or later become entitled to retired pay from an armed force under any other provision of law or to retainer pay as a member of the Fleet Reserve or Fleet Marine Corps Reserve.
- 3. Your eligibility for retired pay may not be denied or revoked on the basis of any error, miscalculation, misinformation, or administrative determination of years of creditable service performed unless it resulted directly from fraud or misrepresentation on your part. However, the number of years of creditable service on which your retired pay is computed may be adjusted to correct any error, miscalculation, misinformation, or administrative determination. When such correction is made you will be eligible for retired pay according to the number of years of creditable service, as corrected, from the date retired pay is granted.
- 4. You are eligible to participate in the Reserve Component Survivor Benefit Plan (RCSBP). The RCSBP will provide an annuity based on your retired pay to a surviving spouse, spouse and dependent child or children, child or children only, or a person with an insurable interest in you.
- a. Upon receipt of this Notification of Eligibility, if you are married, or have a dependent child you will automatically be enrolled in accordance with Title 10, U.S.C. Section 1448(a)(2)(B) in the RCSBP under option C (Immediate Annuity), Spouse and Child(ren), based on full retired pay unless you elect different or no coverage within 90 days after the date you receive this notification. If you are married on the date of your election, and you elect less than full and immediate coverage, your spouse's concurrence is required by law. That concurrence will be recorded in section IX of DD Form 2656-5 (Reserve Component Survivor Benefit Plan (RCSBP) Election Certificate), and the signature must be notarized.

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