

## **Military Spouse Exit Meeting – Individual Leaving Nebraska**

Purpose: Agency Human Resources/Talent Acquisition will conduct an exit meeting/informal interview with current teammate, who is also a military spouse, leaving Nebraska and transferring to another state. The transition strategy, including support resources, will be set during this meeting and the teammate will be given a point of contact to aid in additional steps moving forward after the transition.

**Candidate name:**

**Date:**

**Person conducting meeting:**

### **Introductions:**

- Introduce yourself and your role within your agency (if you do not already know teammate)
- Explain purpose of meeting + next steps (to gain understanding of their prior experiences + interests in an effort to connect with applicable resources in new state)

### **Questions:**

1. Tell me about yourself.
2. What is your current role with the State of Nebraska?
3. What is your educational background?
  - a. Follow-up: Ask about degrees, professional certificates, vocational certificates, etc. that are applicable to your industry.
4. Describe your previous work experience
  - a. With the State of Nebraska:
  - b. Other employers:
5. What are you looking for in your next role? What short-term goals do you have for your career path?

3. What long-term goals do you have for your career path?

4. What kind of work are you interested in?

5. Do you have any questions?

**Next Steps:**

1. Review teammate's resume and provide recommendations for enhancement.
2. Provide interview training and recommend additional resources as applicable.
3. Make recommendations on potential career paths within new state.
4. Contact State Personnel Talent Acquisition team and refer teammate for next steps.
  - a. State Personnel Talent Acquisition will connect teammate with Military Spouse Transition Program in new state.
5. Maintain contact with military spouse for networking and support purposes.