

Click one of these links to see the Job Description for that class:

Job Code	Title
W64330	State Patrol Officer Candidate
L64111	State Patrol Trooper
L64112	State Patrol Sergeant
V64113	State Patrol Lieutenant
V64114	State Patrol Captain
G64115	State Patrol Major
G64116	State Patrol Lieutenant Colonel

STATE PATROL OFFICER Series

[W64330](#), [L64111](#), [L64112](#), [V64113](#), [V64114](#), [G64115](#), [G64116](#)

DESCRIPTION OF OCCUPATIONAL WORK

The State Patrol Officer series is comprised of law enforcement officers performing a wide variety of duties including working with communities to improve public safety; enforcing traffic, criminal and drug laws; investigating crimes, as well as enforcing the laws and federal regulations pertaining to commercial motor carriers.

Specific tasks and assignments to positions in this series vary based on the scope and impact of work performed; decisions/issues/problems managed; supervisory controls and work directives received.

State Patrol Officer Candidate

[W64330](#)

DISTINGUISHING CHARACTERISTICS: (A position is assigned to this class based on the scope and level of work performed as outlined below.)

Under immediate supervision, participates in an extensive training program to gain the knowledge and abilities necessary to be a certified law enforcement officer in Nebraska State Patrol. Incumbents are students, and do not perform law enforcement duties; performs related work as assigned.

This is a trainee level classification where incumbents receive formal training in Nebraska State Patrol (NSP) law enforcement operations, policies, and techniques, and pertinent laws and regulations. Training is for a predetermined period, the length of which may vary based upon the requirements of the NSP and Commission on Law Enforcement and Criminal Justice. Formal classroom training lasts several months while attending the State Patrol Training Academy at the Nebraska Law Enforcement Training Center. Once certified and an oath of office as a law enforcement officer is taken, incumbents become eligible for appointment to the State Patrol Trooper class, where they participate in a nine-month on-the-job probationary period under the guidance of an experienced sworn officer.

EXAMPLES OF WORK: (A position may not be assigned all the duties listed, nor do the listed examples include all the duties that may be assigned.)

Attends formal classroom training to learn the principles and practices of law enforcement methods and laws such as Motor Vehicle Law, Motor Carrier Law, Constitutional Law, Criminal Law, Civil and Criminal Liability Law, Investigative Report Writing, Search and Seizure, and Use of Force.

Learns human relations and interpersonal relation techniques and develops skills to deal effectively with members of the public, co-workers, criminals/suspects, and members of the criminal justice system.

Learns to perform physical law enforcement methods such as self-defense, radio operation, firing weapons, making arrests, operating law enforcement vehicles, first aid and field sobriety tests.

Participates in physical fitness training to maintain and increase strength, flexibility, and cardiovascular fitness; runs, swims, and performs calisthenics, pushups, pull-ups, and other physical exercises.

Performs routine housekeeping, cleaning, and maintenance duties such as cleaning dormitory rooms, hallways, and common areas, making beds, and kitchen duty tasks.

Reads and studies classroom material, law books, lecture notes, and other materials to gain knowledge and prepare for class lectures and written examinations.

KNOWLEDGE, SKILLS, AND ABILITIES REQUIRED: (These are needed to perform the work assigned.)

Ability to: communicate in English, verbally and in writing; read and comprehend the English language; comprehend and follow verbal and written instructions; perceive color differences; hear verbal and radio communications; understand and interact with individuals of different social, cultural, economic, and educational backgrounds; maintain records and logs; learn provisions of pertinent laws and regulations including rules of evidence, search and seizure, and arrest; learn to identify suspicious behavior; display and foster cooperation with and commitment to agency goals and policies.

MINIMUM QUALIFICATIONS: (Applicants will be screened for possession of these qualifications. Applicants who need accommodation in the selection process should request this in advance.)

Requirements are set by State statutes and Chapter 8 of the Nebraska Commission on Law Enforcement and Criminal Justice rules and regulations (see Legal Requirements below).

LEGAL REQUIREMENTS: (These qualifications are mandated by federal/state laws, statutes, and/or regulations.)

Applicants or Candidates must: be a citizen of the United States prior to the completion of certification training; have reached the age of twenty-one years prior to the completion of certification training; must have a high school diploma or general educational development (GED) certificate; must complete the Test of Adult Basic Education (Reading, Writing, and Understanding the English Language Test); have vision correctable to 20/30 and have no evidence of an irreversible disease affecting eyesight; possess good character as determined by a background investigation; possess a valid motor vehicle operator's or chauffeur's license; have been examined by a licensed physician prior to admission and certified to have good physical condition sufficient to complete and pass a physical abilities test.

Applicants or Candidates must: be fingerprinted to permit search for and disclosure of any criminal record; be free of a conviction of a domestic violence crime that disqualifies them from possessing a firearm; free of any felony convictions or free of any conviction of physical violence constituting a Class I misdemeanor in Nebraska; must not have been subject to punitive discharge from U.S. Armed Forces; not have been convicted of DUI two years prior to attending the Training Academy; not have illegally sold, produced, cultivated or transported marijuana or other controlled substance for sale; not have used marijuana for any purpose in the last two (2) years; not have used marijuana or other controlled substance, other than one prescribed by a physician, while employed or appointed as a peace officer or law enforcement officer; not have illegally used any dangerous drugs or narcotics, other than marijuana, for any purpose in the last five (5) years.

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State Patrol Trooper

L64111

DISTINGUISHING CHARACTERISTICS: (A position is assigned to this class based on the scope and level of work performed as outlined below.)

Under general supervision, enforces traffic, motor vehicle, and criminal laws. Incumbents can be assigned as a Trooper Coach to new Troopers; performs related work as required.

EXAMPLES OF WORK: (A position may not be assigned all the duties listed, nor do the listed examples include all the duties that may be assigned.)

Apprehends and processes DWI violator in order to prevent serious accidents and gather sufficient evidence to warrant prosecution through trained observation and by utilizing sobriety tests, requesting body specimens for chemical tests, invoking implied consent when required, interviewing, advising of Miranda rights, making requested telephone calls, inventorying personal effects and contents of vehicle, giving receipts for articles.

Collects/retains/disposes contraband and evidence in order to seize illegal items and items of evidence in criminal and civil cases and document charges filed by following search and seizure procedures, returning materials to owner, proper authority or destroying when required.

Protects and secures accident, disaster and crime scenes in order to preserve evidence and protect persons and property by sealing off the area using techniques such as additional manpower, barricades, locked and guarded establishments, properly placed patrol car, red lights, fuses, flags and re-routed traffic.

Conducts interviews and interrogations in order to obtain evidence, confessions and admission of criminal acts and determine cause and contributing factors of an accident by advising of Miranda warning when applicable, questioning and observing suspects, drivers, occupants, and witnesses and recovering the information obtained.

Notifies the next of kin and attempts to locate persons in order to convey death, serious injury or illness messages or general information, such as change of orders, separated vehicles, lost articles and children in an effort to reduce shock and to give emotional and physical support through personal or telephone contact, by utilizing friends, relatives or clergy and applying human relations skills.

Locates and processes stolen vehicles in order to recover property of citizens and/or apprehend the individual(s) who is/are responsible, preserve the evidence, establish the basis for prosecution and further investigation by routine patrolling, checking with NCIC and NCIS, compiling reports by citizens, searching and inventorying contents, photographing and safekeeping of vehicle and contents.

Maintains equipment in order to insure efficient and dependable operation by servicing, cleaning and polishing when necessary.

Determines severity and location of accident in order to summon equipment and personnel, such as; additional patrol units; fire trucks; ambulance; wrecker; rescue equipment; utility companies; scuba equipment; drag lines; maintenance equipment; and medical doctors, by evaluating and questioning information given and observing accident scene.

Investigates and records the accident scene, vehicle conditions and damage in order to determine the factual information from physical evidence at the scene by measuring and recording skid marks, width of highway, point of impact, position of vehicles and/or persons before and after impact, noting and recording continuing points of reference.

Assists motorist with inoperative vehicle in order to remove an obstruction or hazard from roadway to protect individuals and property from hazardous weather or injuries.

Relays rabies specimens, vital organs, eyes, evidence, blood, personnel, personal property and medical equipment.

Visually inspects autos, trucks, motorcycles, tractors, school buses and other vehicles in order to determine equipment safety, proper registration, license driver condition.

Prepares and testifies in court in order to present the facts surrounding any civil, criminal or departmental action.

Serves arrest warrants in order to take individuals into custody as required by the court and/or Nebraska law.

Enforces motor vehicle law in order to promote safety and reduce accidents, expedite traffic flow on public highways, enforce state statutes and abide by oath of office by routine patrol, observing, detecting and apprehending violators of the law using equipment such as radar, VASCAR, aircraft and weigh stations, knowing the laws and following methods and procedures established by patrol administration.

May act as officer in charge when no other supervisor is present or available for handling an incident.

May be assigned as trooper coach during a Trooper's original probationary period. Observes, aids, instructs and teaches recently graduated Troopers, and reports observations of performance during the probationary period patrol.

May be assigned to specialized divisions or positions performing law enforcement and/or law enforcement related functions of a specialized nature such as pilots in the Air Wing, training officers in the Training Academy, performing personal security functions in Executive Protection, etc.

[KNOWLEDGE, SKILLS, AND ABILITIES REQUIRED: \(These are needed to perform the work assigned.\)](#)

Knowledge of: constitutional, Nebraska, Motor Vehicle and Civil Rights laws and administration of criminal law; arrest and detention, search and seizure, DWI arrest procedure, drug control and fingerprinting technique; rules of evidence, identification and preservation of evidence and accident investigation; patrolling procedures, truck regulation and weights, radio operation, firearms and marksmanship, self-defense, court procedures, water safety and defensive driving; CPR and first aid.

Ability to: communicate effectively in English, both verbally and in writing; to read and comprehend the English language; to comprehend and follow verbal and written instructions; to perceive color differences; to hear verbal and radio communications; to interact with individuals of different social, cultural, economic, and educational backgrounds.

[MINIMUM QUALIFICATIONS:](#) (Applicants will be screened for possession of these qualifications. Applicants who need accommodation in the selection process should request this in advance.)

At least twenty-one years of age as of the date of graduation from the State Patrol Training Academy, graduation from high school or possession of a G.E.D., vision correctable to 20/20 in each eye, U.S. citizenship, valid motor vehicle operator's license, sound mental and physical condition as determined by a physician, good character, no felony or certain misdemeanor convictions, ability to pass a physical abilities test, successful completion of the State Patrol Training Academy course work, and commission as a deputy state sheriff.

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State Patrol Sergeant

L64112

[DISTINGUISHING CHARACTERISTICS:](#) (A position is assigned to this class based on the scope and level of work performed as outlined below.)

Performs responsible supervisory work in the direction and coordination of the activities and duties assigned State Patrol Troopers or State Patrol Investigation Officers; performs related work as required.

[EXAMPLES OF WORK:](#) (A position may not be assigned all the duties listed, nor do the listed examples include all the duties that may be assigned.)

Plans, assigns, and supervises the work activities of assigned staff to attain work goals and to ensure consistent application of policies, procedures, and standards.

Supervises, approves leave, determines work schedules and assignments, and evaluates the work performance of assigned staff.

Conducts quarterly and annual evaluations by filling out the proper forms and gathering case information, reviewing reports, day-to-day observations, and other documents which support narrative; meets with subordinates and provide direction and guidance; work to strengthen officers weaknesses by documenting on performance improvement plans if needed or by riding along to provide remedial training, or other means as necessary.

Authorizes and approves overtime for assigned staff.

Answers questions and provides routine supervisory guidance and direction on laws, rules, policies, procedures, or contracts.

Provides routine supervisory guidance and direction on confidential informant management, disposition of cases, and case work.

Coordinates Attorney General investigations.

Provides input and makes recommendations on disciplinary actions involving assigned staff; monitors corrective action and ensures deficiencies are corrected.

Takes command at major investigations and at the scene of disasters, major incidents, accidents, search warrants, EST call outs, bomb threats, blockages, drug interdictions, or any other situations as outlined in policy etc. to ensure policy and procedures are followed and to facilitate the successful completion of the incident.

Provides news releases or safety spots to local newspapers, TV, or radio stations of various events, accidents, construction zones, road conditions, selectives, or any other information as required; maintains an open line of communication with local news services.

Approves unit bills and repairs, and expense vouchers.

Critiques video tapes of traffic contacts and pursuits to ensure adherence to policies.

Conducts field supervision by scheduling work assignments, selectives, observing court testimony, and working directly with individuals to evaluate their work.

Reviews, corrects and deficiencies/errors, and approves assigned officers daily, weekly, accident, overtime, and case reports.

Conducts meetings with staff to ensure dissemination of information and to focus on goals and objectives for each individual Sergeant area.

KNOWLEDGE, SKILLS, AND ABILITIES REQUIRED: (These are needed to perform the work assigned.)

Knowledge of: constitutional, Nebraska, Motor Vehicle and Civil Rights laws and administration of criminal law; arrest and detention, search and seizure, DWI arrest procedure, drug control and fingerprinting technique; rules of evidence, identification and preservation of evidence and accident investigation; patrolling procedures, truck regulation and weights, radio operation, firearms and marksmanship, self-defense, court procedures, water safety and defensive driving; CPR and first aid; various criminal and drug statutes; surveillance techniques; interviewing and investigative techniques; case management; manage and direct confidential informants; methods, formats, and procedures to effectively conduct a criminal, drug, or liquor investigation; elements necessary to prepare affidavits and search warrants; conduct interrogations; Nebraska State Patrol programs; agency and state policies, rules, and regulations; the union contract; supervisory and personnel practices.

Skill in: communicating with employees and the general public.

Ability to: communicate effectively in English, both verbally and in writing; to read and comprehend the English language; to comprehend and follow verbal and written instructions; to perceive color differences; to hear verbal and radio communications; to interact with individuals of different social, cultural, economic, and educational backgrounds; effectively plan, assign, direct, evaluate and supervise assigned staff.

MINIMUM QUALIFICATIONS: (Applicants will be screened for possession of these qualifications. Applicants who need accommodation in the selection process should request this in advance.)

Experience as a State Patrol Trooper or a State Patrol Investigation Officer, valid motor vehicle operator's license, sound mental and physical condition as determined by a physician, maintenance of physical abilities documented through wellness testing, and be eligible for and successfully compete in and pass the agency's promotional process.

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State Patrol Lieutenant

V64113

DISTINGUISHING CHARACTERISTICS: (A position is assigned to this class based on the scope and level of work performed as outlined below.)

Performs responsible work in the direction and coordination of the activities and duties of a unit of sergeants, investigators and troopers in an assigned territory or a specialized function. Performs related work as required.

EXAMPLES OF WORK: (A position may not be assigned all the duties listed, nor do the listed examples include all the duties that may be assigned.)

May serve as administrative assistant to the troop area commander in the supervision of subordinates' activities.

May supervise and participate in various specialized activities in all departmental functions.

Investigates unusual incidents and occurrences.

Makes recommendations on personnel activities, i.e., promotion, demotion, transfer, suspension and dismissal.

Coordinates assignment and scheduling of work for subordinates.

Evaluates performance of subordinates.

Participates in various types of training sessions as a student and instructor.

May aid subordinates in patrolling the roads to enforce highway and motor vehicle laws.

Arrests violators and testifies in court.

Assists at disasters and civil disturbances.

Maintains liaison with local law enforcement agencies.

KNOWLEDGE, SKILLS, AND ABILITIES REQUIRED: (These are needed to perform the work assigned.)

Knowledge of: Nebraska State Patrol programs; agency and state policies, rules, and regulations; the union contract; supervisory and personnel practices.

Skill in: communicating with employees and the general public.

Ability to: communicate effectively in English, both verbally and in writing; to read and comprehend the English language; to comprehend and follow verbal and written instructions; to perceive color differences; to hear verbal and radio communications; to interact with individuals of different social, cultural, economic, and educational backgrounds; effectively plan, assign, direct, evaluate and supervise assigned staff.

MINIMUM QUALIFICATIONS: (Applicants will be screened for possession of these qualifications. Applicants who need accommodation in the selection process should request this in advance.)

High school education plus basic patrol in-service training courses and eight years experience with the patrol, having served a minimum of one year as a sergeant; demonstrated supervisory capabilities.

SPECIAL NOTES:

Daily discussions with supervisor. Frequent reviews, reports, inspections, evaluations, 50-hour week, on call 24 hours a day, work in inclement weather, usual occupational hazards associated with police work.

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State Patrol Captain

V64114

DISTINGUISHING CHARACTERISTICS: (A position is assigned to this class based on the scope and level of work performed as outlined below.)

Performs responsible supervisory work in the direction and coordination of the personnel in a troop area or in the direction of a specialized functional division. Performs related work as required.

EXAMPLES OF WORK: (A position may not be assigned all the duties listed, nor do the listed examples include all the duties that may be assigned.)

Responsible for the overall supervision of the activities of the personnel in an assigned troop area.

May supervise a special division involved in any departmental function.

Supervises and provides assistance to subordinates in the performance of their duties.

Conducts meetings with subordinates to relay orders, information and bulletins.

Notifies superiors of any unusual happenings, serious crimes and conditions.

Assists subordinates in scheduling and assigning work and duties.

Requisitions equipment, material and supplies.

Approves, prepares and transmits required records and reports.

Evaluates performance of subordinates.

Maintains liaison with general public and local law enforcement agencies.

KNOWLEDGE, SKILLS, AND ABILITIES REQUIRED: (These are needed to perform the work assigned.)

Knowledge of: Nebraska State Patrol programs; agency and state policies, rules, and regulations; the union contract; supervisory and personnel practices.

Skill in: communicating with employees and the general public.

Ability to: communicate effectively in English, both verbally and in writing; to read and comprehend the English language; to comprehend and follow verbal and written instructions; to perceive color differences; to hear verbal and radio communications; to interact with individuals of different social, cultural, economic, and educational backgrounds; effectively plan, assign, direct, evaluate and supervise assigned staff.

MINIMUM QUALIFICATIONS: (Applicants will be screened for possession of these qualifications. Applicants who need accommodation in the selection process should request this in advance.)

High school education plus in-service patrol training courses, school and instructions and ten years' experience in the patrol with a minimum of six years in a promoted position, having served a minimum of one year in grade as a lieutenant. Certificate in police supervision and management highly desirable.

SPECIAL NOTES:

Supervision received through weekly reports, periodic personal contact and staff meetings, daily correspondence and telephone calls, 50-hour week, on call 24 hours a day, usual occupational hazards associated with police work.

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State Patrol Major

G64115

DISTINGUISHING CHARACTERISTICS: (A position is assigned to this class based on the scope and level of work performed as outlined below.)

Performs highly responsible supervisory work in the direction of the overall operation of the patrol activities in an assigned geographical area of the state involving several troops and/or special divisions. Performs related work as required.

EXAMPLES OF WORK: (A position may not be assigned all the duties listed, nor do the listed examples include all the duties that may be assigned.)

Coordinates operations and interprets policies involving general field and/or division operations.

Conducts inspections in troop areas to review assignment and utilization of personnel and equipment.

Ensure that rules and regulations are complied with and that all disciplinary actions are in accordance with the rules and regulations.

Conducts investigations pertaining to complaints against personnel.

Reviews and evaluates personnel performance and records.

Ensures that troop area is adequately equipped, and compiles list of equipment needed in each area.

Participates in various types of in-service training sessions.

May supervise and coordinate the activities of special divisions involved in any departmental function.

KNOWLEDGE, SKILLS, AND ABILITIES REQUIRED: (These are needed to perform the work assigned.)

Knowledge of: Nebraska State Patrol programs; agency and state policies, rules, and regulations; the union contract; supervisory and personnel practices.

Skill in: communicating with employees and the general public.

Ability to: communicate effectively in English, both verbally and in writing; to read and comprehend the English language; to comprehend and follow verbal and written instructions; to perceive color differences; to hear verbal and radio communications; to interact with individuals of different social, cultural, economic, and educational backgrounds; effectively plan, assign, direct, evaluate and supervise assigned staff.

MINIMUM QUALIFICATIONS: (Applicants will be screened for possession of these qualifications. Applicants who need accommodation in the selection process should request this in advance.)

High school education plus police administration and management courses and basic patrol in-service training courses and at least 12 years' experience with the patrol, with a minimum of six years in a promoted position, having served one year in grade as a captain.

SPECIAL NOTES:

Supervision received through daily discussions with supervisor, 50-hour week, on call 24 hours a day in case of emergencies.

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State Patrol Lieutenant Colonel

G64116

DISTINGUISHING CHARACTERISTICS: (A position is assigned to this class based on the scope and level of work performed as outlined below.)

Under general direction of the Superintendent, performs responsible supervisory and managerial work in assisting the Superintendent in the administrative functions of the Nebraska State Patrol as they relate to line and staff responsibilities; performs related work as required.

EXAMPLES OF WORK: (A position may not be assigned all the duties listed, nor do the listed examples include all the duties that may be assigned.)

Reviews news releases, spot announcements and other material which appear to be in the best interest of the State Patrol.

Executes all orders of the Superintendent and ensures that they are carried out.

Assures compliance with all departmental rules and regulations.

Assures that regions under command adhere to standard policies, procedures and tolerances of law enforcement work.

Assists Superintendent in processing personnel actions and requests.

Promotes cooperation between the State Patrol and other law enforcement agencies.

Assists Superintendent in preparation of the department's budget.

Assumes command of the State Patrol in the absence of the Superintendent.

Reviews recruit and in-service training schedules.

Acts on the behalf of the Superintendent in his/her absence.

Assists the Superintendent in performing all administrative functions of the department.

Supervises and evaluates work of the Field Services, Investigative Service and Administrative Services Majors, Public Information Coordinator, Internal Affairs Lieutenant, Executive Protection Captain, Legislative Liaison, STAN Liaison, and other assigned staff.

Coordinates the activities of the State Patrol with other State agencies and with local and federal governmental agencies.

Represents the Superintendent as a speaker or as a participant in meetings and conferences.

Handles correspondence as directed by the Superintendent.

Ensures the effective and efficient administration and management of the development, implementation, and monitoring of the agency's operations.

Establishes and maintains effective working relationships with the public, safety concerns, affected business and industry, private carriers, agencies, other states, other state departments and with the executive/legislative/judicial branches of government.

KNOWLEDGE, SKILLS, AND ABILITIES REQUIRED: (These are needed to perform the work assigned.)

Knowledge of: the principles, concepts, and practices of law enforcement; basic operational requirements and legal mandates of law enforcement functions; basic supervisory and leadership practices; administration, supervision, and management principles and their application to assigned employee performance, work products, and work assignments; budget analysis methodologies, requirements, and procedures; department and division policies, procedures, work rules, practices and labor contract provisions; techniques for planning, scheduling and coordinating the work of subordinate divisions; the principles and techniques of effective human relations and oral and written communications; information system planning and management techniques; program analysis and evaluation methodologies; Nebraska statutes and rules including the state/agency affirmative action plans.

Skill in: application of the principles and techniques of public communications; application of effective human relations and oral and written communications practices to all law enforcement activities.

Ability to: develop work objectives and priorities; interpret and apply legal mandates and operational directives to law enforcement activities; communicate in writing and orally with others the established requirements and objectives of law enforcement activities; analyze situations rapidly and accurately and take effective action.

MINIMUM QUALIFICATIONS: (Applicants will be screened for possession of these qualifications. Applicants who need accommodation in the selection process should request this in advance.)

Supervision, command training and/or Nebraska State Patrol approved leadership training, basic state patrol in-service training, AND at least 12 years' experience in various operations of the State Patrol with at least four years in a promoted position.

SPECIAL NOTES:

Supervision received through daily discussions with Superintendent; and be available 24 hours a day in case of emergencies.

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[SPECIAL NOTES APPLICABLE TO ALL LEVELS:](#)

State agencies are responsible to evaluate each of their positions to determine their individual overtime eligibility status as required by the Fair Labor Standards Act (FLSA).

Established: 07/97

Note: Classification-specification is subject to change. Please refer to the Nebraska State Personnel Job Specification website at <https://das.nebraska.gov/personnel/classcomp/jobspecs/jobspecs.html> to ensure this represents the most current copy of the description.

The following is a summary of changes made to this class specification.

Section	Change Description	Effective Date
Last Revised 5/2002 & 7/2006	Moved to new format	12/2024
Description of Occupational Work	Added verbiage	12/2024
State Patrol Lieutenant	Description verbiage updated	12/2024