

Click one of the Job Titles below to see the Job Description for that class:

<b>Job Code</b>	<b>Job Title</b>
X64611	<a href="#">Racing and Gaming Investigator</a>
G64612	<a href="#">Racing and Gaming Director of Enforcement</a>

## Racing and Gaming Enforcement Series

### Job Family

#### DESCRIPTION OF OCCUPATIONAL WORK

Positions in this series enforce the rules and regulations related to the Racing and Gaming Commission. Positions in this series will ensure compliance with the Nebraska Racetrack Gaming Act, Nebraska Horse Racing Statutes, and the rules established by the Nebraska Racing and Gaming Commission (NRGC). Positions provide internal controls of casino operations.

## Racing and Gaming Investigator

### X64611

DISTINGUISHING CHARACTERISTICS: (A position is assigned to this class based on the scope and level of work performed as outlined below.)

Under limited supervision, enforces the rules of the NRGC and investigates alleged rule violations by conducting performance reviews and/or background investigations of racing officials, track employees, racing departments, authorized casino operators, casino employees, vendors, manufactures, racing and gaming patrons and license applicants to eliminate fraudulent behavior and corrupt practices. Positions will patrol the racetrack enclosure, casino, and facilities to locate and prevent criminal activities while having the authority and power of a law enforcement officer to carry out the laws of this state.

EXAMPLES OF WORK: (A position may not be assigned all the duties listed, nor do the listed examples include all the duties that may be assigned.)

Conducts surveillance coverage, table/card/dice and electronic gaming device inspections, surveillance system inspections to ensure compliance with the Nebraska Racetrack Gaming Act, and rules established by NRGC internal controls of casino operations.

Directs efforts to eliminate abuse of alcohol and drugs by persons in the racing industry.

Assures compliance with the proper type of licensing and conducts thorough background investigations of all individuals licensed by the NRGC. Prepares Incident Reports, background reports, compliance reports regulatory reports for racing and gaming to be reviewed by the agency's Director of Enforcement, the Executive Director, Commissioners and County Attorneys.

Ensure Authorized Gaming operators are complying with all physical security at each facility including: vaults, count room, cages, ATM, voucher machines.

Prepares and testifies in court to present the facts surrounding any civil, regulatory, criminal, or departmental action.

Review incident reports generated by the Gaming and Racing Operators. Review and share intelligence information with local, state, and federal law enforcement

Investigates violations of State Statutes or Commission Rules and Regulations.

Investigates reports of illegal use or possession of prohibited medications and drugs to ensure compliance with the rules of racing.

Investigates reports of attempted fixing of race results, use of illegal equipment by jockeys, and illegal booking or touting during races to ensure compliance with the rules of racing.

Patrols the racetrack enclosure including the gaming areas to locate and prevent criminal activities. Will patrol in civilian clothing, carry a firearm, and wear protective equipment. Dealing with persons under the influence, disturbances and other activities that may place the investigators in harm's way.

Responds to emergencies, disturbances and other activities that may disrupt gaming and will be involved in assisting and investigating patron disputes.

Reviews and monitors access to restricted areas to ensure compliance with the rules of racing. Creates, update, and maintain a list of undesirables, excluded, and self-excluded individuals so that their activities can be closely monitored.

Reviews and evaluates the mutuel areas, admissions procedures, and the duties of racing officials and other mutuel, admissions, and security employees to ensure compliance with the rules of racing.

Reviews and monitors sample testing procedures, test barns, and the laboratory results to ensure required participation in the quality assurance program and compliance with the rules of racing.

Reviews and recommends changes to the rules of racing and gaming to improve their clarity and efficiency to promote honesty and integrity.

**KNOWLEDGE, SKILLS, AND ABILITIES REQUIRED: (These are needed to perform the work assigned.)**

Knowledge of: the Nebraska Rules of Racing and related statutes; specific drugs and medications used at the tracks; administrative hearings; rules of evidence, laws of arrest, search and seizure, and basic court procedures; policies and procedures of specific jurisdictions when making arrests; criminal investigation techniques and procedures; principles of identification, preservation, and presentation of evidence.

Ability to: interact with local public or political officials, the Racing and Gaming Commission, the Executive Director, stewards, track management, track officials, law enforcement officials, owners, trainers, jockeys, veterinarians, grooms, casino operators and employees; interact with individuals in a fair and consistent manner; investigate; collect, organize, and present testimony effectively at hearings; review the rules and recommend needed changes.

MINIMUM QUALIFICATIONS: (Applicants will be screened for possession of these qualifications. Applicants who need accommodation in the selection process should request this in advance.)

Coursework/training in criminal justice, law enforcement, police science, criminology, or related field and experience conducting criminal investigations. Must currently hold or able to obtain Nebraska Law Enforcement Certification for continued employment.

LEGAL REQUIREMENTS: (These qualifications are mandated by federal/state laws, statutes, and/or regulations.)

Applicants must meet the minimum qualifications required for admission into the Nebraska Law Enforcement Training Academy in accordance with Title 79, Nebraska Administrative Code Chapter 8: Training Academy Admission Qualifications and Procedures.

In accordance with Title 79, Nebraska Administrative Code Chapter 17: Law Enforcement Continuing Education Requirements, incumbents must complete required continuing education to maintain active law enforcement certification.

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## **Racing and Gaming Director of Enforcement**

**G64612**

DISTINGUISHING CHARACTERISTICS: (A position is assigned to this class based on the scope and level of work performed as outlined below.)

Under administrative direction, supervises the operations of the Racing and Gaming Enforcement Division; schedules and assigns duties to Racing and Gaming Investigators; with the authority and power of a law enforcement officer, positions will enforces the rules of NRGC and investigates alleged rule violations by conducting performance reviews and/or background investigations of racing officials, track employees, racing departments, authorized casino operators, casino employees, venders, manufactures, racing and gaming patrons, and license applicants to eliminate fraudulent behavior and corrupt practices. Positions will assist in the development and administration of agency policies, rules, and regulations.

EXAMPLES OF WORK: (A position may not be assigned all the duties listed, nor do the listed examples include all the duties that may be assigned.)

Plans, organizes, assigns, and directs the work activities of the Enforcement Division of NRG; directing subordinate staff to facilitate the attainment of the Division's work goals and to ensure the consistent application of technical policies, procedures, and guidelines.

Reviews and recommends changes to the rules of racing and gaming to improve their clarity and efficiency and to promote honesty and integrity in racing. Make recommendations regarding minimum internal controls for Gaming Operators in the area of security and surveillance as well as background investigation policy creation and administration.

Create and administer policies for Investigator's training to ensure Racing and Gaming Investigators are in compliance with all Nebraska Crime Commission Standards. Will report all training to the NLETC as required. Review all investigative reports.

Develop and administer day to day policies for the Enforcement Division to include evidence collection and storage, investigative techniques and policies, training regiment, etc.

Supervise regulatory enforcement of casino operations and conducts surveillance coverage approvals, table/card/dice inspections, and surveillance system inspections to ensure compliance with the Nebraska State Statutes, rules established by the Nebraska Racing and Gaming Commission, and internal controls of casino operations.

Conducts background and criminal investigations of persons and organizations; coordinates efforts to ensure the integrity of gaming in the State of Nebraska.

Testify at administrative hearings and provide testimony before courts in Nebraska.

Coordinate with local, state, and Federal Law Enforcement.

Investigates reports of illegal use or possession of prohibited medications and drugs; reports of attempted fixing of race results, use of illegal equipment by jockeys, and illegal booking or touting during races; and background of license applicants to ensure compliance with rules of racing.

Reviews, evaluates, and monitors access to restricted areas, mutuel areas, admissions procedures, and the duties of racing officials and other mutuel, admissions, and security employees to ensure compliance with the rules of racing.

Receive and review complaints from the public, officials, and any licensed person.

Receive and review duties to report and reports received from Gaming Operator and determine a course of action.

Create, administer, and monitor training and proficiency for armed security personnel at racetracks and gaming facilities to ensure compliance.

Make recommendations to the Executive Director and Commission as to whether a gaming related license should be issued.

Reviews security and surveillance reports for violations of the Nebraska Racetrack Gaming Act and any violations of the rules established by the Racing and Gaming Commission; prepares and disseminates reports to the appropriate County Attorney or staff of the Nebraska Racing and Gaming Commission on any violations found.

[KNOWLEDGE, SKILLS, AND ABILITIES REQUIRED: \(These are needed to perform the work assigned.\)](#)

Knowledge of: the Nebraska Rules of Racing and related statutes; specific drugs and medications used at the tracks; administrative hearings; rules of evidence, laws of arrest, search and seizure, and basic court procedures; policies and procedures of specific jurisdictions when making arrests; criminal investigation techniques and procedures; principles of identification, preservation, and presentation of evidence.

Ability to: organize the work of others; supervise staff; train and supervise subordinate employees; communicate effectively with diverse populations and law enforcement representatives; investigate; collect, organize, and present testimony effectively at hearings; review the rules and recommend needed changes.

MINIMUM QUALIFICATIONS: (Applicants will be screened for possession of these qualifications. Applicants who need accommodation in the selection process should request this in advance.)

Coursework/training in criminal justice, law enforcement, police science, criminology, or related field AND five (5) years management and supervision in a law enforcement agency or a regulatory agency with law enforcement powers. Must currently hold or able to obtain Nebraska Law Enforcement Certification for continued employment.

LEGAL REQUIREMENTS: (These qualifications are mandated by federal/state laws, statutes, and/or regulations.)

Applicants must meet the minimum qualifications required for admission into the Nebraska Law Enforcement Training Academy in accordance with Title 79, Nebraska Administrative Code Chapter 8: Training Academy Admission Qualifications and Procedures.

In accordance with Title 79, Nebraska Administrative Code Chapter 17: Law Enforcement Continuing Education Requirements, incumbents must complete required continuing education to maintain active law enforcement certification.

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SPECIAL NOTES APPLICABLE TO ALL LEVELS:

State agencies are responsible to evaluate each of their positions to determine their individual overtime eligibility status as required by the Fair Labor Standards Act (FLSA).

Incumbents must become law enforcement certified within one year as a condition of continued employment.

Valid driver's license or the ability to provide independent authorized transportation for work-related travel.

Regular overnight and/or extended travel and irregular and long hours are required of incumbents during the racing season.

Established: <XX/XX>

Note: Classification-specification is subject to change. Please refer to the Nebraska State Personnel Job Specification website at <https://das.nebraska.gov/personnel/classcomp/jobspecs/jobspecs.html> to ensure this represents the most current copy of the description.

The following is a summary of changes made to this class specification.

Section	Change Description	Effective Date