

Agriculture Food Service Evaluation Officer V62300

DESCRIPTION OF OCCUPATIONAL WORK

Under administrative direction, serves as a leader and technical advisor for Agriculture Food Sanitarians. Provides ongoing training and development to Nebraska's Food Safety teams. Evaluates food program's performance for compliance with federal, state, and local laws, codes, ordinances, and procedures related to food protection. Consults with food handlers, food and health professionals, and the public on food protection practices.

EXAMPLES OF WORK: (A position may not be assigned all the duties listed, nor do the listed examples include all the duties that may be assigned.)

Manage a team to ensure workload aligns with Agency/Program goals and to maintain a positive work environment in collaboration with Foods Leadership team.

Supervise Food Sanitarians, including mentoring activities, providing feedback and coaching, setting performance goals, delegating tasks/responsibilities, overseeing work assignments and team efficiencies, and evaluating individual performance.

Onboard new Food Sanitarians and train all Food Sanitarians to ensure compliance with regulatory requirements and support uniformity and consistency.

Consult and collaborate with other food program leaders outside of the agency to assure statewide program uniformity.

Standardize Food Sanitarians and other officials within Nebraska's Food Safety Program.

Support Program conformance with FDA standards.

Write and submit evaluation reports on food establishments and facilities to document findings for data purposes and fulfill statutory and compliance requirements.

Plan training clinics and train food handlers to promote understanding of food protection laws and regulations and ensure compliance with requirements.

Maintain thorough understanding of federal and state food ordinances and codes to support consistent application and dissemination of information.

Discuss, select, and compile reports and other program information to provide materials for possible legal action.

Escort federal authorities during food program evaluations of establishments and facilities. Inspect and evaluate conditions in facilities, locations, situations, or sites to assess compliance with applicable laws and regulations. May assist DHHS to determine causes of disease outbreaks and other epidemiological occurrences.

KNOWLEDGE, SKILLS, AND ABILITIES REQUIRED: (These are needed to perform the work assigned.)

Knowledge of: safe retail food and manufacturing practices and appropriate foodborne illness response and prevention; techniques, principles, and procedures set forth in the Nebraska Pure Food Act along with other applicable state and federal food codes and regulations.

Ability to: interpret and apply federal, state, and local laws pertaining to food protections; interact with public officials, business owners, and the public to promote understanding of food protection laws and regulations; lead a team of Food Sanitarians in alignment with Agency/Program goals; work collaboratively with the Program leadership team to positively impact Program performance.

MINIMUM QUALIFICATIONS: (Applicants will be screened for possession of these qualifications. Applicants who need accommodation in the selection process should request this in advance.)

Some experience or education related to food industry or food safety. Must be able to obtain and maintain certification as an FDA Standardization Officer within 36 months after being hired. Must be able to present a valid driver's license.

LEGAL REQUIREMENTS: (These qualifications are mandated by federal/state laws, statutes, and/or regulations.)

All inspections conducted pursuant to the act shall be performed by persons who (a) meet the requirements of section 8-402.10 of the Food Code and, within thirty-six months after being hired to conduct such inspections, pass a certified professional food safety credential examination approved by the department that meets the requirements of Option 2 of Standard 2, Trained Regulatory Staff, of the 2022 United States Food and Drug Administration's Voluntary National Retail Food Regulatory Program Standards or (b) are provisional environmental health specialists or registered environmental health specialists as defined in section 38-1305 or 38-1306.

SPECIAL NOTES:

State agencies are responsible to evaluate each of their positions to determine their individual overtime eligibility status as required by the Fair Labor Standards Act (FLSA).

Overnight and/or regular day travel outside the city or residence is required of incumbents of this job class.

Incumbents may be required to work outdoors in inclement weather conditions and in environments where they are exposed to physical hazards, infectious diseases, and toxic/hazardous substances.

Established: 01/82

Note: Classification-specification is subject to change. Please refer to the Nebraska State Personnel Job Specification website at <https://das.nebraska.gov/personnel/classcomp/jobspecs/jobspecs.html> to ensure this represents the most current copy of the description.

The following is a summary of changes made to this class specification.

Section	Change Description	Effective Date
Last revised 07/1988	Moved to new format	09/2025
All sections revised	Updated verbiage and added MQ section	09/2025