

DESCRIPTION: Under limited supervision, researches, produces and announces an on-air shift for Nebraska Educational Telecommunications; performs related work as assigned.

DISTINGUISHING CHARACTERISTICS: (A position is assigned to this class based on the scope and level of work performed as outlined below.)

The Radio Announcer class is responsible for daily shift announcer and news broadcasts. The Radio Announcer/Producer class utilizes professional judgment to determine overall content and effectiveness of radio programming, and may supervise Radio Announcers.

EXAMPLES OF WORK: (A position may not be assigned all the duties listed, nor do the listed examples include all the duties that may be assigned.)

Researches and recommends purchases of musical recordings for on-air programs.

Assists in developing overall theme for network broadcasts.

Evaluates public responses in planning for network broadcasts.

Monitors news releases and other information. Reviews for announcing on regular on-air shift.

Announces an on-air shift. Monitors on air sound. Operates broadcast studio equipment. Reports difficulties to engineering staff.

Assists in developing promotional materials for new programs.

KNOWLEDGE, SKILLS, AND ABILITIES REQUIRED: (These are needed at entry level to perform the work assigned.)

Knowledge of: classical music and composers; journalism; broadcast and receiving equipment and technology.

Ability to: organize program materials and information into logical sequence; maintain good community relations; orally communicate clearly; evaluate program themes and recordings; evaluate news content; elicit information from others; meet deadlines; be creative.

MINIMUM QUALIFICATIONS: (Applicants will be screened for possession of these qualifications. Applicants who need accommodation in the selection process should request this in advance.)

Experience and education or training in broadcast journalism or music.

SPECIAL NOTE:

State agencies are responsible to evaluate each of their positions to determine their individual overtime eligibility status as required by the Fair Labor Standards Act (FLSA).