

DESCRIPTION: Under administrative direction, positions in this class are responsible to provide the policy level direction related to the planning and decisions regarding development, operation and sustainability of interoperability in the State of Nebraska; performs related work as assigned.

DISTINGUISHING CHARACTERISTICS: (A position is assigned to this class based on the scope and level of work performed as outlined below.)

Positions in this class manage the initiatives and meetings of the Nebraska Public Safety Communications Council (NPSCC). Positions in this class develop, manage and implement collaborative projects in the business and policy areas that are of interest to the NPSCC. Projects are frequently enterprise-wide within state government, and/or statewide when addressing projects involving additional entities beyond state government.

EXAMPLES OF WORK: (A position may not be assigned all the duties listed, nor do the listed examples include all the duties that may be assigned.)

Provide strategic coordination direction for emergency response organizations within Nebraska. Promote interoperability for public safety communications within Nebraska and bordering states.

Manage day-to-day operations related to interoperability by engaging public safety agencies, key elected officials, federal and state agencies, and bordering states.

Serves as the technical and policy advisor to elected officials to executive leaders at the state and local level and on federal national emergency communication projects at the state, regional or national level.

Provide recommendations to the Council for the development of protocols, standard operating procedures and guidelines for use of public safety communications systems in Nebraska.

Coordinate and provide planning, training and exercise opportunities related to communications interoperability for all necessary and authorized public safety practitioners.

Convene regular meetings of the Nebraska Public Safety Committee Council (NPSCC); relate the findings or recommendations from the NPSCC to NEMA and State Homeland Security Officials.

Establish working groups to meet the needs of providing interoperability within Nebraska. Provide the NPSCC with their recommendations to develop strategies.

Establish goals, program objectives, project priorities, operational policies, technical policies and strategic plans; identify, articulate and advocate those policy strategies to the NPSCC Council as well as other state agencies and state policy makers.

Provides leadership to the Nebraska Regional Interoperability Network Governance Group with the implementation and sustainability of the NRIN project.

G68220 – STATEWIDE INTEROPERABILITY COORDINATOR

Facilitate, develop and manage collaborative projects identified by the NPSCC Council.

Research, design, and specify communication network/system facilities and services; oversees the testing and implementation of communication networks/systems; provides technical assistance to customers, vendors, and the general public; advise and consult with agency, state, and federal management officials and staff on communication networks/systems regarding technical and security issues; policies, regulations, and standards; and design, performance, and compatibility requirements.

Complete communication network/system reviews, equipment reviews, long range planning studies, and documentation; prepare plans and technical specifications for enterprise-level state government/state-wide and/or regional communication networks/systems; develop communication network/system plans and installations for voice, data, wireless and video statewide networks, including technology convergence.

KNOWLEDGE, SKILLS, AND ABILITIES REQUIRED: (These are needed at entry level to perform the work assigned.)

Knowledge of: Existing and emerging information technology, client relations, business methods, policy development, collaboration and facilitation techniques, operating systems, information systems, telecommunication systems, hardware and software.

Ability to: Persuade, facilitate and communicate with groups of all levels, influence policy, and administer, develop and implement strategic plans within a large organization and within unrelated external organizations; interpret and apply state and federal laws, rules, and regulations and agency rules and regulations, influence policy, make sound technical, operational, and policy determinations.

Skill in: Public relation techniques, active listening; active learning; analytical, critical, and strategic thinking, influencing others, communication, complex problem solving, negotiation, facilitation, deductive and inductive reasoning, developing objectives and strategies; evaluation of information against standards; identification of causal factors, identifying long-term consequences of decisions, implementation planning, information organization, initiative, innovation, judgment and decision making, oral and written comprehension and expression, planning and prioritization, persuasion, providing consultation and advice to others, resolving conflict, solution appraisal, system evaluation and time management.

MINIMUM QUALIFICATIONS: (Applicants will be screened for possession of these qualifications. Applicants who need accommodation in the selection process should request this in advance.)

Bachelor's degree in information management systems, telecommunications, public administration, business administration or related field and five to seven years of experience in a related business or policy area and/or telecommunications field on an enterprise-wide basis with increasing responsibility for coordination, facilitation, and policy development. Experience can be substituted for education on a year for year basis.

SPECIAL NOTES:

State agencies are responsible to evaluate each of their positions to determine their individual overtime eligibility status as required by the Fair Labor Standards Act (FLSA).