

DESCRIPTION: Under administrative direction, coordinates the establishment of community correctional programs across the state in order to divert adult felony offenders from the prison system and provide necessary supervision and services to adult felony offenders with the goals of reducing the probability of criminal behavior while maintaining public safety. Is responsible to develop standards for community corrections programs and facilities, and the use of such by the Nebraska Probation and Parole systems. Reports to the Executive Director of the Nebraska Commission on Law Enforcement and Criminal Justice. Performs related work as assigned.

DISTINGUISHING CHARACTERISTICS: (A position may be assigned to this class based on the scope and level of work performed as outlined below.)

This is a one-of-a-kind position with statewide responsibilities requiring significant interaction with law enforcement agencies, the courts, and local and governmental organizations.

EXAMPLES OF WORK: (A position may not be assigned all the duties listed, nor do the listed examples include all the duties that may be assigned.)

Develop standards for eligible community corrections facilities and programs in which offenders can participate.

Develop and implement a plan to establish statewide operation and use of a continuum of community correctional facilities and programs.

Develop, in consultation with the probation administrator and parole administrator, standards for the use of community correctional facilities and programs by the Nebraska Probation and Parole systems.

Collaborate with the Office of Probation Administration, Parole Administration and Department of Correctional Services in developing a plan for the implementation and funding of reporting centers in Nebraska.

Analyze and mandate the consistent use of offender risk assessment tools.

Educate the courts, the Board of Parole, criminal justice system stakeholders, and the general public about the availability and use of community correctional facilities and programs.

Study substance abuse and mental health treatment services in and related to the criminal justice system, recommend improvements, and evaluate the implementation of improvements.

Research and evaluate existing community corrections facilities and programs, within the limits of available funding.

Develop standardized definitions of outcome measures for community corrections facilities and programs, including, but not limited to, recidivism, employment and substance abuse.

Report annually to the Legislature and the Governor on the development and performance of community corrections facilities and programs.

G66380 – COMMUNITY CORRECTIONS DIVISION CHIEF (continued)

Administer contracts entered into by the division with community correctional facilities and/or programs.

Establish and administer grants, projects and programs for the operation of the division and perform such other duties as may be necessary to carry out the policy of the Community Corrections Act.

Collaborate with the Office of Probation Administration, Office of Parole Administration, and the Department of Correctional Services in.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED: (These are needed to perform the work assigned.)

Knowledge of: criminal justice system, correctional facility standards, community agencies/programs/services; behavioral sciences; leadership techniques; strategic planning;

Ability to: communicate effectively; analyze and evaluate data; present information; speak to large groups; identify and resolve problems; prepare reports; persuade others; listen effectively; develop standards; evaluate performance;

MINIMUM QUALIFICATIONS: (Applicants will be screened for possession of these qualifications. Applicants who need assistance in the selection process should request this in advance.)

Bachelor's degree in criminal justice, behavioral sciences or related field and five years related experience.

SPECIAL NOTE[S]:

State agencies are responsible to evaluate each of their positions to determine the individual overtime eligibility as required by the Fair Labor Standards Act (FLSA).