STATE OF NEBRASKA CONTRACT AWARD

State Purchasing Bureau
1526 K Street, Suite 130
Lincoln, Nebraska 68508

Telephone: (402) 471-6500
Fax: (402) 471-2089

PAGE	ORDER DATE
1 of 2	03/25/20
BUSINESS UNIT	BUYER
27227020	BRENDA SENSIBAUGH (AS)

CONTRACT NUMBER
15280 OC

VENDOR NUMBER: 505292

VENDOR ADDRESS:

MARTIN RESOURCE MANAGEMENT CORP
DBA MONARCH OIL COMPANY
PO BOX 3189
OMAHA NE 68103-0189

AN AWARD HAS BEEN MADE TO THE CONTRACTOR NAMED ABOVE FOR THE FURNISHING OF MATERIALS AND/OR SERVICES AS LISTED BELOW FOR THE PERIOD:

MARCH 13, 2020 THROUGH NOVEMBER 30, 2020

NO ACTION ON THE PART OF THE CONTRACTOR NEEDS TO BE TAKEN AT THIS TIME. ORDERS FOR THE MATERIALS AND/OR SERVICES WILL BE MADE AS NEEDED BY THE VARIOUS AGENCIES OF THE STATE.

THIS CONTRACT IS NOT AN EXCLUSIVE CONTRACT TO FURNISH THE MATERIALS AND/OR SERVICES SHOWN BELOW, AND DOES NOT PRECLUDE THE PURCHASE OF SIMILAR MATERIALS AND/OR SERVICES FROM OTHER SOURCES.

THE STATE RESERVES THE RIGHT TO EXTEND THE PERIOD OF THIS CONTRACT BEYOND THE TERMINATION DATE WHEN MUTUALLY AGREEABLE TO THE CONTRACTOR AND THE STATE OF NEBRASKA.

Original/Bid Document 6232 OF

Contract to supply and deliver Liquid Asphaltic Materials to the State of Nebraska as per the attached specifications for the contract period March 13, 2020 through November 30, 2020.

Vendor Contact: Melissa Whited
Phone: 402-341-5254
Fax: 402-341-5256
E-Mail: melissa.whited@martinmlp.com

(03/12/20 ml)

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
1	CSS-1H STRAIGHT DISTRICT 1 PLANT PICKUP	25.0000	TN	720.0000
2	CSS-1H 50/50 DISTRICT 1 PLANT PICKUP	25.0000	TN	650.0000
3	CSS-1H 75/25 DISTRICT 1 PLANT PICKUP	25.0000	TN	680.0000
4	CSS-1H 50/50 DISTRICT 2 PLANT PICKUP	25.0000	TN	650.0000
5	CSS-1H 75/25 DISTRICT 2 PLANT PICKUP	25.0000	TN	680.0000

3-25-20 Buddy Meyer for Brenda Sensibaugh 3/25/20
BUYER
3/26/2020
MATERIEL ADMINISTRATOR

R43500|NISC0001|NISC0001 20150901

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Line	Description	Estimated Quantity	Unit of Measure	Unit Price
6	CSS-1H STRAIGHT DISTRICT 3 PLANT PICKUP	25.0000	TN	720.0000
7	CSS-1H 50/50 DISTRICT 3 PLANT PICKUP	25.0000	TN	650.0000
8	CSS-1H 75/25 DISTRICT 3 PLANT PICKUP	25.0000	TN	680.0000
9	CSS-1H STRAIGHT DISTRICT 2 PLANT PICKUP	25.0000	TN	720.0000

BUYER INITIALS

State of Nebraska - INVITATION TO BID CONTRACT

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Buyer	BRENDA SENSIBAUGH (AS)		

DESTINATION OF GOODS
MULTIPLE DELIVERY LOCATIONS PLEASE REFER TO DOCUMENTATION FOR DELIVERY ADDRESSES.

Per Nebraska' s Transparency in Government Procurement Act, DAS is required to collect statistical information regarding the number of contracts awarded to Nebraska contractors. This information is for statistical purposes only and will not be considered for contract award purposes.

_X__NEBRASKA CONTRACTOR AFFADAVIT: Bidder hereby attests that bidder is a Nebraska Contractor. " Nebraska Contractor" shall mean any bidder who has maintained a bona fide place of business and at least one employee within this state for at least the six (6) months immediately preceding the posting date of this ITB.

_____ I hereby certify that I am a Resident disabled veteran or business located in a designated enterprise zone in accordance with Neb. Rev. Stat. §73-107 and wish to have preference, if applicable, considered in the award of this contract.

Contract to supply and deliver Liquid Asphaltic Materials to the State of Nebraska as per the attached specifications for a seven (7) month period from date of award.

(02/04/20 ml)

INVITATION

Line	Description	Quantity	Unit of Measure	Unit Price	Extended Price
1	**CRS-2P** DISTRICT 1	4,375.0000	TN	No Bid	No Bid
2	**CRS-2P** DISTRICT 1 PLANT PICKUP	25.0000	TN		
3	**CRS-2P 80/20** DISTRICT 1 PLANT PICKUP	25.0000	TN		
4	**CRS-2VHL** DISTRICT 1 PLANT PICKUP	25.0000	TN		
5	**CRS-2 STRAIGHT**	25.0000	TN		

BIDDER MUST COMPLETE THE FOLLOWING

DISCOUNT PAYMENT TERMS: 0 % 30 DAYS

By signing this Invitation to Bid form, the bidder guarantees compliance with the provisions stated in this Invitation to Bid, agrees to the terms and conditions unless otherwise agreed to (see Section III) and certifies that bidder maintains a drug free work place environment. Vendor will furnish the items requested within Per Spec days after receipt of order. Failure to enter Delivery Date may cause quotation to be REJECTED.

Sign Here (Authorized Signature MANDATORY - MUST BE SIGNED IN INK)

Enter Contact Information Below

VENDOR# 505292

VENDOR: Martin Resource Management Corp.

Address: DBA Monarch Oil
PO BOX 3189
Omaha, NE 68103-0189

Contact Melissa Whited
Telephone 402-341-5254
Facsimile 402-341-5256
Email melissa.whited@martinmlp.com

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DESTINATION OF GOODS
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INVITATION

Line	Description	Quantity	Unit of Measure	Unit Price	Extended Price
	DISTRICT 1 PLANT PICKUP				
6	**CSS-1H STRAIGHT** DISTRICT 1 PLANT PICKUP	25.0000	TN	$720.00	$18,000.00
7	**CSS-1H 50/50** DISTRICT 1 PLANT PICKUP	25.0000	TN	$650.00	$16,250.00
8	**CSS-1H 75/25** DISTRICT 1 PLANT PICKUP	25.0000	TN	$680.00	$17,000.00
9	**HFE-150** DISTRICT 1 PLANT PICKUP	25.0000	TN	NO BID	NO BID
10	**HFE-300** DISTRICT 1 PLANT PICKUP	25.0000	TN	NO BID	NO BID
11	**HFE-1000** DISTRICT 1 PLANT PICKUP	25.0000	TN	NO BID	NO BID
12	**MC-250** DISTRICT 1 PLANT PICKUP	25.0000	TN	NO BID	NO BID
13	**RETURNED LOAD FEE** DISTRICT 1	1.0000	EA	NO BID	NO BID
14	**DEMURRAGE CHARGE** DISTRICT 1	1.0000	HR	NO BID	NO BID
15	**CRS-2P** DISTRICT 2 PLANT PICKUP	25.0000	TN	NO BID	NO BID
16	**CRS-2P 80/20** DISTRICT 2 PLANT PICKUP	25.0000	TN	NO BID	NO BID
17	**CRS-2VHL** DISTRICT 2 PLANT PICKUP	25.0000	TN	NO BID	NO BID
18	**CRS-2 STRAIGHT** DISTRICT 2 PLANT PICKUP	25.0000	TN	NO BID	NO BID
19	**CSS-1H STRAIGHT** DISTRICT 2 PLANT PICKUP	25.0000	TN	$720.00	$18,000.00

State of Nebraska - INVITATION TO BID CONTRACT

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INVITATION

Line	Description	Quantity	Unit of Measure	Unit Price	Extended Price
20	**CSS-1H 50/50** DISTRICT 2 PLANT PICKUP	25.0000	TN	$650.00	$16,250.00
21	**CSS-1H 75/25** DISTRICT 2 PLANT PICKUP	25.0000	TN	$680.00	$17,00.00
22	**HFE-150** DISTRICT 2 PLANT PICKUP	25.0000	TN	No Bid	No Bid
23	**HFE-300** DISTRICT 2 PLANT PICKUP	25.0000	TN		
24	**HFE-1000** DISTRICT 2 PLANT PICKUP	25.0000	TN		
25	**MC-250** DISTRICT 2 PLANT PICKUP	25.0000	TN		
26	**RETURNED LOAD FEE** DISTRICT 2	1.0000	EA		
27	**DEMURRAGE CHARGE** DISTRICT 2	1.0000	HR		
28	**CRS-2P** DISTRICT 3	12,425.0000	TN		
29	**CRS-2P** DISTRICT 3 PLANT PICKUP	25.0000	TN		
30	**CRS-2P 80/20** DISTRICT 3 PLANT PICKUP	25.0000	TN		
31	**CRS-2VHL** DISTRICT 3 PLANT PICKUP	25.0000	TN		
32	**CRS-2 STRAIGHT** DISTRICT 3 PLANT PICKUP	25.0000	TN		
33	**CSS-1H STRAIGHT** DISTRICT 3 PLANT PICKUP	25.0000	TN	$720.00	$18,000.00
34	**CSS-1H 50/50** DISTRICT 3 PLANT PICKUP	25.0000	TN	$650.00	$16,250.00

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INVITATION

Line	Description	Quantity	Unit of Measure	Unit Price	Extended Price
35	**CSS-1H 75/25** DISTRICT 3 PLANT PICKUP	25.0000	TN	$680.00	$17,000.00
36	**HFE-150** DISTRICT 3	25.0000	TN	NO BID	NO BID
37	**HFE-150** DISTRICT 3 PLANT PICKUP	25.0000	TN		
38	**HFE-300** DISTRICT 3 PLANT PICKUP	25.0000	TN		
39	**HFE-1000** DISTRICT 3 PLANT PICKUP	25.0000	TN		
40	**MC-250** DISTRICT 3 PLANT PICKUP	25.0000	TN		
41	**RETURNED LOAD FEE** DISTRICT 3	1.0000	EA		
42	**DEMURRAGE CHARGE** DISTRICT 3	1.0000	HR		
43	**CRS-2P** DISTRICT 4	7,125.0000	TN		
44	**CRS-2P** DISTRICT 4 PLANT PICKUP	25.0000	TN		
45	**CRS-2P 80/20** DISTRICT 4 PLANT PICKUP	25.0000	TN		
46	**CRS-2VHL** DISTRICT 4 PLANT PICKUP	25.0000	TN		
47	**CRS-2 STRAIGHT** DISTRICT 4 PLANT PICKUP	25.0000	TN		
48	**CSS-1H STRAIGHT** DISTRICT 4 PLANT PICKUP	25.0000	TN		
49	**CSS-1H 50/50**	25.0000	TN		

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DESTINATION OF GOODS
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INVITATION

Line	Description	Quantity	Unit of Measure	Unit Price	Extended Price
	DISTRICT 4 PLANT PICKUP				
50	**CSS-1H 75/25** DISTRICT 4 PLANT PICKUP	25.0000	TN	No Bid	No Bid
51	**HFE-150** DISTRICT 4 PLANT PICKUP	25.0000	TN	No Bid	No Bid
52	**HFE-300** DISTRICT 4	1,100.0000	TN		
53	**HFE-300** DISTRICT 4 PLANT PICKUP	25.0000	TN		
54	**HFE-1000** DISTRICT 4 PLANT PICKUP	25.0000	TN		
55	**MC-250** DISTRICT 4	50.0000	TN		
56	**MC-250** DISTRICT 4 PLANT PICKUP	25.0000	TN		
57	**RETURNED LOAD FEE** DISTRICT 4	1.0000	EA		
58	**DEMURRAGE CHARGE** DISTRICT 4	1.0000	HR		
59	**CRS-2P** DISTRICT 5	300.0000	TN		
60	**CRS-2P** DISTRICT 5 PLANT PICKUP	25.0000	TN		
61	**CRS-2P 80/20** DISTRICT 5 PLANT PICKUP	25.0000	TN		
62	**CRS-2VHL** DISTRICT 5	2,700.0000	TN		
63	**CRS-2VHL** DISTRICT 5 PLANT PICKUP	2,675.0000	TN		

State of Nebraska - INVITATION TO BID CONTRACT

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DESTINATION OF GOODS
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INVITATION

Line	Description	Quantity	Unit of Measure	Unit Price	Extended Price
64	**CRS-2 STRAIGHT** DISTRICT 5 PLANT PICKUP	25.0000	TN	No Bid	No Bid
65	**CSS-1H STRAIGHT** DISTRICT 5 PLANT PICKUP	25.0000	TN	No Bid	No Bid
66	**CSS-1H 50/50** DISTRICT 5	300.0000	TN		
67	**CSS-1H 50/50** DISTRICT 5 PLANT PICKUP	25.0000	TN		
68	**CSS-1H 75/25** DISTRICT 5 PLANT PICKUP	25.0000	TN		
69	**HFE-150** DISTRICT 5 PLANT PICKUP	25.0000	TN		
70	**HFE-300** DISTRICT 5 PLANT PICKUP	25.0000	TN		
71	**HFE-1000** DISTRICT 5 PLANT PICKUP	25.0000	TN		
72	**MC-250** DISTRICT 5	25.0000	TN		
73	**MC-250** DISTRICT 5 PLANT PICKUP	25.0000	TN		
74	**RETURNED LOAD FEE** DISTRICT 5	1.0000	EA		
75	**DEMURRAGE CHARGE** DISTRICT 5	1.0000	HR		
76	**CRS-2P** DISTRICT 6	5,200.0000	TN		
77	**CRS-2P** DISTRICT 6 PLANT PICKUP	25.0000	TN		
78	**CRS-2P 80/20** DISTRICT 6 PLANT PICKUP	25.0000	TN		

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Line	Description	Quantity	Unit of Measure	Unit Price	Extended Price
79	**CRS-2VHL** DISTRICT 6 PLANT PICKUP	25.0000	TN	No Bid	No Bid
80	**CRS-2 STRAIGHT** DISTRICT 6 PLANT PICKUP	25.0000	TN	No Bid	No Bid
81	**CSS-1H STRAIGHT** DISTRICT 6 PLANT PICKUP	25.0000	TN	No Bid	No Bid
82	**CSS-1H 50/50** DISTRICT 6	475.0000	TN	$675.00	$320,625.00
83	**CSS-1H 50/50** DISTRICT 6 PLANT PICKUP	25.0000	TN	No Bid	No Bid
84	**CSS-1H 75/25** DISTRICT 6	800.0000	TN	$700.00	$560,000.00
85	**CSS-1H 75/25** DISTRICT 6 PLANT PICKUP	25.0000	TN	No Bid	No Bid
86	**HFE-150** DISTRICT 6 PLANT PICKUP	25.0000	TN	No Bid	No Bid
87	**HFE-300** DISTRICT 6	1,475.0000	TN	No Bid	No Bid
88	**HFE-300** DISTRICT 6 PLANT PICKUP	25.0000	TN		
89	**HFE-1000** DISTRICT 6	25.0000	TN		
90	**HFE-1000** DISTRICT 6 PLANT PICKUP	25.0000	TN		
91	**MC-250** DISTRICT 6	100.0000	TN		
92	**MC-250** DISTRICT 6 PLANT PICKUP	25.0000	TN		
93	**RETURNED LOAD FEE**	1.0000	EA	$1,500.00	$1,500.00

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Line	Description	Quantity	Unit of Measure	Unit Price	Extended Price
	DISTRICT 6				
94	**DEMURRAGE CHARGE** DISTRICT 6	1.0000	HR	$500.00	$500.00
95	**CRS-2P** DISTRICT 7	3,350.0000	TN	No Bid	No Bid
96	**CRS-2P** DISTRICT 7 PLANT PICKUP	25.0000	TN	No Bid	No Bid
97	**CRS-2VHL** DISTRICT 7 PLANT PICKUP	25.0000	TN	No Bid	No Bid
98	**CRS-2 STRAIGHT** DISTRICT 7 PLANT PICKUP	25.0000	TN	No Bid	No Bid
99	**CSS-1H STRAIGHT** DISTRICT 7	50.0000	TN	$720.00	$36,000.00
100	**CSS-1H STRAIGHT** DISTRICT 7 PLANT PICKUP	25.0000	TN	No Bid	No Bid
101	**CSS-1H 50/50** DISTRICT 7	250.0000	TN	$675.00	$168,750.00
102	**CSS-1H 50/50** DISTRICT 7 PLANT PICKUP	25.0000	TN	No Bid	No Bid
103	**CSS-1H 75/25** DISTRICT 7 PLANT PICKUP	25.0000	TN	No Bid	No Bid
104	**HFE-150** DISTRICT 7 PLANT PICKUP	25.0000	TN	No Bid	No Bid
105	**HFE-300** DISTRICT 7	100.0000	TN	No Bid	No Bid
106	**HFE-300** DISTRICT 7 PLANT PICKUP	25.0000	TN	No Bid	No Bid
107	**HFE-1000** DISTRICT 7 PLANT PICKUP	25.0000	TN	No Bid	No Bid

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Line	Description	Quantity	Unit of Measure	Unit Price	Extended Price
108	**MC-250** DISTRICT 7 PLANT PICKUP	25.0000	TN	No Bid	No Bid
109	**RETURNED LOAD FEE** DISTRICT 7	1.0000	EA	$1,500.00	$1,500.00
110	**DEMURRAGE CHARGE** DISTRICT 7	1.0000	HR	$500.00	$500.00
111	**CRS-2P** DISTRICT 8	3,350.0000	TN	No Bid	No Bid
112	**CRS-2P** DISTRICT 8 PLANT PICKUP	25.0000	TN		
113	**CRS-2VHL** DISTRICT 8 PLANT PICKUP	25.0000	TN		
114	**CRS-2 STRAIGHT** DISTRICT 8 PLANT PICKUP	25.0000	TN		
115	**CSS-1H STRAIGHT** DISTRICT 8 PLANT PICKUP	25.0000	TN		
116	**CSS-1H 50/50** DISTRICT 8 PLANT PICKUP	25.0000	TN		
117	**CSS-1H 75/25** DISTRICT 8	500.0000	TN	$725.00	$362,500.00
118	**CSS-1H 75/25** DISTRICT 8 PLANT PICKUP	25.0000	TN	No Bid	No Bid
119	**HFE-150** DISTRICT 8	25.0000	TN		
120	**HFE-150** DISTRICT 8 PLANT PICKUP	25.0000	TN		
121	**HFE-300** DISTRICT 8	150.0000	TN		
122	**HFE-300** DISTRICT 8 PLANT PICKUP	25.0000	TN		

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Line	Description	Quantity	Unit of Measure	Unit Price	Extended Price
123	**HFE-1000** DISTRICT 8	100.0000	TN	No BD	No BP
124	**HFE-1000** DISTRICT 8 PLANT PICKUP	25.0000	TN		
125	**MC-250** DISTRICT 8	50.0000	TN		
126	**MC-250** DISTRICT 8 PLANT PICKUP	25.0000	TN		
127	**RETURNED LOAD FEE** DISTRICT 8	1.0000	EA	$1,500.00	$1,500.00
128	**DEMURRAGE CHARGE** DISTRICT 8	1.0000	HR	$500.00	$500.00

INVITATION TO BID

Number 6232 OF

The State of Nebraska (State), Department of Administrative Services (DAS), Materiel Division, State Purchasing Bureau (SPB), is issuing this solicitation for a commodity contract, ITB Number 6232 OF for the purpose of selecting a qualified Contractor to provide Liquid Asphaltic Materials. A more detailed description can be found in Section VI. The resulting contract may not be an exclusive contract as the State reserves the right to contract for the same or similar goods from other sources now or in the future.

The contract is seasonal and does not contain any renewal options. The term of the contract will be commencing upon effective the date of award through November 30, 2020. The State reserves the right to extend the period of this contract beyond the termination date when mutually agreeable to the Parties

INFORMATION PERTINENT TO THIS SOLICITATION CAN BE FOUND ON THE INTERNET AT:
http://das.nebraska.gov/materiel/purchasing.html

IMPORTANT NOTICE: Pursuant to Neb. Rev. Stat. § 84-602.02, State contracts in effect as of January 1, 2014, and contracts entered into thereafter, must be posted to a public website. The resulting contract, the solicitation, and the successful Contractor's bid or response will be posted to a public website managed by DAS, which can be found at:

https://statecontracts.nebraska.gov

In addition and in furtherance of the State's public records statute (Neb. Rev. Stat. § 84-712 et seq.) all bids or responses received regarding this solicitation will be posted to the SPB website.

These postings will include the entire bid or response. Contractor must request that proprietary information be excluded from the posting. The Contractor must identify the proprietary information, mark the proprietary information according to state law, and submit the proprietary information in a separate container or envelope marked conspicuously using an indelible method with the words "PROPRIETARY INFORMATION". The Contractor must submit a **detailed written document showing** that the release of the proprietary information would give a business advantage to named business competitor(s) and explain how the named business competitor(s) will gain an actual business advantage by disclosure of information. The mere assertion that information is proprietary or that a speculative business advantage might be gained is not sufficient. (See Attorney General Opinion No. 92068, April 27, 1992) **THE CONTRACTOR MAY NOT ASSERT THAT THE ENTIRE BID OR RESPONSE IS PROPRIETARY. COST WILL NOT BE CONSIDERED PROPRIETARY AND IS A PUBLIC RECORD IN THE STATE OF NEBRASKA.** The State will determine, in its sole discretion, if the disclosure of the information designated by the Bidder as proprietary would 1) give advantage to business competitors and 2) serve no public purpose. The Bidder will be notified of the State's decision. Absent a determination by the State that the information may be withheld pursuant to Neb. Rev. Stat. § 84-712.05, the State will consider all information a public record subject to disclosure.

If the agency determines it is required to release proprietary information, the Contractor will be informed. It will be the Contractor's responsibility to defend the Contractor's asserted interest in non-disclosure.

To facilitate such public postings, with the exception of proprietary information, the State of Nebraska reserves a royalty-free, nonexclusive, and irrevocable right to copy, reproduce, publish, post to a website, or otherwise use any contract, bid, or response to this solicitation for any purpose, and to authorize others to use the documents. Any individual or entity awarded a contract, or who submits a bid or response to this solicitation, specifically waives any copyright or other protection the contract, bid, or response to the solicitation may have; and, acknowledges that they have the ability and authority to enter into such waiver. This reservation and waiver is a prerequisite for submitting a bid or response to this solicitation, and award of a contract. Failure to agree to the reservation and waiver will result in the bid or response to the solicitation being found non-responsive and rejected.

Any entity awarded a contract or submitting a bid or response to the solicitation agrees not to sue, file a claim, or make a demand of any kind, and will indemnify and hold harmless the State and its employees, volunteers, agents, and its elected and appointed officials from and against any and all claims, liens, demands, damages, liability, actions, causes of action, losses, judgments, costs, and expenses of every nature, including investigation costs and expenses, settlement costs, and attorney fees and expenses, sustained or asserted against the State, arising out of, resulting from, or attributable to the posting of the contract or the bids and responses to the solicitation, awards, and other documents.

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GLOSSARY OF TERMS

Acceptance Test Procedure: Benchmarks and other performance criteria, developed by the State or other sources of testing standards, for measuring the effectiveness of products or goods and the means used for testing such performance

Addendum: Something to be added or deleted to an existing document; a supplement

After Receipt of Order (ARO): After Receipt of Order

Agency: Using agencies shall mean and include all officers of the state, departments, bureaus, boards, commissions, councils, and institutions receiving legislative appropriations

Agent/Representative: A person authorized to act on behalf of another

Amend: To alter or change by adding, subtracting, or substituting

Amendment: A written correction or alteration to a document

Appropriation: Legislative authorization to expend public funds for a specific purpose. Money set apart for a specific use

Automated Clearing House (ACH): Electronic network for financial transactions in the United States

Award: All purchases, leases, or contracts which are based on competitive bids will be awarded according to the provisions in the solicitation

Best and Final Offer (BAFO): In a competitive proposal, the final offer submitted which contains contractor's most favorable terms for price

Bid Bond: An insurance agreement, accompanied by a monetary commitment, by which a third party (the surety) accepts liability and guarantees that the contractor will not withdraw the proposal

Contractor: A contractor who submits an offer bid in response to a written solicitation

Breach: Violation of a contractual obligation by failing to perform or repudiation of one's own promise.

Business: Any corporation, partnership, individual, sole proprietorship, joint-stock company, joint venture, or any other private legal entity

Business Day: Any weekday, except State-recognized holidays

Calendar Day: Every day shown on the calendar including Saturdays, Sundays, and State/Federal holidays

Cancellation: To call off or revoke a proposal, purchase order or contract without expectation of conducting or performing at a later time

Catalog/Non-Core: A printed or electronic list of products a contractor may provide at a discounted rate or discount off list price to the State. Initial contract award(s) is not based on Catalog/Non-Core items

Central Processing Unit (CPU): Any computer or computer system that is used by the State to store, process, or retrieve data or perform other functions using Operating Systems and applications software

Change Order: Document that provides amendments to an executed purchase order

Collusion: An agreement or cooperation between two or more persons or entities to accomplish a fraudulent, deceitful, or unlawful purpose

Commodities: Any equipment, material, supply or goods; anything movable or tangible that is provided or sold

Commodities Description: Detailed descriptions of the items to be purchased; may include information necessary to obtain the desired quality, type, color, size, shape, or special characteristics necessary to perform the work intended to produce the desired results

Competition: The effort or action of two or more commercial interests to obtain the same business from third parties

Confidential Information: Unless otherwise defined below, "Confidential Information" shall also mean proprietary trade secrets, academic and scientific research work which is in progress and unpublished, and other information which if released would give advantage to business competitors and serve no public purpose (see Neb. Rev. Stat. §84-712.05(3)). In accordance with Nebraska Attorney General Opinions 92068 and 97033, proof that information is proprietary requires identification of specific, named competitor(s) who would be advantaged by release of the information and the specific advantage the competitor(s) would receive

Contract: An agreement between two or more parties creating obligations that are enforceable or otherwise recognizable at law; the writing that sets forth such an agreement

Contract Administration: The management of the contract which includes and is not limited to contract signing, contract amendments and any necessary legal actions

Contract Management: The management of day to day activities at the agency which includes and is not limited to ensuring deliverables are received, specifications are met, handling meetings and making payments to the Contractor

Contract Period: The duration of the contract

Contractor: An individual or entity lawfully conducting business in the State, or licensed to do so, who provides goods or services to the State under the terms of a written solicitation.
Cooperative Purchasing: The combining of requirements of two or more political entities to obtain advantages of volume purchases, reduction in administrative expenses or other public benefits

Copyright: A property right in an original work of authorship fixed in any tangible medium of expression, giving the holder the exclusive right to reproduce, adapt and distribute the work

Core List: Items specifically listed on the solicitation upon which a bid is evaluated for award .

Critical Program Error: Any Program Error, whether or not known to the State, which prohibits or significantly impairs use of the Licensed Software as set forth in the documentation and intended in the contract

Customer Service: The process of ensuring customer satisfaction by providing assistance and advice on those products or goods provided by a Contractor

Default: The omission or failure to perform a contractual duty

Deviation: Any proposed change(s) or alteration(s) to either the terms and conditions or deliverables within the scope of the written solicitation or contract

Evaluation: The process of examining an offer after opening to determine the contractor's responsibility, responsiveness to requirements, and to ascertain other characteristics of the offer that relate to determination of the successful award

Evaluation Committee: Committee(s) appointed by the requesting agency that advises and assists the procuring office in the evaluation of proposal/s (offers made in response to written solicitations)

Extension: Continuance of a contract for a specified duration upon the agreement of the parties beyond the original Contract Period. Not to be confused with "Renewal Period"

Free on Board (F.O.B.) Destination: The delivery charges are included in the quoted price and prepaid by the contractor. Contractor is responsible for all claims associated with damages during delivery of product

Free on Board (F.O.B.) Point of Origin: The delivery charges are not included in the quoted price and are the responsibility of the agency. Agency is responsible for all claims associated with damages during delivery of product

Foreign Corporation: A foreign corporation that was organized and chartered under the laws of another state, government, or country.

Installation Date: The date when the procedures described in "Installation by Contractor", and "Installation by State", as found in the solicitation, or contract are completed.

Interested Party: A person, acting in their personal capacity, or an entity entering into a contract or other agreement creating a legal interest therein

Invalid Bid: A bid that does not meet the requirements of the solicitation or cannot be evaluated against the other bids.

Invitation to Bid (ITB): A written solicitation utilized for obtaining competitive offers for Services or Goods

Late: An offer received after the Opening Date and Time

Licensed Software Documentation: The user manuals and any other materials in any form or medium customarily provided by the Contractor to the users of the Licensed Software which will provide the State with sufficient information to operate, diagnose, and maintain the Licensed Software properly, safely, and efficiently

Mandatory/Must: Required, compulsory, or obligatory

May: Discretionary, permitted; used to express possibility

Module (see System): A collection of routines and data structures that perform a specific function of software

Must: See Mandatory/Must and Shall/Will/Must

National Institute for Governmental Purchasing (NIGP): National Institute of Governmental Purchasing – Source used for assignment of universal commodity codes to goods and services

Non-core: See Catalog.

Open Market Purchase: Authorization may be given to an agency to purchase items above direct purchase authority due to the unique nature, price, quantity, location of the using agency, or time limitations by the AS Materiel Division, State Purchasing Bureau

Opening Date and Time: Specified date and time for the public opening of received, labeled, and sealed formal bids.

Operating System: The control program in a computer that provides the interface to the computer hardware and peripheral devices, and the usage and allocation of memory resources, processor resources, input/output resources, and security resources

Outsourcing: The contracting out of a business process which an organization may have previously performed internally or has a new need for, to an independent organization from which the process is purchased back

Payroll & Financial Center (PFC): Electronic procurement system of record

Performance Bond: An insurance agreement, accompanied by a monetary commitment, by which a third party (the surety) accepts liability and guarantees that the Contractor fulfills any and all obligations under the contract

Platform: A specific hardware and Operating System combination that is different from other hardware and Operating System combinations to the extent that a different version of the Licensed Software product is required to execute properly in the environment established by such hardware and Operating System combination

Point of Contact (POC): The person designated to receive communications and to communicate

Pre-Bid Conference: A meeting scheduled for the purpose of clarifying a written solicitation and related expectations

Product: Something that is distributed commercially for use or consumption and that is usually (1) tangible personal property, (2) the result of fabrication or processing, and (3) an item that has passed through a chain of commercial distribution before ultimate use or consumption

Program Error: Code in Licensed Software which produces unintended results or actions, or which produces results or actions other than those described in the specifications. A program error includes, without limitation, any Critical Program Error

Program Set: The group of programs and products, including the Licensed Software specified in the solicitation, plus any additional programs and products licensed by the State under the contract for use by the State

Project: The total scheme, program, or method worked out for the accomplishment of an objective, including all documentation, commodities, and goods to be provided under the contract

Bid: An offer, bid, or quote submitted by a contractor/vendor in a response to a written solicitation

Proprietary Information: Proprietary information is defined as trade secrets, academic and scientific research work which is in progress and unpublished, and other information which if released would give advantage to business competitors and service no public purpose (see Neb. Rev. Stat. § 84-712.05(3)). In accordance with Attorney General Opinions 92068 and 97033, proof that information is proprietary requires identification of specific named competitor(s) advantaged by release of the information and the demonstrated advantage the named competitor(s) would gain by the release of information

Protest/Grievance: A complaint about a governmental action or decision related to the solicitation or resultant contract, brought by a contractor who has timely submitted a bid response in connection with the award in question, to AS Materiel Division or another designated agency with the intention of achieving a remedial result

Public Bid Opening: The process of opening correctly submitted offers at the time and place specified in the written solicitation and in the presence of anyone who wished to attend

Quote: See Proposal

Recommended Hardware Configuration: The data processing hardware (including all terminals, auxiliary storage, communication, and other peripheral devices) to the extent utilized by the State as recommended by the Contractor.

Release Date: The date of public release of the written solicitation to seek offers

Renewal Period: Optional contract periods subsequent to the original Contract Period for a specified duration with previously agreed to terms and conditions. Not to be confused with Extension

Request for Information (RFI): A general invitation to contractor is requesting information for a potential future solicitation. The RFI is typically used as a research and information gathering tool for preparation of a solicitation

Responsible Contractor: A Contractor who has the capability in all respects to perform fully and lawfully all requirements with integrity and reliability to assure good faith performance

Responsive Bidder: A bidder who has submitted a bid which conforms to all requirements of the solicitation document

Shall: See Must

Should: Expected; suggested, but not necessarily mandatory

Software License: Legal instrument with or without printed material that governs the use or redistribution of licensed software

Sole Source – Commodity: When an item is available from only one source due to the unique nature of the requirement, its contractor, or market conditions

Sole Source – Service: A service of such a unique nature that the contractor selected is clearly and justifiably the only practical source to provide the service. Determination that the contractor selected is justifiably the sole source is based on either the uniqueness of the service or sole availability at the location required

Specifications: The detailed statement, especially of the measurements, quality, materials, and functional characteristics, or other items to be provided under a contract

Statutory: These clauses are controlled by state law and are not subject to negotiation

Subcontractor: Individual or entity with whom the contractor enters a contract to perform a portion of the work awarded to the contractor

System (see Module): Any collection or aggregation of two (2) or more Modules that is designed to function, or is represented by the Contractor as functioning or being capable of functioning, as an entity

Termination: Occurs when the contract expires or either party, pursuant to a power created by agreement or law puts an

end to the contract prior to the stated expiration date. All obligations which are still executory on both sides are discharged but any right based on prior breach or performance survives

Third-Party: Any person or entity, including but not limited to fiduciaries, shareholders, owners, officers, managers, employees, legally disinterested persons, and sub-contractors or agents, and their employees. It shall not include any entity or person who is an interested Party to the contract or agreement

Trade Secret: Information, including, but not limited to, a drawing, formula, pattern, compilation, program, device, method, technique, code, or process that (a) derives independent economic value, actual or potential, from not being known to, and not being ascertainable by proper means by, other persons who can obtain economic value from its disclosure or use; and (b) is the subject of efforts that are reasonable under the circumstances to maintain its secrecy (see Neb. Rev. Stat. § 87-502(4))

Trademark: A word, phrase, logo, or other graphic symbol used by a manufacturer or contractor to distinguish its product from those of others, registered with the U.S. Patent and Trademark Office

Upgrade: Any change that improves or alters the basic function of a product of service

Vendor Performance Report: A report completed by the using agency and submitted to State Purchasing Bureau documenting products or services delivered or performed which exceed or fail to meet the terms of the purchase order, contract, and/or solicitation specifications.

Vendor: Inclusive term for any Bidder or Contractor.

Will: See Mandatory/Must/Shall

Work Day: See Business Day

ACRONYM LIST

AASHTO - American Association of State Highway and Transportation Officials

ARO – After Receipt of Order

ACH – Automated Clearing House

ASTM - American Society for Testing and Materials

AS - Administrative Services

BAFO – Best and Final Offer

COI – Certificate of Insurance

CPU – Central Processing Unit

DAS – Department of Administrative Services

DIST - District

HWY – Highway

JCT - Junction

MI - Mile(s)

MP- Mile Post

NA - Not Applicable

F.O.B. – Free on Board

ITB – Invitation to Bid

NDOT - Nebraska Department of Transportation

NIGP – National Institute for Governmental Purchasing

PA – Participating Addendum

RFI – Request for Information

RFP – Request for Proposal

RP - Reference Post

SPB – State Purchasing Bureau

TBD - To Be Determined

I. PROCUREMENT PROCEDURE

A. GENERAL INFORMATION

The solicitation is designed to solicit bids from qualified Contractors who will be responsible for providing Liquid Asphaltic Materials at a competitive and reasonable cost. Terms and Conditions, Project Description, Scope of Work, Technical Specifications, Bid instructions, and Cost Bid Requirements may be found in Sections II through VI.

Bids shall conform to all instructions, conditions, and requirements included in the solicitation. Prospective Contractors are expected to carefully examine all documents, schedules, and requirements in this solicitation, and respond to each requirement in the format prescribed. Bids may be found non-responsive if they do not conform to the solicitation.

B. PROCURING OFFICE AND COMMUNICATION WITH STATE STAFF AND EVALUATORS

Procurement responsibilities related to this solicitation reside with SPB. The point of contact (POC) for the procurement is as follows:

Solicitation Number:	6232 OF
Name:	Brenda Sensibaugh
Agency:	State Purchasing Bureau
Address:	1526 K Street, Suite 130 Lincoln, NE 68508
Telephone:	402-471-6500
E-Mail:	as.materielpurchasing@nebraska.gov

From the date the solicitation is issued until the Intent to Award is issued, communication from the Contractor is limited to the POC listed above. After the Intent to Award is issued, the Contractor may communicate with individuals the State has designated as responsible for negotiating the contract on behalf of the State. No member of the State Government, employee of the State, or member of the Evaluation Committee is empowered to make binding statements regarding this solicitation. The POC will issue any answers, clarifications or amendments regarding this solicitation in writing. Only the SPB or awarding agency can award a contract. Contractors shall not have any communication with, or attempt to communicate or influence any evaluator involved in this solicitation.

The following exceptions to these restrictions are permitted:

1. Contact made pursuant to pre-existing contracts or obligations;
2. Contact required by the schedule of events or an event scheduled later by POC; and
3. Contact required for negotiation and execution of the final contract.

The State reserves the right to reject a contractor's bid, withdraw an Intent to Award, or terminate a contract if the State determines there has been a violation of these procurement procedures.

C. SCHEDULE OF EVENTS

The State expects to adhere to the procurement schedule shown below, but all dates are approximate and subject to change.

	ACTIVITY	DATE/TIME
1.	Release solicitation	February 6, 2020
2.	Last day to submit written questions	February 11, 2020
3.	State responds to written questions through a solicitation "Addendum" and/or "Amendment" to be posted to the Internet at: http://das.nebraska.gov/materiel/purchasing.html	February 17, 2020
4.	Bid Opening Location: State Purchasing Bureau 1526 K Street, Suite 130 Lincoln, NE 68508	February 20, 2020 2:00 PM Central Time
5.	Post "Notification of Intent to Award" to Internet at: http://das.nebraska.gov/materiel/purchasing.html	TBD
6.	Contractor start date	TBD

D. WRITTEN QUESTIONS AND ANSWERS

Questions regarding the meaning or interpretation of any solicitation provision must be submitted in writing to SPB and clearly marked "ITB Number 6232 OF; Liquid Asphaltic Materials Questions". POC is not obligated to respond to questions that are received late per the Schedule of Events.

Contractors should present, as questions, any assumptions upon which the Contractor's bid is or might be developed. Bids will be evaluated without consideration of any known or unknown assumptions of a Contractor. The contract will not incorporate any known or unknown assumptions of a Contractor.

It is preferred that questions be sent via e-mail to as.materielpurchasing@nebraska.gov, but may be delivered by hand or by U.S. Mail. It is recommended that Contractors submit questions using the following format.

Solicitation Section Reference	Solicitation Page Number	Question

Written answers will be posted at http://das.nebraska.gov/materiel/purchasing.html per the Schedule of Events.

E. RECYCLING (§ 81-15,159(d)(2))

Preference will be given to items which are manufactured or produced from recycled material or which can be readily reused or recycled after their normal use. Preference will also be given to purchases of corn-based biodegradable plastics and road deicers if available and suitable. No preference shall be given if such preference would result in the purchase of products, materials, or supplies that are of inadequate quality or of substantially higher cost.

The State also encourages the use of products utilizing soy or beets, however, the State cannot give a preference for using these products.

F. SECRETARY OF STATE/TAX COMMISSIONER REGISTRATION REQUIREMENTS (Statutory)

All Contractors must be authorized to transact business in the State and comply with all Nebraska Secretary of State Registration requirements. The Contractor who is the recipient of an Intent to Award will be required to certify that it has complied and produce a true and correct copy of its current (within ninety (90) calendar days of the intent to award) Certificate or Letter of Good Standing, or in the case of a sole proprietorship, provide written documentation of sole proprietorship and the United States Citizenship Attestation Form, available on the DAS website at: http://das.nebraska.gov/materiel/purchasing.html. This must be accomplished prior to execution of the contract.

G. ETHICS IN PUBLIC CONTRACTING

The State reserves the right to reject bids, withdraw an intent to award or award, or terminate a contract if a Contractor commits or has committed ethical violations, which include, but are not limited to:

1. Offering or giving, directly or indirectly, a bribe, fee, commission, compensation, gift, gratuity, or anything of value to any person or entity in an attempt to influence the bidding process;
2. Utilize the services of lobbyists, attorneys, political activists, or consultants to influence or subvert the bidding process;
3. Being considered for, presently being, or becoming debarred, suspended, ineligible, or excluded from contracting with any state or federal entity:
4. Submitting a bid on behalf of another party or entity;
5. Collude with any person or entity to influence the bidding process, submit sham bids, preclude bidding, fix pricing or costs, create an unfair advantage, subvert the proposal, or prejudice the State.

The Contractor shall include this clause in any subcontract entered into for the exclusive purpose of performing this contract.

Contractor shall have an affirmative duty to report any violations of this clause by the Contractor throughout the bidding process, and throughout the term of this contract for the successful Contractor and their subcontractors.

H. DEVIATIONS FROM THE INVITATION TO BID

The requirements contained in the solicitation (Sections II through VI) become a part of the terms and conditions of the contract resulting from this solicitation. Any deviations from the solicitation in Sections II through VI must be clearly defined by the Contractor in its bid and, if accepted by the State, will become part of the contract. Any specifically defined deviations must not be in conflict with the basic nature of the solicitation, solicitation requirements, or applicable state or federal laws or statutes. "Deviation", for the purposes of this solicitation, means any proposed

changes or alterations to either the contractual language or deliverables within the scope of this solicitation. The State discourages deviations and reserves the right to reject proposed deviations.

I. SUBMISSION OF BIDS

*****ALL BIDS MUST BE SUBMITTED IN A SEALED ENVELOPE OR CONTAINER!*****

Contractors should submit one bid marked on the first page: "ORIGINAL". If multiple bids are submitted, the State will retain one copy marked "ORIGINAL" and destroy the other copies. The Contractor is solely responsible for any variance between the copies submitted. Bid responses should include the completed Form A, "Contractor Bid Point of Contact". Bids must reference the ITB number and be sent to the specified address. Please note that the address label should appear as specified in Section I B. On the face of each container or contractor's bid response packet. If a recipient phone number is required for delivery purposes, 402-471-6500 should be used. The ITB number should be included in all correspondence. The State will not furnish packaging and sealing materials. It is the contractor's responsibility to ensure the ITB is received in a sealed envelope or container and submitted by the date and time indicated in the Schedule of Events. Sealed bids must be received in the State Purchasing Bureau by the date and time of the bid opening per the Schedule of Events. No late bids will be accepted.

The Invitation to Bid form must be manually signed in an indelible manner and returned by the bid opening date and time along with the contractor's Invitation to Bid along with any other requirements as stated in the Invitation to Bid document in order for the contractor's Invitation to Bid response to be evaluated.

It is the responsibility of the contractor to check the website for all information relevant to this Invitation to Bid to include addenda and/or amendments issued prior to the opening date. Website address is as follows: http://das.nebraska.gov/materiel/purchasing.html

Emphasis should be concentrated on conformance to the ITB instructions, responsiveness to requirements, completeness, and clarity of content. If the contractor's bid is presented in such a fashion that makes evaluation difficult or overly time consuming the State reserves the right to reject the bid as non-conforming.

By signing the Invitation to Bid, the contractor guarantees compliance with the provisions stated in this ITB.

The State shall not incur any liability for any costs incurred by contractors in replying to this ITB, in the demonstrations and/or oral presentations, or in any other activity related to bidding on this ITB.

J. BID PREPARATION COSTS

The State shall not incur any liability for any costs incurred by Contractors in replying to this solicitation, including any activity related to bidding on this solicitation.

K. FAILURE TO COMPLY WITH INVITATION TO BID

Violation of the terms and conditions contained in this solicitation or any resultant contract, at any time before or after the award, shall be grounds for action by the State which may include, but is not limited to, the following:

6. Rejection of a Contractor's bid;
7. Withdrawal of the Intent to Award;
8. Withdrawal of the Award;
9. Negative Vendor Performance Report(s)
10. Termination of the resulting contract;
11. Legal action; or,
12. Suspension of the Contractor from further bidding with the State for the period of time relative to the seriousness of the violation, such period to be within the sole discretion of the State.

L. BID CORRECTIONS

A contractor may correct a mistake in a bid prior to the time of opening by giving written notice to the State of intent to withdraw the bid for modification or to withdraw the bid completely. Changing a bid after opening may be permitted if the change is made to correct a minor error that does not affect price, quantity, quality, delivery, or contractual conditions. In case of a mathematical error in extension of price, unit price shall govern.

M. LATE BIDS

Bids received after the time and date of the bid opening will be considered late bids. Late bids will be returned unopened, if requested by the Contractor and at Contractor's expense. The State is not responsible for bids that are late or lost regardless of cause or fault.

N. BID OPENING

Anyone may attend the opening. It is considered a public opening. The Buyer will read the names of the respondents. Depending upon the complexity of the bid for goods, the buyer may read the bids aloud or allow bids be available for viewing by the public during the bid opening. Once the bid opening has concluded, the bids will not be available for viewing until the Intent to Award has been posted. An initial bid tabulation will be posted to the website as soon as feasible. Information identified as proprietary by the submitting contractor, in accordance with the solicitation and state statute, will not be posted. If the state determines submitted information should not be withheld, in accordance with the Public Records Act, or if ordered to release any withheld information, said information may then be released. The submitting contractor will be notified of the release and it shall be the obligation of the submitting contractor to take further action, if it believes the information should not be released.

O. INVITATION TO BID/BID REQUIREMENTS

The bids will first be examined to determine if all requirements listed below have been addressed and whether further evaluation is warranted. Bids not meeting the requirements may be rejected as non-responsive. The requirements are:

1. Original Commodity ITB form signed using an indelible method (electronic signatures are acceptable);
2. Clarity and responsiveness of the bid;
3. Completed Sections II through VI;
4. Completed ITB Form or State's Cost Sheet.

Any contact, attempted contact, or attempt to influence an evaluator that is involved with this solicitation may result in the rejection of this bid and further administrative actions.

P. EVALUATION OF BIDS

All bids that are responsive to the solicitation will be evaluated based on the following:

1. Cost Proposal

Neb. Rev. Stat. §81-161 allows the quality of performance of previous contracts to be considered when evaluating responses to competitively bid solicitations in determining the lowest responsible bidder. Information obtained from any Vendor Performance Report (See Terms & Conditions, Section H) may be used in evaluating responses to solicitations for goods and services to determine the best value for the State.

Neb. Rev. Stat. §73-107 allows for a preference for a resident disabled veteran or business located in a designated enterprise zone. When a state contract is to be awarded to the lowest responsible contractor, a resident disabled veteran or a business located in a designated enterprise zone under the Enterprise Zone Act shall be allowed a preference over any other resident or nonresident contractor, if all other factors are equal.

Resident disabled veterans means any person (a) who resides in the State of Nebraska, who served in the United States Armed Forces, including any reserve component or the National Guard, who was discharged or otherwise separated with a characterization of honorable or general (under honorable conditions), and who possesses a disability rating letter issued by the United States Department of Veterans Affairs establishing a service-connected disability or a disability determination from the United States Department of Defense and (b)(i) who owns and controls a business or, in the case of a publicly owned business, more than fifty percent of the stock is owned by one or more persons described in subdivision (a) of this subsection and (ii) the management and daily business operations of the business are controlled by one or more persons described in subdivision(a) of this subsection. Any contract entered into without compliance with this section shall be null and void.

Therefore, if a resident disabled veteran or business located in a designated enterprise zone submits a bid in accordance with Neb. Rev. Stat. §73-107 and has so indicated on the ITB cover page under "Contractor must complete the following" requesting priority/preference to be considered in the award of this contract, the following will need to be submitted by the contractor within ten (10) business days of request:

1. Documentation from the United States Armed Forces confirming service;
2. Documentation of discharge or otherwise separated characterization of honorable or general (under honorable conditions);
3. Disability rating letter issued by the United States Department of Veterans Affairs establishing a service-connected disability or a disability determination from the United States Department of Defense; and

4. Documentation which shows ownership and control of a business or, in the case of a publicly owned business, more than fifty percent of the stock is owned by one or more persons described in subdivision (a) of this subsection; and the management and daily business operations of the business are controlled by one or more persons described in subdivision (a) of this subsection.

Failure to submit the requested documentation within ten (10) business days of notice will disqualify the contractor from consideration of the preference.

Q. BEST AND FINAL OFFER

If best and final offers (BAFO) are requested by the State and submitted by the contractor, they will be evaluated (using the stated BAFO criteria) and ranked by the Evaluation Committee. The State reserves the right to conduct more than one BAFO. The award will then be granted to the lowest responsible contractor. However, a contractor should provide its best offer in its original bid. Contractors should not expect that the State will request a BAFO.

R. REFERENCE AND CREDIT CHECKS

The State reserves the right to conduct and consider reference and credit checks. The State reserves the right to use third parties to conduct reference and credit checks. By submitting a bid in response to this solicitation, the contractor grants to the State the right to contact or arrange a visit in person with any or all of the contractor's clients. Reference and credit checks may be grounds to reject a bid, withdraw an intent to award, or rescind the award of a contract.

S. AWARD

The State reserves the right to evaluate bids and award contracts in a manner utilizing criteria selected at the State's discretion and in the State's best interest. After evaluation of the bids, or at any point in the solicitation process, the State of Nebraska may take one or more of the following actions:

1. Amend the solicitation;
2. Extend the time of or establish a new bid opening time;
3. Waive deviations or errors in the State's solicitation process and in contractor bids that are not material, do not compromise the solicitation process or a contractor's bid, and do not improve a contractor's competitive position;
4. Accept or reject a portion of or all of a bid;
5. Accept or reject all bids;
6. Withdraw the solicitation;
7. Elect to rebid the solicitation;
8. Award single lines or multiple lines to one or more contractors; or,
9. Award one or more all-inclusive contracts.

The State of Nebraska may consider, but is not limited to considering, one or more of the following award criteria:

1. Price;
2. Location;
3. Quality;
4. Delivery time;
5. Contractor qualifications and capabilities;
6. State contract management requirements and/or costs; and,

The solicitation does not commit the State to award a contract. Once intent to award decision has been determined, it will be posted to the Internet at:
http://das.nebraska.gov/materiel/purchasing.html

Any protests must be filed by a contractor within ten (10) business days after the intent to award decision is posted to the Internet. Grievance and protest procedure is available on the Internet at:
http://das.nebraska.gov/materiel/purchasing.html

T. SPECIFICATIONS

Any manufacturer's names, trade names, brand names, information and/or catalog numbers listed in a specification are for reference and not intended to limit competition, but will be used as the standard by which equivalent material offered will be judged. The Materiel Administrator will be the sole judge of equivalency. The Contractor may offer any brands which meets or exceeds the specification. When a specific product is required, the solicitation will so state. Any item bid is to be the latest current model under standard production at the time of order. No used or refurbished equipment will be accepted, unless otherwise stated.

U. ALTERNATE/EQUIVALENT BIDS

Contractor may offer bids which are at variance from the express specifications of the solicitation. The State reserves the right to consider and accept such bids if, in the judgment of the Materiel Administrator, the bid will result in goods and/or services equivalent to or better than those which would be supplied in the original bid specifications. Contractor must indicate on the solicitation the manufacturer's name, number and shall submit with their proposal, sketches, descriptive literature and/or complete specifications. Reference to literature submitted with a previous bid will not satisfy this provision. But which do not comply with these requirements are subject to rejection. In the absence of any stated deviation or exception, the bid will be accepted as in strict compliance with all terms, conditions and specification, and the Contractor shall be held liable therefore.

V. LUMP SUM OR "ALL OR NONE" BIDS

The State reserves the right to purchase item-by-item, by groups or as a total when the State may benefit by so doing. Contractors may submit a bid on an "all or none" or "lump sum" basis, but should also submit a bid on an item-by-item basis. The term "all or none" means a conditional bid which requires the purchase of all items on which bids are offered and Contractor declines to accept award on individual items; a "lump sum" bid is one in which the Contractor offers a lower price than the sum of the individual bids if all items are purchased, but agrees to deliver individual items at the prices quoted.

W. EMAIL SUBMISSIONS

SPB will not accept bids by email, electronic, voice, or telephone bids **except** for one-time purchases under $50,000.00.

X. BID TABULATIONS

Bid tabulations are available on the website at: http://www.das.state.ne.us/materiel/purchasing/bidtabs.htm.

Y. REJECTION OF BIDS

The State reserves the right to reject any or all bids, wholly or in part, in the best interest of the State.

Z. RESIDENT BIDDER

Pursuant to Neb. Rev. Stat. §§ 73-101.01 through 73-101.02, a Resident Bidder shall be allowed a preference against a Non-resident Bidder from a state which gives or requires a preference to Bidder from that state. The preference shall be equal to the preference given or required by the state of the Nonresident Bidders. Where the lowest responsible bid from a resident Bidder is equal in all respects to one from a nonresident Bidder from a state which has no preference law, the resident Bidder shall be awarded the contract. The provision of this preference shall not apply to any contract for any project upon which federal funds would be withheld because of the provisions of this preference.

II. TERMS AND CONDITIONS

Contractors should complete Section II through VI as part of their proposal. Contractor is expected to read the Terms and Conditions and must initial either accept, reject, or reject and provide alternative language for each clause. The Contractor should also provide an explanation of why the Contractor rejected the clause or rejected the clause and provided alternate language using "Track Changes". Upon request an electronic copy of the bid with "Track Changes" must be submitted in an editable Word format. By signing the solicitation, Contractor is agreeing to be legally bound by all the accepted terms and conditions, and any proposed alternative terms and conditions submitted with the bid. The State reserves the right to negotiate rejected or proposed alternative language. If the State and Contractor fail to agree on the final Terms and Conditions, the State reserves the right to reject the bid. The State is soliciting bids in response to the solicitation. The State reserves the right to reject bids that attempt to substitute the Contractor's commercial contracts and/or documents for this solicitation.

The Contractor should submit with their bid any license, user agreement, service level agreement, or similar documents that the Contractor wants incorporated in the Contract. Upon notice of Intent to Award, the Contractor must submit a copy of these documents in an editable Word format. The State will not consider incorporation of any document not submitted with the Contractor's bid. These documents shall be subject to negotiation and will be incorporated as addendums if agreed to by the Parties.

If a conflict or ambiguity arises after the addendums have been negotiated and agreed to, the addendums shall be interpreted as follows:

1. If only one (1) Party's document has a particular clause then that clause shall control;
2. If both Party's documents have a similar clause, but the clauses do not conflict, the clauses shall be read together;
3. If both Party's documents have a similar clause, but the clauses conflict, the State's clause shall control.

2. GENERAL

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within Solicitation Response (Initial)	NOTES/COMMENTS:
SW			

The contract resulting from this solicitation shall incorporate the following documents:

1. Invitation to Bid and Addenda;
2. Amendments to the solicitation;
3. Questions and Answers;
4. Contractor's bid response;
5. The executed Contract and any Addenda, if applicable, and properly submitted documents; and,
6. Amendments to the Contract

These documents constitute the entirety of the contract.

Unless otherwise specifically stated in a future contract amendment, in case of any conflict between the incorporated documents, the documents shall govern in the following order of preference with number one (1) receiving preference over all other documents and with each lower numbered document having preference over any higher numbered document: 1) Amendment to the executed Contract with the most recent dated amendment having the highest priority, 2) executed Contract and any attached Addenda, 3) Amendments to solicitation and any Questions and Answers, 4) the original solicitation document and any Addenda, and 5) the Contractor's submitted Bid.

Any ambiguity or conflict in the contract discovered after its execution, not otherwise addressed herein, shall be resolved in accordance with the rules of contract interpretation as established in the State.

3. **NOTIFICATION**

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within Solicitation Response (Initial)	NOTES/COMMENTS:
SW			

Communications regarding the executed contract shall be in writing and shall be deemed to have been given if delivered personally or mailed, by U.S. Mail, postage prepaid, return receipt requested, to the parties at their respective addresses , or at such other addresses as may be specified in writing by either of the parties. All notices, requests, or communications shall be deemed effective upon personal delivery or five (5) calendar days following deposit in the mail.

Either party may change its address for notification purposes by giving notice of the change, and setting forth the new address and an effective date.

4. **GOVERNING LAW (Statutory)**

Notwithstanding any other provision of this contract, or any amendment or addendum(s) entered into contemporaneously or at a later time, the parties understand and agree that, (1) the State of Nebraska is a sovereign state and its authority to contract is therefore subject to limitation by the State's Constitution, statutes, common law, and regulation; (2) this contract will be interpreted and enforced under the laws of the State of Nebraska; (3) any action to enforce the provisions of this contract must be brought in the State of Nebraska per state law; (4) the person signing this contract on behalf of the State of Nebraska does not have the authority to waive the State's sovereign immunity, statutes, common law, or regulations; (5) the indemnity, limitation of liability, remedy, and other similar provisions of the final contract, if any, are entered into subject to the State's Constitution, statutes, common law, regulations, and sovereign immunity; and, (6) all terms and conditions of the final contract, including but not limited to the clauses concerning third-party use, licenses, warranties, limitations of liability, governing law and venue, usage verification, indemnity, liability, remedy or other similar provisions of the final contract are entered into specifically subject to the State's Constitution, statutes, common law, regulations, and sovereign immunity.

The Parties must comply with all applicable local, state and federal laws, ordinances, rules, orders, and regulations.

5. **BEGINNING OF WORK**

The Contractor shall not commence any billable work until a valid contract has been fully executed by the State and the successful Contractor. The Contractor will be notified in writing when work may begin.

6. **AMENDMENT**

This Contract may be amended in writing, within scope, upon the agreement of both parties.

7. **CHANGE ORDERS OR SUBSTITUTIONS**

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within Solicitation Response (Initial)	NOTES/COMMENTS:
SW			

The State and the Contractor, upon the written agreement, may make changes to the contract within the general scope of the solicitation. Changes may involve specifications, the quantity of work, or such other items as the State may find necessary or desirable. Corrections of any deliverable, service, or work required pursuant to the contract shall not be deemed a change. The Contractor may not claim forfeiture of the contract by reasons of such changes.

The Contractor shall prepare a written description of the work required due to the change and an itemized cost sheet for the change. Changes in work and the amount of compensation to be paid to the Contractor shall be determined in accordance with applicable unit prices if any, a pro-rated value, or through negotiations. The State shall not incur

a price increase for changes that should have been included in the Contractor's proposal, were foreseeable, or result from difficulties with or failure of the Contractor's bid or performance.

No change shall be implemented by the Contractor until approved by the State, and the Contract is amended to reflect the change and associated costs, if any. If there is a dispute regarding the cost, but both parties agree that immediate implementation is necessary, the change may be implemented, and cost negotiations may continue with both Parties retaining all remedies under the contract and law.

In the event any product is discontinued or replaced upon mutual consent during the contract period or prior to delivery, the State reserves the right to amend the contract or purchase order to include the alternate product at the same price.

*****Contractor will not substitute any item that has been awarded without prior written approval of SPB*****

8. VENDOR PERFORMANCE REPORT(S)

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within Solicitation Response (Initial)	NOTES/COMMENTS:
SW			

The State may document any instance(s) of products or services delivered or performed which exceed or fail to meet the terms of the purchase order, contract, and/or solicitation specifications. The State Purchasing Bureau may contact the Vendor regarding any such report. Vendor performance report(s) will become a part of the permanent record of the Vendor.

9. NOTICE OF POTENTIAL CONTRACTOR BREACH

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within Solicitation Response (Initial)	NOTES/COMMENTS:
SW			

If Contractor breaches the contract or anticipates breaching the contract, the Contractor shall immediately give written notice to the State. The notice shall explain the breach or potential breach, a proposed cure, and may include a request for a waiver of the breach if so desired. The State may, in its discretion, temporarily or permanently waive the breach. By granting a waiver, the State does not forfeit any rights or remedies to which the State is entitled by law or equity, or pursuant to the provisions of the contract. Failure to give immediate notice, however, may be grounds for denial of any request for a waiver of a breach.

10. BREACH

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within Solicitation Response (Initial)	NOTES/COMMENTS:
SW			

Either Party may terminate the contract, in whole or in part, if the other Party breaches its duty to perform its obligations under the contract in a timely and proper manner. Termination requires written notice of default and a thirty (30) calendar day (or longer at the non-breaching Party's discretion considering the gravity and nature of the default) cure period. Said notice shall be delivered by Certified Mail, Return Receipt Requested, or in person with

proof of delivery. Allowing time to cure a failure or breach of contract does not waive the right to immediately terminate the contract for the same or different contract breach which may occur at a different time.

In case of breach by the Contractor, the State may, without unreasonable delay, make a good faith effort to make a reasonable purchase or contract to purchased goods in substitution of those due from the contractor. The State may recover from the Contractor as damages the difference between the costs of covering the breach. Notwithstanding any clause to the contrary, the State may also recover the contract price together with any incidental or consequential damages defined in UCC Section 2-715, but less expenses saved in consequence of Contractor's breach. OR In case of default of the Contractor, the State may contract the service from other sources and hold the Contractor responsible for any excess cost occasioned thereby.
The State's failure to make payment shall not be a breach, and the Contractor shall retain all available statutory remedies. (See Indemnity - Self-Insurance and Payment)

11. NON-WAIVER OF BREACH

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within Solicitation Response (Initial)	NOTES/COMMENTS:
SW			

The acceptance of late performance with or without objection or reservation by a Party shall not waive any rights of the Party nor constitute a waiver of the requirement of timely performance of any obligations remaining to be performed.

12. SEVERABILITY

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within Solicitation Response (Initial)	NOTES/COMMENTS:
SW			

If any term or condition of the contract is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and conditions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the contract did not contain the provision held to be invalid or illegal.

13. INDEMNIFICATION

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within Solicitation Response (Initial)	NOTES/COMMENTS:
SW			

1. GENERAL

The Contractor agrees to defend, indemnify, and hold harmless the State and its employees, volunteers, agents, and its elected and appointed officials ("the indemnified parties") from and against any and all claims, liens, demands, damages, liability, actions, causes of action, losses, judgments, costs, and expenses of every nature, including investigation costs and expenses, settlement costs, and attorney fees and expenses ("the claims"), sustained or asserted against the State for personal injury, death, or property loss or damage, arising out of, resulting from, or attributable to the willful misconduct, negligence, error, or omission of the Contractor, its employees, Subcontractors, consultants, representatives, and agents, resulting from this contract, except to the extent such Contractor liability is attenuated by any action of the State which directly and proximately contributed to the claims.

2. **PERSONNEL**
The Contractor shall, at its expense, indemnify and hold harmless the indemnified parties from and against any claim with respect to withholding taxes, worker's compensation, employee benefits, or any other claim, demand, liability, damage, or loss of any nature relating to any of the personnel, including subcontractor's and their employees, provided by the Contractor.

3. **SELF-INSURANCE (Statutory)**
The State is self-insured for any loss and purchases excess insurance coverage pursuant to Neb. Rev. Stat. § 81-8,239.01 (Reissue 2008). If there is a presumed loss under the provisions of this contract, Contractor may file a claim with the Office of Risk Management pursuant to Neb. Rev. Stat. §§ 81-8,829 through 81-8,306 for review by the State Claims Board. The State retains all rights and immunities under the State Miscellaneous (Section 81-8,294), Tort (Section 81-8,209), and Contract Claim Acts (Section 81-8,302), as outlined in Neb. Rev. Stat. § 81-8,209 et seq. and under any other provisions of law and accepts liability under this contract to the extent provided by law.

14. ATTORNEY'S FEES

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within Solicitation Response (Initial)	NOTES/COMMENTS:
SW			

In the event of any litigation, appeal, or other legal action to enforce any provision of the contract, the Parties agree to pay all expenses of such action, as permitted by law and if ordered by the court, including attorney's fees and costs, if the other party prevails.

15. ASSIGNMENT, SALE, OR MERGER

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within Solicitation Response (Initial)	NOTES/COMMENTS:
SW			

Either party may assign the contract upon mutual written agreement of the other party. Such agreement shall not be unreasonably withheld.

The Contractor retains the right to enter into a sale, merger, acquisition, internal reorganization, or similar transaction involving Contractor's business. Contractor agrees to cooperate with the State in executing amendments to the contract to allow for the transaction. If a third party or entity is involved in the transaction, the Contractor will remain responsible for performance of the contract until such time as the person or entity involved in the transaction agrees in writing to be contractually bound by this contract and perform all obligations of the contract.

16. CONTRACTING WITH OTHER POLITICAL SUB-DIVISIONS OF THE STATE OR ANOTHER STATE

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within Solicitation Response (Initial)	NOTES/COMMENTS:
SW			

The Contractor may, but shall not be required to, allow agencies, as defined in Neb. Rev. Stat. § 81-145, to use this contract. The terms and conditions, including price, of the contract may not be amended. The State shall not be contractually obligated or liable for any contract entered into pursuant to this clause.

The Contractor may, but shall not be required to, allow other states, agencies or divisions of other states, or political subdivisions of other states to use this contract. The terms and conditions, including price, of this contract shall apply to any such contract, but may be amended upon mutual consent of the Parties. The State of Nebraska shall not be contractually or otherwise obligated or liable under any contract entered into pursuant to this clause. The State shall be notified if a contract is executed based upon this contract.

17. FORCE MAJEURE

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within Solicitation Response (Initial)	NOTES/COMMENTS:
SW			

Neither party shall be liable for any costs or damages, or for default resulting from its inability to perform any of its obligations under the contract due to a natural or man-made event outside the control and not the fault of the affected party ("Force Majeure Event"). The Party so affected shall immediately make a written request for relief to the other party, and shall have the burden of proof to justify the request. The other Party may granted the relief requested; relief may not be unreasonably withheld. Labor disputes with the impacted party's own employees will not be considered a Force Majeure Event.

18. CONFIDENTIALITY

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within Solicitation Response (Initial)	NOTES/COMMENTS:
SW			

All materials and information provided by the Parties or acquired by a Party on behalf of the other Party shall be regarded as confidential information. All materials and information provided or acquired shall be handled in accordance with federal and state law, and ethical standards. Should said confidentiality be breached by a Party, the Party shall notify the other Party immediately of said breach and take immediate corrective action.

It is incumbent upon the Parties to inform their officers and employees of the penalties for improper disclosure imposed by the Privacy Act of 1974, 5 U.S.C. 552a. Specifically, 5 U.S.C. 552a (i)(1), which is made applicable by 5 U.S.C. 552a (m)(1), provides that any officer or employee, who by virtue of his/her employment or official position has possession of or access to agency records which contain individually identifiable information, the disclosure of which is prohibited by the Privacy Act or regulations established thereunder, and who knowing that disclosure of the specific material is prohibited, willfully discloses the material in any manner to any person or agency not entitled to receive it, shall be guilty of a misdemeanor and fined not more than $5,000.

19. EARLY TERMINATION

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within Solicitation Response (Initial)	NOTES/COMMENTS:
SW			

The contract may be terminated as follows:

1. The State and the Contractor, by mutual written agreement, may terminate the contract at any time.

2. The State, at its sole discretion, may terminate the contract for any reason upon thirty (30) calendar day's written notice to the Contractor. Such termination shall not relieve the Contractor of warranty or other service obligations incurred under the terms of the contract. In the event of termination the Contractor shall be entitled to payment, determined on a pro rata basis, for products or services satisfactorily performed or provided.

3. The State may terminate the contract immediately for the following reasons:

   a. if directed to do so by statute;
   b. Contractor has made an assignment for the benefit of creditors, has admitted in writing its inability to pay debts as they mature, or has ceased operating in the normal course of business;
   c. a trustee or receiver of the Contractor or of any substantial part of the Contractor's assets has been appointed by a court;
   d. fraud, misappropriation, embezzlement, malfeasance, misfeasance, or illegal conduct pertaining to performance under the contract by its Contractor, its employees, officers, directors, or shareholders;
   e. an involuntary proceeding has been commenced by any party against the Contractor under any one of the chapters of Title 11 of the United States Code and (i) the proceeding has been pending for at least sixty (60) calendar days; or (ii) the Contractor has consented, either expressly or by operation of law, to the entry of an order for relief; or (iii) the Contractor has been decreed or adjudged a debtor;
   f. a voluntary petition has been filed by the Contractor under any of the chapters of Title 11 of the United States Code;
   g. Contractor intentionally discloses confidential information;
   h. Contractor has or announces it will discontinue support of the deliverable; and,
   i. In the event funding is no longer available.

20. CONTRACT CLOSEOUT

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within Solicitation Response (Initial)	NOTES/COMMENTS:
SW			

Upon termination of the contract for any reason the Contractor shall within thirty (30) days, unless stated otherwise herein:

1. Transfer all completed or partially completed deliverables to the State;
2. Transfer ownership and title to all completed or partially completed deliverables to the State;
3. Return to the State all information and data, unless the Contractor is permitted to keep the information or data by contract or rule of law. Contractor may retain one copy of any information or data as required to comply with applicable work product documentation standards or as are automatically retained in the course of Contractor's routine back up procedures;
4. Cooperate with any successor contactor, person or entity in the assumption of any or all of the obligations of this contract;
5. Cooperate with any successor contactor, person or entity with the transfer of information or data related to this contract;
6. Return or vacate any state owned real or personal property; and,
7. Return all data in a mutually acceptable format and manner.

Nothing in this Section should be construed to require the Contractor to surrender intellectual property, real or person property, or information or data owned by the Contractor for which the State has no legal claim.

III. CONTRACTOR DUTIES

A. INDEPENDENT CONTRACTOR / OBLIGATIONS

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within Solicitation Response (Initial)	NOTES/COMMENTS:
SW			

It is agreed that the Contractor is an independent contractor and that nothing contained herein is intended or should be construed as creating or establishing a relationship of employment, agency, or a partnership.

The Contractor is solely responsible for fulfilling the contract. The Contractor or the Contractor's representative shall be the sole point of contact regarding all contractual matters.

The Contractor shall secure, at its own expense, all personnel required to perform the services under the contract. The personnel the Contractor uses to fulfill the contract shall have no contractual or other legal relationship with the State; they shall not be considered employees of the State and shall not be entitled to any compensation, rights or benefits from the State, including but not limited to, tenure rights, medical and hospital care, sick and vacation leave, severance pay, or retirement benefits.

By-name personnel commitments made in the Contractor's bid shall not be changed without the prior written approval of the State. Replacement of these personnel, if approved by the State, shall be with personnel of equal or greater ability and qualifications.

The Contractor warrants that all persons assigned to the project shall be employees of the Contractor or a Subcontractor, and shall be fully qualified to perform the work required herein. Personnel employed by the Contractor or a subcontractor to fulfill the terms of the contract shall remain under the sole direction and control of the Contractor or the subcontractor respectively.

With respect to its employees, the Contractor agrees to be solely responsible for the following:

1. Any and all pay, benefits, and employment taxes and/or other payroll withholding;
2. Any and all vehicles used by the Contractor's employees, including all insurance required by state law;
3. Damages incurred by Contractor's employees within the scope of their duties under the contract;
4. Maintaining Workers' Compensation and health insurance that complies with state and federal law and submitting any reports on such insurance to the extent required by governing law;
5. Determining the hours to be worked and the duties to be performed by the Contractor's employees; and,
6. All claims on behalf of any person arising out of employment or alleged employment (including without limit claims of discrimination alleged against the Contractor, its officers, agents, or subcontractors or subcontractor's employees).

If the Contractor intends to utilize any subcontractor, the Subcontractor's level of effort, tasks, and time allocation must be clearly defined in the Contractor's proposal. The Contractor shall agree that it will not utilize any Subcontractors not specifically included in its bid in the performance of the contract without the prior written authorization of the State.

The State reserves the right to require the Contractor to reassign or remove from the project any Contractor or Subcontractor employee.

Contractor shall insure that the terms and conditions contained in any contract with a sub-contractor does not conflict with the terms and conditions of this contract.

The Contractor shall include a similar provision, for the protection of the State, in the contract with any Subcontractor engaged to perform work on this contract.

B. EMPLOYEE WORK ELIGIBILITY STATUS

The Contractor is required and hereby agrees to use a federal immigration verification system to determine the work eligibility status of employees physically performing work within the State. A federal immigration verification system means the electronic verification of the work authorization program authorized by the Illegal Immigration Reform and Immigrant Responsibility Act of 1996, 8 U.S.C. 1324a, known as the E-Verify Program, or an equivalent federal program designated by the United States Department of Homeland Security or other federal agency authorized to verify the work eligibility status of an employee.

If the Contractor is an individual or sole proprietorship, the following applies:

1. The Contractor must complete the United States Citizenship Attestation Form, available on the DAS website at http://das.nebraska.gov/materiel/purchasing.html

The completed United States Attestation Form should be submitted with the solicitation response.

2. If the Contractor indicates on such attestation form that he or she is a qualified alien, the Contractor agrees to provide the U.S. Citizenship and Immigration Services documentation required to verify the Contractor's lawful presence in the United States using the Systematic Alien Verification for Entitlements (SAVE) Program.

3. The Contractor understands and agrees that lawful presence in the United States is required and the Contractor may be disqualified or the contract terminated if such lawful presence cannot be verified as required by Neb. Rev. Stat. § 4-108.

C. COMPLIANCE WITH CIVIL RIGHTS LAWS AND EQUAL OPPORTUNITY EMPLOYMENT / NONDISCRIMINATION (Statutory)

The Contractor shall comply with all applicable local, state, and federal statutes and regulations regarding civil rights laws and equal opportunity employment. The Nebraska Fair Employment Practice Act prohibits Contractors of the State, and their Subcontractors, from discriminating against any employee or applicant for employment, with respect to hire, tenure, terms, conditions, compensation, or privileges of employment because of race, color, religion, sex, disability, marital status, or national origin (Neb. Rev. Stat. §§ 48-1101 through 48-1125). The Contractor guarantees compliance with the Nebraska Fair Employment Practice Act, and breach of this provision shall be regarded as a material breach of contract. The Contractor shall insert a similar provision in all Subcontracts for goods or services to be covered by any contract resulting from this solicitation.

D. COOPERATION WITH OTHER CONTRACTORS

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within Solicitation Response (Initial)	NOTES/COMMENTS:
GW			

Contractor may be required to work with or in close proximity to other contractors or individuals that may be working on the same or different projects. The Contractor shall agree to cooperate with such other contractors or individuals, and shall not commit or permit any act which may interfere with the performance of work by any other contractor or individual. Contractor is not required to compromise Contractor's intellectual property or proprietary information unless expressly required to do so by this contract.

E. DISCOUNTS

Prices quoted shall be inclusive of ALL trade discounts. Cash discount terms of less than thirty (30) days will not be considered as part of the bid. Cash discount periods will be computed from the date of receipt of a properly executed claim voucher or the date of completion of delivery of all items in a satisfactory condition, whichever is later.

F. PRICES

Prices quoted shall be unit price (per cubic yard) and shall be firm for one (1) year from date of an award and are to be net; including transportation and delivery charges fully prepaid by the contractor, F.O.B. destination named in the solicitation. No additional charges will be allowed for packing, handling, fuel surcharge, packaging, or partial delivery costs. When an arithmetic error has been made in the extended total, the unit price will govern.

Any request for an increase must be submitted in writing to the State Purchasing Bureau a minimum of 30 days prior to proposed effective date of increase, and must show cause and be accompanied by supporting documentation (such as notification letter from manufacturer). Further documentation may be required by the State, to authenticate the increase (such as manufacturer invoices). Failure to supply any requested supporting documentation may be grounds to cancel the contract. The State further reserves the right to reject any proposed price increase(s), cancel the contract and re-bid if determined to be in the best interest of the State. No price increases are to be billed to any State Agencies prior to written amendment of the contract by the parties.
The State reserves the right to deny any requested price increase. No price increases are to be billed to any State Agencies prior to written amendment of the contract by the parties.
The State will be given full proportionate benefit of any decrease for the term of the contract.

The State reserves the right to deny any requested price increase. No price increases are to be billed to any State Agencies prior to written amendment of the contract by the parties.

The State will be given full proportionate benefit of any decreases for the term of the contract.

G. COST CLARIFICATION

The State reserves the right to review all aspects of cost for reasonableness and to request clarification of any bid where the cost component shows significant and unsupported deviation from industry standards or in areas where detailed pricing is required.

H. PERMITS, REGULATIONS, LAWS

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within Solicitation Response (Initial)	NOTES/COMMENTS:
SW			

The contract price shall include the cost of all royalties, licenses, permits, and approvals, whether arising from patents, trademarks, copyrights or otherwise, that are in any way involved in the contract. The Contractor shall obtain and pay for all royalties, licenses, and permits, and approvals necessary for the performance of the contract. The Contractor must guarantee that it has the full legal right to the materials, supplies, equipment, software, and other items used to execute this contract.

I. NOTICE OF POTENTIAL CONTRACTOR BREACH

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within Solicitation Response (Initial)	NOTES/COMMENTS:
SW			

If Contractor breaches the contract or anticipates breaching the contract the Contractor shall immediately give written notice to the State. The notice shall explain the breach or potential breach, and may include a request for a waiver of the breach if so desired. The State may, at its discretion, temporarily or permanently waive the breach. By granting a temporary waiver, the State does not forfeit any rights or remedies to which the State is entitled by law or equity, or pursuant to the provisions of the contract. Failure to give immediate notice, however, may be grounds for denial of any request for a waiver of a breach.

J. ANTITRUST

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within Solicitation Response (Initial)	NOTES/COMMENTS:

The Contractor hereby assigns to the State any and all claims for overcharges as to goods and/or services provided in connection with this contract resulting from antitrust violations which arise under antitrust laws of the United States and the antitrust laws of the State.

K. CONFLICT OF INTEREST

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within Solicitation Response (Initial)	NOTES/COMMENTS:

By submitting a bid, bidder certifies that no relationship exists between the bidder and any person or entity which either is, or gives the appearance of, a conflict of interest related to this Request for Bid or project.

Bidder further certifies that bidder will not employ any individual known by bidder to have a conflict of interest nor shall bidder take any action or acquire any interest, either directly or indirectly, which will conflict in any manner or degree with the performance of its contractual obligations hereunder or which creates an actual or appearance of conflict of interest.

If there is an actual or perceived conflict of interest, bidder shall provide with its bid a full disclosure of the facts describing such actual or perceived conflict of interest and a proposed mitigation plan for consideration. The State will then consider such disclosure and proposed mitigation plan and either approve or reject as part of the overall bid evaluation.

L. STATE PROPERTY

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within Solicitation Response (Initial)	NOTES/COMMENTS:

The Contractor shall be responsible for the proper care and custody of any State-owned property which is furnished for the Contractor's use during the performance of the contract. The Contractor shall reimburse the State for any loss or damage of such property; normal wear and tear is expected.

M. SITE RULES AND REGULATIONS

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within Solicitation Response (Initial)	NOTES/COMMENTS:
SW			

The Contractor shall use its best efforts to ensure that its employees, agents, and Subcontractors comply with site rules and regulations while on State premises. If the Contractor must perform on-site work outside of the daily operational hours set forth by the State, it must make arrangements with the State to ensure access to the facility and the equipment has been arranged. No additional payment will be made by the State on the basis of lack of access, unless the State fails to provide access as agreed to in writing between the State and the Contractor.

N. ADVERTISING

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within Solicitation Response (Initial)	NOTES/COMMENTS:
SW			

The Contractor agrees not to refer to the contract award in advertising in such a manner as to state or imply that the company or its goods and services are endorsed or preferred by the State. Any publicity releases pertaining to the project shall not be issued without prior written approval from the State.

O. DISASTER RECOVERY/BACK UP PLAN

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within Solicitation Response (Initial)	NOTES/COMMENTS:
SW			

The Contractor shall have a disaster recovery and back-up plan, of which a copy should be provided upon request to the State, which includes, but is not limited to equipment, personnel, facilities, and transportation, in order to continue delivery of goods and services as specified under the specifications in the contract in the event of a disaster.

P. DRUG POLICY

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within Solicitation Response (Initial)	NOTES/COMMENTS:
SW			

Contractor certifies it maintains a drug free work place environment to ensure worker safety and workplace integrity. Contractor agrees to provide a copy of its drug free workplace policy at any time upon request by the State.

Q. WARRANTY

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within Solicitation Response (Initial)	NOTES/COMMENTS:

Despite any clause to the contrary, the Contractor represents and warrants that its services hereunder shall be performed by competent personnel and shall be of professional quality consistent with generally accepted industry standards for the performance of such services and shall comply in all respects with the requirements of this Contract. For any breach of this warranty, the Contractor shall, for a period of ninety (90) days from performance of the service, perform the services again, at no cost to Customer, or if Contractor is unable to perform the services as warranted, Contractor shall reimburse Customer the fees paid to Contractor for the unsatisfactory services. The rights and remedies of the parties under this warranty are in addition to any other rights and remedies of the parties provided by law or equity, including, without limitation actual damages, and, as applicable and awarded under the law, to a prevailing party, reasonable attorneys' fees and costs.

IV. PAYMENT

A. PROHIBITION AGAINST ADVANCE PAYMENT (Statutory)

Neb. Rev. Stat. §§81-2403 states, "[n]o goods or services shall be deemed to be received by an agency until all such goods or services are completely delivered and finally accepted by the agency."

B. TAXES (Statutory)

The State is not required to pay taxes and assumes no such liability as a result of this solicitation. The Contractor may request a copy of the Nebraska Department of Revenue, Nebraska Resale or Exempt Sale Certificate for Sales Tax Exemption, Form 13 for their records. Any property tax payable on the Contractor's equipment which may be installed in a state-owned facility is the responsibility of the Contractor.

C. INVOICES

Invoices for payments must be submitted by the Contractor to the agency requesting the services with sufficient detail to support payment Invoices shall reference the purchase order number and include the demurrage charge for each purchase order delivered. Contractors should forward all invoices and supporting documentation to the following address:

Nebraska Department of Transportation (NDOT)
Operations Division
PO Box 94759
Lincoln, NE 68509

The terms and conditions included in the Contractor's invoice shall be deemed to be solely for the convenience of the parties. No terms or conditions of any such invoice shall be binding upon the State, and no action by the State, including without limitation the payment of any such invoice in whole or in part, shall be construed as binding or estopping the State with respect to any such term or condition, unless the invoice term or condition has been previously agreed to by the State as an amendment to the contract.

D. PAYMENT (Statutory)

Payment will be made by the responsible agency in compliance with the State of Nebraska Prompt Payment Act (See Neb. Rev. Stat. §81-2403). The State may require the Contractor to accept payment by electronic means such as ACH deposit. In no event shall the State be responsible or liable to pay for any goods and services provided by the Contractor prior to the Effective Date of the contract, and the Contractor hereby waives any claim or cause of action for any such services.

E. LATE PAYMENT (Statutory)

The Contractor may charge the responsible agency interest for late payment in compliance with the State of Nebraska Prompt Payment Act (See Neb. Rev. Stat. §§ 81-2401 through 81-2408).

F. SUBJECT TO FUNDING / FUNDING OUT CLAUSE FOR LOSS OF APPROPRIATIONS (Statutory)

The State's obligation to pay amounts due on the Contract for a fiscal years following the current fiscal year is contingent upon legislative appropriation of funds. Should said funds not be appropriated, the State may terminate the contract with respect to those payments for the fiscal year(s) for which such funds are not appropriated. The State will give the Contractor written notice thirty (30) calendar days prior to the effective date of termination. All obligations of the State to make payments after the termination date will cease. The Contractor shall be entitled to receive just and equitable compensation for any authorized work which has been satisfactorily completed as of the termination date. In no event shall the Contractor be paid for a loss of anticipated profit.

G. RIGHT TO AUDIT (First Paragraph is Statutory)

The State shall have the right to audit the Contractor's performance of this contract upon a thirty (30) day written notice. Contractor shall utilize generally accepted accounting principles, and shall maintain the accounting records, and other records and information relevant to the contract (Information) to enable the State to audit the contract. (Neb. Rev. Stat. § 84-304 et seq.) The State may audit and the Contractor shall maintain the information during the term of the contract and for a period of five (5) years after the completion of this contract or until all issues or litigation are resolved, whichever is later. The Contractor shall make the Information available to the State at Contractor's place of business or a location acceptable to both Parties during normal business hours. If this is not practical or the Contractor so elects, the Contractor may provide electronic or paper copies of the Information. The State reserves the right to examine, make copies of, and take notes on any Information relevant to this contract, regardless of the form or the Information, how it is stored, or who possesses the Information. In no circumstances will contractor be required to create or maintain documents not kept in the ordinary course of contractor's business operations, nor will contractor be required to disclose any information, including but not limited to product cost data, which is confidential or proprietary to contractor.

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within Solicitation Response (Initial)	NOTES/COMMENTS:
SW			

H. INSPECTION AND APPROVAL

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within Solicitation Response (Initial)	NOTES/COMMENTS:
SW			

Final inspection and approval of all work required under the contract shall be performed by the designated State officials.

The State and/or its authorized representatives shall have the right to enter any premises where the Contractor or Subcontractor duties under the contract are being performed, and to inspect, monitor or otherwise evaluate the work being performed. All inspections and evaluations shall be at reasonable times and in a manner that will not unreasonably delay work.

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within Solicitation Response (Initial)	NOTES/COMMENTS:
SW			

The Parties shall pay their own costs of the audit unless the audit finds a previously undisclosed overpayment by the State. If a previously undisclosed overpayment exceeds one-half of one percent (.5%) of the total contract billings, or if fraud, material misrepresentations, or non-performance is discovered on the part of the Contractor, the Contractor shall reimburse the State for the total costs of the audit. Overpayments and audit costs owed to the State shall be paid within ninety (90) days of written notice of the claim. The Contractor agrees to correct any material weaknesses or condition found as a result of the audit.

V. SCOPE OF WORK

The Contractor must provide the following information in response to this solicitation

A. SCOPE

It is the intent of this bid invitation to establish a contract to supply Liquid Asphaltic Materials per the attached specifications from date of award through November 30, 2020. The State reserves the right to extend the period of this contract beyond the end date when mutually agreeable to the contractor and the State.

It is the intent of this solicitation to issue a purchase order for the item(s) requested.

All items proposed shall be of the latest manufacture in production as of the date of the solicitation and be of proven performance and under standard design complete as regularly advertised and marketed. All necessary materials for satisfactory performance of the supplies shall be incorporated into the Liquid Asphaltic Materials whether or not they may be specifically mentioned below.

The materials shall conform to the 2017 Nebraska Department of Transportation Standard Specifications for Highway Construction and Special Provisions as amended in these bid documents and accessed at the following link: http://dot.nebraska.gov/media/10343/2017-specbook.pdf

Complete specifications, manufacturer's current descriptive literature and/or advertising data sheets with cuts or photographs must be included with the bid or the IDENTICAL items proposed. Any information necessary to show compliance with these specifications not given on the manufacturer's descriptive literature and/or advertising data sheets must be supplied in writing on or attached to the bid document. If manufacturer's information necessary to show compliance with these specifications is not attached to the bid document, the Contractor may be required to submit requested information within three (3) business days of a written request. Failure to submit requested descriptive literature or advertising data sheets may be grounds to reject the bid.

2. REVISIONS

In the event any product is discontinued or replaced upon mutual consent during the contract period, the State reserves the right to amend this contract to include the alternate product at the same price.

3. DELIVERY

Liquid Asphalt Materials shall be delivered by truck transports in quantities such that legal load limits will not be exceeded, approximately 5800 to 6000 gallons, and shall be hauled by truck transport in fully insulated tanks capable of maintaining required temperatures.

The Contractor shall furnish a delivery receipt to receiving personnel with each load showing type and grade of material, net tons of material, the Contractor, and Supplier's name, source of material, destination of material, consignee, and purchase order number. In addition to the above information, the receiving personnel shall note on the delivery receipt the specified delivery time, actual arrival time, time unloading started, time unloading was completed; and whether the unloading pump was ordered or used. A copy of the completed delivery receipt will be sent or faxed to the Contractor.

Supplier must supply a Safety Data Sheet (SDS). The SDS will be provided with the first load at the delivery point.

The Contractor will be required to make delivery to roadway destinations or supply tanks Monday through Friday. The time of delivery will be specified when the order is placed. If the Contractor notifies the Department of Transportation of their inability to deliver the order as specified, or if the Contractor fails to deliver the order as specified, the State may procure the material from other sources and hold the Contractor responsible for any excess cost.

In the event that the NDOT Materials and Research Division test results indicate a material consistently fails to meet specifications and referee testing confirms our test results or the Contractor fails to satisfactorily meet the delivery schedules for material, the state may cancel all or any part of the contract and obtain the required material elsewhere.

The Contractor may expect at least an eighteen (18) hour notice prior to the specified hour the material is to be delivered, with the understanding that the State of Nebraska may cancel the order, with reasonable notice. The Contractor agrees that the applicable receiving personnel will be notified of any breakdown or other happenings, which will delay delivery.

Truck transport tanks and transfer lines shall be clean and free of residual build-ups, foreign materials, and other forms of contaminants that affect product performance, testing, or application in the field.

Truck transport tanks shall have a sample valve attached that is in accordance with AASHTO Designation T40 (ASTM D 140), section 10, para. 10.1, or other NDOT-approved means for sampling as outlined in the Supplier's Quality Control program.

Expected unloading time is defined as 3 hours. In cases where there are unloading delays beyond 3 hours and demurrage is to be charged, the Contractor shall furnish the Nebraska Department of Transportation with signed documents showing purchase order number, arrival and departure times, date, and charges for same. The receiving personnel shall sign documents.

4. LATE OR NON-DELIVERY

Crews and equipment are mobilized to the worksite in advance of the project start time in order to be ready when the road oil arrives. Delays in the arrival of material are costly in terms of lost production. Liquidated damages will be applied and deducted from the invoice at the rate of $400.00/hour, calculated to the nearest half hour. Deliveries less than 15 minutes late will not be assessed liquidated damages. Failure to deliver product within two (2) hours of scheduled start time will be considered non-delivery and will be assessed $1200.00 liquidated damages. Repeated failure to deliver product according to schedule will be grounds for immediate cancellation of the contract.

All documents must be filled out completely and plainly show arrival and departure times.

Charges for demurrage must be included on the invoice for the Liquid Asphalt Material. Arrival and departure times shown must be for appropriate time zones.

When the Contractor ships material prior to the completion of their testing, and subsequently learns that the material is out of specification while the material is still in transit, the DEPARTMENT MUST BE NOTIFIED IMMEDIATELY BY CONTACTING THE MATERIAL AND RESEARCH DIVISION @ (402) 479-4774 or (402) 479-3839 and the Field Representative's office expecting the delivery.

Any out of specification material which has been incorporated into the work, sections (b), (c) and (d) of the Basis of Payment will apply. The cost of shipping a load of out of specification material, which is returned to the Contractor, will be the responsibility of the Contractor.

Purchase orders will be issued by Nebraska Department of Transportation, Operations Division, Procurement Unit, PO Box 94759, Lincoln, Nebraska, 68509-4759.

5. CANCELLATION OF DELIVERY BY NDOT

Occasionally it may be necessary for NDOT to cancel an order that has been dispatched due to circumstances beyond the contractor's control. In the event that a load is cancelled under these circumstances, the contractor shall be entitled to recover transportation costs. These transportation costs will be billed per highway mile from the point the transport truck is notified of the cancellation back to the shipping point that the load originated from. No other costs may be recovered other than transportation cost based on the charge per highway mile.

6. BASIS OF PAYMENT

Liquid Asphalt Materials which comply with specifications and are furnished in accordance with the instructions herein shall be paid for at the contract unit price per ton.

Samples shall pass specifications when tested after being stored at room temperature (~75°F) for periods of up to 14 days after sampling. When test results of on-site asphalt materials are outside of the specified property ranges, the material shall be paid for at the contract unit price multiplied by the Pay Factors in Table 504.01A.

Table 504.01A

Asphalt Materials – Pay Factors

Test of Residue Percentage pre-diluted CSS/SS-1H and all straight emulsions
1.00 for a deviation of minus less than or equal to 1.0%
0.85 for deviation of minus greater than 1.0% to less than or equal to 3.0%
0.70 for deviation of minus greater than 3.0% to less than or equal to 5.0%
0.40 or Reject for deviation of minus greater than 5.0%

Test of Residue Percentage post-diluted 75/25 CSS/SS-1H emulsion
1.00 for a deviation of minus less than or equal to 0.8%
0.85 for deviation of minus greater than 0.8% to less than or equal to 2.3%
0.70 for deviation of minus greater than 2.3% to less than or equal to 3.8%
0.40 or Reject for deviation of minus greater than 3.8%

Test of Residue Percentage post-diluted 50/50 CSS/SS-1H emulsion
1.00 for a deviation of minus less than or equal to 0.5%
0.85 for deviation of minus greater than 0.5% to less than or equal to 1.5%
0.70 for deviation of minus greater than 1.5% to less than or equal to 2.5%
0.40 or Reject for deviation of minus greater than 2.5%

Elastic Recovery
1.00 for a deviation of minus less than or equal to 5.5%
0.75 for deviation of minus greater than 5.5% to less than or equal to 11%
0.40 or Reject for deviation of minus greater than 11%

Softening Point
1.00 for a deviation of minus less than or equal to 3.5°F
0.75 or Reject for deviation of minus greater than 3.5°F

Test of Penetration, CRS-2L and CRS-2VHL
1.00 for test result of 65 – 130 dmm
0.75 for test result of 55 – 64 or 131 – 140 dmm
0.40 or Reject for test result of <55 dmm or >140 dmm

Tests for ALL other Properties Specified* (Unless otherwise noted)
1.00 for a deviation of +/- less than or equal to 10%
0.75 for a deviation of +/- greater than 10% to less than or equal to 25%
0.40 or Reject for deviation of +/- greater than 25%

* When the specification requirement is stated as a percentage, the test result deviation from the specification will be divided by the specification value. The resulting deviation percentage is then applied to the listed criteria.

(**Note 1**: Material not meeting a Pass/Fail requirement falls under the Pay Factor of 0.40 or Reject)
(**Note 2**: When more than one specified property exceeds specification tolerances, the single largest Pay Factor Reduction will be the one applied.)

When, on the basis of departmental testing and/or unacceptable workability in the field, it is determined that the asphalt material does not comply with the material or performance specifications of this contract, such material will be accepted or rejected in accordance with paragraphs 1, 2, 3, 4 and 5 below:

1. If the out of specification material is found to have a resultant pay factor of less than 1.0, it shall be rejected if not already used.

2. If the material is found to be out of specification, and the material has been used and it is determined by the receiving personnel that the resultant material can be used in some manner beneficial to the State, the pay factor for the material shall be determined on NDOT Quality Assurance Testing.

3. If 1) the material has been used and is found to be out of specification or, 2) material that meets specifications but results in an unacceptable material after mixing or spraying, and it is determined by the receiving personnel that the resultant material cannot be used in a manner beneficial to the state,

the supplied material will be rejected, the Contractor will not be paid for the supplied material. The Contractor will be responsible to the Department of Transportation for the cost of any state owned material that is determined unusable. This cost will be established by purchase order invoice amounts. The Contractor will be notified in writing within 21 working days of all such costs.

4. In addition to the material specifications, any mixing grade emulsion used in blade mixed windrow cold patching material must be formulated from a base asphalt that will result in a material suitable for patching. A "full load" test strip will be mixed and if following mixing it results in an unacceptable patching material the emulsion used will be rejected and paragraph (D) will apply. (See the paragraph on COLD MIX WINDROWS – MIX DESIGN below.)

5. On-site field samples received within 14 days of sampling, that demonstrate residue, water, and/or polymer separation prior to testing, not caused by freezing during transport, that cannot be made homogenous by the applicable AASHTO conditioning test procedure, cannot be tested. The material represented by the sample will be subject to a pay factor of 0.75 or rejection, dependent upon the degree of success of the field application.

The analysis of Liquid Asphalt Material by the Material and Research Division, Nebraska Department of Transportation, including NDOT referee testing policies, shall govern the rate of payment.

When an on-site sample from a transport demonstrates test results that incur a reduced pay factor, the process of resolving the degree of sample failure will include the following actions, as applicable:

6. The Bituminous Lab will confirm sampling, handling, and custody of the sample.

7. If the Contractor wishes to dispute any test results, the Contractor can request referee testing. It is the sole responsibility of the Contractor to request referee testing. The request must be made to the Bituminous Lab within 96 hours of awareness of the test results. If a request is received within the time allotted, the Bituminous Lab will select an independent laboratory which will perform testing on the remainder of the sample. The identity of the independent laboratory will be revealed after referee testing is completed. Due to scheduling, logistics, workloads, etc., the request for referee testing is also affirmation and agreement that the testing may occur beyond the 14 day testing timeframe of the asphaltic emulsion specifications.

8. If the independent lab's tests indicate failing results and pay deductions equal to or greater than the NDOT's, the Contractor will reimburse the NDOT for the cost of testing. If the independent lab's tests indicate that the material meets specification, or is at a pay deduction less than the NDOT's, the NDOT will assume the cost of testing. When the independent lab's tests indicate a pay deduction, the lesser of the NDOT's and the independent lab's deductions will be applied.

The referee test methods of the asphaltic material shall follow AASHTO procedures. Where AASHTO procedures are not applicable, ASTM and other listed applicable test procedures shall be used.

7. ON-SITE PERSONNEL

The supplier shall furnish on-site personnel within any given 24 hour workday, at no additional cost to the State, to assist in the resolution of material problems, should they develop.

SPECIAL PROVISIONS
FOR LIQUID ASPHALT MATERIALS

STATE OF NEBRASKA
DEPARTMENT OF TRANSPORTATION

A. QUALITY CONTROL (QC) PROGRAM CERTIFICATION BY NDOT

All Quality Control Programs must be approved/certified by NDOT prior to contract award.

Suppliers who do not have a current 2018 approval/certification from NDOT may submit a response to the Invitation to Bid, but must complete certification prior to contract award.

If a Supplier's Quality Control Program has not been approved/certified by NDOT for 2018, the Supplier may submit their Quality Control Program documentation with the ITB response.

If the Supplier does not submit the Quality Control Program Documentation with the bid response, they will provide all documentation within ten business days of a written request. Time is of the essence for Supplier provision of documentation. Robert Rea, (402) 479-3839 or robert.rea@nebraska.gov will be the contact for Supplier certification, after the Invitation to Bid has opened.

Suppliers making shipments of Liquid Asphalt Material to be used in Nebraska Highway Maintenance shall furnish their Quality Control (QC) Program to NDOT, Materials and Research Division, for annual approval, as a requirement for Supplier Certification. This QC program will include the types and frequency of sampling and testing for all products supplied. The QC program must state that all products supplied were tested in accordance with the QC program, and conform to the State of Nebraska specifications. All terminals and locations covered by the QC program shall be listed. The QC program will include the names of supplier representatives authorized to sign the Certificates of Compliance, as well as the name and telephone number of the person responsible for quality control at the facility. The QC program shall provide an outline of the procedure to be followed for checking transport vehicles before loading to prevent contamination of shipments. The outline shall include a statement that the transport vehicle inspection report, signed by the responsible inspector, shall be maintained in the Supplier's records and will be made available to the Department on request. The QC program will list alternative sampling methods from transports when sample valves as per AASHTO T40 (ASTM D 140), paragraph 10.1 R66, paragraphs 8 or 10 are either not present, or are found to be non-functional.

Supplier shall state specific plans for notification to the Department when non-compliant material is discovered during or after shipment. The supplier shall not knowingly ship material that does not meet contract specifications.

State all other program requirements the Supplier deems necessary for their QC program, including but not limited to, what is required in this document. A recommendation is to follow AASHTO R26, Section 9, where applicable.

B. SUPPLIER CERTIFICATION

Division 1000 is amended to include the following:

Only Certified Suppliers will be allowed to supply materials outlined in this contract. For questions or information on Supplier Certifications contact Robert Rea at (402) 479-3939.

A Certified Supplier must agree to on-site inspection of their laboratory by the Department at any time. Inspection of calibration of equipment, review of records, and technicians' demonstration of procedures may be required and reviewed during inspection.

The NDOT, for purposes of the Suppliers QC Program may test any samples submitted as follows, FOR INFORMATION ONLY:

Send a 1 quart/liter QC sample of any new batch of emulsion or cutback of which any portion is delivered for NDOT contractual purposes to the NDOT Bituminous Lab to arrive within 3 business days of first delivery. Another QC sample will be sent any time an existing batch supplied for contract purposes is altered, changed or modified in any way. A C.O.A. showing test results, specifications, and batch number represented, will accompany each sample.

In cases of In-Line mixing intended for a single transport shipment of emulsion or cutback, a batch will be defined either as an initial formulation of the Contract product, or as well any subsequent formulation change(s) from the initial formulation, and not necessarily each individual transport.
The NDOT, for purposes of Quality Assurance, acceptance and pay factor determination, will be based on samples tested on transport delivered materials. Material shall be identified by Batches submitted and tested as stated below:

For each maintenance project, the Department will obtain a random field sample on each project location. Field samples will represent the transport they are taken from. The department may change the amount of field samples taken at any time on any project. Field samples are subject to the "Basis of Payment" section of this contract. At the department's discretion, failing field samples may also cause loss of Supplier Certification.

Random field samples shall be obtained by Department personnel trained and certified to do so. Failing test results from field samples taken by uncertified personnel will not be used in determining pay factors, or in determining Supplier Certification status.

Samples that have frozen during transport to the NDOT Bituminous Laboratory will have the testing requirements waived.

If a supplier's submitted batch Quality Control sample fails any parameter of Department testing, additional representative field samples may be taken. The supplier's Quality Control sample itself, does not subject the batch represented to reduced pay factors.

If Supplier de-certification occurs, a notification will be provided in writing. If the Supplier desires re-certification, documentation must be submitted to the Department explaining why decertification occurred, and what actions the Supplier has taken to correct the problems identified. Decisions regarding the future qualification for re-certification of a Supplier shall be at the Department's discretion.

C. CERTIFICATE OF COMPLIANCE TO ACCOMPANY SHIPMENTS

Suppliers making shipments of Liquid Asphalt Material to be used for purposes of this contract shall furnish a Certificate of Compliance to the Nebraska Department of Transportation for each truck load shipped.

The Certificate of Compliance shall contain the following information:

1. A statement by the supplier that the material shipped complies with the requirements of the contract specifications for the type and grade specified.

2. Gallon data for truck shipments based on the net weight. The gallons "@60°F" and/or Wt./Gal. "@60°F" will be displayed. Gallon data will be used for reference only.

3. Gross, tare and net weight.

4. An authorized supplier employee shall sign the Certificate of Compliance.

5. One copy of the Certificate of Compliance shall be sent with the shipment to the designated representative of the Nebraska Department of Transportation, as shown on the shipping order. A Bill of Lading may serve as a Certificate of Compliance provided it contains all the information requested above.

D. COLD MIX WINDROWS – MIX DESIGN

When requested by the District Operations and Maintenance Manager or Maintenance Superintendent, the vendor will perform the following experimental mix design to determine the percent asphalt emulsion by dry weight of aggregate to be added to the windrow. Sample(s) of aggregate being proposed for use in the windrow will be supplied by the NDOT well in advance of delivery of the required mixing grade emulsion.

Dry all of the aggregate samples and determine the emulsion that the customer would like to use.

Determine gradations of the aggregate and filler samples.

Determine the aggregate blend to use which shall be a dense graded sample with no greater than 15% passing the #200 sieve.

Prepare eight (8) samples of the aggregate blend determined in the previous step.

Add water to the aggregate blend samples to approximately 2% water content.

Determine the emulsion contents to use. Typically use 5% to 7% based on the weight of dry aggregate before the water was added, or use a previously used percentage and 1% above and below this percentage.

Mix up two (2) samples for the emulsion contents determined in the previous step.

Compact the samples with the Marshall Hammer using fifty (50) blows per side. Extract the samples from the molds immediately.

Dry the samples in an oven at approximately 130 degrees "F" – 140 degrees "F" for approximately 48 hours.

Test the Marshall stability on the samples.

Based on the Marshall stability values and the visual appearance of the samples, determine the target emulsion content.

Every effort to communicate mix design requirements between the supplier and NDOT will be used to help insure that the proper materials and combined aggregate gradations are designed into all Cold Mix Windrow materials. Mix design test results will be provided by the supplier to the District Operations and Maintenance Manager.

E. SPRAY APPLIED EMULSIONS FOR FOG SEALS

Type CSS/SS-1H spray applied emulsions for use as fog seals will be formulated and/or diluted in such a manner as to expect the time to break to be 1 hour or less, at 60 degrees "F" and 40% humidity, following the spray application. The expected (reasonable) time to break will vary with changes in temperature and humidity.

Type CFS-1/FS-1 (fast set) spray applied emulsion shall be formulated for an accelerated breaking time as compared to the breaking time definition above.

CRS-2P 80/20 will be used on some selected fog seal projects, a conference call coordinated by the supplier with the district maintenance personnel and personnel from Materials and Research must be performed seven (7) days prior to application to discuss formulation and project application specifics.

Material upon arrival shall not exhibit signs of excessive foaming to the degree that transfer and/or application of the product is hampered.

When the supplier's material routinely fails to meet these requirements, it may be cause to suspend the use of the supplier's material until such time that the supplier can demonstrate compliance.

No Supplier terminal QC samples of post-diluted emulsions are required. Refer to "Supplier Certification" section of contract for sample requirements of pre-diluted emulsions.

For fog seals produced by In-Line single transport mixing, refer to the "Supplier Certification" section of the Contract dedicated to Terminal In-Line mixing

VI. TECHNICAL SPECIFICATIONS

A. CONTRACTOR INSTRUCTIONS

Contractor must respond to each of the following statements. Specifications listed are minimum conditions that must be met in order for a Contractor to qualify for the award.

"YES" response means the Contractor guarantees they can meet this condition.

"NO" response means the Contractor cannot meet this condition and will not be considered.

"NO & PROVIDE ALTERNATIVE" responses should be used only with a narrative response in the NOTES/COMMENTS section explaining in detail any deviation from the Contractor's ability to meet the condition, and an explanation of how this would be determined to be an acceptable alternative to meeting the condition. Alternatives must be detailed in such a way that allows such deviations to be fully evaluated. The State shall determine at its sole discretion whether or not the Contractor's alternative is an acceptable alternative.

B. NON-COMPLIANCE STATEMENT

YES	NO	NO & PROVIDE ALTERNATIVE		
✓ SW			1.	Read these specifications carefully. Any and all exceptions to these specifications must be written on or attached to solicitation response. Any noncompliance may void your proposal. Non-compliance to any single specification can void your bid.
✓ SW			2.	It is the responsibility of Contractors to obtain information and clarifications as provided below. The State is not responsible for any erroneous or incomplete understandings or wrongful interpretations of this solicitation by any Contractor.
✓ SW			3.	No interpretation related to the meaning of solicitation specifications or other pre-bid documents will be made orally to any Contractor by the State. Any solicitation interpretation must be put in writing by the Contractor to: the State Purchasing Bureau, E-mail questions to SPB.as.materielpurchasing@nebraska.gov by the last day to submit written questions per the Schedule of Events. (Inquiries received after the last day to submit written questions may not be addressed).
NOTES/COMMENTS:				

The Standard Specifications for Highway Construction can be found on the NDOT web site listed as:

http://dot.nebraska.gov/media/10343/2017-specbook.pdf

3. MATERIAL SPECIFICATION

YES	NO	NO & PROVIDE ALTERNATIVE		
✓ SW			1.	Materials shall conform to Division 1000 of the Nebraska Department of Transportation Standard Specifications For Highway Construction 2017 Edition and their Special Provisions as amended in this specification for the following materials: CRS-2L, CRS-2P, CRS-2VHL, CSS-1H, CSS-1H 75/25, CSS-1H 50/50, SS-1H, SS-1H 75/25, SS-1H 50/50, CFS/FS-1, CMS-1, CMS-1W, MC-250, HFE-150, HFE-300, HFE-500, HFE-1000, HFMS-2L and HFMS-2P and CRS-2P 80/20.

✓ SW			2.	Due to field samples being approximately one quart in volume, the AASHTO T 59 Sieve test, when tested by NDOT, will be run on a sample portion of less than the specified 1000 grams.

NOTES/COMMENTS:

4. SECTION 504 AND 513

YES	NO	NO & PROVIDE ALTERNATIVE		
✓ SW			1.	The Contractor at their option may supply either CSS-1H OR SS-1H when either CSS-1H or SS-1H is requested.
✓ SW			2.	The Contractor at their option may supply either CFS-1 or FS-1 when either CFS-1 or FS-1 is requested.
✓ SW			3.	The 50/50 rate of terminal-dilution of CSS-1H/SS-1H emulsified asphalt will be 1 part emulsified asphalt to 1 part additional water. The percentage residue by distillation of the diluted emulsified asphalt is specified as 28.5% min. The Bill of Lading shall state the dilution rate.
✓ SW			4.	The 75/25 rate of terminal dilution of CSS-1H/SS-1H emulsified asphalt will be 75% emulsified asphalt and 25% additional water. The percentage residue by distillation of the diluted emulsified asphalt is specified as 42.7% min. The Bill of Lading shall state the dilution rate.
✓ SW			5.	The 80/20 rate of terminal dilution of CRS-2P emulsified asphalt will be 80% emulsified asphalt and 20% additional water. The percentage residue by distillation of the diluted emulsified asphalt is specified as 52% min. The Bill of Lading shall state that dilution rate.
✓ SW			6.	Field samples of diluted CSS-1H/SS-1H shall meet the requirements of Subsections 1031.01 and 1032.01 with the exceptions of Saybolt Furol Viscosity, Storage Stability, and Cement Mixing.

NOTES/COMMENTS:

5. SECTION 515

YES	NO	NO & PROVIDE ALTERNATIVE		
✓ SW			1.	The temperature for all grades of emulsified asphalt used for Armor Coats being unloaded from truck transports shall be at a minimum of 160 degrees Fahrenheit upon arrival at the delivery site.
✓ SW			2.	NDOT random field samples of emulsion grades which have a softening point specification will set in a standard laboratory ambient environment (73 +/- 4° F) for a minimum of 1 day before being conditioned as per AASHTO T 59, paragraph 3.1. prior to testing. The softening point test will not be run until on at least the fourth day after sampling.
NOTES/COMMENTS:				

6. EMULSIFIED ASPHALT (CRS-2P AND CRS-2P 80/20)

YES	NO	NO & PROVIDE ALTERNATIVE		
✓ SW			1.	CRS-2P and CRS-2P 80/20 shall meet the specifications of AASHTO M-316 with the following changes: Penetration, 25°C (77°F), 100g, 5 sec — 100-150 dmm Ductility, 25°C (77°F), 5 cm/min — Min. 40cm Elastic Recovery (77°F), 5 cm/min — Min. 55% Storage Stability — See note "b" of AASHTO M 208 Sieve Test — See note "b" of AASHTO M 208 Force Ratio Test — Not Required Evaporation residue: Distillation will be used for residue percentage determination and all residue testing. The distillation will be taken to 350± 5°F, and held for 20 minutes and otherwise in accordance with AASHTO T 59. CRS-2P 80/20 must contain 80% of the minimum residue as required in standard CRS-2P.
✓ SW			2.	Paragraph 3.1 of AASHTO M-316 is void and superseded by the following: 3.1 CRS-2P and CRS-2P 80/20 - A cationic emulsion made with base asphalt binder modified with styrene butadiene or styrene-butadiene styrene block copolymers. All base stock asphalt used must be modified before emulsification. CRS-2P and CRS-2P 80/20 shall contain no latex polymer.
NOTES/COMMENTS:				

7. SECTIONS 1031 AND 1032

YES	NO	NO & PROVIDE ALTERNATIVE	
SW			**1.** The minimum temperature for all grades of emulsified asphalt used in mixing windrows at the delivery site shall be 140 degrees "F".
SW			**2.** Section 1031 is amended to include the following: An anti-strip agent shall be added to HFE-300, HFE-500, and HFE-1000 Emulsions at the rate of a minimum of 0.25% by total weight of emulsion.
SW			**3.** Subsection 1031.02 is amended to include the following: Type HFE-500 shall be added to Table 1031.01. HFE-500 shall meet the requirements of HFE-1000 with the following exception: Viscosity by Vacuum Capillary Viscometer at 60 degrees "C", Poise, shall be 100 – 300. For the test of Viscosity by Vacuum Capillary Viscometer of HFE-500 and HFE-1000, a Cannon-Manning type will be used. The size selection will be determined by a flow time of closest to 60+ seconds.
SW			**4.** Section 1032 is amended as follows: All references to Grade CM-4 are replaced as Grade CM-1. Subsection 1032.02 is amended to include the following: Emulsified Asphalt (CMS-1W) CMS-1W shall follow the requirements of Table 1032.01 with the following exception: Residue from distillation, Viscosity, Saybolt Furol, 82°C (180°F), sec., shall be min. 200 to max. 400.
NOTES/COMMENTS:			

8. ANNUAL USAGE, ESTIMATED

YES	NO	NO & PROVIDE ALTERNATIVE	
SW			**1.** Annual usage figures provided are estimates and are not to be construed as either a minimum or maximum purchase quantity. The orders shall be for the actual quantities of each item ordered by or for any agency during the life of the contract. Vendor shall not impose minimum order requirements.
SW			DISTRICT – 1 a. CRS-2P 1. Seward 900 Tn. 2. David City 175 Tn. 3. Utica 150 Tn. 4. Tamora 150 Tn. 5. Wahoo 125 Tn. 6. Beatrice 775 Tn.

			7. Pawnee City 475 Tn. 8. Lincoln, Salt Valley 250 Tn. 9. Dorchester 575 Tn. 10. Fairbury 250 Tn. 11. Douglas 150 Tn. 12. Dunbar 250 Tn. 13. Falls City 150 Tn. 14. Plant Pick Up 25 Tn. **TOTAL 4400 Tn.** b. CRS-2P 80/20 1. Plant Pick Up 25 Tn. **TOTAL 25 Tn** c. CRS-2 Straight 1. Plant Pick Up 25 Tn. **TOTAL 25 Tn** d. CRS-2VHL 1. Plant Pick Up 25 Tn. **TOTAL 25 Tn** e. CSS-1H Straight 1. Plant Pick Up 25 Tn. **TOTAL 25 Tn** f. CSS-1H 50/50 1. Plant Pick Up 25 Tn. **TOTAL 25 Tn** g. CSS-1H 75/25 1. Plant Pick Up 25 Tn. **TOTAL 25 Tn** h. HFE-150 1. Plant Pick Up 25 Tn. **TOTAL 25 Tn** i. HFE-300 1. Plant Pick Up 25 Tn. **TOTAL 25 Tn** j. HFE-1000 1. Plant Pick Up 25 Tn. **TOTAL 25 Tn** k. MC-250 1. Plant Pick Up 25 Tn. **TOTAL 25 Tn** l. Returned Load Fee **TOTAL 1 Ea** m. Demurrage Charge **TOTAL 1 Hr**
			DISTRICT – 2 a. CRS-2P 1. Plant Pick Up 25 Tn. **TOTAL 25 Tn** b. CRS-2P 80/20 1. Plant Pick Up 25 Tn. **TOTAL 25 Tn**

c. CRS-2VHL

1.	Plant Pick Up	25 Tn.
TOTAL		**25 Tn**

d. CRS-2 Straight

1.	Plant Pick Up	25 Tn.
TOTAL		**25 Tn**

e. CSS-1H Straight

1.	Plant Pick Up	25 Tn.
TOTAL		**25 Tn**

f. CSS-1H 50/50

1.	Plant Pick Up	25 Tn.
TOTAL		**25 Tn**

g. CSS-1H 75/25

1.	Plant Pick Up	25 Tn.
TOTAL		**25 Tn**

h. HFE-150

1.	Plant Pick Up	25 Tn.
TOTAL		**25 Tn**

i. HFE-300

1.	Plant Pick Up	25 Tn.
TOTAL		**25 Tn**

j. HFE-1000

1.	Plant Pick Up	25 Tn.
TOTAL		**25 Tn**

k. MC-250

1.	Plant Pick Up	25 Tn.
TOTAL		**25 Tn**

l. Returned Load Fee

TOTAL	**1 Ea**

m. Demurrage Charge

TOTAL	**1 Hr**

DISTRICT – 3

a. CRS-2P

1.	Albion	1250 Tn.
2.	Allen	75 Tn.
3.	Bancroft	225 Tn.
4.	Cedar Rapids	625 Tn.
5.	Clearwater	400 Tn.
6.	Coleridge	175 Tn.
7.	Columbus	925 Tn.
8.	Crofton	300 Tn.
9.	Hartington	350 Tn.
10.	Humphrey	325 Tn.
11.	Jackson	100 Tn.
12.	Madison	625 Tn.
13.	Neligh	1000 Tn.
14.	Oakland	325 Tn.
15.	Ponca	275 Tn.
16.	Schuyler	450 Tn.
17.	Tekamah	75 Tn.

			18. Tilden 300 Tn. 19. Verdel 150 Tn. 20. Wakefield 100 Tn. 21. Wisner 475 Tn. 22. Stanton 3350 Tn. 23. Pierce 275 Tn. 24. Battle Creek 275 Tn. 25. Plant Pick-up 25 Tn. **TOTAL 12,450 Tn.** b. CRS-2P 80/20 1. Plant Pick Up 25 Tn. **TOTAL 25 Tn** c. CRS-2VHL 1. Plant Pick Up 25 Tn. **TOTAL 25 Tn** d. CRS-2 Straight 1. Plant Pick Up 25 Tn. **TOTAL 25 Tn** e. CSS-1H Straight 1. Plant Pick Up 25 Tn. **TOTAL 25 Tn** f. CSS-1H 50/50 1. Plant Pick Up 25 Tn. **TOTAL 25 Tn** g. CSS-1H 75/25 1. Plant Pick Up 25 Tn. **TOTAL 25 Tn** h. HFE-150 1. Bloomfield 25 Tn 2. Plant Pick Up 25 Tn. **TOTAL 25 Tn** i. HFE-300 1. Plant Pick Up 25 Tn. **TOTAL 25 Tn** j. HFE-1000 1. Plant Pick Up 25 Tn. **TOTAL 25 Tn** k. MC-250 1. Plant Pick Up 25 Tn. **TOTAL 25 Tn** l. Returned Load Fee **TOTAL 1 Ea** m. Demurrage Charge **TOTAL 1 Hr**
			DISTRICT – 4 a. CRS-2P 1. St. Paul 150 Tn. 2. Ord 350 Tn 3. Fullerton 725 Tn 4. Greeley 550 Tn

5.	Loup City	75 Tn
6.	Central City	150 Tn
7.	Davenport	250 Tn
8.	Chester	250 Tn
9.	Hebron	250 Tn
10.	Geneva	225 Tn
11.	Ohiowa	225 Tn
12.	York	225 Tn
13.	Shelby	150 Tn
14.	Kearney West	100 Tn
15.	Kearney I-80	575 Tn
16.	Grand Island	100 Tn
17.	Ravenna	350 Tn
18.	Hastings	650 Tn
19.	Superior	650 Tn
20.	Red Cloud	600 Tn
21.	Aurora	525 Tn
22.	Plant Pick Up	25 Tn
TOTAL		**7150 Tn**

b. CRS-2P 80/20

1.	Plant Pick Up	25 Tn.
TOTAL		**25 Tn**

c. CRS-2VHL

1.	Plant Pick Up	25 Tn.
TOTAL		**25 Tn**

d. CRS-2 Straight

1.	Plant Pick Up	25 Tn.
TOTAL		**25 Tn**

e. CSS-1H Straight

1.	Plant Pick Up	25 Tn.
TOTAL		**25 Tn**

f. CSS-1H 50/50

1.	Plant Pick Up	25 Tn.
TOTAL		**25 Tn**

g. CSS-1H 75/25

1.	Plant Pick Up	25 Tn.
TOTAL		**25 Tn**

h. HFE-150

1.	Plant Pick Up	25 Tn.
TOTAL		**25 Tn**

i. HFE-300

1.	St. Paul	275 Tn.
2.	Fullerton	100 Tn
3.	Greeley	300 Tn
4.	Loup City	225 Tn
5.	Ravenna	50 Tn
6.	Hastings	50 Tn
7.	Red Cloud	100 Tn
8.	Plant Pick Up	25 Tn
TOTAL		**1125 Tn**

j. HFE-1000

1.	Plant Pick Up	25 Tn.
TOTAL		**25 Tn**

k. MC-250

SW			1. Kearney West 25 Tn 2. Plant Pick Up 25 Tn. **TOTAL 50 Tn** l. Returned Load Fee **TOTAL 1 Ea** m. Demurrage Charge **TOTAL 1 Hr**
SW			DISTRICT – 5 a. CRS-2P 1. Chadron 300 Tn. 2. Plant Pick Up 25 Tn **TOTAL 325 Tn** b. CRS-2P 80/20 1. Plant Pick Up 25 Tn **TOTAL 25 Tn** c. CRS-2VHL 1. Chadron 1250 Tn. 2. Gering 700 Tn 3. Sidney 700 Tn 4. Plant Pick Up 25 Tn **TOTAL 2700 Tn** d. CRS-2 Straight 1. Plant Pick Up 25 Tn. **TOTAL 25 Tn** e. CSS-1H Straight 1. Plant Pick Up 25 Tn. **TOTAL 25 Tn** f. CSS-1H 50/50 1. Chadron 100 Tn. 2. Gering 100 Tn 3. Sidney 100 Tn 4. Plant Pick Up 25 Tn **TOTAL 325 Tn** g. CSS-1H 75/25 1. Plant Pick Up 25 Tn. **TOTAL 25 Tn** h. HFE-150 1. Plant Pick Up 25 Tn. **TOTAL 25 Tn** i. HFE-300 1. Plant Pick Up 25 Tn. **TOTAL 25 Tn** j. HFE-1000 1. Plant Pick Up 25 Tn. **TOTAL 25 Tn** k. MC-250 1. Gering 25 Tn. 2. Plant Pick Up 25 Tn **TOTAL 50 Tn** l. Returned Load Fee

SW

TOTAL		**1 Ea**

m. Demurrage Charge

TOTAL		**1 Hr**

SW

DISTRICT – 6

a. CRS-2P

1.	Dickens	325 Tn.
2.	Wallace	200 Tn
3.	Brady	75 Tn
4.	Overton	125 Tn
5.	Mullen	625 Tn
6.	Ansley	350 Tn
7.	Stapleton	875 Tn
8.	Comstock	525 Tn
9.	Anselmo	375 Tn
10.	Broken Bow	600 Tn
11.	Callaway	450 Tn
12.	Oconto	350 Tn
13.	Westerville	275 Tn
14.	Ogallala	50 Tn
15.	Plant Pick Up	25 Tn
TOTAL		**5225 Tn**

b. CRS-2P 80/20

1.	Plant Pick Up	25 Tn.
TOTAL		**25 Tn**

c. CRS-2VHL

1.	Plant Pick Up	25 Tn.
TOTAL		**25 Tn**

d. CRS-2 Straight

1.	Plant Pick Up	25 Tn.
TOTAL		**25 Tn**

e. CSS-1H Straight

1.	Plant Pick Up	25 Tn.
TOTAL		**25 Tn**

f. CSS-1H 50/50

1.	Gothenburg	375 Tn.
2.	North Platte Highway 30	100 Tn
3.	Plant Pick Up	25 Tn.
TOTAL		**500 Tn**

g. CSS-1H 75/25

1.	Mullen	250 Tn
2.	Stapleton	50 Tn
3.	Callaway	275 Tn
4.	Comstock	175 Tn
5.	Ogallala	50 Tn
6.	Plant Pick Up	25 Tn.
TOTAL		**825 Tn**

h. HFE-150

1.	Plant Pick Up	25 Tn.
TOTAL		**25 Tn**

i. HFE-300

1.	Sutherland	75 Tn.
2.	Dickens	150 Tn.
3.	North Platte	100 Tn.
4.	Stapleton	275 Tn.

			5. Mullen 300 Tn. 6. Thedford 75 Tn. 7. Arthur 75 Tn. 8. Tryon 75 Tn. 9. Anselmo 50 Tn. 10. Broken Bow 50 Tn. 11. Oconto 50 Tn. 12. Dunning 50 Tn. 13. Ansley 50 Tn. 14. Sargent 50 Tn. 15. Roscoe 50 Tn. 16. Plant Pick Up 25 Tn. **TOTAL 1500 Tn** j. HFE-1000 1. Stapleton 25 Tn 2. Plant Pick Up 25 Tn. **TOTAL 50 Tn** k. MC-250 1. Gothenburg 25 Tn. 2. North Platte Highway 30 25 Tn 3. Mullen 25 Tn. 4. Broken Bow 25 Tn 5. Plant Pick Up 25 Tn. **TOTAL 125 Tn** l. Returned Load Fee **TOTAL 1 Ea** m. Demurrage Charge **TOTAL 1 Hr**
			DISTRICT – 7 a. CRS-2P 1. Minden 550 Tn. 2. Holdrege 500 Tn. 3. Elwood 300 Tn. 4. Imperial 250 Tn. 5. Palisade 375 Tn. 6. Enders 200 Tn. 7. Hayes Center 225 Tn. 8. Benkelman 175 Tn. 9. McCook 775 Tn 10. Plant Pick Up 25 Tn. **TOTAL 3375 Tn** b. CRS-2P 80/20 1. Plant Pick Up 25 Tn. **TOTAL 25 Tn** c. CRS-2VHL 1. Plant Pick Up 25 Tn. **TOTAL 25 Tn** d. CRS-2 1. Plant Pick Up 25 Tn. **TOTAL 25 Tn** e. CSS-1H 1. Holdrege 25 Tn. 2. McCook 25 Tn. 3. Plant Pick Up 25 Tn. **TOTAL 75 Tn**

f. CSS-1H 50/50

1.	Holdrege	50 Tn.
2.	Minden	75 Tn.
3.	Imperial	75 Tn.
4.	McCook	50 Tn.
5.	Plant Pick Up	25 Tn.
TOTAL		**275 Tn**

g. CSS-1H 75/25

1.	Plant Pick Up	25 Tn.
TOTAL		**25 Tn**

h. HFE-150

1.	Plant Pick Up	25 Tn.
TOTAL		**25 Tn**

i. HFE-300

1.	Holdrege	50 Tn.
2.	Imperial	50 Tn.
3.	Plant Pick Up	25 Tn.
TOTAL		**125 Tn**

j. HFE-1000

1.	Plant Pick Up	25 Tn.
TOTAL		**25 Tn**

k. MC-250

1.	Plant Pick Up	25 Tn.
TOTAL		**25 Tn**

l. Returned Load Fee

TOTAL	**1 Ea**

m. Demurrage Charge

TOTAL	**1 Hr**

DISTRICT – 8

a. CRS-2P

1.	Ainsworth	125 Tn.
2.	Springview	200 Tn.
3.	Inman	250 Tn.
4.	Chambers	250 Tn.
5.	Ewing	225 Tn.
6.	O'Neill	200 Tn.
7.	Naper	400 Tn.
8.	Bristow	175 Tn.
9.	Spencer	25 Tn.
10.	Taylor	725 Tn.
11.	Cumminsville	200 Tn.
12.	Woodlake	200 Tn.
13.	Valentine	250 Tn.
14.	Merriman	125 Tn.
15.	Plant Pick Up	25 Tn.
TOTAL		**3375 Tn**

b. CRS-2P 80/20

1.	Plant Pick Up	25 Tn.
TOTAL		**25 Tn**

c. CRS-2VHL

1.	Plant Pick Up	25 Tn.
TOTAL		**25 Tn**

d. CRS-2 Straight

1.	Plant Pick Up	25 Tn.
TOTAL		**25 Tn**

e. CSS-1H Straight

1.	Plant Pick Up	25 Tn.
TOTAL		**25 Tn**

f. CSS-1H 50/50

1.	Plant Pick Up	25 Tn.
TOTAL		**25 Tn**

g. CSS-1H 75/25

1.	Woodlake	150 Tn.
2.	Valentine	150 Tn.
3.	Merriman	75 Tn.
4.	Ainsworth	50 Tn.
5.	Springview	75 Tn.
6.	Plant Pick Up	25 Tn.
TOTAL		**525 Tn**

h. HFE-150

1.	Ainsworth	25 Tn.
2.	Plant Pick Up	25 Tn.
TOTAL		**50 Tn**

i. HFE-300

1.	Valentine	50 Tn.
2.	Merriman	50 Tn.
3.	Nenzel	25 Tn.
4.	Sparks	25 Tn.
5.	Plant Pick Up	25 Tn.
TOTAL		**175 Tn**

j. HFE-1000

1.	Emmet	50 Tn.
2.	Valentine	25 Tn.
3.	Merriman	25 Tn.
4.	Plant Pick Up	25 Tn.
TOTAL		**125 Tn**

k. MC-250

1.	O'Neill	25 Tn.
2.	Valentine	25 Tn.
3.	Plant Pick Up	25 Tn.
TOTAL		**75 Tn**

l. Returned Load Fee

TOTAL	**1 Ea**

m. Demurrage Charge

TOTAL	**1 Hr**

NOTES/COMMENTS:

I. USAGE REPORT

YES	NO	NO & PROVIDE ALTERNATIVE	
✓			1. The contractor shall, upon request, provide a quarterly usage report of this contract by state agencies and political subdivisions. Information will include agency name, item, and dollar amount. Information may be requested at any time by the SPB, as determined by the State.

NOTES/COMMENTS:

J. DELIVERY ARO

YES	NO	NO & PROVIDE ALTERNATIVE	
✓			1. Delivery required as requested on order form At the time of delivery, a designated State employee will sign the "invoice/packing slip." This signature will only indicate that the order has been received and that the items actually delivered agree with the delivery invoice. This signature does not indicate all items were received in good condition and/or that there is not possible hidden damage.

NOTES/COMMENTS:

11. IDENTIFICATION OF TRUCK SHIPMENTS

YES	NO	NO & PROVIDE ALTERNATIVE	
✓			1. Supplier, from which truck shipments originate, shall identify each truck shipment by a number that shall apply only to that shipment. This number shall be shown on each copy of the certificate for the shipment. 2. License numbers of the trucks or truck numbers are not acceptable identification in themselves, since the same truck may make two or more trips during one day. 3. Numbering system may be either a consecutive numbering system used by some suppliers for all truck shipments originating from their plant, regardless of destination, or a system or identification by weight ticket serial numbers. 4. Regardless of the system used, it will be necessary to provide positive identification of each shipment on the applicable Certificate of Compliance or Bill of Lading.

NOTES/COMMENTS:

L. DELIVERY LOCATIONS / INSTRUCTIONS (CONTRACTOR AGREES THAT THEY CAN MEET THE DELIVERY LOCATIONS/INSTRUCTIONS)

YES	NO	NO & PROVIDE ALTERNATIVE	
			1. Liquid Asphalt Materials shall be delivered by truck transports in quantities such that legal load limits will not be exceeded, approximately 5800 to 6000 gallons, and shall be hauled by truck transport in fully insulated tanks capable of maintaining required temperatures. The Contractor shall furnish a delivery receipt to receiving personnel with each load showing type and grade of material, net tons of material, the Contractor, and Supplier's name, source of material, destination of material, consignee, and purchase order number. In addition to the above information, the receiving personnel shall note on the delivery receipt the specified delivery time, actual arrival time, time unloading started, time unloading was completed; and whether the unloading pump was ordered or used. A copy of the completed delivery receipt will be sent or faxed to the Contractor. Supplier must supply a Safety Data Sheet (SDS). The SDS will be provided with the first load at the delivery point. The Contractor will be required to make delivery to roadway destinations or supply tanks Monday through Friday. The time of delivery will be specified when the order is placed. If the Contractor notifies the Department of Transportation of their inability to deliver the order as specified, or if the Contractor fails to deliver the order as specified, the State may procure the material from other sources and hold the Contractor responsible for any excess cost. In the event that the NDOT Materials and Research Division test results indicate a material consistently fails to meet specifications and referee testing confirms our test results or the Contractor fails to satisfactorily meet the delivery schedules for material, the state may cancel all or any part of the contract and obtain the required material elsewhere. The Contractor may expect at least an eighteen (18) hour notice prior to the specified hour the material is to be delivered, with the understanding that the State of Nebraska may cancel the order, with reasonable notice. The Contractor agrees that the applicable receiving personnel will be notified of any breakdown or other happenings, which will delay delivery. Truck transport tanks and transfer lines shall be clean and free of residual build-ups, foreign materials, and other forms of contaminants that affect product performance, testing, or application in the field. Truck transport tanks shall have a sample valve attached that is in accordance with AASHTO Designation T40 (ASTM D 140), section 10, para. 10.1, or other NDOT-approved means for sampling as outlined in the Supplier's Quality Control program. Expected unloading time is defined as 3 hours. In cases where there are unloading delays beyond 3 hours and demurrage is to be charged, the Contractor shall furnish the Nebraska Department of Transportation with signed documents showing purchase order number, arrival and departure times, date, and charges for same. The receiving personnel shall sign documents.
NOTES/COMMENTS:			

M. ORDERS

YES	NO	NO & PROVIDE ALTERNATIVE		
✓			1.	Orders will be placed either by, phone, fax, e-mail or Internet (if available and not to the exclusion of the other methods). All orders must reference a purchase order number and the purchase order number must be referenced on the packing slip, and invoice. Invoices are to be sent to the "Invoice to" address on the purchase order.
NOTES/COMMENTS:				

N. QUALITY

YES	NO	NO & PROVIDE ALTERNATIVE		
✓			1.	Product quality must meet specifications and be consistent for the term of the contract. A guarantee of satisfactory performance by the supplier and meeting delivery dates are considered to be an integral part of the purchase contract resulting from this bid invitation. All materials must be of first quality, under standard production by the manufacturer and be of standard design, complete as regularly advertised and marketed and be of proven performance. Products are to be fully guaranteed and may be returned for full credit or replacement (at the State's option) for any reason during the initial warranty period with no additional charges for shipping or restocking.
NOTES/COMMENTS:				

O. QUALITY CONTROL PROGRAM CERTIFICATION STATUS

YES	NO	NO & PROVIDE ALTERNATIVE		
			1.	Contractor **has** current 2020 NDOT certification/approval for Quality Control Program.
			2.	Contractor **does not** have current NDOT 2020 certification/approval but has submitted Quality Control Plan with bid response.
✓			3.	Contractor **has not submitted** current 2020 Quality Control Plan with bid response, but will submit upon written request to be considered for contract award.
NOTES/COMMENTS:				

P. PRICES

YES	NO	NO & PROVIDE ALTERNATIVE		
✓			1.	All prices, costs, and terms and conditions outlined in the bid shall remain fixed and valid commencing on the opening date of the bid until an award is made or the Invitation to Bid is cancelled.

			Prices quoted on the Cost Bid form shall remain fixed for the entire contract period. Prices shall be net, including transportation, unloading pump and delivery charges fully prepaid by the Bidder, F.O.B. Destination named in the Invitation to Bid. No additional charges will be allowed for packing, packages, or partial delivery costs. When an arithmetic error has been made in the extended total, the unit price will govern. The State will be given full proportionate benefit of any price decrease during the term of the contract. Contractor represents and warrants that all prices for services, now or subsequently specified, are as low as and no higher than prices which the Contractor has charged or intends to charge customers other than the State for the same or similar products and services of the same or equivalent quantity and quality for delivery or performance during the same periods of time. If, during the term of the contract, the Contractor shall reduce any and/or all prices charged to any customers other than the State for the same or similar products or services specified herein, the Contractor shall make an equal or equivalent reduction in corresponding prices for said specified products or services. Contractor also represents and warrants that all prices set forth in the contract and all prices in addition, which the Contractor may charge under the terms of the contract, do not and will not violate any existing federal, state, or municipal law or regulations concerning price discrimination and/or price fixing. Contractor agrees to hold the State harmless from any such violation. Prices quoted shall not be subject to increase throughout the contract period unless specifically allowed by these specifications.
NOTES/COMMENTS:			

Q. SUBSTITUTIONS

YES	NO	NO & PROVIDE ALTERNATIVE		
			1.	Contractor will not substitute any item that has been awarded without prior written approval of SPB.
NOTES/COMMENTS:				

R. SECRETARY OF STATE REGISTRATION REQUIREMENTS

CHOOSE "YES" TO BEST ANSWER ONLY, CHOOSE "NO" FOR REMAINING LINES

YES	NO	*Prior to contract award and/or upon request of SPB, potential award recipient(s) will be asked to certify compliance with Nebraska Secretary of State Registration by providing a true and exact copy of current (dated within 90 days) valid Certificate of Good Standing or Letter of Good Standing.
		i. Contractor is a SOLE PROPRIETORSHIP (in which case, no Letter of Good Standing/Certificate of Good Standing is required) If the Contractor is an Individual or Sole Proprietorship, the following applies: 1. The Contractor must complete the United States Citizenship Attestation Form, available on the Department of Administrative Services website at http://das.nebraska.gov/materiel/purchasing.html The completed United States Attestation Form should be submitted with the Invitation to Bid response. 2. If the Contractor indicates on such attestation form that he or she is a qualified alien, the Contractor agrees to provide the U.S. Citizenship and Immigration Services documentation required to verify the Contractor's lawful presence in the United States using the Systematic Alien Verification for Entitlements (SAVE) Program. 3. The Contractor understands and agrees that lawful presence in the United States is required and the Contractor may be disqualified or the contract terminated if such lawful presence cannot be verified as required by Neb. Rev. Stat. § 4-108.
		ii. Contractor is a GENERAL PARTNERSHIP (in which case, no Letter of Good Standing/Certificate of Good Standing is required).
		iii. Contractor is a FOREIGN or DOMESTIC CORPORATION or BUSINESS and a copy of current Letter of Good Standing/Certificate of Good Standing from the Nebraska Secretary of State is provided within bid submission documents.
		iv. Contractor is a FOREIGN or DOMESTIC CORPORATION or BUSINESS and a copy of current Letter of Good Standing/Certificate of Good Standing from the Nebraska Secretary of State will be provided in a timely manner upon request prior to award.

Form A
Contractor Contact Sheet
Invitation To Bid Number 6232 OF

Form A should be completed and submitted with each response to this solicitation. This is intended to provide the State with information on the Contractor's name and address, and the specific person(s) who are responsible for preparation of the Contractor's response.

Preparation of Solicitation Contact Information	
Contractor Name:	Martin Resource Management Corp. DBA Monarch Oil
Contractor Address:	PO BOX 3189, OMAHA NE 68103
Contact Person & Title:	Steve Walenz - General Manager
E-mail Address:	steve.walenz@martinmlp.com
Telephone Number (Office):	402-341-5254
Telephone Number (Cellular):	402-657-7414
Fax Number:	402-341-5256

Each Contractor shall also designate a specific contact person who will be responsible for responding to the State if any clarifications of the Contractor's response should become necessary.

Communication with the State Contact Information	
Contractor Name:	Same as above.
Contractor Address:	
Contact Person & Title:	
E-mail Address:	
Telephone Number (Office):	
Telephone Number (Cellular):	
Fax Number:	

ADDENDUM TWO
QUESTIONS and ANSWERS

Date: February 18, 2020

To: All Bidders

From: Brenda Sensibaugh, Buyer
AS Materiel State Purchasing Bureau

RE: Addendum for Invitation to Bid Number 6232 OF to be opened February 20, 2020 at 2:00 p.m. Central Time

Questions and Answers

Following are the questions submitted and answers provided for the above mentioned Invitation to Bid. The questions and answers are to be considered as part of the Invitation to Bid. It is the Bidder's responsibility to check the State Purchasing Bureau website for all addenda or amendments.

Question Number	ITB Section Reference	ITB Page Number	Question	State Response
1.			What was the actual tonnage, by product and by District, that was used in 2019?	Please see attachment 1 On page 3
2.			Bid Items: 13, 26, 41, 57, 74, 93, 109, and 127; "Returned Load Fee". Per Section V: Scope of Work, Paragraph 5 on page 24: Payment should be made "per mile". Your bid item "Each" can be confused as per load.	We will pay the return load fee as a single invoice item. The vendor will calculate the cost on a per mile basis, and then invoice us with a single charge. That's why it's listed as EA.

			In this case, will the bid item “Each” be interpreted as “per mile”?	
3.	Line 63 - CRS-2VHL 2,675.00 TN DISTRICT 5 PLANT PICKUP	INVITATION Page 5 of 10	Could you please verify the tonnage for the plant pick up?	ALL lines for plant pickup are 25 tons. It looks like line 62 and 63 are duplicates of each other. Line 63 should be deleted, as the plant pickup is included in Line 62.

This addendum will become part of the ITB and should be acknowledged with the Invitation to Bid response.

6232 OF Attachment 1:

Actual tonage, by product and by district used in 2019

	D1	D2	D3	D4	D5	D6	D7	D8	TOTAL
CRS-2	4.25		39.2	1					44.45
CRS-2P	2733.32		3009.14	4799.21		2883.25	1729.41	2022.59	17176.92
CRS-2VHL					2563.31				2563.31
CSS-1H 50/50	413.06		20.33		15.7		47.99		497.08
CSS-1H 75/25		13.6		25.52		558.97		102.21	700.3
CSS-1H							72.6		72.6
HFE-150			47.9					427.88	475.78
HFE-300				701.78		941.62	50.22	204.17	1897.79
HFE-1000					49.45			206.8	256.25
MC-250				24.37		26.36		25.88	76.61

ADDENDUM ONE
REVISED SCHEDULE OF EVENTS

Date: February 11, 2020

To: All Bidders

From: Brenda Sensibaugh, Buyer
AS Materiel Purchasing

RE: Addendum for ITB Number 6232 OF to be opened February 20, 2020 at 2:00 p.m. Central

Schedule of Events

The State expects to adhere to the tentative procurement schedule shown below. It should be noted, however, that some dates are approximate and subject to change. It is the Bidder's responsibility to check the State Purchasing Bureau website for all addenda or amendments.

	ACTIVITY	DATE/TIME
2.	Last day to submit written questions	February 11, 2020
3.	State responds to written questions through a solicitation "Addendum" and/or "Amendment" to be posted to the Internet at: http://das.nebraska.gov/materiel/purchasing.html	~~February 17, 2020~~ **February 18, 2020**
4.	Bid Opening Location: State Purchasing Bureau 1526 K Street, Suite 130 Lincoln, NE 68508	February 20, 2020 2:00 PM Central Time
5.	Post "Notification of Intent to Award" to Internet at: http://das.nebraska.gov/materiel/purchasing.html	TBD
6.	Contractor start date	TBD

This addendum will become part of the proposal and should be acknowledged with the ITB

State of Nebraska - INVITATION TO BID
CONTRACT

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Opening Date and Time	02/20/20	2:00 pm	
Buyer	BRENDA SENSIBAUGH (AS)		

Return to:
State Purchasing Bureau
1526 K Street, Suite 130
Lincoln, Nebraska 68508

Telephone: 402-471-6500
Fax: 402-471-2089

DESTINATION OF GOODS
MULTIPLE DELIVERY LOCATIONS PLEASE REFER TO DOCUMENTATION FOR DELIVERY ADDRESSES.

Per Nebraska' s Transparency in Government Procurement Act, DAS is required to collect statistical information regarding the number of contracts awarded to Nebraska contractors. This information is for statistical purposes only and will not be considered for contract award purposes.

_____NEBRASKA CONTRACTOR AFFADAVIT: Bidder hereby attests that bidder is a Nebraska Contractor. " Nebraska Contractor" shall mean any bidder who has maintained a bona fide place of business and at least one employee within this state for at least the six (6) months immediately preceding the posting date of this ITB.

_____ I hereby certify that I am a Resident disabled veteran or business located in a designated enterprise zone in accordance with Neb. Rev. Stat. §73-107 and wish to have preference, if applicable, considered in the award of this contract.

Contract to supply and deliver Liquid Asphaltic Materials to the State of Nebraska as per the attached specifications for a seven (7) month period from date of award.

(02/04/20 ml)

INVITATION

Line	Description	Quantity	Unit of Measure	Unit Price	Extended Price
1	**CRS-2P** DISTRICT 1	**4,375.0000**	**TN**	_____	_____
2	**CRS-2P** DISTRICT 1 PLANT PICKUP	**25.0000**	**TN**	_____	_____
3	**CRS-2P 80/20** DISTRICT 1 PLANT PICKUP	**25.0000**	**TN**	_____	_____
4	**CRS-2VHL** DISTRICT 1 PLANT PICKUP	**25.0000**	**TN**	_____	_____
5	**CRS-2 STRAIGHT**	**25.0000**	**TN**	_____	_____

BIDDER MUST COMPLETE THE FOLLOWING

DISCOUNT PAYMENT TERMS:_____% _____ DAYS

By signing this Invitation to Bid form, the bidder guarantees compliance with the provisions stated in this Invitation to Bid, agrees to the terms and conditions unless otherwise agreed to (see Section III) and certifies that bidder maintains a drug free work place environment. Vendor will furnish the items requested within _____ days after receipt of order. Failure to enter Delivery Date may cause quotation to be REJECTED.

Sign Here _____
(Authorized Signature MANDATORY - MUST BE SIGNED IN INK)

Enter Contact Information Below

VENDOR# _____
VENDOR: _____
Address: _____

Contact _____
Telephone _____
Facsimile _____
Email _____

State of Nebraska - INVITATION TO BID CONTRACT

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DESTINATION OF GOODS

MULTIPLE DELIVERY LOCATIONS PLEASE REFER TO DOCUMENTATION FOR DELIVERY ADDRESSES.

INVITATION

Line	Description	Quantity	Unit of Measure	Unit Price	Extended Price
	DISTRICT 1 PLANT PICKUP				
6	**CSS-1H STRAIGHT** DISTRICT 1 PLANT PICKUP	25.0000	TN	_____	_____
7	**CSS-1H 50/50** DISTRICT 1 PLANT PICKUP	25.0000	TN	_____	_____
8	**CSS-1H 75/25** DISTRICT 1 PLANT PICKUP	25.0000	TN	_____	_____
9	**HFE-150** DISTRICT 1 PLANT PICKUP	25.0000	TN	_____	_____
10	**HFE-300** DISTRICT 1 PLANT PICKUP	25.0000	TN	_____	_____
11	**HFE-1000** DISTRICT 1 PLANT PICKUP	25.0000	TN	_____	_____
12	**MC-250** DISTRICT 1 PLANT PICKUP	25.0000	TN	_____	_____
13	**RETURNED LOAD FEE** DISTRICT 1	1.0000	EA	_____	_____
14	**DEMURRAGE CHARGE** DISTRICT 1	1.0000	HR	_____	_____
15	**CRS-2P** DISTRICT 2 PLANT PICKUP	25.0000	TN	_____	_____
16	**CRS-2P 80/20** DISTRICT 2 PLANT PICKUP	25.0000	TN	_____	_____
17	**CRS-2VHL** DISTRICT 2 PLANT PICKUP	25.0000	TN	_____	_____
18	**CRS-2 STRAIGHT** DISTRICT 2 PLANT PICKUP	25.0000	TN	_____	_____
19	**CSS-1H STRAIGHT** DISTRICT 2 PLANT PICKUP	25.0000	TN	_____	_____

State of Nebraska - INVITATION TO BID CONTRACT

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DESTINATION OF GOODS

MULTIPLE DELIVERY LOCATIONS PLEASE REFER TO DOCUMENTATION FOR DELIVERY ADDRESSES.

INVITATION

Line	Description	Quantity	Unit of Measure	Unit Price	Extended Price
20	**CSS-1H 50/50** DISTRICT 2 PLANT PICKUP	25.0000	TN		
21	**CSS-1H 75/25** DISTRICT 2 PLANT PICKUP	25.0000	TN		
22	**HFE-150** DISTRICT 2 PLANT PICKUP	25.0000	TN		
23	**HFE-300** DISTRICT 2 PLANT PICKUP	25.0000	TN		
24	**HFE-1000** DISTRICT 2 PLANT PICKUP	25.0000	TN		
25	**MC-250** DISTRICT 2 PLANT PICKUP	25.0000	TN		
26	**RETURNED LOAD FEE** DISTRICT 2	1.0000	EA		
27	**DEMURRAGE CHARGE** DISTRICT 2	1.0000	HR		
28	**CRS-2P** DISTRICT 3	12,425.0000	TN		
29	**CRS-2P** DISTRICT 3 PLANT PICKUP	25.0000	TN		
30	**CRS-2P 80/20** DISTRICT 3 PLANT PICKUP	25.0000	TN		
31	**CRS-2VHL** DISTRICT 3 PLANT PICKUP	25.0000	TN		
32	**CRS-2 STRAIGHT** DISTRICT 3 PLANT PICKUP	25.0000	TN		
33	**CSS-1H STRAIGHT** DISTRICT 3 PLANT PICKUP	25.0000	TN		
34	**CSS-1H 50/50** DISTRICT 3 PLANT PICKUP	25.0000	TN		

State of Nebraska - INVITATION TO BID CONTRACT

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DESTINATION OF GOODS

MULTIPLE DELIVERY LOCATIONS PLEASE REFER TO DOCUMENTATION FOR DELIVERY ADDRESSES.

INVITATION

Line	Description	Quantity	Unit of Measure	Unit Price	Extended Price
35	**CSS-1H 75/25** DISTRICT 3 PLANT PICKUP	25.0000	TN	_____	_____
36	**HFE-150** DISTRICT 3	25.0000	TN	_____	_____
37	**HFE-150** DISTRICT 3 PLANT PICKUP	25.0000	TN	_____	_____
38	**HFE-300** DISTRICT 3 PLANT PICKUP	25.0000	TN	_____	_____
39	**HFE-1000** DISTRICT 3 PLANT PICKUP	25.0000	TN	_____	_____
40	**MC-250** DISTRICT 3 PLANT PICKUP	25.0000	TN	_____	_____
41	**RETURNED LOAD FEE** DISTRICT 3	1.0000	EA	_____	_____
42	**DEMURRAGE CHARGE** DISTRICT 3	1.0000	HR	_____	_____
43	**CRS-2P** DISTRICT 4	7,125.0000	TN	_____	_____
44	**CRS-2P** DISTRICT 4 PLANT PICKUP	25.0000	TN	_____	_____
45	**CRS-2P 80/20** DISTRICT 4 PLANT PICKUP	25.0000	TN	_____	_____
46	**CRS-2VHL** DISTRICT 4 PLANT PICKUP	25.0000	TN	_____	_____
47	**CRS-2 STRAIGHT** DISTRICT 4 PLANT PICKUP	25.0000	TN	_____	_____
48	**CSS-1H STRAIGHT** DISTRICT 4 PLANT PICKUP	25.0000	TN	_____	_____
49	**CSS-1H 50/50**	25.0000	TN	_____	_____

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DESTINATION OF GOODS
MULTIPLE DELIVERY LOCATIONS PLEASE REFER TO DOCUMENTATION FOR DELIVERY ADDRESSES.

INVITATION

Line	Description	Quantity	Unit of Measure	Unit Price	Extended Price
	DISTRICT 4 PLANT PICKUP				
50	**CSS-1H 75/25** DISTRICT 4 PLANT PICKUP	25.0000	TN	_____	_____
51	**HFE-150** DISTRICT 4 PLANT PICKUP	25.0000	TN	_____	_____
52	**HFE-300** DISTRICT 4	1,100.0000	TN	_____	_____
53	**HFE-300** DISTRICT 4 PLANT PICKUP	25.0000	TN	_____	_____
54	**HFE-1000** DISTRICT 4 PLANT PICKUP	25.0000	TN	_____	_____
55	**MC-250** DISTRICT 4	50.0000	TN	_____	_____
56	**MC-250** DISTRICT 4 PLANT PICKUP	25.0000	TN	_____	_____
57	**RETURNED LOAD FEE** DISTRICT 4	1.0000	EA	_____	_____
58	**DEMURRAGE CHARGE** DISTRICT 4	1.0000	HR	_____	_____
59	**CRS-2P** DISTRICT 5	300.0000	TN	_____	_____
60	**CRS-2P** DISTRICT 5 PLANT PICKUP	25.0000	TN	_____	_____
61	**CRS-2P 80/20** DISTRICT 5 PLANT PICKUP	25.0000	TN	_____	_____
62	**CRS-2VHL** DISTRICT 5	2,700.0000	TN	_____	_____
63	**CRS-2VHL** DISTRICT 5 PLANT PICKUP	2,675.0000	TN	_____	_____

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DESTINATION OF GOODS

MULTIPLE DELIVERY LOCATIONS PLEASE REFER TO DOCUMENTATION FOR DELIVERY ADDRESSES.

INVITATION

Line	Description	Quantity	Unit of Measure	Unit Price	Extended Price
64	**CRS-2 STRAIGHT** DISTRICT 5 PLANT PICKUP	25.0000	TN		
65	**CSS-1H STRAIGHT** DISTRICT 5 PLANT PICKUP	25.0000	TN		
66	**CSS-1H 50/50** DISTRICT 5	300.0000	TN		
67	**CSS-1H 50/50** DISTRICT 5 PLANT PICKUP	25.0000	TN		
68	**CSS-1H 75/25** DISTRICT 5 PLANT PICKUP	25.0000	TN		
69	**HFE-150** DISTRICT 5 PLANT PICKUP	25.0000	TN		
70	**HFE-300** DISTRICT 5 PLANT PICKUP	25.0000	TN		
71	**HFE-1000** DISTRICT 5 PLANT PICKUP	25.0000	TN		
72	**MC-250** DISTRICT 5	25.0000	TN		
73	**MC-250** DISTRICT 5 PLANT PICKUP	25.0000	TN		
74	**RETURNED LOAD FEE** DISTRICT 5	1.0000	EA		
75	**DEMURRAGE CHARGE** DISTRICT 5	1.0000	HR		
76	**CRS-2P** DISTRICT 6	5,200.0000	TN		
77	**CRS-2P** DISTRICT 6 PLANT PICKUP	25.0000	TN		
78	**CRS-2P 80/20** DISTRICT 6 PLANT PICKUP	25.0000	TN		

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DESTINATION OF GOODS

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INVITATION

Line	Description	Quantity	Unit of Measure	Unit Price	Extended Price
79	**CRS-2VHL** DISTRICT 6 PLANT PICKUP	25.0000	TN		
80	**CRS-2 STRAIGHT** DISTRICT 6 PLANT PICKUP	25.0000	TN		
81	**CSS-1H STRAIGHT** DISTRICT 6 PLANT PICKUP	25.0000	TN		
82	**CSS-1H 50/50** DISTRICT 6	475.0000	TN		
83	**CSS-1H 50/50** DISTRICT 6 PLANT PICKUP	25.0000	TN		
84	**CSS-1H 75/25** DISTRICT 6	800.0000	TN		
85	**CSS-1H 75/25** DISTRICT 6 PLANT PICKUP	25.0000	TN		
86	**HFE-150** DISTRICT 6 PLANT PICKUP	25.0000	TN		
87	**HFE-300** DISTRICT 6	1,475.0000	TN		
88	**HFE-300** DISTRICT 6 PLANT PICKUP	25.0000	TN		
89	**HFE-1000** DISTRICT 6	25.0000	TN		
90	**HFE-1000** DISTRICT 6 PLANT PICKUP	25.0000	TN		
91	**MC-250** DISTRICT 6	100.0000	TN		
92	**MC-250** DISTRICT 6 PLANT PICKUP	25.0000	TN		
93	**RETURNED LOAD FEE**	1.0000	EA		

State of Nebraska - INVITATION TO BID CONTRACT

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DESTINATION OF GOODS

MULTIPLE DELIVERY LOCATIONS PLEASE REFER TO DOCUMENTATION FOR DELIVERY ADDRESSES.

INVITATION

Line	Description	Quantity	Unit of Measure	Unit Price	Extended Price
	DISTRICT 6				
94	**DEMURRAGE CHARGE** DISTRICT 6	1.0000	HR	_____	_____
95	**CRS-2P** DISTRICT 7	3,350.0000	TN	_____	_____
96	**CRS-2P** DISTRICT 7 PLANT PICKUP	25.0000	TN	_____	_____
97	**CRS-2VHL** DISTRICT 7 PLANT PICKUP	25.0000	TN	_____	_____
98	**CRS-2 STRAIGHT** DISTRICT 7 PLANT PICKUP	25.0000	TN	_____	_____
99	**CSS-1H STRAIGHT** DISTRICT 7	50.0000	TN	_____	_____
100	**CSS-1H STRAIGHT** DISTRICT 7 PLANT PICKUP	25.0000	TN	_____	_____
101	**CSS-1H 50/50** DISTRICT 7	250.0000	TN	_____	_____
102	**CSS-1H 50/50** DISTRICT 7 PLANT PICKUP	25.0000	TN	_____	_____
103	**CSS-1H 75/25** DISTRICT 7 PLANT PICKUP	25.0000	TN	_____	_____
104	**HFE-150** DISTRICT 7 PLANT PICKUP	25.0000	TN	_____	_____
105	**HFE-300** DISTRICT 7	100.0000	TN	_____	_____
106	**HFE-300** DISTRICT 7 PLANT PICKUP	25.0000	TN	_____	_____
107	**HFE-1000** DISTRICT 7 PLANT PICKUP	25.0000	TN	_____	_____

State of Nebraska - INVITATION TO BID CONTRACT

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DESTINATION OF GOODS

MULTIPLE DELIVERY LOCATIONS PLEASE REFER TO DOCUMENTATION FOR DELIVERY ADDRESSES.

INVITATION

Line	Description	Quantity	Unit of Measure	Unit Price	Extended Price
108	**MC-250** DISTRICT 7 PLANT PICKUP	25.0000	TN		
109	**RETURNED LOAD FEE** DISTRICT 7	1.0000	EA		
110	**DEMURRAGE CHARGE** DISTRICT 7	1.0000	HR		
111	**CRS-2P** DISTRICT 8	3,350.0000	TN		
112	**CRS-2P** DISTRICT 8 PLANT PICKUP	25.0000	TN		
113	**CRS-2VHL** DISTRICT 8 PLANT PICKUP	25.0000	TN		
114	**CRS-2 STRAIGHT** DISTRICT 8 PLANT PICKUP	25.0000	TN		
115	**CSS-1H STRAIGHT** DISTRICT 8 PLANT PICKUP	25.0000	TN		
116	**CSS-1H 50/50** DISTRICT 8 PLANT PICKUP	25.0000	TN		
117	**CSS-1H 75/25** DISTRICT 8	500.0000	TN		
118	**CSS-1H 75/25** DISTRICT 8 PLANT PICKUP	25.0000	TN		
119	**HFE-150** DISTRICT 8	25.0000	TN		
120	**HFE-150** DISTRICT 8 PLANT PICKUP	25.0000	TN		
121	**HFE-300** DISTRICT 8	150.0000	TN		
122	**HFE-300** DISTRICT 8 PLANT PICKUP	25.0000	TN		

State of Nebraska - INVITATION TO BID CONTRACT

Return to:
State Purchasing Bureau
1526 K Street, Suite 130
Lincoln, Nebraska 68508

Telephone: 402-471-6500
Fax: 402-471-2089

Date	2/6/20	**Page**	10 of 10
Solicitation Number	6232 OF		
Opening Date and Time	02/20/20	2:00 pm	
Buyer	BRENDA SENSIBAUGH (AS)		

DESTINATION OF GOODS

MULTIPLE DELIVERY LOCATIONS PLEASE REFER TO DOCUMENTATION FOR DELIVERY ADDRESSES.

INVITATION

Line	Description	Quantity	Unit of Measure	Unit Price	Extended Price
123	**HFE-1000** DISTRICT 8	100.0000	TN	_____	_____
124	**HFE-1000** DISTRICT 8 PLANT PICKUP	25.0000	TN	_____	_____
125	**MC-250** DISTRICT 8	50.0000	TN	_____	_____
126	**MC-250** DISTRICT 8 PLANT PICKUP	25.0000	TN	_____	_____
127	**RETURNED LOAD FEE** DISTRICT 8	1.0000	EA	_____	_____
128	**DEMURRAGE CHARGE** DISTRICT 8	1.0000	HR	_____	_____

INVITATION TO BID

Number 6232 OF

The State of Nebraska (State), Department of Administrative Services (DAS), Materiel Division, State Purchasing Bureau (SPB), is issuing this solicitation for a commodity contract, ITB Number 6232 OF for the purpose of selecting a qualified Contractor to provide Liquid Asphaltic Materials. A more detailed description can be found in Section VI. The resulting contract may not be an exclusive contract as the State reserves the right to contract for the same or similar goods from other sources now or in the future.

The contract is seasonal and does not contain any renewal options. The term of the contract will be commencing upon effective the date of award through November 30, 2020. The State reserves the right to extend the period of this contract beyond the termination date when mutually agreeable to the Parties

INFORMATION PERTINENT TO THIS SOLICITATION CAN BE FOUND ON THE INTERNET AT:
http://das.nebraska.gov/materiel/purchasing.html

IMPORTANT NOTICE: Pursuant to Neb. Rev. Stat. § 84-602.02, State contracts in effect as of January 1, 2014, and contracts entered into thereafter, must be posted to a public website. The resulting contract, the solicitation, and the successful Contractor's bid or response will be posted to a public website managed by DAS, which can be found at:

https://statecontracts.nebraska.gov

In addition and in furtherance of the State's public records statute (Neb. Rev. Stat. § 84-712 et seq.) all bids or responses received regarding this solicitation will be posted to the SPB website.

These postings will include the entire bid or response. Contractor must request that proprietary information be excluded from the posting. The Contractor must identify the proprietary information, mark the proprietary information according to state law, and submit the proprietary information in a separate container or envelope marked conspicuously using an indelible method with the words "PROPRIETARY INFORMATION". The Contractor must submit a **detailed written document showing** that the release of the proprietary information would give a business advantage to named business competitor(s) and explain how the named business competitor(s) will gain an actual business advantage by disclosure of information. The mere assertion that information is proprietary or that a speculative business advantage might be gained is not sufficient. (See Attorney General Opinion No. 92068, April 27, 1992) **THE CONTRACTOR MAY NOT ASSERT THAT THE ENTIRE BID OR RESPONSE IS PROPRIETARY. COST WILL NOT BE CONSIDERED PROPRIETARY AND IS A PUBLIC RECORD IN THE STATE OF NEBRASKA.** The State will determine, in its sole discretion, if the disclosure of the information designated by the Bidder as proprietary would 1) give advantage to business competitors and 2) serve no public purpose. The Bidder will be notified of the State's decision. Absent a determination by the State that the information may be withheld pursuant to Neb. Rev. Stat. § 84-712.05, the State will consider all information a public record subject to disclosure.

If the agency determines it is required to release proprietary information, the Contractor will be informed. It will be the Contractor's responsibility to defend the Contractor's asserted interest in non-disclosure.

To facilitate such public postings, with the exception of proprietary information, the State of Nebraska reserves a royalty-free, nonexclusive, and irrevocable right to copy, reproduce, publish, post to a website, or otherwise use any contract, bid, or response to this solicitation for any purpose, and to authorize others to use the documents. Any individual or entity awarded a contract, or who submits a bid or response to this solicitation, specifically waives any copyright or other protection the contract, bid, or response to the solicitation may have; and, acknowledges that they have the ability and authority to enter into such waiver. This reservation and waiver is a prerequisite for submitting a bid or response to this solicitation, and award of a contract. Failure to agree to the reservation and waiver will result in the bid or response to the solicitation being found non-responsive and rejected.

Any entity awarded a contract or submitting a bid or response to the solicitation agrees not to sue, file a claim, or make a demand of any kind, and will indemnify and hold harmless the State and its employees, volunteers, agents, and its elected and appointed officials from and against any and all claims, liens, demands, damages, liability, actions, causes of action, losses, judgments, costs, and expenses of every nature, including investigation costs and expenses, settlement costs, and attorney fees and expenses, sustained or asserted against the State, arising out of, resulting from, or attributable to the posting of the contract or the bids and responses to the solicitation, awards, and other documents.

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GLOSSARY OF TERMS

Acceptance Test Procedure: Benchmarks and other performance criteria, developed by the State or other sources of testing standards, for measuring the effectiveness of products or goods and the means used for testing such performance

Addendum: Something to be added or deleted to an existing document; a supplement

After Receipt of Order (ARO): After Receipt of Order

Agency: Using agencies shall mean and include all officers of the state, departments, bureaus, boards, commissions, councils, and institutions receiving legislative appropriations

Agent/Representative: A person authorized to act on behalf of another

Amend: To alter or change by adding, subtracting, or substituting

Amendment: A written correction or alteration to a document

Appropriation: Legislative authorization to expend public funds for a specific purpose. Money set apart for a specific use

Automated Clearing House (ACH): Electronic network for financial transactions in the United States

Award: All purchases, leases, or contracts which are based on competitive bids will be awarded according to the provisions in the solicitation

Best and Final Offer (BAFO): In a competitive proposal, the final offer submitted which contains contractor's most favorable terms for price

Bid Bond: An insurance agreement, accompanied by a monetary commitment, by which a third party (the surety) accepts liability and guarantees that the contractor will not withdraw the proposal

Contractor: A contractor who submits an offer bid in response to a written solicitation

Breach: Violation of a contractual obligation by failing to perform or repudiation of one's own promise.

Business: Any corporation, partnership, individual, sole proprietorship, joint-stock company, joint venture, or any other private legal entity

Business Day: Any weekday, except State-recognized holidays

Calendar Day: Every day shown on the calendar including Saturdays, Sundays, and State/Federal holidays

Cancellation: To call off or revoke a proposal, purchase order or contract without expectation of conducting or performing at a later time

Catalog/Non-Core: A printed or electronic list of products a contractor may provide at a discounted rate or discount off list price to the State. Initial contract award(s) is not based on Catalog/Non-Core items

Central Processing Unit (CPU): Any computer or computer system that is used by the State to store, process, or retrieve data or perform other functions using Operating Systems and applications software

Change Order: Document that provides amendments to an executed purchase order

Collusion: An agreement or cooperation between two or more persons or entities to accomplish a fraudulent, deceitful, or unlawful purpose

Commodities: Any equipment, material, supply or goods; anything movable or tangible that is provided or sold

Commodities Description: Detailed descriptions of the items to be purchased; may include information necessary to obtain the desired quality, type, color, size, shape, or special characteristics necessary to perform the work intended to produce the desired results

Competition: The effort or action of two or more commercial interests to obtain the same business from third parties

Confidential Information: Unless otherwise defined below, "Confidential Information" shall also mean proprietary trade secrets, academic and scientific research work which is in progress and unpublished, and other information which if released would give advantage to business competitors and serve no public purpose (see Neb. Rev. Stat. §84-712.05(3)). In accordance with Nebraska Attorney General Opinions 92068 and 97033, proof that information is proprietary requires identification of specific, named competitor(s) who would be advantaged by release of the information and the specific advantage the competitor(s) would receive

Contract: An agreement between two or more parties creating obligations that are enforceable or otherwise recognizable at law; the writing that sets forth such an agreement

Contract Administration: The management of the contract which includes and is not limited to contract signing, contract amendments and any necessary legal actions

Contract Management: The management of day to day activities at the agency which includes and is not limited to ensuring deliverables are received, specifications are met, handling meetings and making payments to the Contractor

Contract Period: The duration of the contract

Contractor: An individual or entity lawfully conducting business in the State, or licensed to do so, who provides goods or services to the State under the terms of a written solicitation.
Cooperative Purchasing: The combining of requirements of two or more political entities to obtain advantages of volume purchases, reduction in administrative expenses or other public benefits

Copyright: A property right in an original work of authorship fixed in any tangible medium of expression, giving the holder the exclusive right to reproduce, adapt and distribute the work

Core List: Items specifically listed on the solicitation upon which a bid is evaluated for award .

Critical Program Error: Any Program Error, whether or not known to the State, which prohibits or significantly impairs use of the Licensed Software as set forth in the documentation and intended in the contract

Customer Service: The process of ensuring customer satisfaction by providing assistance and advice on those products or goods provided by a Contractor

Default: The omission or failure to perform a contractual duty

Deviation: Any proposed change(s) or alteration(s) to either the terms and conditions or deliverables within the scope of the written solicitation or contract

Evaluation: The process of examining an offer after opening to determine the contractor's responsibility, responsiveness to requirements, and to ascertain other characteristics of the offer that relate to determination of the successful award

Evaluation Committee: Committee(s) appointed by the requesting agency that advises and assists the procuring office in the evaluation of proposal/s (offers made in response to written solicitations)

Extension: Continuance of a contract for a specified duration upon the agreement of the parties beyond the original Contract Period. Not to be confused with "Renewal Period"

Free on Board (F.O.B.) Destination: The delivery charges are included in the quoted price and prepaid by the contractor. Contractor is responsible for all claims associated with damages during delivery of product

Free on Board (F.O.B.) Point of Origin: The delivery charges are not included in the quoted price and are the responsibility of the agency. Agency is responsible for all claims associated with damages during delivery of product

Foreign Corporation: A foreign corporation that was organized and chartered under the laws of another state, government, or country.

Installation Date: The date when the procedures described in "Installation by Contractor", and "Installation by State", as found in the solicitation, or contract are completed.

Interested Party: A person, acting in their personal capacity, or an entity entering into a contract or other agreement creating a legal interest therein

Invalid Bid: A bid that does not meet the requirements of the solicitation or cannot be evaluated against the other bids.

Invitation to Bid (ITB): A written solicitation utilized for obtaining competitive offers for Services or Goods

Late: An offer received after the Opening Date and Time

Licensed Software Documentation: The user manuals and any other materials in any form or medium customarily provided by the Contractor to the users of the Licensed Software which will provide the State with sufficient information to operate, diagnose, and maintain the Licensed Software properly, safely, and efficiently

Mandatory/Must: Required, compulsory, or obligatory

May: Discretionary, permitted; used to express possibility

Module (see System): A collection of routines and data structures that perform a specific function of software

Must: See Mandatory/Must and Shall/Will/Must

National Institute for Governmental Purchasing (NIGP): National Institute of Governmental Purchasing – Source used for assignment of universal commodity codes to goods and services

Non-core: See Catalog.

Open Market Purchase: Authorization may be given to an agency to purchase items above direct purchase authority due to the unique nature, price, quantity, location of the using agency, or time limitations by the AS Materiel Division, State Purchasing Bureau

Opening Date and Time: Specified date and time for the public opening of received, labeled, and sealed formal bids.

Operating System: The control program in a computer that provides the interface to the computer hardware and peripheral devices, and the usage and allocation of memory resources, processor resources, input/output resources, and security resources

Outsourcing: The contracting out of a business process which an organization may have previously performed internally or has a new need for, to an independent organization from which the process is purchased back

Payroll & Financial Center (PFC): Electronic procurement system of record

Performance Bond: An insurance agreement, accompanied by a monetary commitment, by which a third party (the surety) accepts liability and guarantees that the Contractor fulfills any and all obligations under the contract

Platform: A specific hardware and Operating System combination that is different from other hardware and Operating System combinations to the extent that a different version of the Licensed Software product is required to execute properly in the environment established by such hardware and Operating System combination

Point of Contact (POC): The person designated to receive communications and to communicate

Pre-Bid Conference: A meeting scheduled for the purpose of clarifying a written solicitation and related expectations

Product: Something that is distributed commercially for use or consumption and that is usually (1) tangible personal property, (2) the result of fabrication or processing, and (3) an item that has passed through a chain of commercial distribution before ultimate use or consumption

Program Error: Code in Licensed Software which produces unintended results or actions, or which produces results or actions other than those described in the specifications. A program error includes, without limitation, any Critical Program Error

Program Set: The group of programs and products, including the Licensed Software specified in the solicitation, plus any additional programs and products licensed by the State under the contract for use by the State

Project: The total scheme, program, or method worked out for the accomplishment of an objective, including all documentation, commodities, and goods to be provided under the contract

Bid: An offer, bid, or quote submitted by a contractor/vendor in a response to a written solicitation

Proprietary Information: Proprietary information is defined as trade secrets, academic and scientific research work which is in progress and unpublished, and other information which if released would give advantage to business competitors and service no public purpose (see Neb. Rev. Stat. § 84-712.05(3)). In accordance with Attorney General Opinions 92068 and 97033, proof that information is proprietary requires identification of specific named competitor(s) advantaged by release of the information and the demonstrated advantage the named competitor(s) would gain by the release of information

Protest/Grievance: A complaint about a governmental action or decision related to the solicitation or resultant contract, brought by a contractor who has timely submitted a bid response in connection with the award in question, to AS Materiel Division or another designated agency with the intention of achieving a remedial result

Public Bid Opening: The process of opening correctly submitted offers at the time and place specified in the written solicitation and in the presence of anyone who wished to attend

Quote: See Proposal

Recommended Hardware Configuration: The data processing hardware (including all terminals, auxiliary storage, communication, and other peripheral devices) to the extent utilized by the State as recommended by the Contractor.

Release Date: The date of public release of the written solicitation to seek offers

Renewal Period: Optional contract periods subsequent to the original Contract Period for a specified duration with previously agreed to terms and conditions. Not to be confused with Extension

Request for Information (RFI): A general invitation to contractor is requesting information for a potential future solicitation. The RFI is typically used as a research and information gathering tool for preparation of a solicitation

Responsible Contractor: A Contractor who has the capability in all respects to perform fully and lawfully all requirements with integrity and reliability to assure good faith performance

Responsive Bidder: A bidder who has submitted a bid which conforms to all requirements of the solicitation document

Shall: See Must

Should: Expected; suggested, but not necessarily mandatory

Software License: Legal instrument with or without printed material that governs the use or redistribution of licensed software

Sole Source – Commodity: When an item is available from only one source due to the unique nature of the requirement, its contractor, or market conditions

Sole Source – Service: A service of such a unique nature that the contractor selected is clearly and justifiably the only practical source to provide the service. Determination that the contractor selected is justifiably the sole source is based on either the uniqueness of the service or sole availability at the location required

Specifications: The detailed statement, especially of the measurements, quality, materials, and functional characteristics, or other items to be provided under a contract

Statutory: These clauses are controlled by state law and are not subject to negotiation

Subcontractor: Individual or entity with whom the contractor enters a contract to perform a portion of the work awarded to the contractor

System (see Module): Any collection or aggregation of two (2) or more Modules that is designed to function, or is represented by the Contractor as functioning or being capable of functioning, as an entity

Termination: Occurs when the contract expires or either party, pursuant to a power created by agreement or law puts an

end to the contract prior to the stated expiration date. All obligations which are still executory on both sides are discharged but any right based on prior breach or performance survives

Third-Party: Any person or entity, including but not limited to fiduciaries, shareholders, owners, officers, managers, employees, legally disinterested persons, and sub-contractors or agents, and their employees. It shall not include any entity or person who is an interested Party to the contract or agreement

Trade Secret: Information, including, but not limited to, a drawing, formula, pattern, compilation, program, device, method, technique, code, or process that (a) derives independent economic value, actual or potential, from not being known to, and not being ascertainable by proper means by, other persons who can obtain economic value from its disclosure or use; and (b) is the subject of efforts that are reasonable under the circumstances to maintain its secrecy (see Neb. Rev. Stat. § 87-502(4))

Trademark: A word, phrase, logo, or other graphic symbol used by a manufacturer or contractor to distinguish its product from those of others, registered with the U.S. Patent and Trademark Office

Upgrade: Any change that improves or alters the basic function of a product of service

Vendor Performance Report: A report completed by the using agency and submitted to State Purchasing Bureau documenting products or services delivered or performed which exceed or fail to meet the terms of the purchase order, contract, and/or solicitation specifications.

Vendor: Inclusive term for any Bidder or Contractor.

Will: See Mandatory/Must/Shall

Work Day: See Business Day

ACRONYM LIST

AASHTO - American Association of State Highway and Transportation Officials

ARO – After Receipt of Order

ACH – Automated Clearing House

ASTM - American Society for Testing and Materials

AS - Administrative Services

BAFO – Best and Final Offer

COI – Certificate of Insurance

CPU – Central Processing Unit

DAS – Department of Administrative Services

DIST - District

HWY – Highway

JCT - Junction

MI - Mile(s)

MP- Mile Post

NA - Not Applicable

F.O.B. – Free on Board

ITB – Invitation to Bid

NDOT - Nebraska Department of Transportation

NIGP – National Institute for Governmental Purchasing

PA – Participating Addendum

RFI – Request for Information

RFP – Request for Proposal

RP - Reference Post

SPB – State Purchasing Bureau

TBD - To Be Determined

I. PROCUREMENT PROCEDURE

A. GENERAL INFORMATION

The solicitation is designed to solicit bids from qualified Contractors who will be responsible for providing Liquid Asphaltic Materials at a competitive and reasonable cost. Terms and Conditions, Project Description, Scope of Work, Technical Specifications, Bid instructions, and Cost Bid Requirements may be found in Sections II through VI.

Bids shall conform to all instructions, conditions, and requirements included in the solicitation. Prospective Contractors are expected to carefully examine all documents, schedules, and requirements in this solicitation, and respond to each requirement in the format prescribed. Bids may be found non-responsive if they do not conform to the solicitation.

B. PROCURING OFFICE AND COMMUNICATION WITH STATE STAFF AND EVALUATORS

Procurement responsibilities related to this solicitation reside with SPB. The point of contact (POC) for the procurement is as follows:

Solicitation Number:	6232 OF
Name:	Brenda Sensibaugh
Agency:	State Purchasing Bureau
Address:	1526 K Street, Suite 130 Lincoln, NE 68508
Telephone:	402-471-6500
E-Mail:	as.materielpurchasing@nebraska.gov

From the date the solicitation is issued until the Intent to Award is issued, communication from the Contractor is limited to the POC listed above. After the Intent to Award is issued, the Contractor may communicate with individuals the State has designated as responsible for negotiating the contract on behalf of the State. No member of the State Government, employee of the State, or member of the Evaluation Committee is empowered to make binding statements regarding this solicitation. The POC will issue any answers, clarifications or amendments regarding this solicitation in writing. Only the SPB or awarding agency can award a contract. Contractors shall not have any communication with, or attempt to communicate or influence any evaluator involved in this solicitation.

The following exceptions to these restrictions are permitted:

1. Contact made pursuant to pre-existing contracts or obligations;
2. Contact required by the schedule of events or an event scheduled later by POC; and
3. Contact required for negotiation and execution of the final contract.

The State reserves the right to reject a contractor's bid, withdraw an Intent to Award, or terminate a contract if the State determines there has been a violation of these procurement procedures.

C. SCHEDULE OF EVENTS

The State expects to adhere to the procurement schedule shown below, but all dates are approximate and subject to change.

	ACTIVITY	DATE/TIME
1.	Release solicitation	February 6, 2020
2.	Last day to submit written questions	February 11, 2020
3.	State responds to written questions through a solicitation "Addendum" and/or "Amendment" to be posted to the Internet at: http://das.nebraska.gov/materiel/purchasing.html	February 17, 2020
4.	Bid Opening Location: State Purchasing Bureau 1526 K Street, Suite 130 Lincoln, NE 68508	February 20, 2020 2:00 PM Central Time
5.	Post "Notification of Intent to Award" to Internet at: http://das.nebraska.gov/materiel/purchasing.html	TBD
6.	Contractor start date	TBD

D. WRITTEN QUESTIONS AND ANSWERS

Questions regarding the meaning or interpretation of any solicitation provision must be submitted in writing to SPB and clearly marked "ITB Number 6232 OF; Liquid Asphaltic Materials Questions". POC is not obligated to respond to questions that are received late per the Schedule of Events.

Contractors should present, as questions, any assumptions upon which the Contractor's bid is or might be developed. Bids will be evaluated without consideration of any known or unknown assumptions of a Contractor. The contract will not incorporate any known or unknown assumptions of a Contractor.

It is preferred that questions be sent via e-mail to as.materielpurchasing@nebraska.gov, but may be delivered by hand or by U.S. Mail. It is recommended that Contractors submit questions using the following format.

Solicitation Section Reference	Solicitation Page Number	Question

Written answers will be posted at http://das.nebraska.gov/materiel/purchasing.html per the Schedule of Events.

E. RECYCLING (§ 81-15,159(d)(2))

Preference will be given to items which are manufactured or produced from recycled material or which can be readily reused or recycled after their normal use. Preference will also be given to purchases of corn-based biodegradable plastics and road deicers if available and suitable. No preference shall be given if such preference would result in the purchase of products, materials, or supplies that are of inadequate quality or of substantially higher cost.

The State also encourages the use of products utilizing soy or beets, however, the State cannot give a preference for using these products.

F. SECRETARY OF STATE/TAX COMMISSIONER REGISTRATION REQUIREMENTS (Statutory)

All Contractors must be authorized to transact business in the State and comply with all Nebraska Secretary of State Registration requirements. The Contractor who is the recipient of an Intent to Award will be required to certify that it has complied and produce a true and correct copy of its current (within ninety (90) calendar days of the intent to award) Certificate or Letter of Good Standing, or in the case of a sole proprietorship, provide written documentation of sole proprietorship and the United States Citizenship Attestation Form, available on the DAS website at: http://das.nebraska.gov/materiel/purchasing.html. This must be accomplished prior to execution of the contract.

G. ETHICS IN PUBLIC CONTRACTING

The State reserves the right to reject bids, withdraw an intent to award or award, or terminate a contract if a Contractor commits or has committed ethical violations, which include, but are not limited to:

1. Offering or giving, directly or indirectly, a bribe, fee, commission, compensation, gift, gratuity, or anything of value to any person or entity in an attempt to influence the bidding process;
2. Utilize the services of lobbyists, attorneys, political activists, or consultants to influence or subvert the bidding process;
3. Being considered for, presently being, or becoming debarred, suspended, ineligible, or excluded from contracting with any state or federal entity:
4. Submitting a bid on behalf of another party or entity;
5. Collude with any person or entity to influence the bidding process, submit sham bids, preclude bidding, fix pricing or costs, create an unfair advantage, subvert the proposal, or prejudice the State.

The Contractor shall include this clause in any subcontract entered into for the exclusive purpose of performing this contract.

Contractor shall have an affirmative duty to report any violations of this clause by the Contractor throughout the bidding process, and throughout the term of this contract for the successful Contractor and their subcontractors.

H. DEVIATIONS FROM THE INVITATION TO BID

The requirements contained in the solicitation (Sections II through VI) become a part of the terms and conditions of the contract resulting from this solicitation. Any deviations from the solicitation in Sections II through VI must be clearly defined by the Contractor in its bid and, if accepted by the State, will become part of the contract. Any specifically defined deviations must not be in conflict with the basic nature of the solicitation, solicitation requirements, or applicable state or federal laws or statutes. "Deviation", for the purposes of this solicitation, means any proposed

changes or alterations to either the contractual language or deliverables within the scope of this solicitation. The State discourages deviations and reserves the right to reject proposed deviations.

I. SUBMISSION OF BIDS

*****ALL BIDS MUST BE SUBMITTED IN A SEALED ENVELOPE OR CONTAINER!*****

Contractors should submit one bid marked on the first page: "ORIGINAL". If multiple bids are submitted, the State will retain one copy marked "ORIGINAL" and destroy the other copies. The Contractor is solely responsible for any variance between the copies submitted. Bid responses should include the completed Form A, "Contractor Bid Point of Contact". Bids must reference the ITB number and be sent to the specified address. Please note that the address label should appear as specified in Section I B. On the face of each container or contractor's bid response packet. If a recipient phone number is required for delivery purposes, 402-471-6500 should be used. The ITB number should be included in all correspondence. The State will not furnish packaging and sealing materials. It is the contractor's responsibility to ensure the ITB is received in a sealed envelope or container and submitted by the date and time indicated in the Schedule of Events. Sealed bids must be received in the State Purchasing Bureau by the date and time of the bid opening per the Schedule of Events. No late bids will be accepted.

The Invitation to Bid form must be manually signed in an indelible manner and returned by the bid opening date and time along with the contractor's Invitation to Bid along with any other requirements as stated in the Invitation to Bid document in order for the contractor's Invitation to Bid response to be evaluated.

It is the responsibility of the contractor to check the website for all information relevant to this Invitation to Bid to include addenda and/or amendments issued prior to the opening date. Website address is as follows: http://das.nebraska.gov/materiel/purchasing.html

Emphasis should be concentrated on conformance to the ITB instructions, responsiveness to requirements, completeness, and clarity of content. If the contractor's bid is presented in such a fashion that makes evaluation difficult or overly time consuming the State reserves the right to reject the bid as non-conforming.

By signing the Invitation to Bid, the contractor guarantees compliance with the provisions stated in this ITB.

The State shall not incur any liability for any costs incurred by contractors in replying to this ITB, in the demonstrations and/or oral presentations, or in any other activity related to bidding on this ITB.

J. BID PREPARATION COSTS

The State shall not incur any liability for any costs incurred by Contractors in replying to this solicitation, including any activity related to bidding on this solicitation.

K. FAILURE TO COMPLY WITH INVITATION TO BID

Violation of the terms and conditions contained in this solicitation or any resultant contract, at any time before or after the award, shall be grounds for action by the State which may include, but is not limited to, the following:

6. Rejection of a Contractor's bid;
7. Withdrawal of the Intent to Award;
8. Withdrawal of the Award;
9. Negative Vendor Performance Report(s)
10. Termination of the resulting contract;
11. Legal action; or,
12. Suspension of the Contractor from further bidding with the State for the period of time relative to the seriousness of the violation, such period to be within the sole discretion of the State.

L. BID CORRECTIONS

A contractor may correct a mistake in a bid prior to the time of opening by giving written notice to the State of intent to withdraw the bid for modification or to withdraw the bid completely. Changing a bid after opening may be permitted if the change is made to correct a minor error that does not affect price, quantity, quality, delivery, or contractual conditions. In case of a mathematical error in extension of price, unit price shall govern.

M. LATE BIDS

Bids received after the time and date of the bid opening will be considered late bids. Late bids will be returned unopened, if requested by the Contractor and at Contractor's expense. The State is not responsible for bids that are late or lost regardless of cause or fault.

N. BID OPENING

Anyone may attend the opening. It is considered a public opening. The Buyer will read the names of the respondents. Depending upon the complexity of the bid for goods, the buyer may read the bids aloud or allow bids be available for viewing by the public during the bid opening. Once the bid opening has concluded, the bids will not be available for viewing until the Intent to Award has been posted. An initial bid tabulation will be posted to the website as soon as feasible. Information identified as proprietary by the submitting contractor, in accordance with the solicitation and state statute, will not be posted. If the state determines submitted information should not be withheld, in accordance with the Public Records Act, or if ordered to release any withheld information, said information may then be released. The submitting contractor will be notified of the release and it shall be the obligation of the submitting contractor to take further action, if it believes the information should not be released.

O. INVITATION TO BID/BID REQUIREMENTS

The bids will first be examined to determine if all requirements listed below have been addressed and whether further evaluation is warranted. Bids not meeting the requirements may be rejected as non-responsive. The requirements are:

1. Original Commodity ITB form signed using an indelible method (electronic signatures are acceptable);
2. Clarity and responsiveness of the bid;
3. Completed Sections II through VI;
4. Completed ITB Form or State's Cost Sheet.

Any contact, attempted contact, or attempt to influence an evaluator that is involved with this solicitation may result in the rejection of this bid and further administrative actions.

P. EVALUATION OF BIDS

All bids that are responsive to the solicitation will be evaluated based on the following:

1. Cost Proposal

Neb. Rev. Stat. §81-161 allows the quality of performance of previous contracts to be considered when evaluating responses to competitively bid solicitations in determining the lowest responsible bidder. Information obtained from any Vendor Performance Report (See Terms & Conditions, Section H) may be used in evaluating responses to solicitations for goods and services to determine the best value for the State.

Neb. Rev. Stat. §73-107 allows for a preference for a resident disabled veteran or business located in a designated enterprise zone. When a state contract is to be awarded to the lowest responsible contractor, a resident disabled veteran or a business located in a designated enterprise zone under the Enterprise Zone Act shall be allowed a preference over any other resident or nonresident contractor, if all other factors are equal.

Resident disabled veterans means any person (a) who resides in the State of Nebraska, who served in the United States Armed Forces, including any reserve component or the National Guard, who was discharged or otherwise separated with a characterization of honorable or general (under honorable conditions), and who possesses a disability rating letter issued by the United States Department of Veterans Affairs establishing a service-connected disability or a disability determination from the United States Department of Defense and (b)(i) who owns and controls a business or, in the case of a publicly owned business, more than fifty percent of the stock is owned by one or more persons described in subdivision (a) of this subsection and (ii) the management and daily business operations of the business are controlled by one or more persons described in subdivision(a) of this subsection. Any contract entered into without compliance with this section shall be null and void.

Therefore, if a resident disabled veteran or business located in a designated enterprise zone submits a bid in accordance with Neb. Rev. Stat. §73-107 and has so indicated on the ITB cover page under "Contractor must complete the following" requesting priority/preference to be considered in the award of this contract, the following will need to be submitted by the contractor within ten (10) business days of request:

1. Documentation from the United States Armed Forces confirming service;
2. Documentation of discharge or otherwise separated characterization of honorable or general (under honorable conditions);
3. Disability rating letter issued by the United States Department of Veterans Affairs establishing a service-connected disability or a disability determination from the United States Department of Defense; and

4. Documentation which shows ownership and control of a business or, in the case of a publicly owned business, more than fifty percent of the stock is owned by one or more persons described in subdivision (a) of this subsection; and the management and daily business operations of the business are controlled by one or more persons described in subdivision (a) of this subsection.

Failure to submit the requested documentation within ten (10) business days of notice will disqualify the contractor from consideration of the preference.

Q. BEST AND FINAL OFFER

If best and final offers (BAFO) are requested by the State and submitted by the contractor, they will be evaluated (using the stated BAFO criteria) and ranked by the Evaluation Committee. The State reserves the right to conduct more than one BAFO. The award will then be granted to the lowest responsible contractor. However, a contractor should provide its best offer in its original bid. Contractors should not expect that the State will request a BAFO.

R. REFERENCE AND CREDIT CHECKS

The State reserves the right to conduct and consider reference and credit checks. The State reserves the right to use third parties to conduct reference and credit checks. By submitting a bid in response to this solicitation, the contractor grants to the State the right to contact or arrange a visit in person with any or all of the contractor's clients. Reference and credit checks may be grounds to reject a bid, withdraw an intent to award, or rescind the award of a contract.

S. AWARD

The State reserves the right to evaluate bids and award contracts in a manner utilizing criteria selected at the State's discretion and in the State's best interest. After evaluation of the bids, or at any point in the solicitation process, the State of Nebraska may take one or more of the following actions:

1. Amend the solicitation;
2. Extend the time of or establish a new bid opening time;
3. Waive deviations or errors in the State's solicitation process and in contractor bids that are not material, do not compromise the solicitation process or a contractor's bid, and do not improve a contractor's competitive position;
4. Accept or reject a portion of or all of a bid;
5. Accept or reject all bids;
6. Withdraw the solicitation;
7. Elect to rebid the solicitation;
8. Award single lines or multiple lines to one or more contractors; or,
9. Award one or more all-inclusive contracts.

The State of Nebraska may consider, but is not limited to considering, one or more of the following award criteria:

1. Price;
2. Location;
3. Quality;
4. Delivery time;
5. Contractor qualifications and capabilities;
6. State contract management requirements and/or costs; and,

The solicitation does not commit the State to award a contract. Once intent to award decision has been determined, it will be posted to the Internet at:
http://das.nebraska.gov/materiel/purchasing.html

Any protests must be filed by a contractor within ten (10) business days after the intent to award decision is posted to the Internet. Grievance and protest procedure is available on the Internet at:
http://das.nebraska.gov/materiel/purchasing.html

T. SPECIFICATIONS

Any manufacturer's names, trade names, brand names, information and/or catalog numbers listed in a specification are for reference and not intended to limit competition, but will be used as the standard by which equivalent material offered will be judged. The Materiel Administrator will be the sole judge of equivalency. The Contractor may offer any brands which meets or exceeds the specification. When a specific product is required, the solicitation will so state. Any item bid is to be the latest current model under standard production at the time of order. No used or refurbished equipment will be accepted, unless otherwise stated.

U. ALTERNATE/EQUIVALENT BIDS

Contractor may offer bids which are at variance from the express specifications of the solicitation. The State reserves the right to consider and accept such bids if, in the judgment of the Materiel Administrator, the bid will result in goods and/or services equivalent to or better than those which would be supplied in the original bid specifications. Contractor must indicate on the solicitation the manufacturer's name, number and shall submit with their proposal, sketches, descriptive literature and/or complete specifications. Reference to literature submitted with a previous bid will not satisfy this provision. But which do not comply with these requirements are subject to rejection. In the absence of any stated deviation or exception, the bid will be accepted as in strict compliance with all terms, conditions and specification, and the Contractor shall be held liable therefore.

V. LUMP SUM OR "ALL OR NONE" BIDS

The State reserves the right to purchase item-by-item, by groups or as a total when the State may benefit by so doing. Contractors may submit a bid on an "all or none" or "lump sum" basis, but should also submit a bid on an item-by-item basis. The term "all or none" means a conditional bid which requires the purchase of all items on which bids are offered and Contractor declines to accept award on individual items; a "lump sum" bid is one in which the Contractor offers a lower price than the sum of the individual bids if all items are purchased, but agrees to deliver individual items at the prices quoted.

W. EMAIL SUBMISSIONS

SPB will not accept bids by email, electronic, voice, or telephone bids **except** for one-time purchases under $50,000.00.

X. BID TABULATIONS

Bid tabulations are available on the website at: http://www.das.state.ne.us/materiel/purchasing/bidtabs.htm.

Y. REJECTION OF BIDS

The State reserves the right to reject any or all bids, wholly or in part, in the best interest of the State.

Z. RESIDENT BIDDER

Pursuant to Neb. Rev. Stat. §§ 73-101.01 through 73-101.02, a Resident Bidder shall be allowed a preference against a Non-resident Bidder from a state which gives or requires a preference to Bidder from that state. The preference shall be equal to the preference given or required by the state of the Nonresident Bidders. Where the lowest responsible bid from a resident Bidder is equal in all respects to one from a nonresident Bidder from a state which has no preference law, the resident Bidder shall be awarded the contract. The provision of this preference shall not apply to any contract for any project upon which federal funds would be withheld because of the provisions of this preference.

II. TERMS AND CONDITIONS

Contractors should complete Section II through VI as part of their proposal. Contractor is expected to read the Terms and Conditions and must initial either accept, reject, or reject and provide alternative language for each clause. The Contractor should also provide an explanation of why the Contractor rejected the clause or rejected the clause and provided alternate language using "Track Changes". Upon request an electronic copy of the bid with "Track Changes" must be submitted in an editable Word format. By signing the solicitation, Contractor is agreeing to be legally bound by all the accepted terms and conditions, and any proposed alternative terms and conditions submitted with the bid. The State reserves the right to negotiate rejected or proposed alternative language. If the State and Contractor fail to agree on the final Terms and Conditions, the State reserves the right to reject the bid. The State is soliciting bids in response to the solicitation. The State reserves the right to reject bids that attempt to substitute the Contractor's commercial contracts and/or documents for this solicitation.

The Contractor should submit with their bid any license, user agreement, service level agreement, or similar documents that the Contractor wants incorporated in the Contract. Upon notice of Intent to Award, the Contractor must submit a copy of these documents in an editable Word format. The State will not consider incorporation of any document not submitted with the Contractor's bid. These documents shall be subject to negotiation and will be incorporated as addendums if agreed to by the Parties.

If a conflict or ambiguity arises after the addendums have been negotiated and agreed to, the addendums shall be interpreted as follows:

1. If only one (1) Party's document has a particular clause then that clause shall control;
2. If both Party's documents have a similar clause, but the clauses do not conflict, the clauses shall be read together;
3. If both Party's documents have a similar clause, but the clauses conflict, the State's clause shall control.

2. GENERAL

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within Solicitation Response (Initial)	NOTES/COMMENTS:

The contract resulting from this solicitation shall incorporate the following documents:

1. Invitation to Bid and Addenda;
2. Amendments to the solicitation;
3. Questions and Answers;
4. Contractor's bid response;
5. The executed Contract and any Addenda, if applicable, and properly submitted documents; and,
6. Amendments to the Contract

These documents constitute the entirety of the contract.

Unless otherwise specifically stated in a future contract amendment, in case of any conflict between the incorporated documents, the documents shall govern in the following order of preference with number one (1) receiving preference over all other documents and with each lower numbered document having preference over any higher numbered document: 1) Amendment to the executed Contract with the most recent dated amendment having the highest priority, 2) executed Contract and any attached Addenda, 3) Amendments to solicitation and any Questions and Answers, 4) the original solicitation document and any Addenda, and 5) the Contractor's submitted Bid.

Any ambiguity or conflict in the contract discovered after its execution, not otherwise addressed herein, shall be resolved in accordance with the rules of contract interpretation as established in the State.

3. NOTIFICATION

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within Solicitation Response (Initial)	NOTES/COMMENTS:

Communications regarding the executed contract shall be in writing and shall be deemed to have been given if delivered personally or mailed, by U.S. Mail, postage prepaid, return receipt requested, to the parties at their respective addresses , or at such other addresses as may be specified in writing by either of the parties. All notices, requests, or communications shall be deemed effective upon personal delivery or five (5) calendar days following deposit in the mail.

Either party may change its address for notification purposes by giving notice of the change, and setting forth the new address and an effective date.

4. GOVERNING LAW (Statutory)

Notwithstanding any other provision of this contract, or any amendment or addendum(s) entered into contemporaneously or at a later time, the parties understand and agree that, (1) the State of Nebraska is a sovereign state and its authority to contract is therefore subject to limitation by the State's Constitution, statutes, common law, and regulation; (2) this contract will be interpreted and enforced under the laws of the State of Nebraska; (3) any action to enforce the provisions of this contract must be brought in the State of Nebraska per state law; (4) the person signing this contract on behalf of the State of Nebraska does not have the authority to waive the State's sovereign immunity, statutes, common law, or regulations; (5) the indemnity, limitation of liability, remedy, and other similar provisions of the final contract, if any, are entered into subject to the State's Constitution, statutes, common law, regulations, and sovereign immunity; and, (6) all terms and conditions of the final contract, including but not limited to the clauses concerning third-party use, licenses, warranties, limitations of liability, governing law and venue, usage verification, indemnity, liability, remedy or other similar provisions of the final contract are entered into specifically subject to the State's Constitution, statutes, common law, regulations, and sovereign immunity.

The Parties must comply with all applicable local, state and federal laws, ordinances, rules, orders, and regulations.

5. BEGINNING OF WORK

The Contractor shall not commence any billable work until a valid contract has been fully executed by the State and the successful Contractor. The Contractor will be notified in writing when work may begin.

6. AMENDMENT

This Contract may be amended in writing, within scope, upon the agreement of both parties.

7. CHANGE ORDERS OR SUBSTITUTIONS

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within Solicitation Response (Initial)	NOTES/COMMENTS:

The State and the Contractor, upon the written agreement, may make changes to the contract within the general scope of the solicitation. Changes may involve specifications, the quantity of work, or such other items as the State may find necessary or desirable. Corrections of any deliverable, service, or work required pursuant to the contract shall not be deemed a change. The Contractor may not claim forfeiture of the contract by reasons of such changes.

The Contractor shall prepare a written description of the work required due to the change and an itemized cost sheet for the change. Changes in work and the amount of compensation to be paid to the Contractor shall be determined in accordance with applicable unit prices if any, a pro-rated value, or through negotiations. The State shall not incur

a price increase for changes that should have been included in the Contractor's proposal, were foreseeable, or result from difficulties with or failure of the Contractor's bid or performance.

No change shall be implemented by the Contractor until approved by the State, and the Contract is amended to reflect the change and associated costs, if any. If there is a dispute regarding the cost, but both parties agree that immediate implementation is necessary, the change may be implemented, and cost negotiations may continue with both Parties retaining all remedies under the contract and law.

In the event any product is discontinued or replaced upon mutual consent during the contract period or prior to delivery, the State reserves the right to amend the contract or purchase order to include the alternate product at the same price.

*****Contractor will not substitute any item that has been awarded without prior written approval of SPB*****

8. VENDOR PERFORMANCE REPORT(S)

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within Solicitation Response (Initial)	NOTES/COMMENTS:

The State may document any instance(s) of products or services delivered or performed which exceed or fail to meet the terms of the purchase order, contract, and/or solicitation specifications. The State Purchasing Bureau may contact the Vendor regarding any such report. Vendor performance report(s) will become a part of the permanent record of the Vendor.

9. NOTICE OF POTENTIAL CONTRACTOR BREACH

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within Solicitation Response (Initial)	NOTES/COMMENTS:

If Contractor breaches the contract or anticipates breaching the contract, the Contractor shall immediately give written notice to the State. The notice shall explain the breach or potential breach, a proposed cure, and may include a request for a waiver of the breach if so desired. The State may, in its discretion, temporarily or permanently waive the breach. By granting a waiver, the State does not forfeit any rights or remedies to which the State is entitled by law or equity, or pursuant to the provisions of the contract. Failure to give immediate notice, however, may be grounds for denial of any request for a waiver of a breach.

10. BREACH

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within Solicitation Response (Initial)	NOTES/COMMENTS:

Either Party may terminate the contract, in whole or in part, if the other Party breaches its duty to perform its obligations under the contract in a timely and proper manner. Termination requires written notice of default and a thirty (30) calendar day (or longer at the non-breaching Party's discretion considering the gravity and nature of the default) cure period. Said notice shall be delivered by Certified Mail, Return Receipt Requested, or in person with

proof of delivery. Allowing time to cure a failure or breach of contract does not waive the right to immediately terminate the contract for the same or different contract breach which may occur at a different time.

In case of breach by the Contractor, the State may, without unreasonable delay, make a good faith effort to make a reasonable purchase or contract to purchased goods in substitution of those due from the contractor. The State may recover from the Contractor as damages the difference between the costs of covering the breach. Notwithstanding any clause to the contrary, the State may also recover the contract price together with any incidental or consequential damages defined in UCC Section 2-715, but less expenses saved in consequence of Contractor's breach. OR In case of default of the Contractor, the State may contract the service from other sources and hold the Contractor responsible for any excess cost occasioned thereby.
The State's failure to make payment shall not be a breach, and the Contractor shall retain all available statutory remedies. (See Indemnity - Self-Insurance and Payment)

11. NON-WAIVER OF BREACH

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within Solicitation Response (Initial)	NOTES/COMMENTS:

The acceptance of late performance with or without objection or reservation by a Party shall not waive any rights of the Party nor constitute a waiver of the requirement of timely performance of any obligations remaining to be performed.

12. SEVERABILITY

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within Solicitation Response (Initial)	NOTES/COMMENTS:

If any term or condition of the contract is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and conditions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the contract did not contain the provision held to be invalid or illegal.

13. INDEMNIFICATION

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within Solicitation Response (Initial)	NOTES/COMMENTS:

1. GENERAL

The Contractor agrees to defend, indemnify, and hold harmless the State and its employees, volunteers, agents, and its elected and appointed officials ("the indemnified parties") from and against any and all claims, liens, demands, damages, liability, actions, causes of action, losses, judgments, costs, and expenses of every nature, including investigation costs and expenses, settlement costs, and attorney fees and expenses ("the claims"), sustained or asserted against the State for personal injury, death, or property loss or damage, arising out of, resulting from, or attributable to the willful misconduct, negligence, error, or omission of the Contractor, its employees, Subcontractors, consultants, representatives, and agents, resulting from this contract, except to the extent such Contractor liability is attenuated by any action of the State which directly and proximately contributed to the claims.

2. PERSONNEL

The Contractor shall, at its expense, indemnify and hold harmless the indemnified parties from and against any claim with respect to withholding taxes, worker's compensation, employee benefits, or any other claim, demand, liability, damage, or loss of any nature relating to any of the personnel, including subcontractor's and their employees, provided by the Contractor.

3. SELF-INSURANCE (Statutory)

The State is self-insured for any loss and purchases excess insurance coverage pursuant to Neb. Rev. Stat. § 81-8,239.01 (Reissue 2008). If there is a presumed loss under the provisions of this contract, Contractor may file a claim with the Office of Risk Management pursuant to Neb. Rev. Stat. §§ 81-8,829 through 81-8,306 for review by the State Claims Board. The State retains all rights and immunities under the State Miscellaneous (Section 81-8,294), Tort (Section 81-8,209), and Contract Claim Acts (Section 81-8,302), as outlined in Neb. Rev. Stat. § 81-8,209 et seq. and under any other provisions of law and accepts liability under this contract to the extent provided by law.

14. ATTORNEY'S FEES

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within Solicitation Response (Initial)	NOTES/COMMENTS:

In the event of any litigation, appeal, or other legal action to enforce any provision of the contract, the Parties agree to pay all expenses of such action, as permitted by law and if ordered by the court, including attorney's fees and costs, if the other party prevails.

15. ASSIGNMENT, SALE, OR MERGER

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within Solicitation Response (Initial)	NOTES/COMMENTS:

Either party may assign the contract upon mutual written agreement of the other party. Such agreement shall not be unreasonably withheld.

The Contractor retains the right to enter into a sale, merger, acquisition, internal reorganization, or similar transaction involving Contractor's business. Contractor agrees to cooperate with the State in executing amendments to the contract to allow for the transaction. If a third party or entity is involved in the transaction, the Contractor will remain responsible for performance of the contract until such time as the person or entity involved in the transaction agrees in writing to be contractually bound by this contract and perform all obligations of the contract.

16. CONTRACTING WITH OTHER POLITICAL SUB-DIVISIONS OF THE STATE OR ANOTHER STATE

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within Solicitation Response (Initial)	NOTES/COMMENTS:

The Contractor may, but shall not be required to, allow agencies, as defined in Neb. Rev. Stat. § 81-145, to use this contract. The terms and conditions, including price, of the contract may not be amended. The State shall not be contractually obligated or liable for any contract entered into pursuant to this clause.

The Contractor may, but shall not be required to, allow other states, agencies or divisions of other states, or political subdivisions of other states to use this contract. The terms and conditions, including price, of this contract shall apply to any such contract, but may be amended upon mutual consent of the Parties. The State of Nebraska shall not be contractually or otherwise obligated or liable under any contract entered into pursuant to this clause. The State shall be notified if a contract is executed based upon this contract.

17. FORCE MAJEURE

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within Solicitation Response (Initial)	NOTES/COMMENTS:

Neither party shall be liable for any costs or damages, or for default resulting from its inability to perform any of its obligations under the contract due to a natural or man-made event outside the control and not the fault of the affected party ("Force Majeure Event"). The Party so affected shall immediately make a written request for relief to the other party, and shall have the burden of proof to justify the request. The other Party may granted the relief requested; relief may not be unreasonably withheld. Labor disputes with the impacted party's own employees will not be considered a Force Majeure Event.

18. CONFIDENTIALITY

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within Solicitation Response (Initial)	NOTES/COMMENTS:

All materials and information provided by the Parties or acquired by a Party on behalf of the other Party shall be regarded as confidential information. All materials and information provided or acquired shall be handled in accordance with federal and state law, and ethical standards. Should said confidentiality be breached by a Party, the Party shall notify the other Party immediately of said breach and take immediate corrective action.

It is incumbent upon the Parties to inform their officers and employees of the penalties for improper disclosure imposed by the Privacy Act of 1974, 5 U.S.C. 552a. Specifically, 5 U.S.C. 552a (i)(1), which is made applicable by 5 U.S.C. 552a (m)(1), provides that any officer or employee, who by virtue of his/her employment or official position has possession of or access to agency records which contain individually identifiable information, the disclosure of which is prohibited by the Privacy Act or regulations established thereunder, and who knowing that disclosure of the specific material is prohibited, willfully discloses the material in any manner to any person or agency not entitled to receive it, shall be guilty of a misdemeanor and fined not more than $5,000.

19. EARLY TERMINATION

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within Solicitation Response (Initial)	NOTES/COMMENTS:

The contract may be terminated as follows:

1. The State and the Contractor, by mutual written agreement, may terminate the contract at any time.

2. The State, at its sole discretion, may terminate the contract for any reason upon thirty (30) calendar day's written notice to the Contractor. Such termination shall not relieve the Contractor of warranty or other service obligations incurred under the terms of the contract. In the event of termination the Contractor shall be entitled to payment, determined on a pro rata basis, for products or services satisfactorily performed or provided.

3. The State may terminate the contract immediately for the following reasons:

   a. if directed to do so by statute;
   b. Contractor has made an assignment for the benefit of creditors, has admitted in writing its inability to pay debts as they mature, or has ceased operating in the normal course of business;
   c. a trustee or receiver of the Contractor or of any substantial part of the Contractor's assets has been appointed by a court;
   d. fraud, misappropriation, embezzlement, malfeasance, misfeasance, or illegal conduct pertaining to performance under the contract by its Contractor, its employees, officers, directors, or shareholders;
   e. an involuntary proceeding has been commenced by any party against the Contractor under any one of the chapters of Title 11 of the United States Code and (i) the proceeding has been pending for at least sixty (60) calendar days; or (ii) the Contractor has consented, either expressly or by operation of law, to the entry of an order for relief; or (iii) the Contractor has been decreed or adjudged a debtor;
   f. a voluntary petition has been filed by the Contractor under any of the chapters of Title 11 of the United States Code;
   g. Contractor intentionally discloses confidential information;
   h. Contractor has or announces it will discontinue support of the deliverable; and,
   i. In the event funding is no longer available.

20. CONTRACT CLOSEOUT

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within Solicitation Response (Initial)	NOTES/COMMENTS:

Upon termination of the contract for any reason the Contractor shall within thirty (30) days, unless stated otherwise herein:

1. Transfer all completed or partially completed deliverables to the State;
2. Transfer ownership and title to all completed or partially completed deliverables to the State;
3. Return to the State all information and data, unless the Contractor is permitted to keep the information or data by contract or rule of law. Contractor may retain one copy of any information or data as required to comply with applicable work product documentation standards or as are automatically retained in the course of Contractor's routine back up procedures;
4. Cooperate with any successor contactor, person or entity in the assumption of any or all of the obligations of this contract;
5. Cooperate with any successor contactor, person or entity with the transfer of information or data related to this contract;
6. Return or vacate any state owned real or personal property; and,
7. Return all data in a mutually acceptable format and manner.

Nothing in this Section should be construed to require the Contractor to surrender intellectual property, real or person property, or information or data owned by the Contractor for which the State has no legal claim.

III. CONTRACTOR DUTIES

A. INDEPENDENT CONTRACTOR / OBLIGATIONS

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within Solicitation Response (Initial)	NOTES/COMMENTS:

It is agreed that the Contractor is an independent contractor and that nothing contained herein is intended or should be construed as creating or establishing a relationship of employment, agency, or a partnership.

The Contractor is solely responsible for fulfilling the contract. The Contractor or the Contractor's representative shall be the sole point of contact regarding all contractual matters.

The Contractor shall secure, at its own expense, all personnel required to perform the services under the contract. The personnel the Contractor uses to fulfill the contract shall have no contractual or other legal relationship with the State; they shall not be considered employees of the State and shall not be entitled to any compensation, rights or benefits from the State, including but not limited to, tenure rights, medical and hospital care, sick and vacation leave, severance pay, or retirement benefits.

By-name personnel commitments made in the Contractor's bid shall not be changed without the prior written approval of the State. Replacement of these personnel, if approved by the State, shall be with personnel of equal or greater ability and qualifications.

The Contractor warrants that all persons assigned to the project shall be employees of the Contractor or a Subcontractor, and shall be fully qualified to perform the work required herein. Personnel employed by the Contractor or a subcontractor to fulfill the terms of the contract shall remain under the sole direction and control of the Contractor or the subcontractor respectively.

With respect to its employees, the Contractor agrees to be solely responsible for the following:

1. Any and all pay, benefits, and employment taxes and/or other payroll withholding;
2. Any and all vehicles used by the Contractor's employees, including all insurance required by state law;
3. Damages incurred by Contractor's employees within the scope of their duties under the contract;
4. Maintaining Workers' Compensation and health insurance that complies with state and federal law and submitting any reports on such insurance to the extent required by governing law;
5. Determining the hours to be worked and the duties to be performed by the Contractor's employees; and,
6. All claims on behalf of any person arising out of employment or alleged employment (including without limit claims of discrimination alleged against the Contractor, its officers, agents, or subcontractors or subcontractor's employees).

If the Contractor intends to utilize any subcontractor, the Subcontractor's level of effort, tasks, and time allocation must be clearly defined in the Contractor's proposal. The Contractor shall agree that it will not utilize any Subcontractors not specifically included in its bid in the performance of the contract without the prior written authorization of the State.

The State reserves the right to require the Contractor to reassign or remove from the project any Contractor or Subcontractor employee.

Contractor shall insure that the terms and conditions contained in any contract with a sub-contractor does not conflict with the terms and conditions of this contract.

The Contractor shall include a similar provision, for the protection of the State, in the contract with any Subcontractor engaged to perform work on this contract.

B. EMPLOYEE WORK ELIGIBILITY STATUS

The Contractor is required and hereby agrees to use a federal immigration verification system to determine the work eligibility status of employees physically performing work within the State. A federal immigration verification system means the electronic verification of the work authorization program authorized by the Illegal Immigration Reform and Immigrant Responsibility Act of 1996, 8 U.S.C. 1324a, known as the E-Verify Program, or an equivalent federal program designated by the United States Department of Homeland Security or other federal agency authorized to verify the work eligibility status of an employee.

If the Contractor is an individual or sole proprietorship, the following applies:

1. The Contractor must complete the United States Citizenship Attestation Form, available on the DAS website at http://das.nebraska.gov/materiel/purchasing.html

The completed United States Attestation Form should be submitted with the solicitation response.

2. If the Contractor indicates on such attestation form that he or she is a qualified alien, the Contractor agrees to provide the U.S. Citizenship and Immigration Services documentation required to verify the Contractor's lawful presence in the United States using the Systematic Alien Verification for Entitlements (SAVE) Program.

3. The Contractor understands and agrees that lawful presence in the United States is required and the Contractor may be disqualified or the contract terminated if such lawful presence cannot be verified as required by Neb. Rev. Stat. § 4-108.

C. COMPLIANCE WITH CIVIL RIGHTS LAWS AND EQUAL OPPORTUNITY EMPLOYMENT / NONDISCRIMINATION (Statutory)

The Contractor shall comply with all applicable local, state, and federal statutes and regulations regarding civil rights laws and equal opportunity employment. The Nebraska Fair Employment Practice Act prohibits Contractors of the State, and their Subcontractors, from discriminating against any employee or applicant for employment, with respect to hire, tenure, terms, conditions, compensation, or privileges of employment because of race, color, religion, sex, disability, marital status, or national origin (Neb. Rev. Stat. §§ 48-1101 through 48-1125). The Contractor guarantees compliance with the Nebraska Fair Employment Practice Act, and breach of this provision shall be regarded as a material breach of contract. The Contractor shall insert a similar provision in all Subcontracts for goods or services to be covered by any contract resulting from this solicitation.

D. COOPERATION WITH OTHER CONTRACTORS

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within Solicitation Response (Initial)	NOTES/COMMENTS:

Contractor may be required to work with or in close proximity to other contractors or individuals that may be working on the same or different projects. The Contractor shall agree to cooperate with such other contractors or individuals, and shall not commit or permit any act which may interfere with the performance of work by any other contractor or individual. Contractor is not required to compromise Contractor's intellectual property or proprietary information unless expressly required to do so by this contract.

E. DISCOUNTS

Prices quoted shall be inclusive of ALL trade discounts. Cash discount terms of less than thirty (30) days will not be considered as part of the bid. Cash discount periods will be computed from the date of receipt of a properly executed claim voucher or the date of completion of delivery of all items in a satisfactory condition, whichever is later.

F. PRICES

Prices quoted shall be unit price (per cubic yard) and shall be firm for one (1) year from date of an award and are to be net; including transportation and delivery charges fully prepaid by the contractor, F.O.B. destination named in the solicitation. No additional charges will be allowed for packing, handling, fuel surcharge, packaging, or partial delivery costs. When an arithmetic error has been made in the extended total, the unit price will govern.

Any request for an increase must be submitted in writing to the State Purchasing Bureau a minimum of 30 days prior to proposed effective date of increase, and must show cause and be accompanied by supporting documentation (such as notification letter from manufacturer). Further documentation may be required by the State, to authenticate the increase (such as manufacturer invoices). Failure to supply any requested supporting documentation may be grounds to cancel the contract. The State further reserves the right to reject any proposed price increase(s), cancel the contract and re-bid if determined to be in the best interest of the State. No price increases are to be billed to any State Agencies prior to written amendment of the contract by the parties.
The State reserves the right to deny any requested price increase. No price increases are to be billed to any State Agencies prior to written amendment of the contract by the parties.
The State will be given full proportionate benefit of any decrease for the term of the contract.

The State reserves the right to deny any requested price increase. No price increases are to be billed to any State Agencies prior to written amendment of the contract by the parties.

The State will be given full proportionate benefit of any decreases for the term of the contract.

G. COST CLARIFICATION

The State reserves the right to review all aspects of cost for reasonableness and to request clarification of any bid where the cost component shows significant and unsupported deviation from industry standards or in areas where detailed pricing is required.

H. PERMITS, REGULATIONS, LAWS

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within Solicitation Response (Initial)	NOTES/COMMENTS:

The contract price shall include the cost of all royalties, licenses, permits, and approvals, whether arising from patents, trademarks, copyrights or otherwise, that are in any way involved in the contract. The Contractor shall obtain and pay for all royalties, licenses, and permits, and approvals necessary for the performance of the contract. The Contractor must guarantee that it has the full legal right to the materials, supplies, equipment, software, and other items used to execute this contract.

I. NOTICE OF POTENTIAL CONTRACTOR BREACH

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within Solicitation Response (Initial)	NOTES/COMMENTS:

If Contractor breaches the contract or anticipates breaching the contract the Contractor shall immediately give written notice to the State. The notice shall explain the breach or potential breach, and may include a request for a waiver of the breach if so desired. The State may, at its discretion, temporarily or permanently waive the breach. By granting a temporary waiver, the State does not forfeit any rights or remedies to which the State is entitled by law or equity, or pursuant to the provisions of the contract. Failure to give immediate notice, however, may be grounds for denial of any request for a waiver of a breach.

J. ANTITRUST

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within Solicitation Response (Initial)	NOTES/COMMENTS:

The Contractor hereby assigns to the State any and all claims for overcharges as to goods and/or services provided in connection with this contract resulting from antitrust violations which arise under antitrust laws of the United States and the antitrust laws of the State.

K. CONFLICT OF INTEREST

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within Solicitation Response (Initial)	NOTES/COMMENTS:

By submitting a bid, bidder certifies that no relationship exists between the bidder and any person or entity which either is, or gives the appearance of, a conflict of interest related to this Request for Bid or project.

Bidder further certifies that bidder will not employ any individual known by bidder to have a conflict of interest nor shall bidder take any action or acquire any interest, either directly or indirectly, which will conflict in any manner or degree with the performance of its contractual obligations hereunder or which creates an actual or appearance of conflict of interest.

If there is an actual or perceived conflict of interest, bidder shall provide with its bid a full disclosure of the facts describing such actual or perceived conflict of interest and a proposed mitigation plan for consideration. The State will then consider such disclosure and proposed mitigation plan and either approve or reject as part of the overall bid evaluation.

L. STATE PROPERTY

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within Solicitation Response (Initial)	NOTES/COMMENTS:

The Contractor shall be responsible for the proper care and custody of any State-owned property which is furnished for the Contractor's use during the performance of the contract. The Contractor shall reimburse the State for any loss or damage of such property; normal wear and tear is expected.

M. SITE RULES AND REGULATIONS

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within Solicitation Response (Initial)	NOTES/COMMENTS:

The Contractor shall use its best efforts to ensure that its employees, agents, and Subcontractors comply with site rules and regulations while on State premises. If the Contractor must perform on-site work outside of the daily operational hours set forth by the State, it must make arrangements with the State to ensure access to the facility and the equipment has been arranged. No additional payment will be made by the State on the basis of lack of access, unless the State fails to provide access as agreed to in writing between the State and the Contractor.

N. ADVERTISING

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within Solicitation Response (Initial)	NOTES/COMMENTS:

The Contractor agrees not to refer to the contract award in advertising in such a manner as to state or imply that the company or its goods and services are endorsed or preferred by the State. Any publicity releases pertaining to the project shall not be issued without prior written approval from the State.

O. DISASTER RECOVERY/BACK UP PLAN

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within Solicitation Response (Initial)	NOTES/COMMENTS:

The Contractor shall have a disaster recovery and back-up plan, of which a copy should be provided upon request to the State, which includes, but is not limited to equipment, personnel, facilities, and transportation, in order to continue delivery of goods and services as specified under the specifications in the contract in the event of a disaster.

P. DRUG POLICY

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within Solicitation Response (Initial)	NOTES/COMMENTS:

Contractor certifies it maintains a drug free work place environment to ensure worker safety and workplace integrity. Contractor agrees to provide a copy of its drug free workplace policy at any time upon request by the State.

Q. WARRANTY

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within Solicitation Response (Initial)	NOTES/COMMENTS:

Despite any clause to the contrary, the Contractor represents and warrants that its services hereunder shall be performed by competent personnel and shall be of professional quality consistent with generally accepted industry standards for the performance of such services and shall comply in all respects with the requirements of this Contract. For any breach of this warranty, the Contractor shall, for a period of ninety (90) days from performance of the service, perform the services again, at no cost to Customer, or if Contractor is unable to perform the services as warranted, Contractor shall reimburse Customer the fees paid to Contractor for the unsatisfactory services. The rights and remedies of the parties under this warranty are in addition to any other rights and remedies of the parties provided by law or equity, including, without limitation actual damages, and, as applicable and awarded under the law, to a prevailing party, reasonable attorneys' fees and costs.

IV. PAYMENT

A. PROHIBITION AGAINST ADVANCE PAYMENT (Statutory)

Neb. Rev. Stat. §§81-2403 states, "[n]o goods or services shall be deemed to be received by an agency until all such goods or services are completely delivered and finally accepted by the agency."

B. TAXES (Statutory)

The State is not required to pay taxes and assumes no such liability as a result of this solicitation. The Contractor may request a copy of the Nebraska Department of Revenue, Nebraska Resale or Exempt Sale Certificate for Sales Tax Exemption, Form 13 for their records. Any property tax payable on the Contractor's equipment which may be installed in a state-owned facility is the responsibility of the Contractor.

C. INVOICES

Invoices for payments must be submitted by the Contractor to the agency requesting the services with sufficient detail to support payment Invoices shall reference the purchase order number and include the demurrage charge for each purchase order delivered. Contractors should forward all invoices and supporting documentation to the following address:

Nebraska Department of Transportation (NDOT)
Operations Division
PO Box 94759
Lincoln, NE 68509

The terms and conditions included in the Contractor's invoice shall be deemed to be solely for the convenience of the parties. No terms or conditions of any such invoice shall be binding upon the State, and no action by the State, including without limitation the payment of any such invoice in whole or in part, shall be construed as binding or estopping the State with respect to any such term or condition, unless the invoice term or condition has been previously agreed to by the State as an amendment to the contract.

D. PAYMENT (Statutory)

Payment will be made by the responsible agency in compliance with the State of Nebraska Prompt Payment Act (See Neb. Rev. Stat. §81-2403). The State may require the Contractor to accept payment by electronic means such as ACH deposit. In no event shall the State be responsible or liable to pay for any goods and services provided by the Contractor prior to the Effective Date of the contract, and the Contractor hereby waives any claim or cause of action for any such services.

E. LATE PAYMENT (Statutory)

The Contractor may charge the responsible agency interest for late payment in compliance with the State of Nebraska Prompt Payment Act (See Neb. Rev. Stat. §§ 81-2401 through 81-2408).

F. SUBJECT TO FUNDING / FUNDING OUT CLAUSE FOR LOSS OF APPROPRIATIONS (Statutory)

The State's obligation to pay amounts due on the Contract for a fiscal years following the current fiscal year is contingent upon legislative appropriation of funds. Should said funds not be appropriated, the State may terminate the contract with respect to those payments for the fiscal year(s) for which such funds are not appropriated. The State will give the Contractor written notice thirty (30) calendar days prior to the effective date of termination. All obligations of the State to make payments after the termination date will cease. The Contractor shall be entitled to receive just and equitable compensation for any authorized work which has been satisfactorily completed as of the termination date. In no event shall the Contractor be paid for a loss of anticipated profit.

G. RIGHT TO AUDIT (First Paragraph is Statutory)

The State shall have the right to audit the Contractor's performance of this contract upon a thirty (30) day written notice. Contractor shall utilize generally accepted accounting principles, and shall maintain the accounting records, and other records and information relevant to the contract (Information) to enable the State to audit the contract. (Neb. Rev. Stat. § 84-304 et seq.) The State may audit and the Contractor shall maintain the information during the term of the contract and for a period of five (5) years after the completion of this contract or until all issues or litigation are resolved, whichever is later. The Contractor shall make the Information available to the State at Contractor's place of business or a location acceptable to both Parties during normal business hours. If this is not practical or the Contractor so elects, the Contractor may provide electronic or paper copies of the Information. The State reserves the right to examine, make copies of, and take notes on any Information relevant to this contract, regardless of the form or the Information, how it is stored, or who possesses the Information. In no circumstances will contractor be required to create or maintain documents not kept in the ordinary course of contractor's business operations, nor will contractor be required to disclose any information, including but not limited to product cost data, which is confidential or proprietary to contractor.

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within Solicitation Response (Initial)	NOTES/COMMENTS:

H. INSPECTION AND APPROVAL

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within Solicitation Response (Initial)	NOTES/COMMENTS:

Final inspection and approval of all work required under the contract shall be performed by the designated State officials.

The State and/or its authorized representatives shall have the right to enter any premises where the Contractor or Subcontractor duties under the contract are being performed, and to inspect, monitor or otherwise evaluate the work being performed. All inspections and evaluations shall be at reasonable times and in a manner that will not unreasonably delay work.

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within Solicitation Response (Initial)	NOTES/COMMENTS:

The Parties shall pay their own costs of the audit unless the audit finds a previously undisclosed overpayment by the State. If a previously undisclosed overpayment exceeds one-half of one percent (.5%) of the total contract billings, or if fraud, material misrepresentations, or non-performance is discovered on the part of the Contractor, the Contractor shall reimburse the State for the total costs of the audit. Overpayments and audit costs owed to the State shall be paid within ninety (90) days of written notice of the claim. The Contractor agrees to correct any material weaknesses or condition found as a result of the audit.

V. SCOPE OF WORK

The Contractor must provide the following information in response to this solicitation

A. SCOPE

It is the intent of this bid invitation to establish a contract to supply Liquid Asphaltic Materials per the attached specifications from date of award through November 30, 2020. The State reserves the right to extend the period of this contract beyond the end date when mutually agreeable to the contractor and the State.

It is the intent of this solicitation to issue a purchase order for the item(s) requested.

All items proposed shall be of the latest manufacture in production as of the date of the solicitation and be of proven performance and under standard design complete as regularly advertised and marketed. All necessary materials for satisfactory performance of the supplies shall be incorporated into the Liquid Asphaltic Materials whether or not they may be specifically mentioned below.

The materials shall conform to the 2017 Nebraska Department of Transportation Standard Specifications for Highway Construction and Special Provisions as amended in these bid documents and accessed at the following link: http://dot.nebraska.gov/media/10343/2017-specbook.pdf

Complete specifications, manufacturer's current descriptive literature and/or advertising data sheets with cuts or photographs must be included with the bid or the IDENTICAL items proposed. Any information necessary to show compliance with these specifications not given on the manufacturer's descriptive literature and/or advertising data sheets must be supplied in writing on or attached to the bid document. If manufacturer's information necessary to show compliance with these specifications is not attached to the bid document, the Contractor may be required to submit requested information within three (3) business days of a written request. Failure to submit requested descriptive literature or advertising data sheets may be grounds to reject the bid.

2. REVISIONS

In the event any product is discontinued or replaced upon mutual consent during the contract period, the State reserves the right to amend this contract to include the alternate product at the same price.

3. DELIVERY

Liquid Asphalt Materials shall be delivered by truck transports in quantities such that legal load limits will not be exceeded, approximately 5800 to 6000 gallons, and shall be hauled by truck transport in fully insulated tanks capable of maintaining required temperatures.

The Contractor shall furnish a delivery receipt to receiving personnel with each load showing type and grade of material, net tons of material, the Contractor, and Supplier's name, source of material, destination of material, consignee, and purchase order number. In addition to the above information, the receiving personnel shall note on the delivery receipt the specified delivery time, actual arrival time, time unloading started, time unloading was completed; and whether the unloading pump was ordered or used. A copy of the completed delivery receipt will be sent or faxed to the Contractor.

Supplier must supply a Safety Data Sheet (SDS). The SDS will be provided with the first load at the delivery point.

The Contractor will be required to make delivery to roadway destinations or supply tanks Monday through Friday. The time of delivery will be specified when the order is placed. If the Contractor notifies the Department of Transportation of their inability to deliver the order as specified, or if the Contractor fails to deliver the order as specified, the State may procure the material from other sources and hold the Contractor responsible for any excess cost.

In the event that the NDOT Materials and Research Division test results indicate a material consistently fails to meet specifications and referee testing confirms our test results or the Contractor fails to satisfactorily meet the delivery schedules for material, the state may cancel all or any part of the contract and obtain the required material elsewhere.

The Contractor may expect at least an eighteen (18) hour notice prior to the specified hour the material is to be delivered, with the understanding that the State of Nebraska may cancel the order, with reasonable notice. The Contractor agrees that the applicable receiving personnel will be notified of any breakdown or other happenings, which will delay delivery.

Truck transport tanks and transfer lines shall be clean and free of residual build-ups, foreign materials, and other forms of contaminants that affect product performance, testing, or application in the field.

Truck transport tanks shall have a sample valve attached that is in accordance with AASHTO Designation T40 (ASTM D 140), section 10, para. 10.1, or other NDOT-approved means for sampling as outlined in the Supplier's Quality Control program.

Expected unloading time is defined as 3 hours. In cases where there are unloading delays beyond 3 hours and demurrage is to be charged, the Contractor shall furnish the Nebraska Department of Transportation with signed documents showing purchase order number, arrival and departure times, date, and charges for same. The receiving personnel shall sign documents.

4. LATE OR NON-DELIVERY

Crews and equipment are mobilized to the worksite in advance of the project start time in order to be ready when the road oil arrives. Delays in the arrival of material are costly in terms of lost production. Liquidated damages will be applied and deducted from the invoice at the rate of $400.00/hour, calculated to the nearest half hour. Deliveries less than 15 minutes late will not be assessed liquidated damages. Failure to deliver product within two (2) hours of scheduled start time will be considered non-delivery and will be assessed $1200.00 liquidated damages. Repeated failure to deliver product according to schedule will be grounds for immediate cancellation of the contract.

All documents must be filled out completely and plainly show arrival and departure times.

Charges for demurrage must be included on the invoice for the Liquid Asphalt Material. Arrival and departure times shown must be for appropriate time zones.

When the Contractor ships material prior to the completion of their testing, and subsequently learns that the material is out of specification while the material is still in transit, the DEPARTMENT MUST BE NOTIFIED IMMEDIATELY BY CONTACTING THE MATERIAL AND RESEARCH DIVISION @ (402) 479-4774 or (402) 479-3839 and the Field Representative's office expecting the delivery.

Any out of specification material which has been incorporated into the work, sections (b), (c) and (d) of the Basis of Payment will apply. The cost of shipping a load of out of specification material, which is returned to the Contractor, will be the responsibility of the Contractor.

Purchase orders will be issued by Nebraska Department of Transportation, Operations Division, Procurement Unit, PO Box 94759, Lincoln, Nebraska, 68509-4759.

5. CANCELLATION OF DELIVERY BY NDOT

Occasionally it may be necessary for NDOT to cancel an order that has been dispatched due to circumstances beyond the contractor's control. In the event that a load is cancelled under these circumstances, the contractor shall be entitled to recover transportation costs. These transportation costs will be billed per highway mile from the point the transport truck is notified of the cancellation back to the shipping point that the load originated from. No other costs may be recovered other than transportation cost based on the charge per highway mile.

6. BASIS OF PAYMENT

Liquid Asphalt Materials which comply with specifications and are furnished in accordance with the instructions herein shall be paid for at the contract unit price per ton.

Samples shall pass specifications when tested after being stored at room temperature (~75°F) for periods of up to 14 days after sampling. When test results of on-site asphalt materials are outside of the specified property ranges, the material shall be paid for at the contract unit price multiplied by the Pay Factors in Table 504.01A.

Table 504.01A

Asphalt Materials – Pay Factors

Test of Residue Percentage pre-diluted CSS/SS-1H and all straight emulsions
1.00 for a deviation of minus less than or equal to 1.0%
0.85 for deviation of minus greater than 1.0% to less than or equal to 3.0%
0.70 for deviation of minus greater than 3.0% to less than or equal to 5.0%
0.40 or Reject for deviation of minus greater than 5.0%

Test of Residue Percentage post-diluted 75/25 CSS/SS-1H emulsion
1.00 for a deviation of minus less than or equal to 0.8%
0.85 for deviation of minus greater than 0.8% to less than or equal to 2.3%
0.70 for deviation of minus greater than 2.3% to less than or equal to 3.8%
0.40 or Reject for deviation of minus greater than 3.8%

Test of Residue Percentage post-diluted 50/50 CSS/SS-1H emulsion
1.00 for a deviation of minus less than or equal to 0.5%
0.85 for deviation of minus greater than 0.5% to less than or equal to 1.5%
0.70 for deviation of minus greater than 1.5% to less than or equal to 2.5%
0.40 or Reject for deviation of minus greater than 2.5%

Elastic Recovery
1.00 for a deviation of minus less than or equal to 5.5%
0.75 for deviation of minus greater than 5.5% to less than or equal to 11%
0.40 or Reject for deviation of minus greater than 11%

Softening Point
1.00 for a deviation of minus less than or equal to 3.5ºF
0.75 or Reject for deviation of minus greater than 3.5ºF

Test of Penetration, CRS-2L and CRS-2VHL
1.00 for test result of 65 – 130 dmm
0.75 for test result of 55 – 64 or 131 – 140 dmm
0.40 or Reject for test result of <55 dmm or >140 dmm

Tests for ALL other Properties Specified* (Unless otherwise noted)
1.00 for a deviation of +/- less than or equal to 10%
0.75 for a deviation of +/- greater than 10% to less than or equal to 25%
0.40 or Reject for deviation of +/- greater than 25%

* When the specification requirement is stated as a percentage, the test result deviation from the specification will be divided by the specification value. The resulting deviation percentage is then applied to the listed criteria.

(**Note 1**: Material not meeting a Pass/Fail requirement falls under the Pay Factor of 0.40 or Reject)
(**Note 2**: When more than one specified property exceeds specification tolerances, the single largest Pay Factor Reduction will be the one applied.)

When, on the basis of departmental testing and/or unacceptable workability in the field, it is determined that the asphalt material does not comply with the material or performance specifications of this contract, such material will be accepted or rejected in accordance with paragraphs 1, 2, 3, 4 and 5 below:

1. If the out of specification material is found to have a resultant pay factor of less than 1.0, it shall be rejected if not already used.

2. If the material is found to be out of specification, and the material has been used and it is determined by the receiving personnel that the resultant material can be used in some manner beneficial to the State, the pay factor for the material shall be determined on NDOT Quality Assurance Testing.

3. If 1) the material has been used and is found to be out of specification or, 2) material that meets specifications but results in an unacceptable material after mixing or spraying, and it is determined by the receiving personnel that the resultant material cannot be used in a manner beneficial to the state,

the supplied material will be rejected, the Contractor will not be paid for the supplied material. The Contractor will be responsible to the Department of Transportation for the cost of any state owned material that is determined unusable. This cost will be established by purchase order invoice amounts. The Contractor will be notified in writing within 21 working days of all such costs.

4. In addition to the material specifications, any mixing grade emulsion used in blade mixed windrow cold patching material must be formulated from a base asphalt that will result in a material suitable for patching. A "full load" test strip will be mixed and if following mixing it results in an unacceptable patching material the emulsion used will be rejected and paragraph (D) will apply. (See the paragraph on COLD MIX WINDROWS – MIX DESIGN below.)

5. On-site field samples received within 14 days of sampling, that demonstrate residue, water, and/or polymer separation prior to testing, not caused by freezing during transport, that cannot be made homogenous by the applicable AASHTO conditioning test procedure, cannot be tested. The material represented by the sample will be subject to a pay factor of 0.75 or rejection, dependent upon the degree of success of the field application.

The analysis of Liquid Asphalt Material by the Material and Research Division, Nebraska Department of Transportation, including NDOT referee testing policies, shall govern the rate of payment.

When an on-site sample from a transport demonstrates test results that incur a reduced pay factor, the process of resolving the degree of sample failure will include the following actions, as applicable:

6. The Bituminous Lab will confirm sampling, handling, and custody of the sample.

7. If the Contractor wishes to dispute any test results, the Contractor can request referee testing. It is the sole responsibility of the Contractor to request referee testing. The request must be made to the Bituminous Lab within 96 hours of awareness of the test results. If a request is received within the time allotted, the Bituminous Lab will select an independent laboratory which will perform testing on the remainder of the sample. The identity of the independent laboratory will be revealed after referee testing is completed. Due to scheduling, logistics, workloads, etc., the request for referee testing is also affirmation and agreement that the testing may occur beyond the 14 day testing timeframe of the asphaltic emulsion specifications.

8. If the independent lab's tests indicate failing results and pay deductions equal to or greater than the NDOT's, the Contractor will reimburse the NDOT for the cost of testing. If the independent lab's tests indicate that the material meets specification, or is at a pay deduction less than the NDOT's, the NDOT will assume the cost of testing. When the independent lab's tests indicate a pay deduction, the lesser of the NDOT's and the independent lab's deductions will be applied.

The referee test methods of the asphaltic material shall follow AASHTO procedures. Where AASHTO procedures are not applicable, ASTM and other listed applicable test procedures shall be used.

7. ON-SITE PERSONNEL

The supplier shall furnish on-site personnel within any given 24 hour workday, at no additional cost to the State, to assist in the resolution of material problems, should they develop.

SPECIAL PROVISIONS
FOR LIQUID ASPHALT MATERIALS

STATE OF NEBRASKA
DEPARTMENT OF TRANSPORTATION

A. QUALITY CONTROL (QC) PROGRAM CERTIFICATION BY NDOT

All Quality Control Programs must be approved/certified by NDOT prior to contract award.

Suppliers who do not have a current 2018 approval/certification from NDOT may submit a response to the Invitation to Bid, but must complete certification prior to contract award.

If a Supplier's Quality Control Program has not been approved/certified by NDOT for 2018, the Supplier may submit their Quality Control Program documentation with the ITB response.

If the Supplier does not submit the Quality Control Program Documentation with the bid response, they will provide all documentation within ten business days of a written request. Time is of the essence for Supplier provision of documentation. Robert Rea, (402) 479-3839 or robert.rea@nebraska.gov will be the contact for Supplier certification, after the Invitation to Bid has opened.

Suppliers making shipments of Liquid Asphalt Material to be used in Nebraska Highway Maintenance shall furnish their Quality Control (QC) Program to NDOT, Materials and Research Division, for annual approval, as a requirement for Supplier Certification. This QC program will include the types and frequency of sampling and testing for all products supplied. The QC program must state that all products supplied were tested in accordance with the QC program, and conform to the State of Nebraska specifications. All terminals and locations covered by the QC program shall be listed. The QC program will include the names of supplier representatives authorized to sign the Certificates of Compliance, as well as the name and telephone number of the person responsible for quality control at the facility. The QC program shall provide an outline of the procedure to be followed for checking transport vehicles before loading to prevent contamination of shipments. The outline shall include a statement that the transport vehicle inspection report, signed by the responsible inspector, shall be maintained in the Supplier's records and will be made available to the Department on request. The QC program will list alternative sampling methods from transports when sample valves as per AASHTO T40 (ASTM D 140), paragraph 10.1 R66, paragraphs 8 or 10 are either not present, or are found to be non-functional.

Supplier shall state specific plans for notification to the Department when non-compliant material is discovered during or after shipment. The supplier shall not knowingly ship material that does not meet contract specifications.

State all other program requirements the Supplier deems necessary for their QC program, including but not limited to, what is required in this document. A recommendation is to follow AASHTO R26, Section 9, where applicable.

B. SUPPLIER CERTIFICATION

Division 1000 is amended to include the following:

Only Certified Suppliers will be allowed to supply materials outlined in this contract. For questions or information on Supplier Certifications contact Robert Rea at (402) 479-3939.

A Certified Supplier must agree to on-site inspection of their laboratory by the Department at any time. Inspection of calibration of equipment, review of records, and technicians' demonstration of procedures may be required and reviewed during inspection.

The NDOT, for purposes of the Suppliers QC Program may test any samples submitted as follows, FOR INFORMATION ONLY:

Send a 1 quart/liter QC sample of any new batch of emulsion or cutback of which any portion is delivered for NDOT contractual purposes to the NDOT Bituminous Lab to arrive within 3 business days of first delivery. Another QC sample will be sent any time an existing batch supplied for contract purposes is altered, changed or modified in any way. A C.O.A. showing test results, specifications, and batch number represented, will accompany each sample.

In cases of In-Line mixing intended for a single transport shipment of emulsion or cutback, a batch will be defined either as an initial formulation of the Contract product, or as well any subsequent formulation change(s) from the initial formulation, and not necessarily each individual transport.
The NDOT, for purposes of Quality Assurance, acceptance and pay factor determination, will be based on samples tested on transport delivered materials. Material shall be identified by Batches submitted and tested as stated below:

For each maintenance project, the Department will obtain a random field sample on each project location. Field samples will represent the transport they are taken from. The department may change the amount of field samples taken at any time on any project. Field samples are subject to the "Basis of Payment" section of this contract. At the department's discretion, failing field samples may also cause loss of Supplier Certification.

Random field samples shall be obtained by Department personnel trained and certified to do so. Failing test results from field samples taken by uncertified personnel will not be used in determining pay factors, or in determining Supplier Certification status.

Samples that have frozen during transport to the NDOT Bituminous Laboratory will have the testing requirements waived.

If a supplier's submitted batch Quality Control sample fails any parameter of Department testing, additional representative field samples may be taken. The supplier's Quality Control sample itself, does not subject the batch represented to reduced pay factors.

If Supplier de-certification occurs, a notification will be provided in writing. If the Supplier desires re-certification, documentation must be submitted to the Department explaining why decertification occurred, and what actions the Supplier has taken to correct the problems identified. Decisions regarding the future qualification for re-certification of a Supplier shall be at the Department's discretion.

C. CERTIFICATE OF COMPLIANCE TO ACCOMPANY SHIPMENTS

Suppliers making shipments of Liquid Asphalt Material to be used for purposes of this contract shall furnish a Certificate of Compliance to the Nebraska Department of Transportation for each truck load shipped.

The Certificate of Compliance shall contain the following information:

1. A statement by the supplier that the material shipped complies with the requirements of the contract specifications for the type and grade specified.

2. Gallon data for truck shipments based on the net weight. The gallons "@60ºF" and/or Wt./Gal. "@60ºF" will be displayed. Gallon data will be used for reference only.

3. Gross, tare and net weight.

4. An authorized supplier employee shall sign the Certificate of Compliance.

5. One copy of the Certificate of Compliance shall be sent with the shipment to the designated representative of the Nebraska Department of Transportation, as shown on the shipping order. A Bill of Lading may serve as a Certificate of Compliance provided it contains all the information requested above.

D. COLD MIX WINDROWS – MIX DESIGN

When requested by the District Operations and Maintenance Manager or Maintenance Superintendent, the vendor will perform the following experimental mix design to determine the percent asphalt emulsion by dry weight of aggregate to be added to the windrow. Sample(s) of aggregate being proposed for use in the windrow will be supplied by the NDOT well in advance of delivery of the required mixing grade emulsion.

Dry all of the aggregate samples and determine the emulsion that the customer would like to use.

Determine gradations of the aggregate and filler samples.

Determine the aggregate blend to use which shall be a dense graded sample with no greater than 15% passing the #200 sieve.

Prepare eight (8) samples of the aggregate blend determined in the previous step.

Add water to the aggregate blend samples to approximately 2% water content.

Determine the emulsion contents to use. Typically use 5% to 7% based on the weight of dry aggregate before the water was added, or use a previously used percentage and 1% above and below this percentage.

Mix up two (2) samples for the emulsion contents determined in the previous step.

Compact the samples with the Marshall Hammer using fifty (50) blows per side. Extract the samples from the molds immediately.

Dry the samples in an oven at approximately 130 degrees “F” – 140 degrees “F” for approximately 48 hours.

Test the Marshall stability on the samples.

Based on the Marshall stability values and the visual appearance of the samples, determine the target emulsion content.

Every effort to communicate mix design requirements between the supplier and NDOT will be used to help insure that the proper materials and combined aggregate gradations are designed into all Cold Mix Windrow materials. Mix design test results will be provided by the supplier to the District Operations and Maintenance Manager.

E. SPRAY APPLIED EMULSIONS FOR FOG SEALS

Type CSS/SS-1H spray applied emulsions for use as fog seals will be formulated and/or diluted in such a manner as to expect the time to break to be 1 hour or less, at 60 degrees “F” and 40% humidity, following the spray application. The expected (reasonable) time to break will vary with changes in temperature and humidity.

Type CFS-1/FS-1 (fast set) spray applied emulsion shall be formulated for an accelerated breaking time as compared to the breaking time definition above.

CRS-2P 80/20 will be used on some selected fog seal projects, a conference call coordinated by the supplier with the district maintenance personnel and personnel from Materials and Research must be performed seven (7) days prior to application to discuss formulation and project application specifics.

Material upon arrival shall not exhibit signs of excessive foaming to the degree that transfer and/or application of the product is hampered.

When the supplier’s material routinely fails to meet these requirements, it may be cause to suspend the use of the supplier’s material until such time that the supplier can demonstrate compliance.

No Supplier terminal QC samples of post-diluted emulsions are required. Refer to “Supplier Certification” section of contract for sample requirements of pre-diluted emulsions.

For fog seals produced by In-Line single transport mixing, refer to the “Supplier Certification” section of the Contract dedicated to Terminal In-Line mixing

VI. TECHNICAL SPECIFICATIONS

A. CONTRACTOR INSTRUCTIONS

Contractor must respond to each of the following statements. Specifications listed are minimum conditions that must be met in order for a Contractor to qualify for the award.

"YES" response means the Contractor guarantees they can meet this condition.

"NO" response means the Contractor cannot meet this condition and will not be considered.

"NO & PROVIDE ALTERNATIVE" responses should be used only with a narrative response in the NOTES/COMMENTS section explaining in detail any deviation from the Contractor's ability to meet the condition, and an explanation of how this would be determined to be an acceptable alternative to meeting the condition. Alternatives must be detailed in such a way that allows such deviations to be fully evaluated. The State shall determine at its sole discretion whether or not the Contractor's alternative is an acceptable alternative.

B. NON-COMPLIANCE STATEMENT

YES	NO	NO & PROVIDE ALTERNATIVE	
			1. Read these specifications carefully. Any and all exceptions to these specifications must be written on or attached to solicitation response. Any noncompliance may void your proposal. Non-compliance to any single specification can void your bid.
			2. It is the responsibility of Contractors to obtain information and clarifications as provided below. The State is not responsible for any erroneous or incomplete understandings or wrongful interpretations of this solicitation by any Contractor.
			3. No interpretation related to the meaning of solicitation specifications or other pre-bid documents will be made orally to any Contractor by the State. Any solicitation interpretation must be put in writing by the Contractor to: the State Purchasing Bureau, E-mail questions to SPB. as.materielpurchasing@nebraska.gov by the last day to submit written questions per the Schedule of Events. (Inquiries received after the last day to submit written questions may not be addressed).
NOTES/COMMENTS:			

The Standard Specifications for Highway Construction can be found on the NDOT web site listed as:

http://dot.nebraska.gov/media/10343/2017-specbook.pdf

3. MATERIAL SPECIFICATION

YES	NO	NO & PROVIDE ALTERNATIVE	
			1. Materials shall conform to Division 1000 of the Nebraska Department of Transportation Standard Specifications For Highway Construction 2017 Edition and their Special Provisions as amended in this specification for the following materials: CRS-2L, CRS-2P, CRS-2VHL, CSS-1H, CSS-1H 75/25, CSS-1H 50/50, SS-1H, SS-1H 75/25, SS-1H 50/50, CFS/FS-1, CMS-1, CMS-1W, MC-250, HFE-150, HFE-300, HFE-500, HFE-1000, HFMS-2L and HFMS-2P and CRS-2P 80/20.

			2.	Due to field samples being approximately one quart in volume, the AASHTO T 59 Sieve test, when tested by NDOT, will be run on a sample portion of less than the specified 1000 grams.

NOTES/COMMENTS:

4. SECTION 504 AND 513

YES	NO	NO & PROVIDE ALTERNATIVE		
			1.	The Contractor at their option may supply either CSS-1H OR SS-1H when either CSS-1H or SS-1H is requested.
			2.	The Contractor at their option may supply either CFS-1 or FS-1 when either CFS-1 or FS-1 is requested.
			3.	The 50/50 rate of terminal-dilution of CSS-1H/SS-1H emulsified asphalt will be 1 part emulsified asphalt to 1 part additional water. The percentage residue by distillation of the diluted emulsified asphalt is specified as 28.5% min. The Bill of Lading shall state the dilution rate.
			4.	The 75/25 rate of terminal dilution of CSS-1H/SS-1H emulsified asphalt will be 75% emulsified asphalt and 25% additional water. The percentage residue by distillation of the diluted emulsified asphalt is specified as 42.7% min. The Bill of Lading shall state the dilution rate.
			5.	The 80/20 rate of terminal dilution of CRS-2P emulsified asphalt will be 80% emulsified asphalt and 20% additional water. The percentage residue by distillation of the diluted emulsified asphalt is specified as 52% min. The Bill of Lading shall state that dilution rate.
			6.	Field samples of diluted CSS-1H/SS-1H shall meet the requirements of Subsections 1031.01 and 1032.01 with the exceptions of Saybolt Furol Viscosity, Storage Stability, and Cement Mixing.

NOTES/COMMENTS:

5. SECTION 515

YES	NO	NO & PROVIDE ALTERNATIVE		
			1.	The temperature for all grades of emulsified asphalt used for Armor Coats being unloaded from truck transports shall be at a minimum of 160 degrees Fahrenheit upon arrival at the delivery site.
			2.	NDOT random field samples of emulsion grades which have a softening point specification will set in a standard laboratory ambient environment (73 +/- 4º F) for a minimum of 1 day before being conditioned as per AASHTO T 59, paragraph 3.1. prior to testing. The softening point test will not be run until on at least the fourth day after sampling.
NOTES/COMMENTS:				

6. EMULSIFIED ASPHALT (CRS-2P AND CRS-2P 80/20)

YES	NO	NO & PROVIDE ALTERNATIVE		
			1.	CRS-2P and CRS-2P 80/20 shall meet the specifications of AASHTO M-316 with the following changes: Penetration, 25°C (77°F), 100g, 5 sec 100-150 dmm Ductility, 25°C (77°F), 5 cm/min Min. 40cm Elastic Recovery (77°F), 5 cm/min Min. 55% Storage Stability See note “b” of AASHTO M 208 Sieve Test See note “b” of AASHTO M 208 Force Ratio Test Not Required Evaporation residue: Distillation will be used for residue percentage determination and all residue testing. The distillation will be taken to 350± 5°F, and held for 20 minutes and otherwise in accordance with AASHTO T 59. CRS-2P 80/20 must contain 80% of the minimum residue as required in standard CRS-2P.
			2.	Paragraph 3.1 of AASHTO M-316 is void and superseded by the following: 3.1 CRS-2P and CRS-2P 80/20 - A cationic emulsion made with base asphalt binder modified with styrene butadiene or styrene-butadiene styrene block copolymers. All base stock asphalt used must be modified before emulsification. CRS-2P and CRS-2P 80/20 shall contain no latex polymer.
NOTES/COMMENTS:				

7. SECTIONS 1031 AND 1032

YES	NO	NO & PROVIDE ALTERNATIVE	
			1. The minimum temperature for all grades of emulsified asphalt used in mixing windrows at the delivery site shall be 140 degrees “F”.
			2. Section 1031 is amended to include the following: An anti-strip agent shall be added to HFE-300, HFE-500, and HFE-1000 Emulsions at the rate of a minimum of 0.25% by total weight of emulsion.
			3. Subsection 1031.02 is amended to include the following: Type HFE-500 shall be added to Table 1031.01. HFE-500 shall meet the requirements of HFE-1000 with the following exception: Viscosity by Vacuum Capillary Viscometer at 60 degrees “C”, Poise, shall be 100 – 300. For the test of Viscosity by Vacuum Capillary Viscometer of HFE-500 and HFE-1000, a Cannon-Manning type will be used. The size selection will be determined by a flow time of closest to 60+ seconds.
			4. Section 1032 is amended as follows: All references to Grade CM-4 are replaced as Grade CM-1. Subsection 1032.02 is amended to include the following: Emulsified Asphalt (CMS-1W) CMS-1W shall follow the requirements of Table 1032.01 with the following exception: Residue from distillation, Viscosity, Saybolt Furol, 82ºC (180ºF), sec., shall be min. 200 to max. 400.
NOTES/COMMENTS:			

8. ANNUAL USAGE, ESTIMATED

YES	NO	NO & PROVIDE ALTERNATIVE	
			1. Annual usage figures provided are estimates and are not to be construed as either a minimum or maximum purchase quantity. The orders shall be for the actual quantities of each item ordered by or for any agency during the life of the contract. Vendor shall not impose minimum order requirements.
			DISTRICT – 1 a. CRS-2P 1. Seward 900 Tn. 2. David City 175 Tn. 3. Utica 150 Tn. 4. Tamora 150 Tn. 5. Wahoo 125 Tn. 6. Beatrice 775 Tn.

			7. Pawnee City 475 Tn. 8. Lincoln, Salt Valley 250 Tn. 9. Dorchester 575 Tn. 10. Fairbury 250 Tn. 11. Douglas 150 Tn. 12. Dunbar 250 Tn. 13. Falls City 150 Tn. 14. Plant Pick Up 25 Tn. **TOTAL 4400 Tn.** b. CRS-2P 80/20 1. Plant Pick Up 25 Tn. **TOTAL 25 Tn** c. CRS-2 Straight 1. Plant Pick Up 25 Tn. **TOTAL 25 Tn** d. CRS-2VHL 1. Plant Pick Up 25 Tn. **TOTAL 25 Tn** e. CSS-1H Straight 1. Plant Pick Up 25 Tn. **TOTAL 25 Tn** f. CSS-1H 50/50 1. Plant Pick Up 25 Tn. **TOTAL 25 Tn** g. CSS-1H 75/25 1. Plant Pick Up 25 Tn. **TOTAL 25 Tn** h. HFE-150 1. Plant Pick Up 25 Tn. **TOTAL 25 Tn** i. HFE-300 1. Plant Pick Up 25 Tn. **TOTAL 25 Tn** j. HFE-1000 1. Plant Pick Up 25 Tn. **TOTAL 25 Tn** k. MC-250 1. Plant Pick Up 25 Tn. **TOTAL 25 Tn** l. Returned Load Fee **TOTAL 1 Ea** m. Demurrage Charge **TOTAL 1 Hr**
			DISTRICT – 2 a. CRS-2P 1. Plant Pick Up 25 Tn. **TOTAL 25 Tn** b. CRS-2P 80/20 1. Plant Pick Up 25 Tn. **TOTAL 25 Tn**

c. CRS-2VHL

1.	Plant Pick Up	25 Tn.
TOTAL		**25 Tn**

d. CRS-2 Straight

1.	Plant Pick Up	25 Tn.
TOTAL		**25 Tn**

e. CSS-1H Straight

1.	Plant Pick Up	25 Tn.
TOTAL		**25 Tn**

f. CSS-1H 50/50

1.	Plant Pick Up	25 Tn.
TOTAL		**25 Tn**

g. CSS-1H 75/25

1.	Plant Pick Up	25 Tn.
TOTAL		**25 Tn**

h. HFE-150

1.	Plant Pick Up	25 Tn.
TOTAL		**25 Tn**

i. HFE-300

1.	Plant Pick Up	25 Tn.
TOTAL		**25 Tn**

j. HFE-1000

1.	Plant Pick Up	25 Tn.
TOTAL		**25 Tn**

k. MC-250

1.	Plant Pick Up	25 Tn.
TOTAL		**25 Tn**

l. Returned Load Fee

TOTAL		**1 Ea**

m. Demurrage Charge

TOTAL		**1 Hr**

DISTRICT – 3

a. CRS-2P

1.	Albion	1250 Tn.
2.	Allen	75 Tn.
3.	Bancroft	225 Tn.
4.	Cedar Rapids	625 Tn.
5.	Clearwater	400 Tn.
6.	Coleridge	175 Tn.
7.	Columbus	925 Tn.
8.	Crofton	300 Tn.
9.	Hartington	350 Tn.
10.	Humphrey	325 Tn.
11.	Jackson	100 Tn.
12.	Madison	625 Tn.
13.	Neligh	1000 Tn.
14.	Oakland	325 Tn.
15.	Ponca	275 Tn.
16.	Schuyler	450 Tn.
17.	Tekamah	75 Tn.

			18. Tilden 300 Tn. 19. Verdel 150 Tn. 20. Wakefield 100 Tn. 21. Wisner 475 Tn. 22. Stanton 3350 Tn. 23. Pierce 275 Tn. 24. Battle Creek 275 Tn. 25. Plant Pick-up 25 Tn. **TOTAL 12,450 Tn.** b. CRS-2P 80/20 1. Plant Pick Up 25 Tn. **TOTAL 25 Tn** c. CRS-2VHL 1. Plant Pick Up 25 Tn. **TOTAL 25 Tn** d. CRS-2 Straight 1. Plant Pick Up 25 Tn. **TOTAL 25 Tn** e. CSS-1H Straight 1. Plant Pick Up 25 Tn. **TOTAL 25 Tn** f. CSS-1H 50/50 1. Plant Pick Up 25 Tn. **TOTAL 25 Tn** g. CSS-1H 75/25 1. Plant Pick Up 25 Tn. **TOTAL 25 Tn** h. HFE-150 1. Bloomfield 25 Tn 2. Plant Pick Up 25 Tn. **TOTAL 25 Tn** i. HFE-300 1. Plant Pick Up 25 Tn. **TOTAL 25 Tn** j. HFE-1000 1. Plant Pick Up 25 Tn. **TOTAL 25 Tn** k. MC-250 1. Plant Pick Up 25 Tn. **TOTAL 25 Tn** l. Returned Load Fee **TOTAL 1 Ea** m. Demurrage Charge **TOTAL 1 Hr**
			DISTRICT – 4 a. CRS-2P 1. St. Paul 150 Tn. 2. Ord 350 Tn 3. Fullerton 725 Tn 4. Greeley 550 Tn

5.	Loup City	75 Tn
6.	Central City	150 Tn
7.	Davenport	250 Tn
8.	Chester	250 Tn
9.	Hebron	250 Tn
10.	Geneva	225 Tn
11.	Ohiowa	225 Tn
12.	York	225 Tn
13.	Shelby	150 Tn
14.	Kearney West	100 Tn
15.	Kearney I-80	575 Tn
16.	Grand Island	100 Tn
17.	Ravenna	350 Tn
18.	Hastings	650 Tn
19.	Superior	650 Tn
20.	Red Cloud	600 Tn
21.	Aurora	525 Tn
22.	Plant Pick Up	25 Tn
TOTAL		**7150 Tn**

b. CRS-2P 80/20

1.	Plant Pick Up	25 Tn.
TOTAL		**25 Tn**

c. CRS-2VHL

1.	Plant Pick Up	25 Tn.
TOTAL		**25 Tn**

d. CRS-2 Straight

1.	Plant Pick Up	25 Tn.
TOTAL		**25 Tn**

e. CSS-1H Straight

1.	Plant Pick Up	25 Tn.
TOTAL		**25 Tn**

f. CSS-1H 50/50

1.	Plant Pick Up	25 Tn.
TOTAL		**25 Tn**

g. CSS-1H 75/25

1.	Plant Pick Up	25 Tn.
TOTAL		**25 Tn**

h. HFE-150

1.	Plant Pick Up	25 Tn.
TOTAL		**25 Tn**

i. HFE-300

1.	St. Paul	275 Tn.
2.	Fullerton	100 Tn
3.	Greeley	300 Tn
4.	Loup City	225 Tn
5.	Ravenna	50 Tn
6.	Hastings	50 Tn
7.	Red Cloud	100 Tn
8.	Plant Pick Up	25 Tn
TOTAL		**1125 Tn**

j. HFE-1000

1.	Plant Pick Up	25 Tn.
TOTAL		**25 Tn**

k. MC-250

			1. Kearney West 25 Tn 2. Plant Pick Up 25 Tn. **TOTAL 50 Tn** l. Returned Load Fee **TOTAL 1 Ea** m. Demurrage Charge **TOTAL 1 Hr**
			DISTRICT – 5 a. CRS-2P 1. Chadron 300 Tn. 2. Plant Pick Up 25 Tn **TOTAL 325 Tn** b. CRS-2P 80/20 1. Plant Pick Up 25 Tn **TOTAL 25 Tn** c. CRS-2VHL 1. Chadron 1250 Tn. 2. Gering 700 Tn 3. Sidney 700 Tn 4. Plant Pick Up 25 Tn **TOTAL 2700 Tn** d. CRS-2 Straight 1. Plant Pick Up 25 Tn. **TOTAL 25 Tn** e. CSS-1H Straight 1. Plant Pick Up 25 Tn. **TOTAL 25 Tn** f. CSS-1H 50/50 1. Chadron 100 Tn. 2. Gering 100 Tn 3. Sidney 100 Tn 4. Plant Pick Up 25 Tn **TOTAL 325 Tn** g. CSS-1H 75/25 1. Plant Pick Up 25 Tn. **TOTAL 25 Tn** h. HFE-150 1. Plant Pick Up 25 Tn. **TOTAL 25 Tn** i. HFE-300 1. Plant Pick Up 25 Tn. **TOTAL 25 Tn** j. HFE-1000 1. Plant Pick Up 25 Tn. **TOTAL 25 Tn** k. MC-250 1. Gering 25 Tn. 2. Plant Pick Up 25 Tn **TOTAL 50 Tn** l. Returned Load Fee

			TOTAL **1 Ea** m. Demurrage Charge **TOTAL** **1 Hr**
			DISTRICT – 6 a. CRS-2P 1. Dickens 325 Tn. 2. Wallace 200 Tn 3. Brady 75 Tn 4. Overton 125 Tn 5. Mullen 625 Tn 6. Ansley 350 Tn 7. Stapleton 875 Tn 8. Comstock 525 Tn 9. Anselmo 375 Tn 10. Broken Bow 600 Tn 11. Callaway 450 Tn 12. Oconto 350 Tn 13. Westerville 275 Tn 14. Ogallala 50 Tn 15. Plant Pick Up 25 Tn **TOTAL** **5225 Tn** b. CRS-2P 80/20 1. Plant Pick Up 25 Tn. **TOTAL** **25 Tn** c. CRS-2VHL 1. Plant Pick Up 25 Tn. **TOTAL** **25 Tn** d. CRS-2 Straight 1. Plant Pick Up 25 Tn. **TOTAL** **25 Tn** e. CSS-1H Straight 1. Plant Pick Up 25 Tn. **TOTAL** **25 Tn** f. CSS-1H 50/50 1. Gothenburg 375 Tn. 2. North Platte Highway 30 100 Tn 3. Plant Pick Up 25 Tn. **TOTAL** **500 Tn** g. CSS-1H 75/25 1. Mullen 250 Tn 2. Stapleton 50 Tn 3. Callaway 275 Tn 4. Comstock 175 Tn 5. Ogallala 50 Tn 6. Plant Pick Up 25 Tn. **TOTAL** **825 Tn** h. HFE-150 1. Plant Pick Up 25 Tn. **TOTAL** **25 Tn** i. HFE-300 1. Sutherland 75 Tn. 2. Dickens 150 Tn. 3. North Platte 100 Tn. 4. Stapleton 275 Tn.

			5. Mullen 300 Tn. 6. Thedford 75 Tn. 7. Arthur 75 Tn. 8. Tryon 75 Tn. 9. Anselmo 50 Tn. 10. Broken Bow 50 Tn. 11. Oconto 50 Tn. 12. Dunning 50 Tn. 13. Ansley 50 Tn. 14. Sargent 50 Tn. 15. Roscoe 50 Tn. 16. Plant Pick Up 25 Tn. **TOTAL 1500 Tn** j. HFE-1000 1. Stapleton 25 Tn 2. Plant Pick Up 25 Tn. **TOTAL 50 Tn** k. MC-250 1. Gothenburg 25 Tn. 2. North Platte Highway 30 25 Tn 3. Mullen 25 Tn. 4. Broken Bow 25 Tn 5. Plant Pick Up 25 Tn. **TOTAL 125 Tn** l. Returned Load Fee **TOTAL 1 Ea** m. Demurrage Charge **TOTAL 1 Hr**
			DISTRICT – 7 a. CRS-2P 1. Minden 550 Tn. 2. Holdrege 500 Tn. 3. Elwood 300 Tn. 4. Imperial 250 Tn. 5. Palisade 375 Tn. 6. Enders 200 Tn. 7. Hayes Center 225 Tn. 8. Benkelman 175 Tn. 9. McCook 775 Tn 10. Plant Pick Up 25 Tn. **TOTAL 3375 Tn** b. CRS-2P 80/20 1. Plant Pick Up 25 Tn. **TOTAL 25 Tn** c. CRS-2VHL 1. Plant Pick Up 25 Tn. **TOTAL 25 Tn** d. CRS-2 1. Plant Pick Up 25 Tn. **TOTAL 25 Tn** e. CSS-1H 1. Holdrege 25 Tn. 2. McCook 25 Tn. 3. Plant Pick Up 25 Tn. **TOTAL 75 Tn**

f. CSS-1H 50/50

1.	Holdrege	50 Tn.
2.	Minden	75 Tn.
3.	Imperial	75 Tn.
4.	McCook	50 Tn.
5.	Plant Pick Up	25 Tn.
TOTAL		**275 Tn**

g. CSS-1H 75/25

1.	Plant Pick Up	25 Tn.
TOTAL		**25 Tn**

h. HFE-150

1.	Plant Pick Up	25 Tn.
TOTAL		**25 Tn**

i. HFE-300

1.	Holdrege	50 Tn.
2.	Imperial	50 Tn.
3.	Plant Pick Up	25 Tn.
TOTAL		**125 Tn**

j. HFE-1000

1.	Plant Pick Up	25 Tn.
TOTAL		**25 Tn**

k. MC-250

1.	Plant Pick Up	25 Tn.
TOTAL		**25 Tn**

l. Returned Load Fee

TOTAL		**1 Ea**

m. Demurrage Charge

TOTAL		**1 Hr**

DISTRICT – 8

a. CRS-2P

1.	Ainsworth	125 Tn.
2.	Springview	200 Tn.
3.	Inman	250 Tn.
4.	Chambers	250 Tn.
5.	Ewing	225 Tn.
6.	O'Neill	200 Tn.
7.	Naper	400 Tn.
8.	Bristow	175 Tn.
9.	Spencer	25 Tn.
10.	Taylor	725 Tn.
11.	Cumminsville	200 Tn.
12.	Woodlake	200 Tn.
13.	Valentine	250 Tn.
14.	Merriman	125 Tn.
15.	Plant Pick Up	25 Tn.
TOTAL		**3375 Tn**

b. CRS-2P 80/20

1.	Plant Pick Up	25 Tn.
TOTAL		**25 Tn**

c. CRS-2VHL

1.	Plant Pick Up	25 Tn.
TOTAL		**25 Tn**

d. CRS-2 Straight

1.	Plant Pick Up	25 Tn.
TOTAL		**25 Tn**

e. CSS-1H Straight

1.	Plant Pick Up	25 Tn.
TOTAL		**25 Tn**

f. CSS-1H 50/50

1.	Plant Pick Up	25 Tn.
TOTAL		**25 Tn**

g. CSS-1H 75/25

1.	Woodlake	150 Tn.
2.	Valentine	150 Tn.
3.	Merriman	75 Tn.
4.	Ainsworth	50 Tn.
5.	Springview	75 Tn.
6.	Plant Pick Up	25 Tn.
TOTAL		**525 Tn**

h. HFE-150

1.	Ainsworth	25 Tn.
2.	Plant Pick Up	25 Tn.
TOTAL		**50 Tn**

i. HFE-300

1.	Valentine	50 Tn.
2.	Merriman	50 Tn.
3.	Nenzel	25 Tn.
4.	Sparks	25 Tn.
5.	Plant Pick Up	25 Tn.
TOTAL		**175 Tn**

j. HFE-1000

1.	Emmet	50 Tn.
2.	Valentine	25 Tn.
3.	Merriman	25 Tn.
4.	Plant Pick Up	25 Tn.
TOTAL		**125 Tn**

k. MC-250

1.	O'Neill	25 Tn.
2.	Valentine	25 Tn.
3.	Plant Pick Up	25 Tn.
TOTAL		**75 Tn**

l. Returned Load Fee

TOTAL		**1 Ea**

m. Demurrage Charge

TOTAL		**1 Hr**

NOTES/COMMENTS:

I. USAGE REPORT

YES	NO	NO & PROVIDE ALTERNATIVE	
			1. The contractor shall, upon request, provide a quarterly usage report of this contract by state agencies and political subdivisions. Information will include agency name, item, and dollar amount. Information may be requested at any time by the SPB, as determined by the State.
NOTES/COMMENTS:			

J. DELIVERY ARO

YES	NO	NO & PROVIDE ALTERNATIVE	
			1. Delivery required as requested on order form At the time of delivery, a designated State employee will sign the "invoice/packing slip." This signature will only indicate that the order has been received and that the items actually delivered agree with the delivery invoice. This signature does not indicate all items were received in good condition and/or that there is not possible hidden damage.
NOTES/COMMENTS:			

11. IDENTIFICATION OF TRUCK SHIPMENTS

YES	NO	NO & PROVIDE ALTERNATIVE	
			1. Supplier, from which truck shipments originate, shall identify each truck shipment by a number that shall apply only to that shipment. This number shall be shown on each copy of the certificate for the shipment. 2. License numbers of the trucks or truck numbers are not acceptable identification in themselves, since the same truck may make two or more trips during one day. 3. Numbering system may be either a consecutive numbering system used by some suppliers for all truck shipments originating from their plant, regardless of destination, or a system or identification by weight ticket serial numbers. 4. Regardless of the system used, it will be necessary to provide positive identification of each shipment on the applicable Certificate of Compliance or Bill of Lading.
NOTES/COMMENTS:			

L. DELIVERY LOCATIONS / INSTRUCTIONS (CONTRACTOR AGREES THAT THEY CAN MEET THE DELIVERY LOCATIONS/INSTRUCTIONS)

YES	NO	NO & PROVIDE ALTERNATIVE	
			1. Liquid Asphalt Materials shall be delivered by truck transports in quantities such that legal load limits will not be exceeded, approximately 5800 to 6000 gallons, and shall be hauled by truck transport in fully insulated tanks capable of maintaining required temperatures. The Contractor shall furnish a delivery receipt to receiving personnel with each load showing type and grade of material, net tons of material, the Contractor, and Supplier's name, source of material, destination of material, consignee, and purchase order number. In addition to the above information, the receiving personnel shall note on the delivery receipt the specified delivery time, actual arrival time, time unloading started, time unloading was completed; and whether the unloading pump was ordered or used. A copy of the completed delivery receipt will be sent or faxed to the Contractor. Supplier must supply a Safety Data Sheet (SDS). The SDS will be provided with the first load at the delivery point. The Contractor will be required to make delivery to roadway destinations or supply tanks Monday through Friday. The time of delivery will be specified when the order is placed. If the Contractor notifies the Department of Transportation of their inability to deliver the order as specified, or if the Contractor fails to deliver the order as specified, the State may procure the material from other sources and hold the Contractor responsible for any excess cost. In the event that the NDOT Materials and Research Division test results indicate a material consistently fails to meet specifications and referee testing confirms our test results or the Contractor fails to satisfactorily meet the delivery schedules for material, the state may cancel all or any part of the contract and obtain the required material elsewhere. The Contractor may expect at least an eighteen (18) hour notice prior to the specified hour the material is to be delivered, with the understanding that the State of Nebraska may cancel the order, with reasonable notice. The Contractor agrees that the applicable receiving personnel will be notified of any breakdown or other happenings, which will delay delivery. Truck transport tanks and transfer lines shall be clean and free of residual build-ups, foreign materials, and other forms of contaminants that affect product performance, testing, or application in the field. Truck transport tanks shall have a sample valve attached that is in accordance with AASHTO Designation T40 (ASTM D 140), section 10, para. 10.1, or other NDOT-approved means for sampling as outlined in the Supplier's Quality Control program. Expected unloading time is defined as 3 hours. In cases where there are unloading delays beyond 3 hours and demurrage is to be charged, the Contractor shall furnish the Nebraska Department of Transportation with signed documents showing purchase order number, arrival and departure times, date, and charges for same. The receiving personnel shall sign documents.
NOTES/COMMENTS:			

M. ORDERS

YES	NO	NO & PROVIDE ALTERNATIVE	
			1. Orders will be placed either by, phone, fax, e-mail or Internet (if available and not to the exclusion of the other methods). All orders must reference a purchase order number and the purchase order number must be referenced on the packing slip, and invoice. Invoices are to be sent to the "Invoice to" address on the purchase order.
NOTES/COMMENTS:			

N. QUALITY

YES	NO	NO & PROVIDE ALTERNATIVE	
			1. Product quality must meet specifications and be consistent for the term of the contract. A guarantee of satisfactory performance by the supplier and meeting delivery dates are considered to be an integral part of the purchase contract resulting from this bid invitation. All materials must be of first quality, under standard production by the manufacturer and be of standard design, complete as regularly advertised and marketed and be of proven performance. Products are to be fully guaranteed and may be returned for full credit or replacement (at the State's option) for any reason during the initial warranty period with no additional charges for shipping or restocking.
NOTES/COMMENTS:			

O. QUALITY CONTROL PROGRAM CERTIFICATION STATUS

YES	NO	NO & PROVIDE ALTERNATIVE	
			1. Contractor **has** current 2020 NDOT certification/approval for Quality Control Program.
			2. Contractor **does not** have current NDOT 2020 certification/approval but has submitted Quality Control Plan with bid response.
			3. Contractor **has not submitted** current 2020 Quality Control Plan with bid response, but will submit upon written request to be considered for contract award.
NOTES/COMMENTS:			

P. PRICES

YES	NO	NO & PROVIDE ALTERNATIVE	
			1. All prices, costs, and terms and conditions outlined in the bid shall remain fixed and valid commencing on the opening date of the bid until an award is made or the Invitation to Bid is cancelled.

			Prices quoted on the Cost Bid form shall remain fixed for the entire contract period. Prices shall be net, including transportation, unloading pump and delivery charges fully prepaid by the Bidder, F.O.B. Destination named in the Invitation to Bid. No additional charges will be allowed for packing, packages, or partial delivery costs. When an arithmetic error has been made in the extended total, the unit price will govern. The State will be given full proportionate benefit of any price decrease during the term of the contract. Contractor represents and warrants that all prices for services, now or subsequently specified, are as low as and no higher than prices which the Contractor has charged or intends to charge customers other than the State for the same or similar products and services of the same or equivalent quantity and quality for delivery or performance during the same periods of time. If, during the term of the contract, the Contractor shall reduce any and/or all prices charged to any customers other than the State for the same or similar products or services specified herein, the Contractor shall make an equal or equivalent reduction in corresponding prices for said specified products or services. Contractor also represents and warrants that all prices set forth in the contract and all prices in addition, which the Contractor may charge under the terms of the contract, do not and will not violate any existing federal, state, or municipal law or regulations concerning price discrimination and/or price fixing. Contractor agrees to hold the State harmless from any such violation. Prices quoted shall not be subject to increase throughout the contract period unless specifically allowed by these specifications.
NOTES/COMMENTS:			

Q. SUBSTITUTIONS

YES	NO	NO & PROVIDE ALTERNATIVE		
			1.	Contractor will not substitute any item that has been awarded without prior written approval of SPB.
NOTES/COMMENTS:				

R. SECRETARY OF STATE REGISTRATION REQUIREMENTS

CHOOSE "YES" TO BEST ANSWER ONLY, CHOOSE "NO" FOR REMAINING LINES

YES	NO	***Prior to contract award and/or upon request of SPB, potential award recipient(s) will be asked to certify compliance with Nebraska Secretary of State Registration by providing a true and exact copy of current (dated within 90 days) valid Certificate of Good Standing or Letter of Good Standing.**
		i. Contractor is a SOLE PROPRIETORSHIP (in which case, no Letter of Good Standing/Certificate of Good Standing is required) If the Contractor is an Individual or Sole Proprietorship, the following applies: 1. The Contractor must complete the United States Citizenship Attestation Form, available on the Department of Administrative Services website at http://das.nebraska.gov/materiel/purchasing.html The completed United States Attestation Form should be submitted with the Invitation to Bid response. 2. If the Contractor indicates on such attestation form that he or she is a qualified alien, the Contractor agrees to provide the U.S. Citizenship and Immigration Services documentation required to verify the Contractor's lawful presence in the United States using the Systematic Alien Verification for Entitlements (SAVE) Program. 3. The Contractor understands and agrees that lawful presence in the United States is required and the Contractor may be disqualified or the contract terminated if such lawful presence cannot be verified as required by Neb. Rev. Stat. § 4-108.
		ii. Contractor is a GENERAL PARTNERSHIP (in which case, no Letter of Good Standing/Certificate of Good Standing is required).
		iii. Contractor is a FOREIGN or DOMESTIC CORPORATION or BUSINESS and a copy of current Letter of Good Standing/Certificate of Good Standing from the Nebraska Secretary of State is provided within bid submission documents.
		iv. Contractor is a FOREIGN or DOMESTIC CORPORATION or BUSINESS and a copy of current Letter of Good Standing/Certificate of Good Standing from the Nebraska Secretary of State will be provided in a timely manner upon request prior to award.

Form A
Contractor Contact Sheet
Invitation To Bid Number 6232 OF

Form A should be completed and submitted with each response to this solicitation. This is intended to provide the State with information on the Contractor's name and address, and the specific person(s) who are responsible for preparation of the Contractor's response.

Preparation of Solicitation Contact Information	
Contractor Name:	
Contractor Address:	
Contact Person & Title:	
E-mail Address:	
Telephone Number (Office):	
Telephone Number (Cellular):	
Fax Number:	

Each Contractor shall also designate a specific contact person who will be responsible for responding to the State if any clarifications of the Contractor's response should become necessary.

Communication with the State Contact Information	
Contractor Name:	
Contractor Address:	
Contact Person & Title:	
E-mail Address:	
Telephone Number (Office):	
Telephone Number (Cellular):	
Fax Number:	