

STATE OF NEBRASKA CONTRACT AMENDMENT

State Purchasing Bureau
1526 K Street, Suite 130
Lincoln, Nebraska 68508

Telephone: (402) 471-6500
Fax: (402) 471-2089

CONTRACT NUMBER
14751 OC

PAGE 1 of 2	ORDER DATE 04/04/22
BUSINESS UNIT 9000	BUYER MEL SINNARD (AS)
VENDOR NUMBER: 500895	
VENDOR ADDRESS: OMAHA PAPER CO INC DBA OPC DIRECT 6936 L ST OMAHA NE 68117-1027	

THE CONTRACT PERIOD IS:

MARCH 22 2022 THROUGH SEPTEMBER 21, 2022

THIS CONTRACT HAS BEEN AMENDED PER THE FOLLOWING INFORMATION:

NO ACTION ON THE PART OF THE CONTRACTOR NEEDS TO BE TAKEN AT THIS TIME. ORDERS FOR THE MATERIALS AND/OR SERVICES WILL BE MADE AS NEEDED BY THE VARIOUS AGENCIES OF THE STATE.

THIS CONTRACT IS NOT AN EXCLUSIVE CONTRACT TO FURNISH THE MATERIALS AND/OR SERVICES SHOWN BELOW, AND DOES NOT PRECLUDE THE PURCHASE OF SIMILAR MATERIALS AND/OR SERVICES FROM OTHER SOURCES.

THE STATE RESERVES THE RIGHT TO EXTEND THE PERIOD OF THIS CONTRACT BEYOND THE TERMINATION DATE WHEN MUTUALLY AGREEABLE TO THE CONTRACTOR AND THE STATE OF NEBRASKA.

Original/Bid Document 5515 OF



Contract to supply and deliver Business Envelopes to the State of Nebraska as per the attached specifications for the contract period March 22, 2022 through September 21, 2022.

Vendor Contact: Robert Powell
Phone: 402-680-7403
Fax: 402-331-3243
E-Mail: robertp@omahapaper.com

This is the first extension of the contract as amended (mel 04/01/22)

Amendment seven (7) as attached. (mel 04/04/22)

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
17	V NO 9 3.875 X 8.875 ENVELOPE 1M TO 99M 24LB WHITE Cenveo - 33794	362.0000	M	21.2800
20	V NO 9 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo - 33794	370.0000	M	21.1500
25	V NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 1M TO 99M 24LB WHITE Cenveo - 33825	27.0000	M	23.7800
28	V NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE	100.0000	M	23.5500

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	BUYER	MATERIEL ADMINISTRATOR

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VENDOR NUMBER: 500895	

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Line	Description	Estimated Quantity	Unit of Measure	Unit Price
	Cenveo - 33825			
49	V NO 10 ENVELOPE 4.125 X 9.5 1M TO 99M 24LB WHITE Cenveo - 28439	581.0000	M	21.2900
52	V NO 10 ENVELOPE 4.125 X 9.5 100 PLUS 24LB WHITE Cenveo - 28439	1,220.0000	M	21.1500
57	V NO 10 LH WNDW 4.125 X9.5 ENVELOPE 1M TO 99M 24LB WHITE Cenveo - 28461	2.0000	M	23.7800
60	V NO 10 LH WNDW 4.125 X9.5 ENVELOPE 100 PLUS 24LB WHITE Cenveo - 28461	1,130.0000	M	23.6300
65	V NO 10 RH WNDW 4.125 X9.5 ENVELOPE 1M TO 99M 24LB WHITE Cenveo - 26640	11.0000	M	24.3600
68	V NO10 RH WNDW 4.125 X 9.5 ENVELOPE 100 PLUS 24LB WHITE Cenveo - 26640	100.0000	M	24.2100
101	8 PERCENT DISCOUNT OF CATALOG OR PRICELIST	100,000.0000	\$	1.0000

DS
MS

BUYER INITIALS

AMENDMENT SEVEN
14751(OC)
Business Envelopes for the State of Nebraska
Between
The State of Nebraska and Omaha Paper Co. Inc., DBA OPC Direct

This Amendment (the "Amendment") is made by the State of Nebraska and Omaha Paper Co. Inc., DBA OPC Direct parties to Contract 14751 (OC) (the "Contract"), and upon mutual agreement and other valuable consideration the parties agree to and hereby amend the contract as follows:

Effective upon execution of both parties:

Lines 1-9, 12-16, 21, 24, 29-41, 44-46, 53, 56, 61, 64, 69-73, 76-78, 81-100 are removed as these are lines are not currently offered by the vendor. The following lines 17, 20, 25, 28, 49, 52, 57, 60, 65 and 68 are deleted and superseded as follows:

Line	Description	Unit of Measure	Unit Price
17	V NO 9 3.875 X 8.875 ENVELOPE 1M TO 99M 24LB WHITE CENVEO - 33794	M	\$ 21.2800
20	V NO 9 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE CENVEO - 33794	M	\$ 21.1500
25	V NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 1M TO 99M 24LB WHITE CENVEO - 33825	M	\$ 23.7800
28	V NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE CENVEO - 33825	M	\$ 23.5500
49	V NO 10 ENVELOPE 4.125 X 9.5 1M TO 99M 24LB WHITE CENVEO - 28439	M	\$ 21.2900
52	V NO 10 ENVELOPE 4.125 X 9.5 100 PLUS 24LB WHITE CENVEO - 28439	M	\$ 21.1500
57	V NO 10 LH WNDW 4.125 X 9.5 ENVELOPE 1M TO 99M 24LB WHITE CENVEO - 28461	M	\$ 23.7800
60	V NO 10 LH WNDW 4.125 X 9.5 ENVELOPE 100 PLUS 24LB WHITE CENVEO - 28461	M	\$ 23.6300
65	V NO 10 RH WNDW 4.125 X 9.5 ENVELOPE 1M TO 99M 24LB WHITE CENVEO - 26640	M	\$ 24.3600
68	V NO 10 RH WNDW 4.125 X 9.5 ENVELOPE 100 PLUS 24LB WHITE CENVEO - 26640	M	\$ 24.2100

This amendment and any attachments hereto will become part of the Contract. Except as set forth in this Amendment, the Contract is unaffected and shall continue in full force and effect in accordance with its terms. If there is conflict between this amendment and the Contract or any earlier amendment, the terms of this amendment will prevail.

IN WITNESS WHEREOF, the parties have executed this Amendment as of the date of execution by both parties below.

State of Nebraska

Contractor: Omaha Paper Co. Inc., DBA

DocuSigned by:
Amara Block
By: _____
40FF2711162A4A2...

DocuSigned by:
OPC Direct
Robert Powell
By: _____
F4CE3DF58E19465...

Name: Amara Block

Name: Robert Powell

Title: Materiel Administrator

Title: President

Date: 4/5/2022

Date: 4/4/2022

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VENDOR NUMBER: 500895	
VENDOR ADDRESS: OMAHA PAPER CO INC DBA OPC DIRECT 6936 L ST OMAHA NE 68117-1027	

AN AWARD HAS BEEN MADE TO THE CONTRACTOR NAMED ABOVE FOR THE FURNISHING OF MATERIALS AND/OR SERVICES AS LISTED BELOW FOR THE PERIOD:

MARCH 22, 2022 THROUGH SEPTEMBER 21, 2022

NO ACTION ON THE PART OF THE CONTRACTOR NEEDS TO BE TAKEN AT THIS TIME. ORDERS FOR THE MATERIALS AND/OR SERVICES WILL BE MADE AS NEEDED BY THE VARIOUS AGENCIES OF THE STATE.

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Contract to supply and deliver Business Envelopes to the State of Nebraska as per the attached specifications for the contract period March 22, 2022 through September 21, 2022.

Vendor Contact: Robert Powell
Phone: 402-680-7403
Fax: 402-331-3243
E-Mail: robertp@omahapaper.com

This is the first extension of the contract as amended (mel 04/01/22)

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
1	V NO 6.25 ENVELOPE 1M TO 24M 3.5 X 6 24LB WHITE Cenveo	2.0000	M	22.7800
2	V NO 6.25 ENVELOPE 25M TO 49M 3.5 X 6 24LB WHITE Cenveo	25.0000	M	22.3000
3	V NO 6.25 ENVELOPE 50M TO 99M 3.5 X 6 24LB WHITE Cenveo	50.0000	M	21.8600
4	V NO 6.25 ENVELOPE 100M PLUS	100.0000	M	21.4300

DS
JD

4/4/2022

DocuSigned by:

Mel Sinnard 4/4/2022

1901211B34D04AD...

BUYER

DocuSigned by:

Amara Block 4/5/2022

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MATERIEL ADMINISTRATOR

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VENDOR NUMBER: 500895	

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Line	Description	Estimated Quantity	Unit of Measure	Unit Price
	3.5 X 6 24LB WHITE Cenveo			
5	R NO 6.25 ENVELOPE 1M TO 24M 3.5 X 6 24LB WHITE Cenveo	2.0000	M	38.3900
6	R NO 6.25 ENVELOPE 25M TO 49M 3.5 X 6 24LB WHITE Cenveo	25.0000	M	28.1300
7	R NO 6.25 ENVELOPE 50M TO 99M 3.5 X 6 24LB WHITE Cenveo	50.0000	M	22.2300
8	R NO 6.25 ENVELOPE 100 PLUS 3.5 X 6 24LB WHITE Cenveo	100.0000	M	21.7400
9	V NO 6.75 ENVELOPE 1M TO 99M 3.625 X 6.5 24LB WHITE Cenveo	10.0000	M	16.3800
12	V NO 6.75 ENVELOPE 100M PLUS 3.625 X 6.5 24LB WHITE Cenveo	100.0000	M	15.3000
13	R NO 6.75 ENVELOPE 1M TO 24M 3.625 X 6 24LB WHITE Cenveo	2.0000	M	41.1500
14	R NO 6.75 ENVELOPE 25M TO 49M 3.625 X 6 24LB WHITE Cenveo	25.0000	M	29.1200
15	R NO 6.75 ENVELOPE 50M TO 99M 3.625 X 6 24LB WHITE Cenveo	50.0000	M	23.2800
16	R NO 6.75 ENVELOPE 100M PLUS 3.625 X 6 24LB WHITE Cenveo	100.0000	M	22.7800
17	V NO 9 3.875 X 8.875 ENVELOPE 1M TO 99M 24LB WHITE	362.0000	M	15.5900

DS
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BUYER INITIALS

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PAGE 3 of 7	ORDER DATE 04/01/2022
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VENDOR NUMBER: 500895	

CONTRACT NUMBER
14751 OC

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
	Cenveo			
20	V NO 9 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	370.0000	M	15.4800
21	R NO 9 3.875 X 8.875 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	2.0000	M	21.7400
24	R NO 9 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	100.0000	M	21.5600
25	V NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	27.0000	M	18.0500
28	V NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	100.0000	M	17.9400
29	R NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 1M TO 24M 24LB WHITE Cenveo	2.0000	M	41.1500
30	R NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 25M TO 49M 24LB Cenveo	25.0000	M	26.4200
31	R NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 50M TO 99M 24LB Cenveo	50.0000	M	22.6000
32	R NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	100.0000	M	20.9500
33	V NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 1M TO 24M 24LB WHITE Cenveo	2.0000	M	39.9300
34	V NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 25M TO 49M 24LB Cenveo	25.0000	M	25.6700

DS
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PAGE 4 of 7	ORDER DATE 04/01/2022
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VENDOR NUMBER: 500895	

CONTRACT NUMBER
14751 OC

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
35	V NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 50M TO 99M 24LB Cenveo	50.0000	M	21.9400
36	V NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 100M 24LB WHITE Cenveo	100.0000	M	20.3200
37	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 1M TO 24M 24LB WHITE Cenveo	2.0000	M	39.9300
38	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 25M TO49M 24LB Cenveo	25.0000	M	26.4200
39	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 50M TO99M 24LB Cenveo	50.0000	M	22.6000
40	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	100.0000	M	20.9400
41	V NO 9 ENVELOPE 3.875 X 8.875 COLORS 1M TO 99M Cenveo	52.0000	M	22.6900
44	V NO 9 ENVELOPE 3.875 X 8.875 COLORS 100M PLUS Cenveo	100.0000	M	21.4300
45	R NO 9 ENVELOPE 3.875 X 8.875 COLORS 1M TO 24M Cenveo	2.0000	M	36.9000
46	R NO 9 ENVELOPE 3.875 X 8.875 COLORS 25M TO 100M PLUS	25.0000	M	23.4000
49	V NO 10 ENVELOPE 4.125 X 9.5 1M TO 99M 24LB WHITE	581.0000	M	15.6000
52	V NO 10 ENVELOPE 4.125 X 9.5 100 PLUS 24LB WHITE	1,220.0000	M	15.4800

DS
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PAGE 5 of 7	ORDER DATE 04/01/2022
BUSINESS UNIT 9000	BUYER MEL SINNARD (AS)
VENDOR NUMBER: 500895	

CONTRACT NUMBER
14751 OC

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
53	R NO 10 ENVELOPE 4.125 X 9.5 1M TO 99M 24LB WHITE	2.0000	M	21.7400
56	R NO10 ENVELOPE 4 1/8 X 9 1/2 100 PLUS 24LB WHITE	100.0000	M	21.5600
57	V NO 10 LH WNDW 4.125 X9.5 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	2.0000	M	18.0500
60	V NO 10 LH WNDW 4.125 X9.5 ENVELOPE 100 PLUS 24LB WHITE Cenveo	1,130.0000	M	17.9400
61	R NO 10 LH WNDW 4.125 X9.5 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	2.0000	M	24.2000
64	R NO 10 LH WNDW 4.125 X9.5 ENVELOPE 100 PLUS 24LB WHITE Cenveo	100.0000	M	24.0200
65	V NO 10 RH WNDW 4.125 X9.5 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	11.0000	M	18.2400
68	V NO10 RH WNDW 4.125 X 9.5 ENVELOPE 100 PLUS 24LB WHITE Cenveo	100.0000	M	18.1300
69	R NO10 RH WNDW 4.125 X 9.5 ENVELOPE 1M TO 24M 24LB WHITE Cenveo	2.0000	M	36.9700
70	R NO10 RH WNDW 4.125 X 9.5 ENVELOPE 25M TO 49M 24LB Cenveo	25.0000	M	26.1600
71	R NO10 RH WNDW 4.125 X 9.5 ENVELOPE 50M TO 99M 24LB Cenveo	50.0000	M	22.3600
72	R NO 10 RH WNDW 4.125 X 9.5 ENVELOPE 100 PLUS 24LB WHITE	100.0000	M	20.6900

DS
MS

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PAGE 6 of 7	ORDER DATE 04/01/2022
BUSINESS UNIT 9000	BUYER MEL SINNARD (AS)
VENDOR NUMBER: 500895	

CONTRACT NUMBER
14751 OC

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
	Cenveo			
73	V NO 10 ENVELOPE 4.125 X 9.5 COLORS 1M TO 99M 24LB Cenveo	2.0000	M	21.6200
76	V NO 10 ENVELOPE 4.125 X 9.5 COLORS 100M PLUS Cenveo	100.0000	M	21.4300
77	R NO10 ENVELOPE 4.125 X 9.5 COLORS 1M TO 24M Cenveo	2.0000	M	36.9900
78	R NO 10 ENVELOPE 4.125 X 9.5 COLORS 25M TO 100M PLUS Cenveo	25.0000	M	26.0400
81	V NO 11 ENVELOPE 4.5 X 10.375 1M TO 24M 24LB WHITE Cenveo	7.0000	M	34.1500
82	V NO 11 ENVELOPE 4.5 X 10.375 25M TO 49M 24LB WHITE Cenveo	25.0000	M	33.9100
83	V NO 11 ENVELOPE 4.5 X 10.375 50M TO 99M 24 LB WHITE Cenveo	50.0000	M	33.1700
84	V NO 11 ENVELOPE 4.5 X 10.375 100 PLUS 24 LB WHITE Cenveo	100.0000	M	32.7400
85	R NO 11 ENVELOPE 4.5 X 10.375 1M TO 24M 24LB WHITE Cenveo	2.0000	M	50.3600
86	R NO 11 ENVELOPE 4.5 X 10.375 25M TO 49M 24LB WHITE Cenveo	25.0000	M	41.7100
87	R NO 11 ENVELOPE 4.5 X 10.375 50M TO 99M 24 LB WHITE Cenveo	50.0000	M	35.6300

DS
AS

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PAGE 7 of 7	ORDER DATE 04/01/2022
BUSINESS UNIT 9000	BUYER MEL SINNARD (AS)
VENDOR NUMBER: 500895	

CONTRACT NUMBER
14751 OC

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
88	R NO 11 ENVELOPE 4.5 X 10.375 100M PLUS 24 LB WHITE Cenveo	100.0000	M	33.7300
89	SPECIAL WINDOW SIZE STANDARD PLACEMENT 1M TO 24M	27.0000	LO	12.0000
90	SPECIAL WINDOW SIZE STANDARD PLACEMENT 25M TO 49M	25.0000	LO	8.4000
91	SPECIAL WINDOW SIZE STANDARD PLACEMENT 50M TO 99M	50.0000	LO	5.7500
92	SPECIAL WINDOW SIZE STANDARD PLACEMENT 100 PLUS	100.0000	LO	4.5000
93	SPECIAL WINDOW PLACEMENT STANDARD SIZE 1M TO 24M	2.0000	LO	12.0000
94	SPECIAL WINDOW PLACEMENT STANDARD SIZE 25M TO 49M	25.0000	LO	8.4000
95	SPECIAL WINDOW PLACEMENT STANDARD SIZE 50M TO 99M	50.0000	LO	5.7500
96	SPECIAL WINDOW PLACEMENT STANDARD SIZE 100 PLUS	100.0000	LO	4.5000
97	ADD STANDARD TINT BLACK OR BLUE 1M TO 24M	17.0000	M	14.0000
98	ADD STANDARD TINT BLACK OR BLUE 25M TO 49M	25.0000	M	10.3500
99	ADD STANDARD TINT BLACK OR BLUE 50M TO 99M	50.0000	M	5.7500
100	ADD STANDARD TINT BLACK OR BLUE 100 PLUS	100.0000	M	4.6500
101	8 PERCENT DISCOUNT OF CATALOG OR PRICELIST	100,000.0000	\$	1.0000

DS
AS

BUYER INITIALS



Pete Ricketts, Governor

CONTRACT EXTENTION

Mr. Robert Powell
Omaha Paper Company Inc
DBA OPC Direct
6936 L St
Omaha, Ne 68117-1027

RE: Contract Number 14751(OC), Business Envelopes

Dear Mr. Powell:

The named contract for providing Business Envelopes to the State of Nebraska, expires 3/21/2022.

The State of Nebraska is currently interested in renewing this Contract for an additional 6 month period, i.e. 03/22/2022 through 09/21/2022. If Omaha Paper Company Inc wishes to renew the Contract as stated, please sign and return this document, keeping one (1) copy for your files

The State will consider your signature as an agreement to be bound to the extension, but the extension will not be agreed to and accepted by the State until the contract award signature page is executed by the Materiel Administrator.

If no response is received within 15 calendar days, the State of Nebraska will assume that Omaha Paper Company Inc does not intend to extend contract number 14751(OC) and thus may begin the formal solicitation process to obtain Business Envelopes.

Sincerely,

DocuSigned by: Mel Sinnard, Buyer
State Purchasing Bureau

Date 3/26/2022

Omaha Paper Company Inc is agreeable to the renewal of 14751(OC) for Business Envelopes 03/22/2022 through 09/21/2022

DocuSigned by: Daniel Robinson, Title V. P. Purchasing

Date 3/28/2022

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PAGE 1 of 7	ORDER DATE 07/12/21
BUSINESS UNIT 9000	BUYER ROBERT TAYLOR (AS)
VENDOR NUMBER: 500895	
VENDOR ADDRESS: OMAHA PAPER CO INC DBA OPC DIRECT 6936 L ST OMAHA NE 68117-1027	

THE CONTRACT PERIOD IS:

MARCH 22, 2021 THROUGH MARCH 21, 2022

THIS CONTRACT HAS BEEN AMENDED PER THE FOLLOWING INFORMATION:

NO ACTION ON THE PART OF THE CONTRACTOR NEEDS TO BE TAKEN AT THIS TIME. ORDERS FOR THE MATERIALS AND/OR SERVICES WILL BE MADE AS NEEDED BY THE VARIOUS AGENCIES OF THE STATE.

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Vendor Contact: Robert Powell
Phone: 402-680-7403
Fax: 402-331-3243
E-Mail: robertp@omahapaper.com

This is the fourth renewal of the contract as amended (mel 01/22/21)

Amendment Six (6) as attached. (MH 7/8/21)

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
1	V NO 6.25 ENVELOPE 1M TO 24M 3.5 X 6 24LB WHITE Cenveo	2.0000	M	22.7800
2	V NO 6.25 ENVELOPE 25M TO 49M 3.5 X 6 24LB WHITE Cenveo	25.0000	M	22.3000
3	V NO 6.25 ENVELOPE 50M TO 99M 3.5 X 6 24LB WHITE Cenveo	50.0000	M	21.8600
4	V NO 6.25 ENVELOPE 100M PLUS	100.0000	M	21.4300

DocuSigned by:
Robert Taylor 7/16/2021
DocuSigned by:
Amara Block 7/16/2021
BUYER
MATERIALS ADMINISTRATOR

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VENDOR NUMBER: 500895	

CONTRACT NUMBER
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Line	Description	Estimated Quantity	Unit of Measure	Unit Price
	3.5 X 6 24LB WHITE Cenveo			
5	R NO 6.25 ENVELOPE 1M TO 24M 3.5 X 6 24LB WHITE Cenveo	2.0000	M	38.3900
6	R NO 6.25 ENVELOPE 25M TO 49M 3.5 X 6 24LB WHITE Cenveo	25.0000	M	28.1300
7	R NO 6.25 ENVELOPE 50M TO 99M 3.5 X 6 24LB WHITE Cenveo	50.0000	M	22.2300
8	R NO 6.25 ENVELOPE 100 PLUS 3.5 X 6 24LB WHITE Cenveo	100.0000	M	21.7400
9	V NO 6.75 ENVELOPE 1M TO 99M 3.625 X 6.5 24LB WHITE Cenveo	10.0000	M	16.3800
12	V NO 6.75 ENVELOPE 100M PLUS 3.625 X 6.5 24LB WHITE Cenveo	100.0000	M	15.3000
13	R NO 6.75 ENVELOPE 1M TO 24M 3.625 X 6 24LB WHITE Cenveo	2.0000	M	41.1500
14	R NO 6.75 ENVELOPE 25M TO 49M 3.625 X 6 24LB WHITE Cenveo	25.0000	M	29.1200
15	R NO 6.75 ENVELOPE 50M TO 99M 3.625 X 6 24LB WHITE Cenveo	50.0000	M	23.2800
16	R NO 6.75 ENVELOPE 100M PLUS 3.625 X 6 24LB WHITE Cenveo	100.0000	M	22.7800
17	V NO 9 3.875 X 8.875 ENVELOPE 1M TO 99M 24LB WHITE	362.0000	M	15.5900

DS
RT
BUYER INITIALS

STATE OF NEBRASKA CONTRACT AMENDMENT

State Purchasing Bureau
1526 K Street, Suite 130
Lincoln, Nebraska 68508

Telephone: (402) 471-6500
Fax: (402) 471-2089

PAGE 3 of 7	ORDER DATE 07/12/21
BUSINESS UNIT 9000	BUYER ROBERT TAYLOR (AS)
VENDOR NUMBER: 500895	

CONTRACT NUMBER
14751 OC

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
	Cenveo			
20	V NO 9 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	370.0000	M	15.4800
21	R NO 9 3.875 X 8.875 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	2.0000	M	21.7400
24	R NO 9 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	100.0000	M	21.5600
25	V NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	27.0000	M	18.0500
28	V NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	100.0000	M	17.9400
29	R NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 1M TO 24M 24LB WHITE Cenveo	2.0000	M	41.1500
30	R NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 25M TO 49M 24LB Cenveo	25.0000	M	26.4200
31	R NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 50M TO 99M 24LB Cenveo	50.0000	M	22.6000
32	R NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	100.0000	M	20.9500
33	V NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 1M TO 24M 24LB WHITE Cenveo	2.0000	M	39.9300
34	V NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 25M TO 49M 24LB Cenveo	25.0000	M	25.6700

DS
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BUYER INITIALS

STATE OF NEBRASKA CONTRACT AMENDMENT

State Purchasing Bureau
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Lincoln, Nebraska 68508

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PAGE 4 of 7	ORDER DATE 07/12/21
BUSINESS UNIT 9000	BUYER ROBERT TAYLOR (AS)
VENDOR NUMBER: 500895	

CONTRACT NUMBER
14751 OC

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
35	V NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 50M TO 99M 24LB Cenveo	50.0000	M	21.9400
36	V NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 100M 24LB WHITE Cenveo	100.0000	M	20.3200
37	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 1M TO 24M 24LB WHITE Cenveo	2.0000	M	39.9300
38	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 25M TO49M 24LB Cenveo	25.0000	M	26.4200
39	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 50M TO99M 24LB Cenveo	50.0000	M	22.6000
40	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	100.0000	M	20.9400
41	V NO 9 ENVELOPE 3.875 X 8.875 COLORS 1M TO 99M Cenveo	52.0000	M	22.6900
44	V NO 9 ENVELOPE 3.875 X 8.875 COLORS 100M PLUS Cenveo	100.0000	M	21.4300
45	R NO 9 ENVELOPE 3.875 X 8.875 COLORS 1M TO 24M Cenveo	2.0000	M	36.9000
46	R NO 9 ENVELOPE 3.875 X 8.875 COLORS 25M TO 100M PLUS	25.0000	M	23.4000
49	V NO 10 ENVELOPE 4.125 X 9.5 1M TO 99M 24LB WHITE	581.0000	M	15.6000
52	V NO 10 ENVELOPE 4.125 X 9.5 100 PLUS 24LB WHITE	1,220.0000	M	15.4800

DS
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BUYER INITIALS

STATE OF NEBRASKA CONTRACT AMENDMENT

State Purchasing Bureau
1526 K Street, Suite 130
Lincoln, Nebraska 68508

Telephone: (402) 471-6500
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PAGE 5 of 7	ORDER DATE 07/12/21
BUSINESS UNIT 9000	BUYER ROBERT TAYLOR (AS)
VENDOR NUMBER: 500895	

CONTRACT NUMBER
14751 OC

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
53	R NO 10 ENVELOPE 4.125 X 9.5 1M TO 99M 24LB WHITE	2.0000	M	21.7400
56	R NO10 ENVELOPE 4 1/8 X 9 1/2 100 PLUS 24LB WHITE	100.0000	M	21.5600
57	V NO 10 LH WNDW 4.125 X9.5 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	2.0000	M	18.0500
60	V NO 10 LH WNDW 4.125 X9.5 ENVELOPE 100 PLUS 24LB WHITE Cenveo	1,130.0000	M	17.9400
61	R NO 10 LH WNDW 4.125 X9.5 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	2.0000	M	24.2000
64	R NO 10 LH WNDW 4.125 X9.5 ENVELOPE 100 PLUS 24LB WHITE Cenveo	100.0000	M	24.0200
65	V NO 10 RH WNDW 4.125 X9.5 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	11.0000	M	18.2400
68	V NO10 RH WNDW 4.125 X 9.5 ENVELOPE 100 PLUS 24LB WHITE Cenveo	100.0000	M	18.1300
69	R NO10 RH WNDW 4.125 X 9.5 ENVELOPE 1M TO 24M 24LB WHITE Cenveo	2.0000	M	36.9700
70	R NO10 RH WNDW 4.125 X 9.5 ENVELOPE 25M TO 49M 24LB Cenveo	25.0000	M	26.1600
71	R NO10 RH WNDW 4.125 X 9.5 ENVELOPE 50M TO 99M 24LB Cenveo	50.0000	M	22.3600
72	R NO 10 RH WNDW 4.125 X 9.5 ENVELOPE 100 PLUS 24LB WHITE	100.0000	M	20.6900

DS
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STATE OF NEBRASKA CONTRACT AMENDMENT

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PAGE 6 of 7	ORDER DATE 07/12/21
BUSINESS UNIT 9000	BUYER ROBERT TAYLOR (AS)
VENDOR NUMBER: 500895	

CONTRACT NUMBER
14751 OC

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
	Cenveo			
73	V NO 10 ENVELOPE 4.125 X 9.5 COLORS 1M TO 99M 24LB Cenveo	2.0000	M	21.6200
76	V NO 10 ENVELOPE 4.125 X 9.5 COLORS 100M PLUS Cenveo	100.0000	M	21.4300
77	R NO10 ENVELOPE 4.125 X 9.5 COLORS 1M TO 24M Cenveo	2.0000	M	36.9900
78	R NO 10 ENVELOPE 4.125 X 9.5 COLORS 25M TO 100M PLUS Cenveo	25.0000	M	26.0400
81	V NO 11 ENVELOPE 4.5 X 10.375 1M TO 24M 24LB WHITE Cenveo	7.0000	M	34.1500
82	V NO 11 ENVELOPE 4.5 X 10.375 25M TO 49M 24LB WHITE Cenveo	25.0000	M	33.9100
83	V NO 11 ENVELOPE 4.5 X 10.375 50M TO 99M 24 LB WHITE Cenveo	50.0000	M	33.1700
84	V NO 11 ENVELOPE 4.5 X 10.375 100 PLUS 24 LB WHITE Cenveo	100.0000	M	32.7400
85	R NO 11 ENVELOPE 4.5 X 10.375 1M TO 24M 24LB WHITE Cenveo	2.0000	M	50.3600
86	R NO 11 ENVELOPE 4.5 X 10.375 25M TO 49M 24LB WHITE Cenveo	25.0000	M	41.7100
87	R NO 11 ENVELOPE 4.5 X 10.375 50M TO 99M 24 LB WHITE Cenveo	50.0000	M	35.6300

DS
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BUYER INITIALS

STATE OF NEBRASKA CONTRACT AMENDMENT

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PAGE 7 of 7	ORDER DATE 07/12/21
BUSINESS UNIT 9000	BUYER ROBERT TAYLOR (AS)
VENDOR NUMBER: 500895	

CONTRACT NUMBER
14751 OC

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
88	R NO 11 ENVELOPE 4.5 X 10.375 100M PLUS 24 LB WHITE Cenveo	100.0000	M	33.7300
89	SPECIAL WINDOW SIZE STANDARD PLACEMENT 1M TO 24M	27.0000	LO	12.0000
90	SPECIAL WINDOW SIZE STANDARD PLACEMENT 25M TO 49M	25.0000	LO	8.4000
91	SPECIAL WINDOW SIZE STANDARD PLACEMENT 50M TO 99M	50.0000	LO	5.7500
92	SPECIAL WINDOW SIZE STANDARD PLACEMENT 100 PLUS	100.0000	LO	4.5000
93	SPECIAL WINDOW PLACEMENT STANDARD SIZE 1M TO 24M	2.0000	LO	12.0000
94	SPECIAL WINDOW PLACEMENT STANDARD SIZE 25M TO 49M	25.0000	LO	8.4000
95	SPECIAL WINDOW PLACEMENT STANDARD SIZE 50M TO 99M	50.0000	LO	5.7500
96	SPECIAL WINDOW PLACEMENT STANDARD SIZE 100 PLUS	100.0000	LO	4.5000
97	ADD STANDARD TINT BLACK OR BLUE 1M TO 24M	17.0000	M	14.0000
98	ADD STANDARD TINT BLACK OR BLUE 25M TO 49M	25.0000	M	10.3500
99	ADD STANDARD TINT BLACK OR BLUE 50M TO 99M	50.0000	M	5.7500
100	ADD STANDARD TINT BLACK OR BLUE 100 PLUS	100.0000	M	4.6500
101	8 PERCENT DISCOUNT OF CATALOG OR PRICELIST	100,000.0000	\$	1.0000

DS
RT
BUYER INITIALS

AMENDMENT SIX
14751 OC
Business Envelopes for the State of Nebraska
Between
The State of Nebraska and Omaha Paper Co. Inc., DBA OPC Direct

This Amendment (the "Amendment") is made by the State of Nebraska and Omaha Paper Co. Inc., DBA OPC Direct parties to Contract 14751 OC (the "Contract"), and upon mutual agreement and other valuable consideration the parties agree to and hereby amend the contract effective July 19, 2021 as follows:

1. The following lines are hereby deleted in their entirety and replaced as follows:

Line #	Description	Unit of Measure	Unit Price
1	V NO 6.25 ENVELOPE 1M TO 24M 3.5 X 6 24LB WHITE Cenveo	M	\$ 22.7800
2	V NO 6.25 ENVELOPE 25M TO 49M 3.5 X 6 24LB WHITE Cenveo	M	\$ 22.3000
3	V NO 6.25 ENVELOPE 50M TO 99M 3.5 X 6 24LB WHITE Cenveo	M	\$ 21.8600
4	V NO 6.25 ENVELOPE 100M PLUS 3.5X6 24LB WHITE Cenveo	M	\$ 21.4300
5	R NO 6.25 ENVELOPE 1M TO 24M 3.5 X 6 24LB WHITE Cenveo	M	\$ 38.3900
6	R NO 6.25 ENVELOPE 25M TO 49M 3.5 X 6 24LB WHITE Cenveo	M	\$ 28.1300
7	R NO 6.25 ENVELOPE 50M TO 99M 3.5 X 6 24LB WHITE Cenveo	M	\$ 22.2300
8	R NO 6.25 ENVELOPE 100 PLUS 3.5 X 6 24LB WHITE Cenveo	M	\$ 21.7400
9	V NO 6.75 ENVELOPE 1M TO 99M 3.625 X 6.5 24LB WHITE Cenveo	M	\$ 16.3800
12	V NO 6.75 ENVELOPE 100M PLUS 3.625 X 6.5 24LB WHITE Cenveo	M	\$ 15.3000
13	R NO 6.75 ENVELOPE 1M TO 24M 3.625 X 6 24LB WHITE Cenveo	M	\$ 41.1500
14	R NO 6.75 ENVELOPE 25M TO 49M 3.625 X 6 24LB WHITE Cenveo	M	\$ 29.1200
15	R NO 6.75 ENVELOPE 50M TO 99M 3.625 X 6 24LB WHITE Cenveo	M	\$ 23.2800

16	R NO 6.75 ENVELOPE 100M PLUS 3.625 X 6 24LB WHITE Cenveo	M	\$ 22.7800
17	V NO 9 3.875 X 8.875 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	M	\$ 15.5900
20	V NO 9 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	M	\$ 15.4800
21	R NO 9 3.875 X 8.875 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	M	\$ 21.7400
24	R NO 9 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	M	\$ 21.5600
25	V NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	M	\$ 18.0500
28	V NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	M	\$ 17.9400
29	R NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 1M TO 24M 24LB WHITE Cenveo	M	\$ 41.1500
30	R NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 25M TO 49M 24LB Cenveo	M	\$ 26.4200
31	R NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 50M TO 99M 24LB Cenveo	M	\$ 22.6000
32	R NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	M	\$ 20.9500
33	V NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 1M TO 24M 24LB WHITE Cenveo	M	\$ 39.9300
34	V NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 25M TO 49M 24LB Cenveo	M	\$ 25.6700
35	V NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 50M TO 99M 24LB Cenveo	M	\$ 21.9400
36	V NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 100M 24LB WHITE Cenveo	M	\$ 20.3200
37	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 1M TO 24M 24LB WHITE Cenveo	M	\$ 39.9300
38	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 25M TO 49M 24LB Cenveo	M	\$ 26.4200
39	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 50M TO 99M 24LB Cenveo	M	\$ 22.6000
40	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	M	\$ 20.9400
41	V NO 9 ENVELOPE 3.875 X 8.875 COLORS 1M TO 99M Cenveo	M	\$ 22.6900

44	V NO 9 ENVELOPE 3.875 X 8.875 COLORS 100M PLUS Cenveo	M	\$ 21.4300
45	R NO 9 ENVELOPE 3.875 X 8.875 COLORS 1M TO 24M Cenveo	M	\$ 36.9000
46	R NO 9 ENVELOPE 3.875 X 8.875 COLORS 25M TO 100M PLUS Cenveo	M	\$ 23.4000
49	V NO 10 ENVELOPE 4.125 X 9.5 1M TO 99M 24LB WHITE Cenveo	M	\$ 15.6000
52	V NO 10 ENVELOPE 4.125 X 9.5 100 PLUS 24LB WHITE Cenveo	M	\$ 15.4800
53	R NO 10 ENVELOPE 4.125 X 9.5 1M TO 99M 24LB WHITE Cenveo	M	\$ 21.7400
56	R N010 ENVELOPE 4 1/8 X 9 1/2 100 PLUS 24LB WHITE Cenveo	M	\$ 21.5600
57	V NO 10 LH WNDW 4.125 X9.5 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	M	\$ 18.0500
60	V NO 10 LH WNDW 4.125 X9.5 ENVELOPE 100 PLUS 24LB WHITE Cenveo	M	\$ 17.9400
61	R NO 10 LH WNDW 4.125 X9.5 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	M	\$ 24.2000
64	R NO 10 LH WNDW 4.125 X9.5 ENVELOPE 100 PLUS 24LB WHITE Cenveo	M	\$ 24.0200
65	V NO 10 RH WNDW 4.125 X9.5 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	M	\$ 18.2400
68	V N010 RH WNDW 4.125 X 9.5 ENVELOPE 100 PLUS 24LB WHITE Cenveo	M	\$ 18.1300
69	R N010 RH WNDW 4.125 X 9.5 ENVELOPE 1M TO 24M 24LB WHITE Cenveo	M	\$ 36.9700
70	R N010 RH WNDW 4.125 X 9.5 ENVELOPE 25M TO 49M 24LB Cenveo	M	\$ 26.1600
71	R N010 RH WNDW 4.125 X 9.5 ENVELOPE 50M TO 99M 24LB Cenveo	M	\$ 22.3600
72	R NO 10 RH WNDW 4.125 X 9.5 ENVELOPE 100 PLUS 24LB WHITE Cenveo	M	\$ 20.6900
73	V NO 10 ENVELOPE 4.125 X 9.5 COLORS 1M TO 99M 24LB Cenveo	M	\$ 21.6200
76	V NO 1 0 ENVELOPE 4.125 X 9.5 COLORS 100M PLUS Cenveo	M	\$ 21.4300
77	R N010 ENVELOPE 4.125 X 9.5 COLORS 1M TO 24M Cenveo	M	\$ 36.9900

78	R NO 10 ENVELOPE 4.125 X 9.5 COLORS 25M TO 100M PLUS Cenveo	M	\$ 26.0400
81	V NO 11 ENVELOPE 4.5 X 10.375 1M TO 24M 24LB WHIYE Cenveo	M	\$ 34.1500
82	V NO 11 ENVELOPE 4.5 X 10.375 25M TO 49M 24LB WHITE' Cenveo	M	\$ 33.9100
83	V NO 11 ENVELOPE 4.5 X 10.375 50M TO 99M 24 LB WHITE Cenveo	M	\$ 33.1700
84	V NO 11 ENVELOPE 4.5 X 10.375 100 PLUS 24 LB WHITE Cenveo	M	\$ 32.7400
85	R NO 11 ENVELOPE 4.5 X 10.375 1M TO 24M 24LB WHITE Cenveo	M	\$ 50.3600
86	R NO 11 ENVELOPE 4.5 X 10.375 25M TO 49M 24LB WHITE Cenveo	M	\$ 41.7100
87	R NO 11 ENVELOPE 4.5 X 10.375 50M TO 99M 24 LB WHITE Cenveo	M	\$ 35.6300
88	R NO 11 ENVELOPE 4.5 X 10.375 100M PLUS 24 LB WHITE Cenveo	M	\$ 33.7300

This amendment and any attachments hereto will become part of the Contract. Except as set forth in this Amendment, the Contract is unaffected and shall continue in full force and effect in accordance with its terms. If there is conflict between this amendment and the Contract or any earlier amendment, the terms of this amendment will prevail.

IN WITNESS WHEREOF, the parties have executed this Amendment as of the date of execution by both parties below.

State of Nebraska

Contractor: Omaha Paper Co. Inc., DBA OPC
Direct

DocuSigned by:
By: Amara Block
4CFF2711162A4A2...

DocuSigned by:
By: Robert Powell
985F252F2888484...

Name: Amara Block

Name: Robert Powell

Title: General Counsel and
Acting Chief Procurement Officer

Title: President

Date: 7/16/2021

Date: 7/8/2021

STATE OF NEBRASKA CONTRACT AWARD

State Purchasing Bureau
1526 K Street, Suite 130
Lincoln, Nebraska 68508

Telephone: (402) 471-6500
Fax: (402) 471-2089

CONTRACT NUMBER
14751 OC

PAGE 1 of 7	ORDER DATE 02/19/21
BUSINESS UNIT 9000	BUYER BUFFY MEYER (AS)
VENDOR NUMBER: 500895	
VENDOR ADDRESS: OMAHA PAPER CO INC DBA OPC DIRECT 6936 L ST OMAHA NE 68117-1027	

AN AWARD HAS BEEN MADE TO THE CONTRACTOR NAMED ABOVE FOR THE FURNISHING OF MATERIALS AND/OR SERVICES AS LISTED BELOW FOR THE PERIOD:

MARCH 22, 2021 THROUGH MARCH 21, 2022

NO ACTION ON THE PART OF THE CONTRACTOR NEEDS TO BE TAKEN AT THIS TIME. ORDERS FOR THE MATERIALS AND/OR SERVICES WILL BE MADE AS NEEDED BY THE VARIOUS AGENCIES OF THE STATE.

THIS CONTRACT IS NOT AN EXCLUSIVE CONTRACT TO FURNISH THE MATERIALS AND/OR SERVICES SHOWN BELOW, AND DOES NOT PRECLUDE THE PURCHASE OF SIMILAR MATERIALS AND/OR SERVICES FROM OTHER SOURCES.

THE STATE RESERVES THE RIGHT TO EXTEND THE PERIOD OF THIS CONTRACT BEYOND THE TERMINATION DATE WHEN MUTUALLY AGREEABLE TO THE CONTRACTOR AND THE STATE OF NEBRASKA.

Original/Bid Document 5515 OF

Contract to supply and deliver Business Envelopes to the State of Nebraska as per the attached specifications for the contract period March 22, 2021 through March 21, 2022.

Vendor Contact: Robert Powell
Phone: 402-680-7403
Fax: 402-331-3243
E-Mail: robertp@omahapaper.com

This is the fourth renewal of the contract as amended (mel 01/22/21)

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
1	V NO 6.25 ENVELOPE 1M TO 24M 3.5 X 6 24LB WHITE Cenveo	2.0000	M	21.2900
2	V NO 6.25 ENVELOPE 25M TO 49M 3.5 X 6 24LB WHITE Cenveo	25.0000	M	20.8400
3	V NO 6.25 ENVELOPE 50M TO 99M 3.5 X 6 24LB WHITE Cenveo	50.0000	M	20.4300
4	V NO 6.25 ENVELOPE 100M PLUS 3.5 X 6 24LB WHITE Cenveo	100.0000	M	20.0300

DS
JD

2/22/2021

DocuSigned by:
Buffy Meyer 2/22/2021
5761D5305E944A1... BUYER 2/22/2021
MATERIEL ADMINISTRATOR
6F1A2699C1D24BC...

STATE OF NEBRASKA CONTRACT AWARD

State Purchasing Bureau
1526 K Street, Suite 130
Lincoln, Nebraska 68508

Telephone: (402) 471-6500
Fax: (402) 471-2089

CONTRACT NUMBER
14751 OC

PAGE 2 of 7		ORDER DATE 04/07/17	
BUSINESS UNIT 9000		BUYER BUFFY MEYER (AS)	
VENDOR NUMBER: 500895			

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
5	R NO 6.25 ENVELOPE 1M TO 24M 3.5 X 6 24LB WHITE Cenveo	2.0000	M	35.8800
6	R NO 6.25 ENVELOPE 25M TO 49M 3.5 X 6 24LB WHITE Cenveo	25.0000	M	26.2900
7	R NO 6.25 ENVELOPE 50M TO 99M 3.5 X 6 24LB WHITE Cenveo	50.0000	M	20.7800
8	R NO 6.25 ENVELOPE 100 PLUS 3.5 X 6 24LB WHITE Cenveo	100.0000	M	20.3200
9	V NO 6.75 ENVELOPE 1M TO 99M 3.625 X 6.5 24LB WHITE Cenveo	10.0000	M	15.3100
12	V NO 6.75 ENVELOPE 100M PLUS 3.625 X 6.5 24LB WHITE Cenveo	100.0000	M	14.3000
13	R NO 6.75 ENVELOPE 1M TO 24M 3.625 X 6 24LB WHITE Cenveo	2.0000	M	38.4600
14	R NO 6.75 ENVELOPE 25M TO 49M 3.625 X 6 24LB WHITE Cenveo	25.0000	M	27.2100
15	R NO 6.75 ENVELOPE 50M TO 99M 3.625 X 6 24LB WHITE Cenveo	50.0000	M	21.7600
16	R NO 6.75 ENVELOPE 100M PLUS 3.625 X 6 24LB WHITE Cenveo	100.0000	M	21.2900
17	V NO 9 3.875 X 8.875 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	362.0000	M	14.5700
20	V NO 9 3.875 X 8.875	370.0000	M	14.4700

BM
BUYER INITIALS

STATE OF NEBRASKA CONTRACT AWARD

State Purchasing Bureau
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Lincoln, Nebraska 68508

Telephone: (402) 471-6500
Fax: (402) 471-2089

CONTRACT NUMBER
14751 OC

PAGE 3 of 7		ORDER DATE 04/07/17	
BUSINESS UNIT 9000		BUYER BUFFY MEYER (AS)	
VENDOR NUMBER: 500895			

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
	ENVELOPE 100M PLUS 24LB WHITE Cenveo			
21	R NO 9 3.875 X 8.875 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	2.0000	M	20.3200
24	R NO 9 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	100.0000	M	20.1500
25	V NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	27.0000	M	16.8700
28	V NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	100.0000	M	16.7700
29	R NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 1M TO 24M 24LB WHITE Cenveo	2.0000	M	38.4600
30	R NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 25M TO 49M 24LB Cenveo	25.0000	M	24.6900
31	R NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 50M TO 99M 24LB Cenveo	50.0000	M	21.1200
32	R NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	100.0000	M	19.5800
33	V NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 1M TO 24M 24LB WHITE Cenveo	2.0000	M	37.3200
34	V NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 25M TO 49M 24LB Cenveo	25.0000	M	23.9900
35	V NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 50M TO 99M 24LB Cenveo	50.0000	M	20.5000

DS
B·M
BUYER INITIALS

STATE OF NEBRASKA CONTRACT AWARD

State Purchasing Bureau
1526 K Street, Suite 130
Lincoln, Nebraska 68508

Telephone: (402) 471-6500
Fax: (402) 471-2089

CONTRACT NUMBER
14751 OC

PAGE 4 of 7		ORDER DATE 04/07/17	
BUSINESS UNIT 9000		BUYER BUFFY MEYER (AS)	
VENDOR NUMBER: 500895			

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
36	V NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 100M 24LB WHITE Cenveo	100.0000	M	18.9900
37	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 1M TO 24M 24LB WHITE Cenveo	2.0000	M	37.3200
38	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 25M TO49M 24LB Cenveo	25.0000	M	24.6900
39	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 50M TO99M 24LB Cenveo	50.0000	M	21.1200
40	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	100.0000	M	19.5700
41	V NO 9 ENVELOPE 3.875 X 8.875 COLORS 1M TO 99M Cenveo	52.0000	M	20.2100
44	V NO 9 ENVELOPE 3.875 X 8.875 COLORS 100M PLUS Cenveo	100.0000	M	20.0300
45	R NO 9 ENVELOPE 3.875 X 8.875 COLORS 1M TO 24M Cenveo	2.0000	M	34.4900
46	R NO 9 ENVELOPE 3.875 X 8.875 COLORS 25M TO 100M PLUS Cenveo	25.0000	M	21.8700
49	V NO 10 ENVELOPE 4.125 X 9.5 1M TO 99M 24LB WHITE Cenveo	581.0000	M	14.5700
52	V NO 10 ENVELOPE 4.125 X 9.5 100 PLUS 24LB WHITE Cenveo	1,220.0000	M	14.4700
53	R NO 10 ENVELOPE 4.125 X 9.5	2.0000	M	20.3200

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CONTRACT NUMBER
14751 OC

PAGE 5 of 7	ORDER DATE 04/07/17
BUSINESS UNIT 9000	BUYER BUFFY MEYER (AS)
VENDOR NUMBER: 500895	

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
	1M TO 99M 24LB WHITE Cenveo			
56	R NO10 ENVELOPE 4 1/8 X 9 1/2 100 PLUS 24LB WHITE Cenveo	100.0000	M	20.1500
57	V NO 10 LH WNDW 4.125 X9.5 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	2.0000	M	16.8700
60	V NO 10 LH WNDW 4.125 X9.5 ENVELOPE 100 PLUS 24LB WHITE Cenveo	1,130.0000	M	16.7700
61	R NO 10 LH WNDW 4.125 X9.5 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	2.0000	M	22.6200
64	R NO 10 LH WNDW 4.125 X9.5 ENVELOPE 100 PLUS 24LB WHITE Cenveo	100.0000	M	22.4400
65	V NO 10 RH WNDW 4.125 X9.5 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	11.0000	M	17.0500
68	V NO10 RH WNDW 4.125 X 9.5 ENVELOPE 100 PLUS 24LB WHITE Cenveo	100.0000	M	16.9400
69	R NO10 RH WNDW 4.125 X 9.5 ENVELOPE 1M TO 24M 24LB WHITE Cenveo	2.0000	M	34.5500
70	R NO10 RH WNDW 4.125 X 9.5 ENVELOPE 25M TO 49M 24LB Cenveo	25.0000	M	24.4500
71	R NO10 RH WNDW 4.125 X 9.5 ENVELOPE 50M TO 99M 24LB Cenveo	50.0000	M	20.9000
72	R NO 10 RH WNDW 4.125 X 9.5 ENVELOPE 100 PLUS 24LB WHITE Cenveo	100.0000	M	19.3400

ds
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BUYER INITIALS

STATE OF NEBRASKA CONTRACT AWARD

State Purchasing Bureau
1526 K Street, Suite 130
Lincoln, Nebraska 68508

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Fax: (402) 471-2089

CONTRACT NUMBER
14751 OC

PAGE 6 of 7		ORDER DATE 04/07/17	
BUSINESS UNIT 9000		BUYER BUFFY MEYER (AS)	
VENDOR NUMBER: 500895			

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
73	V NO 10 ENVELOPE 4.125 X 9.5 COLORS 1M TO 99M 24LB Cenveo	2.0000	M	20.2100
76	V NO 10 ENVELOPE 4.125 X 9.5 COLORS 100M PLUS Cenveo	100.0000	M	20.0300
77	R NO10 ENVELOPE 4.125 X 9.5 COLORS 1M TO 24M Cenveo	2.0000	M	34.5700
78	R NO 10 ENVELOPE 4.125 X 9.5 COLORS 25M TO 100M PLUS Cenveo	25.0000	M	24.3400
81	V NO 11 ENVELOPE 4.5 X 10.375 1M TO 24M 24LB WHITE Cenveo	7.0000	M	31.9200
82	V NO 11 ENVELOPE 4.5 X 10.375 25M TO 49M 24LB WHITE Cenveo	25.0000	M	31.6900
83	V NO 11 ENVELOPE 4.5 X 10.375 50M TO 99M 24 LB WHITE Cenveo	50.0000	M	31.0000
84	V NO 11 ENVELOPE 4.5 X 10.375 100 PLUS 24 LB WHITE Cenveo	100.0000	M	30.6000
85	R NO 11 ENVELOPE 4.5 X 10.375 1M TO 24M 24LB WHITE Cenveo	2.0000	M	47.0700
86	R NO 11 ENVELOPE 4.5 X 10.375 25M TO 49M 24LB WHITE Cenveo	25.0000	M	38.9800
87	R NO 11 ENVELOPE 4.5 X 10.375 50M TO 99M 24 LB WHITE Cenveo	50.0000	M	33.3000
88	R NO 11 ENVELOPE 4.5 X 10.375	100.0000	M	31.5200

31.5200
B.M.
BUYER INITIALS

STATE OF NEBRASKA CONTRACT AWARD

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CONTRACT NUMBER
14751 OC

PAGE 7 of 7		ORDER DATE 04/07/17	
BUSINESS UNIT 9000		BUYER BUFFY MEYER (AS)	
VENDOR NUMBER: 500895			

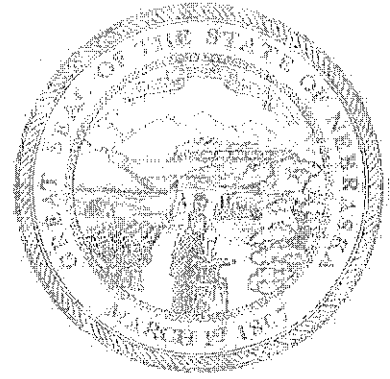
Line	Description	Estimated Quantity	Unit of Measure	Unit Price
	100M PLUS 24 LB WHITE Cenveo			
89	SPECIAL WINDOW SIZE STANDARD PLACEMENT 1M TO 24M	27.0000	LO	12.0000
90	SPECIAL WINDOW SIZE STANDARD PLACEMENT 25M TO 49M	25.0000	LO	8.4000
91	SPECIAL WINDOW SIZE STANDARD PLACEMENT 50M TO 99M	50.0000	LO	5.7500
92	SPECIAL WINDOW SIZE STANDARD PLACEMENT 100 PLUS	100.0000	LO	4.5000
93	SPECIAL WINDOW PLACEMENT STANDARD SIZE 1M TO 24M	2.0000	LO	12.0000
94	SPECIAL WINDOW PLACEMENT STANDARD SIZE 25M TO 49M	25.0000	LO	8.4000
95	SPECIAL WINDOW PLACEMENT STANDARD SIZE 50M TO 99M	50.0000	LO	5.7500
96	SPECIAL WINDOW PLACEMENT STANDARD SIZE 100 PLUS	100.0000	LO	4.5000
97	ADD STANDARD TINT BLACK OR BLUE 1M TO 24M	17.0000	M	14.0000
98	ADD STANDARD TINT BLACK OR BLUE 25M TO 49M	25.0000	M	10.3500
99	ADD STANDARD TINT BLACK OR BLUE 50M TO 99M	50.0000	M	5.7500
100	ADD STANDARD TINT BLACK OR BLUE 100 PLUS	100.0000	M	4.6500
101	8 PERCENT DISCOUNT OF CATALOG OR PRICELIST	100,000.0000	\$	1.0000

DS
B-M
BUYER INITIALS

NEBRASKA

Good Life. Great Service.

DEPT. OF ADMINISTRATIVE SERVICES



Pete Ricketts, Governor

CONTRACT RENEWAL

July 20, 2020

Mr. Robert Powell
Omaha Paper Co. Inc.
DBA OPC Direct
69636 L St.
Omaha, NE 68117

RE: Contract Number 14751 OC Business Envelopes

Dear Mr. Powell:

The above named contract for providing Business Envelopes to the State of Nebraska expires March 21, 2021.

It carries a provision for renewal when mutually agreeable to the Vendor and the State of Nebraska. The State of Nebraska wishes to renew this contract for an additional 1-year period, i.e. March 22, 2021 through March 21, 2022.

If this is agreeable with Omaha Paper Co. Inc. DBA OPC Direct, please sign and return as soon as possible, keeping one (1) copy for your files.

If no response is received within thirty (30) calendar days, the State of Nebraska will assume that Omaha Paper Co. Inc. DBA OPC Direct does not intend to renew contract number 14751 OC and thus may begin the formal solicitation process to obtain Business Envelopes.

Sincerely,

Buffy Meyer, Buyer
State Purchasing Bureau

Omaha Paper Co. Inc. DBA OPC Direct is agreeable to the renewal of 14751 OC for Business Envelopes March 22, 2021 through March 21, 2022.

SIGNATURE: Robert Powell

TITLE: President

DATE: 7-21-2020

STATE OF NEBRASKA CONTRACT AWARD

State Purchasing Bureau
1526 K Street, Suite 130
Lincoln, Nebraska 68508

Telephone: (402) 471-6500
Fax: (402) 471-2089

CONTRACT NUMBER
14751 OC

PAGE 1 of 7	ORDER DATE 02/21/20
BUSINESS UNIT 9000	BUYER BUFFY MEYER (AS)
VENDOR NUMBER: 500895	
VENDOR ADDRESS: OMAHA PAPER CO INC DBA OPC DIRECT 6936 L ST OMAHA NE 68117-1027	

AN AWARD HAS BEEN MADE TO THE CONTRACTOR NAMED ABOVE FOR THE FURNISHING OF MATERIALS AND/OR SERVICES AS LISTED BELOW FOR THE PERIOD:

MARCH 22, 2020 THROUGH MARCH 21, 2021

NO ACTION ON THE PART OF THE CONTRACTOR NEEDS TO BE TAKEN AT THIS TIME. ORDERS FOR THE MATERIALS AND/OR SERVICES WILL BE MADE AS NEEDED BY THE VARIOUS AGENCIES OF THE STATE.

THIS CONTRACT IS NOT AN EXCLUSIVE CONTRACT TO FURNISH THE MATERIALS AND/OR SERVICES SHOWN BELOW, AND DOES NOT PRECLUDE THE PURCHASE OF SIMILAR MATERIALS AND/OR SERVICES FROM OTHER SOURCES.

THE STATE RESERVES THE RIGHT TO EXTEND THE PERIOD OF THIS CONTRACT BEYOND THE TERMINATION DATE WHEN MUTUALLY AGREEABLE TO THE CONTRACTOR AND THE STATE OF NEBRASKA.

Original/Bid Document 5515 OF

Contract to supply and deliver Business Envelopes to the State of Nebraska as per the attached specifications for the contract period March 22, 2020 through March 21, 2021. The contract may be renewed for one (1) additional one (1) year periods when mutually agreeable to the vendor and the State of Nebraska.

Vendor Contact: Robert Powell
Phone: 402-680-7403
Fax: 402-331-3243
E-Mail: robertp@omahapaper.com

This is the third (3) renewal of the contract as amended (mel 02/21/20)

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
1	V NO 6.25 ENVELOPE 1M TO 24M 3.5 X 6 24LB WHITE Cenveo	2.0000	M	21.2900
2	V NO 6.25 ENVELOPE 25M TO 49M 3.5 X 6 24LB WHITE Cenveo	25.0000	M	20.8400
3	V NO 6.25 ENVELOPE 50M TO 99M 3.5 X 6 24LB WHITE Cenveo	50.0000	M	20.4300
4	V NO 6.25 ENVELOPE 100M PLUS 3.5 X 6 24LB WHITE	100.0000	M	20.0300

2/21/20
Buffy Meyer 2/24/20
BUYER
2/26/20
MATERIEL ADMINISTRATOR

STATE OF NEBRASKA CONTRACT AWARD

State Purchasing Bureau
1526 K Street, Suite 130
Lincoln, Nebraska 68508

Telephone: (402) 471-6500
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CONTRACT NUMBER
14751 OC

PAGE 2 of 7	ORDER DATE 02/21/21
BUSINESS UNIT 9000	BUYER BUFFY MEYER (AS)
VENDOR NUMBER: 500895	

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
	Cenveo			
5	R NO 6.25 ENVELOPE 1M TO 24M 3.5 X 6 24LB WHITE Cenveo	2.0000	M	35.8800
6	R NO 6.25 ENVELOPE 25M TO 49M 3.5 X 6 24LB WHITE Cenveo	25.0000	M	26.2900
7	R NO 6.25 ENVELOPE 50M TO 99M 3.5 X 6 24LB WHITE Cenveo	50.0000	M	20.7800
8	R NO 6.25 ENVELOPE 100 PLUS 3.5 X 6 24LB WHITE Cenveo	100.0000	M	20.3200
9	V NO 6.75 ENVELOPE 1M TO 99M 3.625 X 6.5 24LB WHITE Cenveo	10.0000	M	15.3100
12	V NO 6.75 ENVELOPE 100M PLUS 3.625 X 6.5 24LB WHITE Cenveo	100.0000	M	14.3000
13	R NO 6.75 ENVELOPE 1M TO 24M 3.625 X 6 24LB WHITE Cenveo	2.0000	M	38.4600
14	R NO 6.75 ENVELOPE 25M TO 49M 3.625 X 6 24LB WHITE Cenveo	25.0000	M	27.2100
15	R NO 6.75 ENVELOPE 50M TO 99M 3.625 X 6 24LB WHITE Cenveo	50.0000	M	21.7600
16	R NO 6.75 ENVELOPE 100M PLUS 3.625 X 6 24LB WHITE Cenveo	100.0000	M	21.2900
17	V NO 9 3.875 X 8.875 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	362.0000	M	14.5700


BUYER INITIALS

STATE OF NEBRASKA CONTRACT AWARD

State Purchasing Bureau
1526 K Street, Suite 130
Lincoln, Nebraska 68508

Telephone: (402) 471-6500
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CONTRACT NUMBER
14751 OC

PAGE 3 of 7	ORDER DATE 02/21/21
BUSINESS UNIT 9000	BUYER BUFFY MEYER (AS)
VENDOR NUMBER: 500895	

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
20	V NO 9 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	370.0000	M	14.4700
21	R NO 9 3.875 X 8.875 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	2.0000	M	20.3200
24	R NO 9 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	100.0000	M	20.1500
25	V NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	27.0000	M	16.8700
28	V NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	100.0000	M	16.7700
29	R NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 1M TO 24M 24LB WHITE Cenveo	2.0000	M	38.4600
30	R NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 25M TO 49M 24LB Cenveo	25.0000	M	24.6900
31	R NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 50M TO 99M 24LB Cenveo	50.0000	M	21.1200
32	R NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	100.0000	M	19.5800
33	V NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 1M TO 24M 24LB WHITE Cenveo	2.0000	M	37.3200
34	V NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 25M TO 49M 24LB Cenveo	25.0000	M	23.9900
35	V NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 50M TO 99M 24LB	50.0000	M	20.5000


BUYER INITIALS

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CONTRACT NUMBER
14751 OC

PAGE 4 of 7	ORDER DATE 02/21/21
BUSINESS UNIT 9000	BUYER BUFFY MEYER (AS)
VENDOR NUMBER: 500895	

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
	Cenveo			
36	V NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 100M 24LB WHITE Cenveo	100.0000	M	18.9900
37	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 1M TO 24M 24LB WHITE Cenveo	2.0000	M	37.3200
38	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 25M TO49M 24LB Cenveo	25.0000	M	24.6900
39	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 50M TO99M 24LB Cenveo	50.0000	M	21.1200
40	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	100.0000	M	19.5700
41	V NO 9 ENVELOPE 3.875 X 8.875 COLORS 1M TO 99M Cenveo	52.0000	M	20.2100
44	V NO 9 ENVELOPE 3.875 X 8.875 COLORS 100M PLUS Cenveo	100.0000	M	20.0300
45	R NO 9 ENVELOPE 3.875 X 8.875 COLORS 1M TO 24M Cenveo	2.0000	M	34.4900
46	R NO 9 ENVELOPE 3.875 X 8.875 COLORS 25M TO 100M PLUS Cenveo	25.0000	M	21.8700
49	V NO 10 ENVELOPE 4.125 X 9.5 1M TO 99M 24LB WHITE Cenveo	581.0000	M	14.5700
52	V NO 10 ENVELOPE 4.125 X 9.5 100 PLUS 24LB WHITE Cenveo	1,220.0000	M	14.4700


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PAGE 5 of 7	ORDER DATE 02/21/21
BUSINESS UNIT 9000	BUYER BUFFY MEYER (AS)
VENDOR NUMBER: 500895	

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
53	R NO 10 ENVELOPE 4.125 X 9.5 1M TO 99M 24LB WHITE Cenveo	2.0000	M	20.3200
56	R NO10 ENVELOPE 4 1/8 X 9 1/2 100 PLUS 24LB WHITE Cenveo	100.0000	M	20.1500
57	V NO 10 LH WNDW 4.125 X9.5 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	2.0000	M	16.8700
60	V NO 10 LH WNDW 4.125 X9.5 ENVELOPE 100 PLUS 24LB WHITE Cenveo	1,130.0000	M	16.7700
61	R NO 10 LH WNDW 4.125 X9.5 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	2.0000	M	22.6200
64	R NO 10 LH WNDW 4.125 X9.5 ENVELOPE 100 PLUS 24LB WHITE Cenveo	100.0000	M	22.4400
65	V NO 10 RH WNDW 4.125 X9.5 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	11.0000	M	17.0500
68	V NO10 RH WNDW 4.125 X 9.5 ENVELOPE 100 PLUS 24LB WHITE Cenveo	100.0000	M	16.9400
69	R NO10 RH WNDW 4.125 X 9.5 ENVELOPE 1M TO 24M 24LB WHITE Cenveo	2.0000	M	34.5500
70	R NO10 RH WNDW 4.125 X 9.5 ENVELOPE 25M TO 49M 24LB Cenveo	25.0000	M	24.4500
71	R NO10 RH WNDW 4.125 X 9.5 ENVELOPE 50M TO 99M 24LB Cenveo	50.0000	M	20.9000
72	R NO 10 RH WNDW 4.125 X 9.5 ENVELOPE 100 PLUS 24LB WHITE	100.0000	M	19.3400


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PAGE 6 of 7	ORDER DATE 02/21/21
BUSINESS UNIT 9000	BUYER BUFFY MEYER (AS)
VENDOR NUMBER: 500895	

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
	Cenveo			
73	V NO 10 ENVELOPE 4.125 X 9.5 COLORS 1M TO 99M 24LB Cenveo	2.0000	M	20.2100
76	V NO 10 ENVELOPE 4.125 X 9.5 COLORS 100M PLUS Cenveo	100.0000	M	20.0300
77	R NO10 ENVELOPE 4.125 X 9.5 COLORS 1M TO 24M Cenveo	2.0000	M	34.5700
78	R NO 10 ENVELOPE 4.125 X 9.5 COLORS 25M TO 100M PLUS Cenveo	25.0000	M	24.3400
81	V NO 11 ENVELOPE 4.5 X 10.375 1M TO 24M 24LB WHITE Cenveo	7.0000	M	31.9200
82	V NO 11 ENVELOPE 4.5 X 10.375 25M TO 49M 24LB WHITE Cenveo	25.0000	M	31.6900
83	V NO 11 ENVELOPE 4.5 X 10.375 50M TO 99M 24 LB WHITE Cenveo	50.0000	M	31.0000
84	V NO 11 ENVELOPE 4.5 X 10.375 100 PLUS 24 LB WHITE Cenveo	100.0000	M	30.6000
85	R NO 11 ENVELOPE 4.5 X 10.375 1M TO 24M 24LB WHITE Cenveo	2.0000	M	47.0700
86	R NO 11 ENVELOPE 4.5 X 10.375 25M TO 49M 24LB WHITE Cenveo	25.0000	M	38.9800
87	R NO 11 ENVELOPE 4.5 X 10.375 50M TO 99M 24 LB WHITE Cenveo	50.0000	M	33.3000


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CONTRACT NUMBER
14751 OC

PAGE 7 of 7	ORDER DATE 02/21/21
BUSINESS UNIT 9000	BUYER BUFFY MEYER (AS)
VENDOR NUMBER: 500895	

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
88	R NO 11 ENVELOPE 4.5 X 10.375 100M PLUS 24 LB WHITE Cenveo	100.0000	M	31.5200
89	SPECIAL WINDOW SIZE STANDARD PLACEMENT 1M TO 24M	27.0000	LO	12.0000
90	SPECIAL WINDOW SIZE STANDARD PLACEMENT 25M TO 49M	25.0000	LO	8.4000
91	SPECIAL WINDOW SIZE STANDARD PLACEMENT 50M TO 99M	50.0000	LO	5.7500
92	SPECIAL WINDOW SIZE STANDARD PLACEMENT 100 PLUS	100.0000	LO	4.5000
93	SPECIAL WINDOW PLACEMENT STANDARD SIZE 1M TO 24M	2.0000	LO	12.0000
94	SPECIAL WINDOW PLACEMENT STANDARD SIZE 25M TO 49M	25.0000	LO	8.4000
95	SPECIAL WINDOW PLACEMENT STANDARD SIZE 50M TO 99M	50.0000	LO	5.7500
96	SPECIAL WINDOW PLACEMENT STANDARD SIZE 100 PLUS	100.0000	LO	4.5000
97	ADD STANDARD TINT BLACK OR BLUE 1M TO 24M	17.0000	M	14.0000
98	ADD STANDARD TINT BLACK OR BLUE 25M TO 49M	25.0000	M	10.3500
99	ADD STANDARD TINT BLACK OR BLUE 50M TO 99M	50.0000	M	5.7500
100	ADD STANDARD TINT BLACK OR BLUE 100 PLUS	100.0000	M	4.6500
101	8 PERCENT DISCOUNT OF CATALOG OR PRICELIST	100,000.0000	\$	1.0000


BUYER INITIALS



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DEPT. OF ADMINISTRATIVE SERVICES

CONTRACT RENEWAL

September 4, 2019

Mr. Robert Powell
Omaha Paper Co. Inc.
DBA OPC Direct
69636 L St.
Omaha, NE 68117

RE: Contract Number 14751 OC Business Envelopes

Dear Mr. Powell:

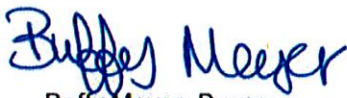
The above named contract for providing Business Envelopes to the State of Nebraska expires March 21, 2020.

It carries a provision for renewal when mutually agreeable to the Vendor and the State of Nebraska. The State of Nebraska wishes to renew this contract for an additional 1-year period, i.e. March 22, 2020 through March 21, 2021.

If this is agreeable with Omaha Paper Co. Inc. DBA OPC Direct, please sign and return as soon as possible, keeping one (1) copy for your files.

If no response is received within thirty (30) calendar days, the State of Nebraska will assume that Omaha Paper Co. Inc. DBA OPC Direct does not intend to renew contract number 14751 OC and thus may begin the formal solicitation process to obtain Business Envelopes.

Sincerely,


Buffy Meyer, Buyer
State Purchasing Bureau

Department of Administrative Services | MATERIEL DIVISION

1526 K Street, Ste. 130
Lincoln, Nebraska 68508

OFFICE 402-471-6500
FAX 402-471-2089

das.nebraska.org



Robert Powell
September 4, 2019
Page 2

Omaha Paper Co. Inc. DBA OPC Direct is agreeable to the renewal of 14751 OC for Business Envelopes
March 22, 2020 through March 21, 2021.

SIGNATURE: 

TITLE: President

DATE: 9-4-19



STATE OF NEBRASKA CONTRACT AWARD

State Purchasing Bureau
1526 K Street, Suite 130
Lincoln, Nebraska 68508

Telephone: (402) 471-6500
Fax: (402) 471-2089

CONTRACT NUMBER
14751 OC

PAGE 1 of 7	ORDER DATE 02/11/17
BUSINESS UNIT 9000	BUYER BUFFY MEYER (AS)
VENDOR NUMBER: 500895	
VENDOR ADDRESS: OMAHA PAPER CO INC DBA OPC DIRECT 6936 L ST OMAHA NE 68117-1027	

AN AWARD HAS BEEN MADE TO THE CONTRACTOR NAMED ABOVE FOR THE FURNISHING OF MATERIALS AND/OR SERVICES AS LISTED BELOW FOR THE PERIOD:

MARCH 22, 2019 THROUGH MARCH 21, 2020

NO ACTION ON THE PART OF THE CONTRACTOR NEEDS TO BE TAKEN AT THIS TIME. ORDERS FOR THE MATERIALS AND/OR SERVICES WILL BE MADE AS NEEDED BY THE VARIOUS AGENCIES OF THE STATE.

THIS CONTRACT IS NOT AN EXCLUSIVE CONTRACT TO FURNISH THE MATERIALS AND/OR SERVICES SHOWN BELOW, AND DOES NOT PRECLUDE THE PURCHASE OF SIMILAR MATERIALS AND/OR SERVICES FROM OTHER SOURCES.

THE STATE RESERVES THE RIGHT TO EXTEND THE PERIOD OF THIS CONTRACT BEYOND THE TERMINATION DATE WHEN MUTUALLY AGREEABLE TO THE CONTRACTOR AND THE STATE OF NEBRASKA.

Original/Bid Document 5515 OF

Contract to supply and deliver Business Envelopes to the State of Nebraska as per the attached specifications for the contract period March 22, 2019 through March 21, 2020. The contract may be renewed for two (2) additional one (1) year periods when mutually agreeable to the vendor and the State of Nebraska.

Vendor Contact: Robert Powell
Phone: 402-680-7403
Fax: 402-331-3243
E-Mail: robertp@omahapaper.com

This is the second renewal of the contract as amended (bs 02/06/19)

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
1	V NO 6.25 ENVELOPE 1M TO 24M 3.5 X 6 24LB WHITE Cenveo	2.0000	M	21.2900
2	V NO 6.25 ENVELOPE 25M TO 49M 3.5 X 6 24LB WHITE Cenveo	25.0000	M	20.8400
3	V NO 6.25 ENVELOPE 50M TO 99M 3.5 X 6 24LB WHITE Cenveo	50.0000	M	20.4300
4	V NO 6.25 ENVELOPE 100M PLUS 3.5 X 6 24LB WHITE	100.0000	M	20.0300

2/15/19
Buffy Meyer
BUYER
MATERIEL ADMINISTRATOR
2/10/19

STATE OF NEBRASKA CONTRACT AWARD

State Purchasing Bureau
1526 K Street, Suite 130
Lincoln, Nebraska 68508

Telephone: (402) 471-6500
Fax: (402) 471-2089

CONTRACT NUMBER
14751 OC

PAGE 2 of 7	ORDER DATE 02/11/17
BUSINESS UNIT 9000	BUYER BUFFY MEYER (AS)
VENDOR NUMBER: 500895	

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
	Cenveo			
5	R NO 6.25 ENVELOPE 1M TO 24M 3.5 X 6 24LB WHITE Cenveo	2.0000	M	35.8800
6	R NO 6.25 ENVELOPE 25M TO 49M 3.5 X 6 24LB WHITE Cenveo	25.0000	M	26.2900
7	R NO 6.25 ENVELOPE 50M TO 99M 3.5 X 6 24LB WHITE Cenveo	50.0000	M	20.7800
8	R NO 6.25 ENVELOPE 100 PLUS 3.5 X 6 24LB WHITE Cenveo	100.0000	M	20.3200
9	V NO 6.75 ENVELOPE 1M TO 99M 3.625 X 6.5 24LB WHITE Cenveo	10.0000	M	15.3100
12	V NO 6.75 ENVELOPE 100M PLUS 3.625 X 6.5 24LB WHITE Cenveo	100.0000	M	14.3000
13	R NO 6.75 ENVELOPE 1M TO 24M 3.625 X 6 24LB WHITE Cenveo	2.0000	M	38.4600
14	R NO 6.75 ENVELOPE 25M TO 49M 3.625 X 6 24LB WHITE Cenveo	25.0000	M	27.2100
15	R NO 6.75 ENVELOPE 50M TO 99M 3.625 X 6 24LB WHITE Cenveo	50.0000	M	21.7600
16	R NO 6.75 ENVELOPE 100M PLUS 3.625 X 6 24LB WHITE Cenveo	100.0000	M	21.2900
17	V NO 9 3.875 X 8.875 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	362.0000	M	14.5700


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PAGE 3 of 7	ORDER DATE 02/11/17
BUSINESS UNIT 9000	BUYER BUFFY MEYER (AS)
VENDOR NUMBER: 500895	

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
20	V NO 9 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	370.0000	M	14.4700
21	R NO 9 3.875 X 8.875 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	2.0000	M	20.3200
24	R NO 9 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	100.0000	M	20.1500
25	V NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	27.0000	M	16.8700
28	V NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	100.0000	M	16.7700
29	R NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 1M TO 24M 24LB WHITE Cenveo	2.0000	M	38.4600
30	R NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 25M TO 49M 24LB Cenveo	25.0000	M	24.6900
31	R NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 50M TO 99M 24LB Cenveo	50.0000	M	21.1200
32	R NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	100.0000	M	19.5800
33	V NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 1M TO 24M 24LB WHITE Cenveo	2.0000	M	37.3200
34	V NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 25M TO 49M 24LB Cenveo	25.0000	M	23.9900
35	V NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 50M TO 99M 24LB	50.0000	M	20.5000



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PAGE 4 of 7	ORDER DATE 02/11/17
BUSINESS UNIT 9000	BUYER BUFFY MEYER (AS)
VENDOR NUMBER: 500895	

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
	Cenveo			
36	V NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 100M 24LB WHITE Cenveo	100.0000	M	18.9900
37	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 1M TO 24M 24LB WHITE Cenveo	2.0000	M	37.3200
38	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 25M TO49M 24LB Cenveo	25.0000	M	24.6900
39	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 50M TO99M 24LB Cenveo	50.0000	M	21.1200
40	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	100.0000	M	19.5700
41	V NO 9 ENVELOPE 3.875 X 8.875 COLORS 1M TO 99M Cenveo	52.0000	M	20.2100
44	V NO 9 ENVELOPE 3.875 X 8.875 COLORS 100M PLUS Cenveo	100.0000	M	20.0300
45	R NO 9 ENVELOPE 3.875 X 8.875 COLORS 1M TO 24M Cenveo	2.0000	M	34.4900
46	R NO 9 ENVELOPE 3.875 X 8.875 COLORS 25M TO 100M PLUS Cenveo	25.0000	M	21.8700
49	V NO 10 ENVELOPE 4.125 X 9.5 1M TO 99M 24LB WHITE Cenveo	581.0000	M	14.5700
52	V NO 10 ENVELOPE 4.125 X 9.5 100 PLUS 24LB WHITE Cenveo	1,220.0000	M	14.4700

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PAGE 5 of 7	ORDER DATE 02/11/17
BUSINESS UNIT 9000	BUYER BUFFY MEYER (AS)
VENDOR NUMBER: 500895	

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
53	R NO 10 ENVELOPE 4.125 X 9.5 1M TO 99M 24LB WHITE Cenveo	2.0000	M	20.3200
56	R NO10 ENVELOPE 4 1/8 X 9 1/2 100 PLUS 24LB WHITE Cenveo	100.0000	M	20.1500
57	V NO 10 LH WNDW 4.125 X9.5 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	2.0000	M	16.8700
60	V NO 10 LH WNDW 4.125 X9.5 ENVELOPE 100 PLUS 24LB WHITE Cenveo	1,130.0000	M	16.7700
61	R NO 10 LH WNDW 4.125 X9.5 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	2.0000	M	22.6200
64	R NO 10 LH WNDW 4.125 X9.5 ENVELOPE 100 PLUS 24LB WHITE Cenveo	100.0000	M	22.4400
65	V NO 10 RH WNDW 4.125 X9.5 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	11.0000	M	17.0500
68	V NO10 RH WNDW 4.125 X 9.5 ENVELOPE 100 PLUS 24LB WHITE Cenveo	100.0000	M	16.9400
69	R NO10 RH WNDW 4.125 X 9.5 ENVELOPE 1M TO 24M 24LB WHITE Cenveo	2.0000	M	34.5500
70	R NO10 RH WNDW 4.125 X 9.5 ENVELOPE 25M TO 49M 24LB Cenveo	25.0000	M	24.4500
71	R NO10 RH WNDW 4.125 X 9.5 ENVELOPE 50M TO 99M 24LB Cenveo	50.0000	M	20.9000
72	R NO 10 RH WNDW 4.125 X 9.5 ENVELOPE 100 PLUS 24LB WHITE	100.0000	M	19.3400


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PAGE 6 of 7	ORDER DATE 02/11/17
BUSINESS UNIT 9000	BUYER BUFFY MEYER (AS)
VENDOR NUMBER: 500895	

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
	Cenveo			
73	V NO 10 ENVELOPE 4.125 X 9.5 COLORS 1M TO 99M 24LB Cenveo	2.0000	M	20.2100
76	V NO 10 ENVELOPE 4.125 X 9.5 COLORS 100M PLUS Cenveo	100.0000	M	20.0300
77	R NO10 ENVELOPE 4.125 X 9.5 COLORS 1M TO 24M Cenveo	2.0000	M	34.5700
78	R NO 10 ENVELOPE 4.125 X 9.5 COLORS 25M TO 100M PLUS Cenveo	25.0000	M	24.3400
81	V NO 11 ENVELOPE 4.5 X 10.375 1M TO 24M 24LB WHITE Cenveo	7.0000	M	31.9200
82	V NO 11 ENVELOPE 4.5 X 10.375 25M TO 49M 24LB WHITE Cenveo	25.0000	M	31.6900
83	V NO 11 ENVELOPE 4.5 X 10.375 50M TO 99M 24 LB WHITE Cenveo	50.0000	M	31.0000
84	V NO 11 ENVELOPE 4.5 X 10.375 100 PLUS 24 LB WHITE Cenveo	100.0000	M	30.6000
85	R NO 11 ENVELOPE 4.5 X 10.375 1M TO 24M 24LB WHITE Cenveo	2.0000	M	47.0700
86	R NO 11 ENVELOPE 4.5 X 10.375 25M TO 49M 24LB WHITE Cenveo	25.0000	M	38.9800
87	R NO 11 ENVELOPE 4.5 X 10.375 50M TO 99M 24 LB WHITE Cenveo	50.0000	M	33.3000



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BUSINESS UNIT 9000	BUYER BUFFY MEYER (AS)
VENDOR NUMBER: 500895	

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
88	R NO 11 ENVELOPE 4.5 X 10.375 100M PLUS 24 LB WHITE Cenveo	100.0000	M	31.5200
89	SPECIAL WINDOW SIZE STANDARD PLACEMENT 1M TO 24M	27.0000	LO	12.0000
90	SPECIAL WINDOW SIZE STANDARD PLACEMENT 25M TO 49M	25.0000	LO	8.4000
91	SPECIAL WINDOW SIZE STANDARD PLACEMENT 50M TO 99M	50.0000	LO	5.7500
92	SPECIAL WINDOW SIZE STANDARD PLACEMENT 100 PLUS	100.0000	LO	4.5000
93	SPECIAL WINDOW PLACEMENT STANDARD SIZE 1M TO 24M	2.0000	LO	12.0000
94	SPECIAL WINDOW PLACEMENT STANDARD SIZE 25M TO 49M	25.0000	LO	8.4000
95	SPECIAL WINDOW PLACEMENT STANDARD SIZE 50M TO 99M	50.0000	LO	5.7500
96	SPECIAL WINDOW PLACEMENT STANDARD SIZE 100 PLUS	100.0000	LO	4.5000
97	ADD STANDARD TINT BLACK OR BLUE 1M TO 24M	17.0000	M	14.0000
98	ADD STANDARD TINT BLACK OR BLUE 25M TO 49M	25.0000	M	10.3500
99	ADD STANDARD TINT BLACK OR BLUE 50M TO 99M	50.0000	M	5.7500
100	ADD STANDARD TINT BLACK OR BLUE 100 PLUS	100.0000	M	4.6500
101	8 PERCENT DISCOUNT OF CATALOG OR PRICELIST	100,000.0000	\$	1.0000

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STATE OF NEBRASKA CONTRACT AMENDMENT

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CONTRACT NUMBER
14751 OC

PAGE 1 of 8	ORDER DATE 11/16/18
BUSINESS UNIT 9000	BUYER BUFFY MEYER (AS)
VENDOR NUMBER: 500895	
VENDOR ADDRESS: OMAHA PAPER CO INC DBA OPC DIRECT 6936 L ST OMAHA NE 68117-1027	

THE CONTRACT PERIOD IS:

MARCH 22, 2018 THROUGH MARCH 21, 2019

THIS CONTRACT HAS BEEN AMENDED PER THE FOLLOWING INFORMATION:

NO ACTION ON THE PART OF THE CONTRACTOR NEEDS TO BE TAKEN AT THIS TIME. ORDERS FOR THE MATERIALS AND/OR SERVICES WILL BE MADE AS NEEDED BY THE VARIOUS AGENCIES OF THE STATE.

THIS CONTRACT IS NOT AN EXCLUSIVE CONTRACT TO FURNISH THE MATERIALS AND/OR SERVICES SHOWN BELOW, AND DOES NOT PRECLUDE THE PURCHASE OF SIMILAR MATERIALS AND/OR SERVICES FROM OTHER SOURCES.

THE STATE RESERVES THE RIGHT TO EXTEND THE PERIOD OF THIS CONTRACT BEYOND THE TERMINATION DATE WHEN MUTUALLY AGREEABLE TO THE CONTRACTOR AND THE STATE OF NEBRASKA.

Original/Bid Document 5515 OF

Contract to supply and deliver Business Envelopes to the State of Nebraska as per the attached specifications for the contract period March 22, 2018 through March 21, 2019. The contract may be renewed for three (3) additional one (1) year periods when mutually agreeable to the vendor and the State of Nebraska.

Vendor Contact: Robert Powell
Phone: 402-680-7403
Fax: 402-331-3243
E-Mail: robertp@omahapaper.com

This is the first renewal of the contract as emended. (bb 03/14/18)

Amendment two as attached. (vc 3/16/18)

Amendment three (3) as attached. (cp 7/11/18)

Amendment four (4) as attached. (cp 8/27/18)

Amendment five (5) as attached. (cp 11/16/18)

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
1	V NO 6.25 ENVELOPE 1M TO 24M 3.5 X 6 24LB WHITE Cenveo	2.0000	M	21.2900
2	V NO 6.25 ENVELOPE 25M TO 49M 3.5 X 6 24LB WHITE Cenveo	25.0000	M	20.8400

11-21-18
Buffy Meyer 11/20/18
BUYER
MATERIEL ADMINISTRATOR

STATE OF NEBRASKA CONTRACT AMENDMENT

State Purchasing Bureau
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CONTRACT NUMBER
14751 OC

PAGE 2 of 8	ORDER DATE 11/16/18
BUSINESS UNIT 9000	BUYER BUFFY MEYER (AS)
VENDOR NUMBER: 500895	

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
3	V NO 6.25 ENVELOPE 50M TO 99M 3.5 X 6 24LB WHITE Cenveo	50.0000	M	20.4300
4	V NO 6.25 ENVELOPE 100M PLUS 3.5 X 6 24LB WHITE Cenveo	100.0000	M	20.0300
5	R NO 6.25 ENVELOPE 1M TO 24M 3.5 X 6 24LB WHITE Cenveo	2.0000	M	35.8800
6	R NO 6.25 ENVELOPE 25M TO 49M 3.5 X 6 24LB WHITE Cenveo	25.0000	M	26.2900
7	R NO 6.25 ENVELOPE 50M TO 99M 3.5 X 6 24LB WHITE Cenveo	50.0000	M	20.7800
8	R NO 6.25 ENVELOPE 100 PLUS 3.5 X 6 24LB WHITE Cenveo	100.0000	M	20.3200
9	V NO 6.75 ENVELOPE 1M TO 99M 3.625 X 6.5 24LB WHITE Cenveo	10.0000	M	15.3100
12	V NO 6.75 ENVELOPE 100M PLUS 3.625 X 6.5 24LB WHITE Cenveo	100.0000	M	14.3000
13	R NO 6.75 ENVELOPE 1M TO 24M 3.625 X 6 24LB WHITE Cenveo	2.0000	M	38.4600
14	R NO 6.75 ENVELOPE 25M TO 49M 3.625 X 6 24LB WHITE Cenveo	25.0000	M	27.2100
15	R NO 6.75 ENVELOPE 50M TO 99M 3.625 X 6 24LB WHITE Cenveo	50.0000	M	21.7600

Bm

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PAGE 3 of 8	ORDER DATE 11/16/18
BUSINESS UNIT 9000	BUYER BUFFY MEYER (AS)
VENDOR NUMBER: 500895	

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
16	R NO 6.75 ENVELOPE 100M PLUS 3.625 X 6 24LB WHITE Cenveo	100.0000	M	21.2900
17	V NO 9 3.875 X 8.875 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	362.0000	M	14.5700
20	V NO 9 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	370.0000	M	14.4700
21	R NO 9 3.875 X 8.875 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	2.0000	M	20.3200
24	R NO 9 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	100.0000	M	20.1500
25	V NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	27.0000	M	16.8700
28	V NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	100.0000	M	16.7700
29	R NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 1M TO 24M 24LB WHITE Cenveo	2.0000	M	38.4600
30	R NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 25M TO 49M 24LB Cenveo	25.0000	M	24.6900
31	R NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 50M TO 99M 24LB Cenveo	50.0000	M	21.1200
32	R NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	100.0000	M	19.5800
33	V NO 9 RH WNDW 3.875 X 8.875	2.0000	M	37.3200


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PAGE 4 of 8	ORDER DATE 11/16/18
BUSINESS UNIT 9000	BUYER BUFFY MEYER (AS)
VENDOR NUMBER: 500895	

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
	ENVELOPE 1M TO 24M 24LB WHITE Cenveo			
34	V NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 25M TO 49M 24LB Cenveo	25.0000	M	23.9900
35	V NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 50M TO 99M 24LB Cenveo	50.0000	M	20.5000
36	V NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 100M 24LB WHITE Cenveo	100.0000	M	18.9900
37	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 1M TO 24M 24LB WHITE Cenveo	2.0000	M	37.3200
38	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 25M TO 49M 24LB Cenveo	25.0000	M	24.6900
39	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 50M TO 99M 24LB Cenveo	50.0000	M	21.1200
40	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	100.0000	M	19.5700
41	V NO 9 ENVELOPE 3.875 X 8.875 COLORS 1M TO 99M Cenveo	52.0000	M	20.2100
44	V NO 9 ENVELOPE 3.875 X 8.875 COLORS 100M PLUS Cenveo	100.0000	M	20.0300
45	R NO 9 ENVELOPE 3.875 X 8.875 COLORS 1M TO 24M Cenveo	2.0000	M	34.4900
46	R NO 9 ENVELOPE 3.875 X 8.875 COLORS 25M TO 100M PLUS	25.0000	M	21.8700

BM
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PAGE 5 of 8	ORDER DATE 11/16/18
BUSINESS UNIT 9000	BUYER BUFFY MEYER (AS)
VENDOR NUMBER: 500895	

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
	Cenveo			
49	V NO 10 ENVELOPE 4.125 X 9.5 1M TO 99M 24LB WHITE Cenveo	581.0000	M	14.5700
52	V NO 10 ENVELOPE 4.125 X 9.5 100 PLUS 24LB WHITE Cenveo	1,220.0000	M	14.4700
53	R NO 10 ENVELOPE 4.125 X 9.5 1M TO 99M 24LB WHITE Cenveo	2.0000	M	20.3200
56	R NO10 ENVELOPE 4 1/8 X 9 1/2 100 PLUS 24LB WHITE Cenveo	100.0000	M	20.1500
57	V NO 10 LH WNDW 4.125 X9.5 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	2.0000	M	16.8700
60	V NO 10 LH WNDW 4.125 X9.5 ENVELOPE 100 PLUS 24LB WHITE Cenveo	1,130.0000	M	16.7700
61	R NO 10 LH WNDW 4.125 X9.5 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	2.0000	M	22.6200
64	R NO 10 LH WNDW 4.125 X9.5 ENVELOPE 100 PLUS 24LB WHITE Cenveo	100.0000	M	22.4400
65	V NO 10 RH WNDW 4.125 X9.5 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	11.0000	M	17.0500
68	V NO10 RH WNDW 4.125 X 9.5 ENVELOPE 100 PLUS 24LB WHITE Cenveo	100.0000	M	16.9400
69	R NO10 RH WNDW 4.125 X 9.5 ENVELOPE 1M TO 24M 24LB WHITE Cenveo	2.0000	M	34.5500

B.M.
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VENDOR NUMBER: 500895	

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
70	R NO10 RH WNDW 4.125 X 9.5 ENVELOPE 25M TO 49M 24LB Cenveo	25.0000	M	24.4500
71	R NO10 RH WNDW 4.125 X 9.5 ENVELOPE 50M TO 99M 24LB Cenveo	50.0000	M	20.9000
72	R NO 10 RH WNDW 4.125 X 9.5 ENVELOPE 100 PLUS 24LB WHITE Cenveo	100.0000	M	19.3400
73	V NO 10 ENVELOPE 4.125 X 9.5 COLORS 1M TO 99M 24LB Cenveo	2.0000	M	20.2100
76	V NO 10 ENVELOPE 4.125 X 9.5 COLORS 100M PLUS Cenveo	100.0000	M	20.0300
77	R NO10 ENVELOPE 4.125 X 9.5 COLORS 1M TO 24M Cenveo	2.0000	M	34.5700
78	R NO 10 ENVELOPE 4.125 X 9.5 COLORS 25M TO 100M PLUS Cenveo	25.0000	M	24.3400
81	V NO 11 ENVELOPE 4.5 X 10.375 1M TO 24M 24LB WHITE Cenveo	7.0000	M	31.9200
82	V NO 11 ENVELOPE 4.5 X 10.375 25M TO 49M 24LB WHITE Cenveo	25.0000	M	31.6900
83	V NO 11 ENVELOPE 4.5 X 10.375 50M TO 99M 24 LB WHITE Cenveo	50.0000	M	31.0000
84	V NO 11 ENVELOPE 4.5 X 10.375 100 PLUS 24 LB WHITE Cenveo	100.0000	M	30.6000

BIM

BUYER INITIALS

STATE OF NEBRASKA CONTRACT AMENDMENT

State Purchasing Bureau
1526 K Street, Suite 130
Lincoln, Nebraska 68508

Telephone: (402) 471-6500
Fax: (402) 471-2089

CONTRACT NUMBER
14751 OC

PAGE 7 of 8	ORDER DATE 11/16/18
BUSINESS UNIT 9000	BUYER BUFFY MEYER (AS)
VENDOR NUMBER: 500895	

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
85	R NO 11 ENVELOPE 4.5 X 10.375 1M TO 24M 24LB WHITE Cenveo	2.0000	M	47.0700
86	R NO 11 ENVELOPE 4.5 X 10.375 25M TO 49M 24LB WHITE Cenveo	25.0000	M	38.9800
87	R NO 11 ENVELOPE 4.5 X 10.375 50M TO 99M 24 LB WHITE Cenveo	50.0000	M	33.3000
88	R NO 11 ENVELOPE 4.5 X 10.375 100M PLUS 24 LB WHITE Cenveo	100.0000	M	31.5200
89	SPECIAL WINDOW SIZE STANDARD PLACEMENT 1M TO 24M	27.0000	LO	12.0000
90	SPECIAL WINDOW SIZE STANDARD PLACEMENT 25M TO 49M	25.0000	LO	8.4000
91	SPECIAL WINDOW SIZE STANDARD PLACEMENT 50M TO 99M	50.0000	LO	5.7500
92	SPECIAL WINDOW SIZE STANDARD PLACEMENT 100 PLUS	100.0000	LO	4.5000
93	SPECIAL WINDOW PLACEMENT STANDARD SIZE 1M TO 24M	2.0000	LO	12.0000
94	SPECIAL WINDOW PLACEMENT STANDARD SIZE 25M TO 49M	25.0000	LO	8.4000
95	SPECIAL WINDOW PLACEMENT STANDARD SIZE 50M TO 99M	50.0000	LO	5.7500
96	SPECIAL WINDOW PLACEMENT STANDARD SIZE 100 PLUS	100.0000	LO	4.5000
97	ADD STANDARD TINT BLACK OR BLUE 1M TO 24M	17.0000	M	14.0000
98	ADD STANDARD TINT BLACK OR BLUE 25M TO 49M	25.0000	M	10.3500

BM
BUYER INITIALS

STATE OF NEBRASKA CONTRACT AMENDMENT

Slate Purchasing Bureau
 1526 K Street, Suite 130
 Lincoln, Nebraska 68508

Telephone: (402) 471-6500
 Fax: (402) 471-2089

CONTRACT NUMBER
14751 OC

PAGE 8 of 8	ORDER DATE 11/16/18
BUSINESS UNIT 9000	BUYER BUFFY MEYER (AS)
VENDOR NUMBER: 500895	

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
99	ADD STANDARD TINT BLACK OR BLUE 50M TO 99M	50.0000	M	5.7500
100	ADD STANDARD TINT BLACK OR BLUE 100 PLUS	100.0000	M	4.6500
101	8 PERCENT DISCOUNT OF CATALOG OR PRICELIST	100.000.0000	\$	1.0000

BM

BUYER INITIALS

AMENDMENT FIVE
 14751 OC
 Business Envelopes for the State of Nebraska
 Between
 The State of Nebraska and Omaha Paper Co. Inc., DBA OPC Direct

This Amendment (the "Amendment") is made by the State of Nebraska and Omaha Paper Co. Inc., DBA OPC Direct parties to Contract 14751 OC (the "Contract"), and upon mutual agreement and other valuable consideration the parties agree to and hereby amend the contract as follows:

Effective upon execution by both parties, the following lines are hereby removed and replaced as follows:

Line #	Description	Unit of Measure	Unit Price
1	V NO 6.25 ENVELOPE 1M TO 24M 3.5 X 6 24LB WHITE Cenveo	M	\$ 21.2900
2	V NO 6.25 ENVELOPE 25M TO 49M 3.5 X 6 24LB WHITE Cenveo	M	\$ 20.8400
3	V NO 6.25 ENVELOPE 50M TO 99M 3.5 X 6 24LB WHITE Cenveo	M	\$ 20.4300
4	V NO 6.25 ENVELOPE 100M PLUS 3.5X6 24LB WHITE Cenveo	M	\$ 20.0300
5	R NO 6.25 ENVELOPE 1M TO 24M 3.5 X 6 24LB WHITE Cenveo	M	\$ 35.8800
6	R NO 6.25 ENVELOPE 25M TO 49M 3.5 X 6 24LB WHITE Cenveo	M	\$ 26.2900
7	R NO 6.25 ENVELOPE 50M TO 99M 3.5 X 6 24LB WHITE Cenveo	M	\$ 20.7800
8	R NO 6.25 ENVELOPE 100 PLUS 3.5 X 6 24LB WHITE Cenveo	M	\$ 20.3200
9	V NO 6.75 ENVELOPE 1M TO 99M 3.625 X 6.5 24LB WHITE Cenveo	M	\$ 15.3100
12	V NO 6.75 ENVELOPE 100M PLUS 3.625 X 6.5 24LB WHITE Cenveo	M	\$ 14.3000
13	R NO 6.75 ENVELOPE 1M TO 24M 3.625 X 6 24LB WHITE Cenveo	M	\$ 38.4600
14	R NO 6.75 ENVELOPE 25M TO 49M 3.625 X 6 24LB WHITE Cenveo	M	\$ 27.2100
15	R NO 6.75 ENVELOPE 50M TO 99M 3.625 X 6 24LB WHITE	M	\$ 21.7600

	Cenveo		
16	R NO 6.75 ENVELOPE 100M PLUS 3 625 X 6 24LB WHITE Cenveo	M	\$ 21.2900
17	V NO 9 3.875 X 8.875 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	M	\$ 14.5700
20	V NO 9 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	M	\$ 14.4700
21	R NO 9 3.875 X 8.875 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	M	\$ 20.3200
24	R NO 9 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	M	\$ 20.1500
25	V NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	M	\$ 16.8700
28	V NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	M	\$ 16.7700
29	R NO 9 LH WNDW 3 875 X 8.875 ENVELOPE 1M TO 24M 24LB WHITE Cenveo	M	\$ 38.4600
30	R NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 25M TO 49M 24LB Cenveo	M	\$ 24.6900
31	R NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 50M TO 99M 24LB Cenveo	M	\$ 21.1200
32	R NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	M	\$ 19.5800
33	V NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 1M TO 24M 24LB WHITE Cenveo	M	\$ 37.3200
34	V NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 25M TO 49M 24LB Cenveo	M	\$ 23.9900
35	V NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 50M TO 99M 24LB Cenveo	M	\$ 20.5000
36	V NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 100M 24LB WHITE Cenveo	M	\$ 18.9900
37	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 1M TO 24M 24LB WHITE Cenveo	M	\$ 37.3200
38	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 25M TO 49M 24LB Cenveo	M	\$ 24.6900
39	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 50M TO 99M 24LB Cenveo	M	\$ 21.1200
40	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	M	\$ 19.5700
41	V NO 9 ENVELOPE 3 875 X 8.875 COLORS 1M TO 99M	M	\$ 20.2100

	Cenveo		
44	V NO 9 ENVELOPE 3.875 X 8.875 COLORS 100M PLUS Cenveo	M	\$ 20.0300
45	R NO 9 ENVELOPE 3.875 X 8.875 COLORS 1M TO 24M Cenveo	M	\$ 34.4900
46	R NO 9 ENVELOPE 3.875 X 8.875 COLORS 25M TO 100M PLUS Cenveo	M	\$ 21.8700
49	V NO 10 ENVELOPE 4.125 X 9.5 1M TO 99M 24LB WHITE Cenveo	M	\$ 14.5700
52	V NO 10 ENVELOPE 4.125 X 9.5 100 PLUS 24LB WHITE Cenveo	M	\$ 14.4700
53	R NO 10 ENVELOPE 4.125 X 9.5 1M TO 99M 24LB WHITE Cenveo	M	\$ 20.3200
56	R NO 10 ENVELOPE 4 1/8 X 9 1/2 100 PLUS 24LB WHITE Cenveo	M	\$ 20.1500
57	V NO 10 LH WNDW 4.125 X 9.5 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	M	\$ 16.8700
60	V NO 10 LH WNDW 4.125 X 9.5 ENVELOPE 100 PLUS 24LB WHITE Cenveo	M	\$ 16.7700
61	R NO 10 LH WNDW 4.125 X 9.5 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	M	\$ 22.6200
64	R NO 10 LH WNDW 4.125 X 9.5 ENVELOPE 100 PLUS 24LB WHITE Cenveo	M	\$ 22.4400
65	V NO 10 RH WNDW 4.125 X 9.5 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	M	\$ 17.0500
68	V NO 10 RH WNDW 4.125 X 9.5 ENVELOPE 100 PLUS 24LB WHITE Cenveo	M	\$ 16.9400
69	R NO 10 RH WNDW 4.125 X 9.5 ENVELOPE 1M TO 24M 24LB WHITE Cenveo	M	\$ 34.5500
70	R NO 10 RH WNDW 4.125 X 9.5 ENVELOPE 25M TO 49M 24LB Cenveo	M	\$ 24.4500
71	R NO 10 RH WNDW 4.125 X 9.5 ENVELOPE 50M TO 99M 24LB Cenveo	M	\$ 20.9000
72	R NO 10 RH WNDW 4.125 X 9.5 ENVELOPE 100 PLUS 24LB WHITE Cenveo	M	\$ 19.3400
73	V NO 10 ENVELOPE 4.125 X 9.5 COLORS 1M TO 99M 24LB Cenveo	M	\$ 20.2100
76	V NO 10 ENVELOPE 4.125 X 9.5 COLORS 100M PLUS Cenveo	M	\$ 20.0300
77	R NO 10 ENVELOPE 4.125 X 9.5 COLORS 1M TO 24M	M	\$ 34.5700

	Cenveo		
78	R NO 10 ENVELOPE 4.125 X 9.5 COLORS 25M TO 100M PLUS Cenveo	M	\$ 24.3400
81	V NO 11 ENVELOPE 4.5 X 10.375 1M TO 24M 24LB WHIYE Cenveo	M	\$ 31.9200
82	V NO 11 ENVELOPE 4.5 X 10.375 25M TO 49M 24LB WHITE Cenveo	M	\$ 31.6900
83	V NO 11 ENVELOPE 4.5 X 10.375 50M TO 99M 24 LB WHITE Cenveo	M	\$ 31.0000
84	V NO 11 ENVELOPE 4.5 X 10.375 100 PLUS 24 LB WHITE Cenveo	M	\$ 30.6000
85	R NO 11 ENVELOPE 4.5 X 10.375 1M TO 24M 24LB WHITE Cenveo	M	\$ 47.0700
86	R NO 11 ENVELOPE 4.5 X 10.375 25M TO 49M 24LB WHITE Cenveo	M	\$ 38.9800
87	R NO 11 ENVELOPE 4.5 X 10.375 50M TO 99M 24 LB WHITE Cenveo	M	\$ 33.3000
88	R NO 11 ENVELOPE 4.5 X 10.375 100M PLUS 24 LB WHITE Cenveo	M	\$ 31.5200

This amendment and any attachments hereto will become part of the Contract. Except as set forth in this Amendment, the Contract is unaffected and shall continue in full force and effect in accordance with its terms. If there is conflict between this amendment and the Contract or any earlier amendment, the terms of this amendment will prevail.

IN WITNESS WHEREOF, the parties have executed this Amendment as of the date of execution by both parties below.

State of Nebraska

Contractor: Omaha Paper Co. Inc., DBA OPC
Direct

By: 

By: 

Name: David Zwart

Name: Robert Powell

Title: Material Administrator

Title: Pres. Sent

Date: 11/21/18

Date: 11-14-18

STATE OF NEBRASKA CONTRACT AMENDMENT

State Purchasing Bureau
1526 K Street, Suite 130
Lincoln, Nebraska 68508

Telephone: (402) 471-6500
Fax: (402) 471-2089

CONTRACT NUMBER
14751 OC

PAGE 1 of 8	ORDER DATE 08/27/18
BUSINESS UNIT 9000	BUYER BUFFY MEYER (AS)
VENDOR NUMBER: 500895	
VENDOR ADDRESS: OMAHA PAPER CO INC DBA OPC DIRECT 6936 L ST OMAHA NE 68117-1027	

THE CONTRACT PERIOD IS:

MARCH 22, 2018 THROUGH MARCH 21, 2019

THIS CONTRACT HAS BEEN AMENDED PER THE FOLLOWING INFORMATION:

NO ACTION ON THE PART OF THE CONTRACTOR NEEDS TO BE TAKEN AT THIS TIME. ORDERS FOR THE MATERIALS AND/OR SERVICES WILL BE MADE AS NEEDED BY THE VARIOUS AGENCIES OF THE STATE.

THIS CONTRACT IS NOT AN EXCLUSIVE CONTRACT TO FURNISH THE MATERIALS AND/OR SERVICES SHOWN BELOW, AND DOES NOT PRECLUDE THE PURCHASE OF SIMILAR MATERIALS AND/OR SERVICES FROM OTHER SOURCES.

THE STATE RESERVES THE RIGHT TO EXTEND THE PERIOD OF THIS CONTRACT BEYOND THE TERMINATION DATE WHEN MUTUALLY AGREEABLE TO THE CONTRACTOR AND THE STATE OF NEBRASKA.

Original/Bid Document 5515 OF

Contract to supply and deliver Business Envelopes to the State of Nebraska as per the attached specifications for the contract period March 22, 2018 through March 21, 2019. The contract may be renewed for three (3) additional one (1) year periods when mutually agreeable to the vendor and the State of Nebraska.

Vendor Contact: Robert Powell
Phone: 402-680-7403
Fax: 402-331-3243
E-Mail: robertp@omahapaper.com

This is the first renewal of the contract as amended. (bb 03/14/18)

Amendment two as attached. (vc 3/16/18)

Amendment three (3) as attached. (cp 7/11/18)

Amendment four (4) as attached. (cp 8/27/18)

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
1	V NO 6.25 ENVELOPE 1M TO 24M 3.5 X 6 24LB WHITE Cenveo	2.0000	M	20.2800
2	V NO 6.25 ENVELOPE 25M TO 49M 3.5 X 6 24LB WHITE Cenveo	25.0000	M	19.8500

5-30-18

Buffy Meyer 8/29/18
BUYER
[Signature] 8/30/18
MATERIEL ADMINISTRATOR

STATE OF NEBRASKA CONTRACT AMENDMENT

State Purchasing Bureau
1526 K Street, Suite 130
Lincoln, Nebraska 68508

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CONTRACT NUMBER
14751 OC

PAGE 2 of 8	ORDER DATE 08/27/18
BUSINESS UNIT 9000	BUYER BUFFY MEYER (AS)
VENDOR NUMBER: 500895	

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
3	V NO 6.25 ENVELOPE 50M TO 99M 3.5 X 6 24LB WHITE Cenveo	50.0000	M	19.4600
4	V NO 6.25 ENVELOPE 100M PLUS 3.5 X 6 24LB WHITE Cenveo	100.0000	M	19.0800
5	R NO 6.25 ENVELOPE 1M TO 24M 3.5 X 6 24LB WHITE Cenveo	2.0000	M	34.1700
6	R NO 6.25 ENVELOPE 25M TO 49M 3.5 X 6 24LB WHITE Cenveo	25.0000	M	25.0400
7	R NO 6.25 ENVELOPE 50M TO 99M 3.5 X 6 24LB WHITE Cenveo	50.0000	M	19.7900
8	R NO 6.25 ENVELOPE 100 PLUS 3.5 X 6 24LB WHITE Cenveo	100.0000	M	19.3500
9	V NO 6.75 ENVELOPE 1M TO 99M 3.625 X 6.5 24LB WHITE Cenveo	10.0000	M	14.5800
12	V NO 6.75 ENVELOPE 100M PLUS 3.625 X 6.5 24LB WHITE Cenveo	100.0000	M	13.6200
13	R NO 6.75 ENVELOPE 1M TO 24M 3.625 X 6 24LB WHITE Cenveo	2.0000	M	36.6300
14	R NO 6.75 ENVELOPE 25M TO 49M 3.625 X 6 24LB WHITE Cenveo	25.0000	M	25.9100
15	R NO 6.75 ENVELOPE 50M TO 99M 3.625 X 6 24LB WHITE Cenveo	50.0000	M	20.7200



BUYER INITIALS

STATE OF NEBRASKA CONTRACT AMENDMENT

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CONTRACT NUMBER
14751 OC

PAGE 3 of 8	ORDER DATE 08/27/18
BUSINESS UNIT 9000	BUYER BUFFY MEYER (AS)
VENDOR NUMBER: 500895	

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
16	R NO 6.75 ENVELOPE 100M PLUS 3.625 X 6 24LB WHITE Cenveo	100.0000	M	20.2800
17	V NO 9 3.875 X 8.875 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	362.0000	M	13.8800
20	V NO 9 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	370.0000	M	13.7800
21	R NO 9 3.875 X 8.875 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	2.0000	M	19.3500
24	R NO 9 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	100.0000	M	19.1900
25	V NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	27.0000	M	16.0700
28	V NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	100.0000	M	15.9700
29	R NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 1M TO 24M 24LB WHITE Cenveo	2.0000	M	36.6300
30	R NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 25M TO 49M 24LB Cenveo	25.0000	M	23.5100
31	R NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 50M TO 99M 24LB Cenveo	50.0000	M	20.1100
32	R NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	100.0000	M	18.6500
33	V NO 9 RH WNDW 3.875 X 8.875	2.0000	M	35.5400


BUYER INITIALS

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CONTRACT NUMBER
14751 OC

PAGE 4 of 8	ORDER DATE 08/27/18
BUSINESS UNIT 9000	BUYER BUFFY MEYER (AS)
VENDOR NUMBER: 500895	

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
	ENVELOPE 1M TO 24M 24LB WHITE Cenveo			
34	V NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 25M TO 49M 24LB Cenveo	25.0000	M	22.8500
35	V NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 50M TO 99M 24LB Cenveo	50.0000	M	19.5200
36	V NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 100M 24LB WHITE Cenveo	100.0000	M	18.0900
37	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 1M TO 24M 24LB WHITE Cenveo	2.0000	M	35.5400
38	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 25M TO 49M 24LB Cenveo	25.0000	M	23.5100
39	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 50M TO 99M 24LB Cenveo	50.0000	M	20.1100
40	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	100.0000	M	18.6400
41	V NO 9 ENVELOPE 3.875 X 8.875 COLORS 1M TO 99M Cenveo	52.0000	M	19.2500
44	V NO 9 ENVELOPE 3.875 X 8.875 COLORS 100M PLUS Cenveo	100.0000	M	19.0800
45	R NO 9 ENVELOPE 3.875 X 8.875 COLORS 1M TO 24M Cenveo	2.0000	M	32.8500
46	R NO 9 ENVELOPE 3.875 X 8.875 COLORS 25M TO 100M PLUS	25.0000	M	20.8300


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PAGE 5 of 8	ORDER DATE 08/27/18
BUSINESS UNIT 9000	BUYER BUFFY MEYER (AS)
VENDOR NUMBER: 500895	

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
	Cenveo			
49	V NO 10 ENVELOPE 4.125 X 9.5 1M TO 99M 24LB WHITE Cenveo	581.0000	M	13.8800
52	V NO 10 ENVELOPE 4.125 X 9.5 100 PLUS 24LB WHITE Cenveo	1,220.0000	M	13.7800
53	R NO 10 ENVELOPE 4.125 X 9.5 1M TO 99M 24LB WHITE Cenveo	2.0000	M	19.3500
56	R NO10 ENVELOPE 4 1/8 X 9 1/2 100 PLUS 24LB WHITE Cenveo	100.0000	M	19.1900
57	V NO 10 LH WNDW 4.125 X9.5 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	2.0000	M	16.0700
60	V NO 10 LH WNDW 4.125 X9.5 ENVELOPE 100 PLUS 24LB WHITE Cenveo	1,130.0000	M	15.9700
61	R NO 10 LH WNDW 4.125 X9.5 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	2.0000	M	21.5400
64	R NO 10 LH WNDW 4.125 X9.5 ENVELOPE 100 PLUS 24LB WHITE Cenveo	100.0000	M	21.3700
65	V NO 10 RH WNDW 4.125 X9.5 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	11.0000	M	16.2400
68	V NO10 RH WNDW 4.125 X 9.5 ENVELOPE 100 PLUS 24LB WHITE Cenveo	100.0000	M	16.1300
69	R NO10 RH WNDW 4.125 X 9.5 ENVELOPE 1M TO 24M 24LB WHITE Cenveo	2.0000	M	32.9000


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CONTRACT NUMBER
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PAGE 6 of 8	ORDER DATE 08/27/18
BUSINESS UNIT 9000	BUYER BUFFY MEYER (AS)
VENDOR NUMBER: 500895	

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
70	R NO10 RH WNDW 4.125 X 9.5 ENVELOPE 25M TO 49M 24LB Cenveo	25.0000	M	23.2900
71	R NO10 RH WNDW 4.125 X 9.5 ENVELOPE 50M TO 99M 24LB Cenveo	50.0000	M	19.9000
72	R NO 10 RH WNDW 4.125 X 9.5 ENVELOPE 100 PLUS 24LB WHITE Cenveo	100.0000	M	18.4200
73	V NO 10 ENVELOPE 4.125 X 9.5 COLORS 1M TO 99M 24LB Cenveo	2.0000	M	19.2500
76	V NO 10 ENVELOPE 4.125 X 9.5 COLORS 100M PLUS Cenveo	100.0000	M	19.0800
77	R NO10 ENVELOPE 4.125 X 9.5 COLORS 1M TO 24M Cenveo	2.0000	M	32.9200
78	R NO 10 ENVELOPE 4.125 X 9.5 COLORS 25M TO 100M PLUS Cenveo	25.0000	M	23.1800
81	V NO 11 ENVELOPE 4.5 X 10.375 1M TO 24M 24LB WHITE Cenveo	7.0000	M	30.4000
82	V NO 11 ENVELOPE 4.5 X 10.375 25M TO 49M 24LB WHITE Cenveo	25.0000	M	30.1800
83	V NO 11 ENVELOPE 4.5 X 10.375 50M TO 99M 24 LB WHITE Cenveo	50.0000	M	29.5200
84	V NO 11 ENVELOPE 4.5 X 10.375 100 PLUS 24 LB WHITE Cenveo	100.0000	M	29.1400



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CONTRACT NUMBER
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PAGE 7 of 8	ORDER DATE 08/27/18
BUSINESS UNIT 9000	BUYER BUFFY MEYER (AS)
VENDOR NUMBER: 500895	

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
85	R NO 11 ENVELOPE 4.5 X 10.375 1M TO 24M 24LB WHITE Cenveo	2.0000	M	44.8300
86	R NO 11 ENVELOPE 4.5 X 10.375 25M TO 49M 24LB WHITE Cenveo	25.0000	M	37.1200
87	R NO 11 ENVELOPE 4.5 X 10.375 50M TO 99M 24 LB WHITE Cenveo	50.0000	M	31.7100
88	R NO 11 ENVELOPE 4.5 X 10.375 100M PLUS 24 LB WHITE Cenveo	100.0000	M	30.0200
89	SPECIAL WINDOW SIZE STANDARD PLACEMENT 1M TO 24M	27.0000	LO	12.0000
90	SPECIAL WINDOW SIZE STANDARD PLACEMENT 25M TO 49M	25.0000	LO	8.4000
91	SPECIAL WINDOW SIZE STANDARD PLACEMENT 50M TO 99M	50.0000	LO	5.7500
92	SPECIAL WINDOW SIZE STANDARD PLACEMENT 100 PLUS	100.0000	LO	4.5000
93	SPECIAL WINDOW PLACEMENT STANDARD SIZE 1M TO 24M	2.0000	LO	12.0000
94	SPECIAL WINDOW PLACEMENT STANDARD SIZE 25M TO 49M	25.0000	LO	8.4000
95	SPECIAL WINDOW PLACEMENT STANDARD SIZE 50M TO 99M	50.0000	LO	5.7500
96	SPECIAL WINDOW PLACEMENT STANDARD SIZE 100 PLUS	100.0000	LO	4.5000
97	ADD STANDARD TINT BLACK OR BLUE 1M TO 24M	17.0000	M	14.0000
98	ADD STANDARD TINT BLACK OR BLUE 25M TO 49M	25.0000	M	10.3500


BUYER INITIALS

STATE OF NEBRASKA CONTRACT AMENDMENT

State Purchasing Bureau
1526 K Street, Suite 130
Lincoln, Nebraska 68508

Telephone: (402) 471-6500
Fax: (402) 471-2089

CONTRACT NUMBER
14751 OC

PAGE 8 of 8	ORDER DATE 08/27/18
BUSINESS UNIT 9000	BUYER BUFFY MEYER (AS)
VENDOR NUMBER. 500895	

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
99	ADD STANDARD TINT BLACK OR BLUE 50M TO 99M	50.0000	M	5.7500
100	ADD STANDARD TINT BLACK OR BLUE 100 PLUS	100.0000	M	4.6500
101	8 PERCENT DISCOUNT OF CATALOG OR PRICELIST	100,000.0000	\$	1.0000


BUYER INITIALS

AMENDMENT FOUR
 14751(OC)
 Business Envelopes for the State of Nebraska
 Between
 The State of Nebraska and Omaha Paper Co. Inc., DBA OPC Direct

This Amendment (the "Amendment") is made by the State of Nebraska and Omaha Paper Co. Inc., DBA OPC Direct parties to Contract 14751 (OC) (the "Contract"), and upon mutual agreement and other valuable consideration the parties agree to and hereby amend the contract as follows:

Effective upon execution of both parties:

The following lines 1-9, 12-17, 20-21, 24-25, 28-41, 44-48, 49, 52-53, 56-57, 60-61, 64-65, 68-73, 76-78 & 81-88 will be deleted and superseded as follows:

Line	Description	Unit of Measure	Unit Price
1	V NO 6.25 ENVELOPE 1M TO 24M 3.5 X 6 24LB WHITE Cenveo	M	\$ 20.2800
2	V NO 6.25 ENVELOPE 25M TO 49M 3.5 X 6 24LB WHITE Cenveo	M	\$ 19.8500
3	V NO 6.25 ENVELOPE 50M TO 99M 3.5 X 6 24LB WHITE Cenveo	M	\$ 19.4600
4	V NO 6.25 ENVELOPE 100M PLUS 3.5X6 24LB WHITE Cenveo	M	\$ 19.0800
5	R NO 6.25 ENVELOPE 1M TO 24M 3.5 X 6 24LB WHITE Cenveo	M	\$ 34.1700
6	R NO 6.25 ENVELOPE 25M TO 49M 3.5 X 6 24LB WHITE Cenveo	M	\$ 25.0400
7	R NO 6.25 ENVELOPE 50M TO 99M 3.5 X 6 24LB WHITE Cenveo	M	\$ 19.7900
8	R NO 6.25 ENVELOPE 100 PLUS 3.5 X 6 24LB WHITE Cenveo	M	\$ 19.3500
9	V NO 6.75 ENVELOPE 1M TO 99M 3.625 X 6.5 24LB WHITE Cenveo	M	\$ 14.5800
12	V NO 6.75 ENVELOPE 100M PLUS 3.625 X 6.5 24LB WHITE Cenveo	M	\$ 13.6200
13	R NO 6.75 ENVELOPE 1M TO 24M 3.625 X 6 24LB WHITE Cenveo	M	\$ 36.6300
14	R NO 6.75 ENVELOPE 25M TO 49M 3.625 X 6 24LB WHITE Cenveo	M	\$ 25.9100
15	R NO 6.75 ENVELOPE 50M TO 99M 3.625 X 6 24LB WHITE	M	\$ 20.7200

	Cenveo		
16	R NO 6.75 ENVELOPE 100M PLUS 3.625 X 6 24LB WHITE Cenveo	M	\$ 20.2800
17	V NO 9 3.875 X 8.875 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	M	\$ 13.8800
20	V NO 9 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	M	\$ 13.7800
21	R NO 9 3.875 X 8.875 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	M	\$ 19.3500
24	R NO 9 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	M	\$ 19.1900
25	V NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	M	\$ 16.0700
28	V NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	M	\$ 15.9700
29	R NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 1M TO 24M 24LB WHITE Cenveo	M	\$ 36.6300
30	R NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 25M TO 49M 24LB Cenveo	M	\$ 23.5100
31	R NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 50M TO 99M 24LB Cenveo	M	\$ 20.1100
32	R NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	M	\$ 18.6500
33	V NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 1M TO 24M 24LB WHITE Cenveo	M	\$ 35.5400
34	V NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 25M TO 49M 24LB Cenveo	M	\$ 22.8500
35	V NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 50M TO 99M 24LB Cenveo	M	\$ 19.5200
36	V NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 100M 24LB WHITE Cenveo	M	\$ 18.0900
37	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 1M TO 24M 24LB WHITE Cenveo	M	\$ 35.5400
38	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 25M TO 49M 24LB Cenveo	M	\$ 23.5100
39	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 50M TO 99M 24LB Cenveo	M	\$ 20.1100
40	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	M	\$ 18.6400
41	V NO 9 ENVELOPE 3.875 X 8.875 COLORS 1M TO 99M	M	\$ 19.2500

	Cenveo		
44	V NO 9 ENVELOPE 3.875 X 8.875 COLORS 100M PLUS Cenveo	M	\$ 19.0800
45	R NO 9 ENVELOPE 3.875 X 8.875 COLORS 1M TO 24M Cenveo	M	\$ 32.8500
46	R NO 9 ENVELOPE 3.875 X 8.875 COLORS 25M TO 100M PLUS Cenveo	M	\$ 20.8300
49	V NO 10 ENVELOPE 4.125 X 9.5 1M TO 99M 24LB WHITE Cenveo	M	\$ 13.8800
52	V NO 10 ENVELOPE 4.125 X 9.5 100 PLUS 24LB WHITE Cenveo	M	\$ 13.7800
53	R NO 10 ENVELOPE 4.125 X 9.5 1M TO 99M 24LB WHITE Cenveo	M	\$ 19.3500
56	R N010 ENVELOPE 4 1/8 X 9 1/2 100 PLUS 24LB WHITE Cenveo	M	\$ 19.1900
57	V NO 10 LH WNDW 4.125 X 9.5 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	M	\$ 16.0700
60	V NO 10 LH WNDW 4.125 X 9.5 ENVELOPE 100 PLUS 24LB WHITE Cenveo	M	\$ 15.9700
61	R NO 10 LH WNDW 4.125 X 9.5 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	M	\$ 21.5400
64	R NO 10 LH WNDW 4.125 X 9.5 ENVELOPE 100 PLUS 24LB WHITE Cenveo	M	\$ 21.3700
65	V NO 10 RH WNDW 4.125 X 9.5 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	M	\$ 16.2400
68	V N010 RH WNDW 4.125 X 9.5 ENVELOPE 100 PLUS 24LB WHITE Cenveo	M	\$ 16.1300
69	R N010 RH WNDW 4.125 X 9.5 ENVELOPE 1M TO 24M 24LB WHITE Cenveo	M	\$ 32.9000
70	R N010 RH WNDW 4.125 X 9.5 ENVELOPE 25M TO 49M 24LB Cenveo	M	\$ 23.2900
71	R N010 RH WNDW 4.125 X 9.5 ENVELOPE 50M TO 99M 24LB Cenveo	M	\$ 19.9000
72	R NO 10 RH WNDW 4.125 X 9.5 ENVELOPE 100 PLUS 24LB WHITE Cenveo	M	\$ 18.4200
73	V NO 10 ENVELOPE 4.125 X 9.5 COLORS 1M TO 99M 24LB Cenveo	M	\$ 19.2500
76	V NO 10 ENVELOPE 4.125 X 9.5 COLORS 100M PLUS Cenveo	M	\$ 19.0800
77	R N010 ENVELOPE 4.125 X 9.5 COLORS 1M TO 24M	M	\$ 32.9200


	Cenveo		
78	R NO 10 ENVELOPE 4.125 X 9.5 COLORS 25M TO 100M PLUS Cenveo	M	\$ 23.1800
81	V NO 11 ENVELOPE 4.5 X 10.375 1M TO 24M 24LB WHIYE Cenveo	M	\$ 30.4000
82	V NO 11 ENVELOPE 4.5 X 10.375 25M TO 49M 24LB WHITE Cenveo	M	\$ 30.1800
83	V NO 11 ENVELOPE 4.5 X 10.375 50M TO 99M 24 LB WHITE Cenveo	M	\$ 29.5200
84	V NO 11 ENVELOPE 4.5 X 10.375 100 PLUS 24 LB WHITE Cenveo	M	\$ 29.1400
85	R NO 11 ENVELOPE 4.5 X 10.375 1M TO 24M 24LB WHITE Cenveo	M	\$ 44.8300
86	R NO 11 ENVELOPE 4.5 X 10.375 25M TO 49M 24LB WHITE Cenveo	M	\$ 37.1200
87	R NO 11 ENVELOPE 4.5 X 10.375 50M TO 99M 24 LB WHITE Cenveo	M	\$ 31.7100
88	R NO 11 ENVELOPE 4.5 X 10.375 100M PLUS 24 LB WHITE Cenveo	M	\$ 30.0200


This amendment and any attachments hereto will become part of the Contract. Except as set forth in this Amendment, the Contract is unaffected and shall continue in full force and effect in accordance with its terms. If there is conflict between this amendment and the Contract or any earlier amendment, the terms of this amendment will prevail.

IN WITNESS WHEREOF, the parties have executed this Amendment as of the date of execution by both parties below.

State of Nebraska

Contractor: Omaha Paper Co. Inc., DBA
OPC Direct

By: 
Name: David Zwart
Title: Material Administrator
Date: 8/30/18

By: 
Name: Robert Powell
Title: President
Date: 8-24-18

STATE OF NEBRASKA CONTRACT AMENDMENT

State Purchasing Bureau
1526 K Street, Suite 130
Lincoln, Nebraska 68508

Telephone: (402) 471-6500
Fax: (402) 471-2089

CONTRACT NUMBER
14751 OC

PAGE 1 of 8	ORDER DATE 07/11/18
BUSINESS UNIT 9000	BUYER BUFFY MEYER (AS)
VENDOR NUMBER: 500895	
VENDOR ADDRESS: OMAHA PAPER CO INC DBA OPC DIRECT 6936 L ST OMAHA NE 68117-1027	

THE CONTRACT PERIOD IS:

MARCH 08, 2018 THROUGH MARCH 21, 2019

THIS CONTRACT HAS BEEN AMENDED PER THE FOLLOWING INFORMATION:

NO ACTION ON THE PART OF THE CONTRACTOR NEEDS TO BE TAKEN AT THIS TIME. ORDERS FOR THE MATERIALS AND/OR SERVICES WILL BE MADE AS NEEDED BY THE VARIOUS AGENCIES OF THE STATE.

THIS CONTRACT IS NOT AN EXCLUSIVE CONTRACT TO FURNISH THE MATERIALS AND/OR SERVICES SHOWN BELOW, AND DOES NOT PRECLUDE THE PURCHASE OF SIMILAR MATERIALS AND/OR SERVICES FROM OTHER SOURCES.

THE STATE RESERVES THE RIGHT TO EXTEND THE PERIOD OF THIS CONTRACT BEYOND THE TERMINATION DATE WHEN MUTUALLY AGREEABLE TO THE CONTRACTOR AND THE STATE OF NEBRASKA.

Original/Bid Document 5515 OF

Contract to supply and deliver Business Envelopes to the State of Nebraska as per the attached specifications for the contract period March 22, 2018 through March 21, 2019. The contract may be renewed for three (3) additional one (1) year periods when mutually agreeable to the vendor and the State of Nebraska.

Vendor Contact: Robert Powell
Phone: 402-680-7403
Fax: 402-331-3243
E-Mail: robertp@omahapaper.com

(cp 3/8/17)

This is the first renewal of the contract as amended. (bb 03/14/18)

Amendment two as attached. (vc 3/16/18)

Amendment three (3) as attached. (cp 7/11/18)

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
1	V NO 6.25 ENVELOPE 1M TO 24M 3.5 X 6 24LB WHITE Cenveo	2.0000	M	20.6400
2	V NO 6.25 ENVELOPE 25M TO 49M 3.5 X 6 24LB WHITE Cenveo	25.0000	M	20.2000

7-13-18
Buffy Meyer 7/12/18
BUYER
MATERIEL ADMINISTRATOR 7/13/18

STATE OF NEBRASKA CONTRACT AMENDMENT

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CONTRACT NUMBER
14751 OC

PAGE 2 of 8	ORDER DATE 07/11/18
BUSINESS UNIT 9000	BUYER BUFFY MEYER (AS)
VENDOR NUMBER: 500895	

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
3	V NO 6.25 ENVELOPE 50M TO 99M 3.5 X 6 24LB WHITE Cenveo	50.0000	M	19.8100
4	V NO 6.25 ENVELOPE 100M PLUS 3.5 X 6 24LB WHITE Cenveo	100.0000	M	19.4300
5	R NO 6.25 ENVELOPE 1M TO 24M 3.5 X 6 24LB WHITE Cenveo	2.0000	M	34.7900
6	R NO 6.25 ENVELOPE 25M TO 49M 3.5 X 6 24LB WHITE Cenveo	25.0000	M	25.4900
7	R NO 6.25 ENVELOPE 50M TO 99M 3.5 X 6 24LB WHITE Cenveo	50.0000	M	20.1500
8	R NO 6.25 ENVELOPE 100 PLUS 3.5 X 6 24LB WHITE Cenveo	100.0000	M	19.7000
9	V NO 6.75 ENVELOPE 1M TO 99M 3.625 X 6.5 24LB WHITE Cenveo	10.0000	M	14.8400
12	V NO 6.75 ENVELOPE 100M PLUS 3.625 X 6.5 24LB WHITE Cenveo	100.0000	M	13.8600
13	R NO 6.75 ENVELOPE 1M TO 24M 3.625 X 6 24LB WHITE Cenveo	2.0000	M	37.2900
14	R NO 6.75 ENVELOPE 25M TO 49M 3.625 X 6 24LB WHITE Cenveo	25.0000	M	26.3800
15	R NO 6.75 ENVELOPE 50M TO 99M 3.625 X 6 24LB WHITE Cenveo	50.0000	M	21.0900

Bm
BUYER INITIALS

STATE OF NEBRASKA CONTRACT AMENDMENT

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CONTRACT NUMBER
14751 OC

PAGE 3 of 8	ORDER DATE 07/11/18
BUSINESS UNIT 9000	BUYER BUFFY MEYER (AS)
VENDOR NUMBER: 500895	

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
16	R NO 6.75 ENVELOPE 100M PLUS 3.625 X 6 24LB WHITE Cenveo	100.0000	M	20.6400
17	V NO 9 3.875 X 8.875 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	362.0000	M	14.1300
20	V NO 9 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	370.0000	M	14.0300
21	R NO 9 3.875 X 8.875 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	2.0000	M	19.7000
24	R NO 9 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	100.0000	M	19.5300
25	V NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	27.0000	M	16.3600
28	V NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	100.0000	M	16.2500
29	R NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 1M TO 24M 24LB WHITE Cenveo	2.0000	M	37.2900
30	R NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 25M TO 49M 24LB Cenveo	25.0000	M	23.9300
31	R NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 50M TO 99M 24LB Cenveo	50.0000	M	20.4800
32	R NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	100.0000	M	18.9800
33	V NO 9 RH WNDW 3.875 X 8.875	2.0000	M	36.1700

BM
BUYER INITIALS

STATE OF NEBRASKA CONTRACT AMENDMENT

State Purchasing Bureau
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CONTRACT NUMBER
14751 OC

PAGE 4 of 8	ORDER DATE 07/11/18
BUSINESS UNIT 9000	BUYER BUFFY MEYER (AS)
VENDOR NUMBER: 500895	

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
	ENVELOPE 1M TO 24M 24LB WHITE Cenveo			
34	V NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 25M TO 49M 24LB Cenveo	25.0000	M	23.2600
35	V NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 50M TO 99M 24LB Cenveo	50.0000	M	19.8700
36	V NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 100M 24LB WHITE Cenveo	100.0000	M	18.4200
37	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 1M TO 24M 24LB WHITE Cenveo	2.0000	M	36.1700
38	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 25M TO 49M 24LB Cenveo	25.0000	M	23.9300
39	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 50M TO 99M 24LB Cenveo	50.0000	M	20.4800
40	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	100.0000	M	18.9700
41	V NO 9 ENVELOPE 3.875 X 8.875 COLORS 1M TO 99M Cenveo	52.0000	M	19.5900
44	V NO 9 ENVELOPE 3.875 X 8.875 COLORS 100M PLUS Cenveo	100.0000	M	19.4300
45	R NO 9 ENVELOPE 3.875 X 8.875 COLORS 1M TO 24M Cenveo	2.0000	M	33.4400
46	R NO 9 ENVELOPE 3.875 X 8.875 COLORS 25M TO 100M PLUS	25.0000	M	21.2000

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BUYER INITIALS

STATE OF NEBRASKA CONTRACT AMENDMENT

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CONTRACT NUMBER
14751 OC

PAGE 5 of 8	ORDER DATE 07/11/18
BUSINESS UNIT 9000	BUYER BUFFY MEYER (AS)
VENDOR NUMBER: 500895	

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
	Cenveo			
49	V NO 10 ENVELOPE 4.125 X 9.5 1M TO 99M 24LB WHITE Cenveo	41.0000	M	14.1300
52	V NO 10 ENVELOPE 4.125 X 9.5 100 PLUS 24LB WHITE Cenveo	1,220.0000	M	14.0300
53	R NO 10 ENVELOPE 4.125 X 9.5 1M TO 99M 24LB WHITE Cenveo	2.0000	M	19.7000
56	R NO10 ENVELOPE 4 1/8 X 9 1/2 100 PLUS 24LB WHITE Cenveo	100.0000	M	19.5300
57	V NO 10 LH WNDW 4.125 X9.5 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	2.0000	M	16.3600
60	V NO 10 LH WNDW 4.125 X9.5 ENVELOPE 100 PLUS 24LB WHITE Cenveo	1,130.0000	M	16.2500
61	R NO 10 LH WNDW 4.125 X9.5 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	2.0000	M	21.9200
64	R NO 10 LH WNDW 4.125 X9.5 ENVELOPE 100 PLUS 24LB WHITE Cenveo	100.0000	M	21.7600
65	V NO 10 RH WNDW 4.125 X9.5 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	11.0000	M	16.5300
68	V NO10 RH WNDW 4.125 X 9.5 ENVELOPE 100 PLUS 24LB WHITE Cenveo	100.0000	M	16.4200
69	R NO10 RH WNDW 4.125 X 9.5 ENVELOPE 1M TO 24M 24LB WHITE	2.0000	M	33.5000

BUYER INITIALS

STATE OF NEBRASKA CONTRACT AMENDMENT

State Purchasing Bureau
1526 K Street, Suite 130
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CONTRACT NUMBER
14751 OC

PAGE 6 of 8	ORDER DATE 07/11/18
BUSINESS UNIT 9000	BUYER BUFFY MEYER (AS)
VENDOR NUMBER: 500895	

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
70	R NO10 RH WNDW 4.125 X 9.5 ENVELOPE 25M TO 49M 24LB Cenveo	25.0000	M	23.7100
71	R NO10 RH WNDW 4.125 X 9.5 ENVELOPE 50M TO 99M 24LB Cenveo	50.0000	M	20.2500
72	R NO 10 RH WNDW 4.125 X 9.5 ENVELOPE 100 PLUS 24LB WHITE Cenveo	100.0000	M	18.7500
73	V NO 10 ENVELOPE 4.125 X 9.5 COLORS 1M TO 99M 24LB Cenveo	2.0000	M	19.5900
76	V NO 10 ENVELOPE 4.125 X 9.5 COLORS 100M PLUS Cenveo	100.0000	M	19.4300
77	R NO10 ENVELOPE 4.125 X 9.5 COLORS 1M TO 24M Cenveo	2.0000	M	33.5100
78	R NO 10 ENVELOPE 4.125 X 9.5 COLORS 25M TO 100M PLUS Cenveo	25.0000	M	23.5900
81	V NO 11 ENVELOPE 4.5 X 10.375 1M TO 24M 24LB WHITE Cenveo	7.0000	M	30.9400
82	V NO 11 ENVELOPE 4.5 X 10.375 25M TO 49M 24LB WHITE Cenveo	25.0000	M	30.7200
83	V NO 11 ENVELOPE 4.5 X 10.375 50M TO 99M 24 LB WHITE Cenveo	50.0000	M	30.0500
84	V NO 11 ENVELOPE 4.5 X 10.375 100 PLUS 24 LB WHITE Cenveo	100.0000	M	29.6600
85	R NO 11 ENVELOPE 4.5 X 10.375	2.0000	M	45.6300

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BUYER INITIALS

STATE OF NEBRASKA CONTRACT AMENDMENT

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CONTRACT NUMBER
14751 OC

PAGE 7 of 8	ORDER DATE 07/11/18
BUSINESS UNIT 9000	BUYER BUFFY MEYER (AS)
VENDOR NUMBER: 500895	

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
	1M TO 24M 24LB WHITE Cenveo			
86	R NO 11 ENVELOPE 4.5 X 10.375 25M TO 49M 24LB WHITE Cenveo	25.0000	M	37.7900
87	R NO 11 ENVELOPE 4.5 X 10.375 50M TO 99M 24 LB WHITE Cenveo	50.0000	M	32.2800
88	R NO 11 ENVELOPE 4.5 X 10.375 100M PLUS 24 LB WHITE Cenveo	100.0000	M	30.5600
89	SPECIAL WINDOW SIZE STANDARD PLACEMENT 1M TO 24M	27.0000	LO	12.0000
90	SPECIAL WINDOW SIZE STANDARD PLACEMENT 25M TO 49M	25.0000	LO	8.4000
91	SPECIAL WINDOW SIZE STANDARD PLACEMENT 50M TO 99M	50.0000	LO	5.7500
92	SPECIAL WINDOW SIZE STANDARD PLACEMENT 100 PLUS	100.0000	LO	4.5000
93	SPECIAL WINDOW PLACEMENT STANDARD SIZE 1M TO 24M	2.0000	LO	12.0000
94	SPECIAL WINDOW PLACEMENT STANDARD SIZE 25M TO 49M	25.0000	LO	8.4000
95	SPECIAL WINDOW PLACEMENT STANDARD SIZE 50M TO 99M	50.0000	LO	5.7500
96	SPECIAL WINDOW PLACEMENT STANDARD SIZE 100 PLUS	100.0000	LO	4.5000
97	ADD STANDARD TINT BLACK OR BLUE 1M TO 24M	17.0000	M	14.0000
98	ADD STANDARD TINT BLACK OR BLUE 25M TO 49M	25.0000	M	10.3500

Bm

BUYER INITIALS

STATE OF NEBRASKA CONTRACT AMENDMENT

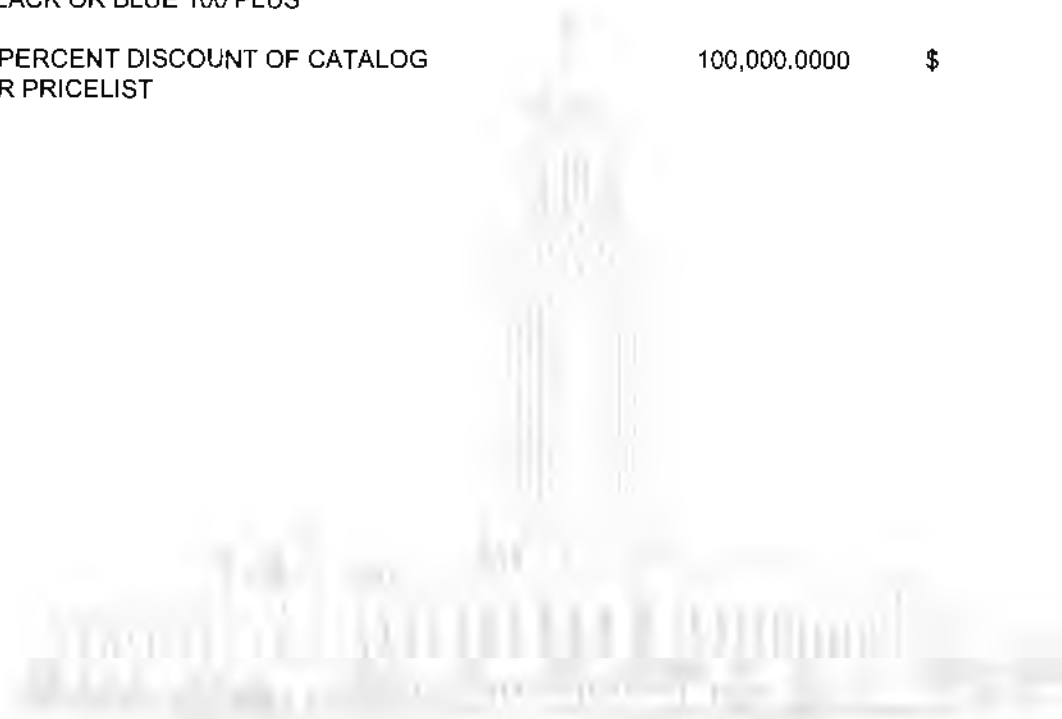
State Purchasing Bureau
1526 K Street, Suite 130
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CONTRACT NUMBER
14751 OC

PAGE 8 of 8	ORDER DATE 07/11/18
BUSINESS UNIT 9000	BUYER BUFFY MEYER (AS)
VENDOR NUMBER: 500895	

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
99	ADD STANDARD TINT BLACK OR BLUE 50M TO 99M	50.0000	M	5.7500
100	ADD STANDARD TINT BLACK OR BLUE 100 PLUS	100.0000	M	4.6500
101	8 PERCENT DISCOUNT OF CATALOG OR PRICELIST	100,000.0000	\$	1.0000



BM

BUYER INITIALS

AMENDMENT THREE
14751(OC)
Business Envelopes for the State of Nebraska
Between
The State of Nebraska and Omaha Paper Co. Inc., DBA OPC Direct

This Amendment (the "Amendment") is made by the State of Nebraska and Omaha Paper Co. Inc., DBA OPC Direct parties to Contract 14751 (OC) (the "Contract"), and upon mutual agreement and other valuable consideration the parties agree to and hereby amend the contract as follows:

Effective July 5, 2018

The following lines 1-9, 12-17, 20-21, 24-25, 28-41, 44-46, 49, 52-53, 56-57, 60-61, 64-65, 88-73, 76-78 & 81-88 will be deleted and superseded as follows:

Line	Description	Unit of Measure	Unit Price
1	V NO 6.25 ENVELOPE 1M TO 24M 3.5 X 6 24LB WHITE Cenveo	M	\$ 20.6400
2	V NO 6.25 ENVELOPE 25M TO 49M 3.5 X 6 24LB WHITE Cenveo	M	\$ 20.2000
3	V NO 6.25 ENVELOPE 50M TO 99M 3.5 X 6 24LB WHITE Cenveo	M	\$ 19.8100
4	V NO 6.25 ENVELOPE 100M PLUS 3.5X6 24LB WHITE Cenveo	M	\$ 19.4300
5	R NO 6.25 ENVELOPE 1M TO 24M 3.5 X 6 24LB WHITE Cenveo	M	\$ 34.7900
6	R NO 6.25 ENVELOPE 25M TO 49M 3.5 X 6 24LB WHITE Cenveo	M	\$ 25.4900
7	R NO 6.25 ENVELOPE 50M TO 99M 3.5 X 6 24LB WHITE Cenveo	M	\$ 20.1500
8	R NO 6.25 ENVELOPE 100 PLUS 3.5 X 6 24LB WHITE Cenveo	M	\$ 19.7000
9	V NO 6.75 ENVELOPE 1M TO 99M 3.625 X 6.5 24LB WHITE Cenveo	M	\$ 14.8400
12	V NO 6.75 ENVELOPE 100M PLUS 3.625 X 6.5 24LB WHITE Cenveo	M	\$ 13.8600
13	R NO 6.75 ENVELOPE 1M TO 24M 3.625 X 6 24LB WHITE Cenveo	M	\$ 37.2900
14	R NO 6.75 ENVELOPE 25M TO 49M 3.625 X 6 24LB WHITE Cenveo	M	\$ 26.3800
15	R NO 6.75 ENVELOPE 50M TO 99M 3.625 X 6 24LB WHITE	M	\$ 21.0900

	Cenveo		
16	R NO 6.75 ENVELOPE 100M PLUS 3.625 X 6 24LB WHITE Cenveo	M	\$ 20.6400
17	V NO 9 3.875 X 8.875 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	M	\$ 14.1300
20	V NO 9 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	M	\$ 14.0300
21	R NO 9 3.875 X 8.875 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	M	\$ 19.7000
24	R NO 9 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	M	\$ 19.5300
25	V NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	M	\$ 16.3600
28	V NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	M	\$ 16.2500
29	R NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 1M TO 24M 24LB WHITE Cenveo	M	\$ 37.2900
30	R NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 25M TO 49M 24LB Cenveo	M	\$ 23.9300
31	R NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 50M TO 99M 24LB Cenveo	M	\$ 20.4800
32	R NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	M	\$ 18.9800
33	V NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 1M TO 24M 24LB WHITE Cenveo	M	\$ 36.1700
34	V NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 25M TO 49M 24LB Cenveo	M	\$ 23.2600
35	V NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 50M TO 99M 24LB Cenveo	M	\$ 19.8700
36	V NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 100M 24LB WHITE Cenveo	M	\$ 18.4200
37	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 1M TO 24M 24LB WHITE Cenveo	M	\$ 36.1700
38	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 25M TO 49M 24LB Cenveo	M	\$ 23.9300
39	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 50M TO 99M 24LB Cenveo	M	\$ 20.4800
40	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	M	\$ 18.9700
41	V NO 9 ENVELOPE 3.875 X 8.875 COLORS 1M TO 99M	M	\$ 19.5900

	Cenveo		
44	V NO 9 ENVELOPE 3.875 X 8.875 COLORS 100M PLUS Cenveo	M	\$ 19.4300
45	R NO 9 ENVELOPE 3.875 X 8.875 COLORS 1M TO 24M Cenveo	M	\$ 33.4400
46	R NO 9 ENVELOPE 3.875 X 8.875 COLORS 25M TO 100M PLUS Cenveo	M	\$ 21.2000
49	V NO 10 ENVELOPE 4.125 X 9.5 1M TO 99M 24LB WHITE Cenveo	M	\$ 14.1300
52	V NO 10 ENVELOPE 4.125 X 9.5 100 PLUS 24LB WHITE Cenveo	M	\$ 14.0300
53	R NO 10 ENVELOPE 4.125 X 9.5 1M TO 99M 24LB WHITE Cenveo	M	\$ 19.7000
56	R NO10 ENVELOPE 4 1/8 X 9 1/2 100 PLUS 24LB WHITE Cenveo	M	\$ 19.5300
57	V NO 10 LH WNDW 4.125 X9.5 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	M	\$ 16.3600
60	V NO 10 LH WNDW 4.125 X9.5 ENVELOPE 100 PLUS 24LB WHITE Cenveo	M	\$ 16.2500
61	R NO 10 LH WNDW 4.125 X9.5 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	M	\$ 21.9200
64	R NO 10 LH WNDW 4.125 X9.5 ENVELOPE 100 PLUS 24LB WHITE Cenveo	M	\$ 21.7600
65	V NO 10 RH WNDW 4.125 X9.5 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	M	\$ 16.5300
68	V NO10 RH WNDW 4.125 X 9.5 ENVELOPE 100 PLUS 24LB WHITE Cenveo	M	\$ 16.4200
69	R NO10 RH WNDW 4.125 X 9.5 ENVELOPE 1M TO 24M 24LB WHITE Cenveo	M	\$ 33.5000
70	R NO10 RH WNDW 4.125 X 9.5 ENVELOPE 25M TO 49M 24LB Cenveo	M	\$ 23.7100
71	R NO10 RH WNDW 4.125 X 9.5 ENVELOPE 50M TO 99M 24LB Cenveo	M	\$ 20.2500
72	R NO 10 RH WNDW 4.125 X 9.5 ENVELOPE 100 PLUS 24LB WHITE Cenveo	M	\$ 18.7500
73	V NO 10 ENVELOPE 4.125 X 9.5 COLORS 1M TO 99M 24LB Cenveo	M	\$ 19.5900
76	V NO 10 ENVELOPE 4.125 X 9.5 COLORS 100M PLUS Cenveo	M	\$ 19.4300
77	R NO10 ENVELOPE 4.125 X 9.5 COLORS 1M TO 24M	M	\$ 33.5100

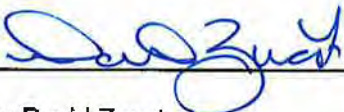
	Cenveo		
78	R NO 10 ENVELOPE 4.125 X 9.5 COLORS 25M TO 100M PLUS Cenveo	M	\$ 23.5900
81	V NO 11 ENVELOPE 4.5 X 10.375 1M TO 24M 24LB WHIYE Cenveo	M	\$ 30.9400
82	V NO 11 ENVELOPE 4.5 X 10.375 25M TO 49M 24LB WHITE Cenveo	M	\$ 30.7200
83	V NO 11 ENVELOPE 4.5 X 10.375 50M TO 99M 24 LB WHITE Cenveo	M	\$ 30.0500
84	V NO 11 ENVELOPE 4.5 X 10.375 100 PLUS 24 LB WHITE Cenveo	M	\$ 29.6600
85	R NO 11 ENVELOPE 4.5 X 10.375 1M TO 24M 24LB WHITE Cenveo	M	\$ 45.6300
86	R NO 11 ENVELOPE 4.5 X 10.375 25M TO 49M 24LB WHITE Cenveo	M	\$ 37.7900
87	R NO 11 ENVELOPE 4.5 X 10.375 50M TO 99M 24 LB WHITE Cenveo	M	\$ 32.2800
88	R NO 11 ENVELOPE 4.5 X 10.375 100M PLUS 24 LB WHITE Cenveo	M	\$ 30.5600

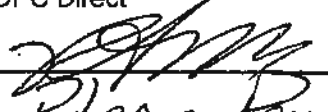
This amendment and any attachments hereto will become part of the Contract. Except as set forth in this Amendment, the Contract is unaffected and shall continue in full force and effect in accordance with its terms. If there is conflict between this amendment and the Contract or any earlier amendment, the terms of this amendment will prevail.

IN WITNESS WHEREOF, the parties have executed this Amendment as of the date of execution by both parties below.

State of Nebraska

Contractor: Omaha Paper Co. Inc., DBA
OPC Direct

By: 
Name: David Zwart
Title: Material Administrator
Date: 7/13/18

By: 
Name: Robert Powell
Title: President
Date: 7-9-18

STATE OF NEBRASKA CONTRACT AMENDMENT

State Purchasing Bureau
1526 K Street, Suite 130
Lincoln, Nebraska 68508

Telephone: (402) 471-6500
Fax: (402) 471-2089

CONTRACT NUMBER
14751 OC

PAGE 1 of 8	ORDER DATE 04/07/17
BUSINESS UNIT 9000	BUYER BUFFY MEYER (AS) (SOS)
VENDOR NUMBER: 500895	
VENDOR ADDRESS: OMAHA PAPER CO INC DBA OPC DIRECT 6936 L ST OMAHA NE 68117-1027	

THE CONTRACT PERIOD IS:

MARCH 22, 2018 THROUGH MARCH 21, 2019

THIS CONTRACT HAS BEEN AMENDED PER THE FOLLOWING INFORMATION:

NO ACTION ON THE PART OF THE CONTRACTOR NEEDS TO BE TAKEN AT THIS TIME. ORDERS FOR THE MATERIALS AND/OR SERVICES WILL BE MADE AS NEEDED BY THE VARIOUS AGENCIES OF THE STATE.

THIS CONTRACT IS NOT AN EXCLUSIVE CONTRACT TO FURNISH THE MATERIALS AND/OR SERVICES SHOWN BELOW, AND DOES NOT PRECLUDE THE PURCHASE OF SIMILAR MATERIALS AND/OR SERVICES FROM OTHER SOURCES.

THE STATE RESERVES THE RIGHT TO EXTEND THE PERIOD OF THIS CONTRACT BEYOND THE TERMINATION DATE WHEN MUTUALLY AGREEABLE TO THE CONTRACTOR AND THE STATE OF NEBRASKA.

Original/Bid Document 5515 OF

Contract to supply and deliver Business Envelopes to the State of Nebraska as per the attached specifications for the contract period March 22, 2018 through March 21, 2019. The contract may be renewed for three (3) additional one (1) year periods when mutually agreeable to the vendor and the State of Nebraska.

Vendor Contact: Robert Powell
Phone: 402-680-7403
Fax: 402-331-3243
E-Mail: robertp@omahapaper.com

This is the first renewal of the contract as amended. (bb 03/14/18)

Amendment two as attached. (vc 3/16/18)

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
1	V NO 6.25 ENVELOPE 1M TO 24M 3.5 X 6 24LB WHITE Cenveo	2.0000	M	19.6600
2	V NO 6.25 ENVELOPE 25M TO 49M 3.5 X 6 24LB WHITE Cenveo	25.0000	M	19.2400
3	V NO 6.25 ENVELOPE 50M TO 99M 3.5 X 6 24LB WHITE Cenveo	50.0000	M	18.8700
4	V NO 6.25 ENVELOPE 100M PLUS	100.0000	M	18.5000

3-21-18
25
Buffy Meyer 3/21/18
BUYER
MATERIEL ADMINISTRATOR
3/21/18

STATE OF NEBRASKA CONTRACT AMENDMENT

State Purchasing Bureau
1526 K Street, Suite 130
Lincoln, Nebraska 68508

Telephone: (402) 471-6500
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CONTRACT NUMBER
14751 OC

PAGE 2 of 8	ORDER DATE 04/07/17
BUSINESS UNIT 9000	BUYER BUFFY MEYER (AS) (SOS)
VENDOR NUMBER: 500895	

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
	3.5 X 6 24LB WHITE Cenveo			
5	R NO 6.25 ENVELOPE 1M TO 24M 3.5 X 6 24LB WHITE Cenveo	2.0000	M	33.1300
6	R NO 6.25 ENVELOPE 25M TO 49M 3.5 X 6 24LB WHITE Cenveo	25.0000	M	24.2800
7	R NO 6.25 ENVELOPE 50M TO 99M 3.5 X 6 24LB WHITE Cenveo	50.0000	M	19.1900
8	R NO 6.25 ENVELOPE 100 PLUS 3.5 X 6 24LB WHITE Cenveo	100.0000	M	18.7600
9	V NO 6.75 ENVELOPE 1M TO 99M 3.625 X 6.5 24LB WHITE Cenveo	10.0000	M	13.4600
12	V NO 6.75 ENVELOPE 100M PLUS 3.625 X 6.5 24LB WHITE Cenveo	100.0000	M	13.2000
13	R NO 6.75 ENVELOPE 1M TO 24M 3.625 X 6 24LB WHITE Cenveo	2.0000	M	35.5100
14	R NO 6.75 ENVELOPE 25M TO 49M 3.625 X 6 24LB WHITE Cenveo	25.0000	M	25.1200
15	R NO 6.75 ENVELOPE 50M TO 99M 3.625 X 6 24LB WHITE Cenveo	50.0000	M	20.0900
16	R NO 6.75 ENVELOPE 100M PLUS 3.625 X 6 24LB WHITE Cenveo	100.0000	M	19.6600
17	V NO 9 3.875 X 8.875 ENVELOPE 1M TO 99M 24LB WHITE	2.0000	M	13.4600

Bm

BUYER INITIALS

STATE OF NEBRASKA CONTRACT AMENDMENT

State Purchasing Bureau
1526 K Street, Suite 130
Lincoln, Nebraska 68508

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CONTRACT NUMBER
14751 OC

PAGE 3 of 8		ORDER DATE 04/07/17	
BUSINESS UNIT 9000		BUYER BUFFY MEYER (AS) (SOS)	
VENDOR NUMBER: 500895			

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
	Cenveo			
20	V NO 9 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	370.0000	M	13.3600
21	R NO 9 3.875 X 8.875 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	2.0000	M	18.7600
24	R NO 9 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	100.0000	M	18.6000
25	V NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	27.0000	M	15.5800
28	V NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	100.0000	M	15.4800
29	R NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 1M TO 24M 24LB WHITE Cenveo	2.0000	M	35.5100
30	R NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 25M TO 49M 24LB Cenveo	25.0000	M	22.7900
31	R NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 50M TO 99M 24LB Cenveo	50.0000	M	19.5000
32	R NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	100.0000	M	18.0800
33	V NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 1M TO 24M 24LB WHITE Cenveo	2.0000	M	34.4500
34	V NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 25M TO 49M 24LB Cenveo	25.0000	M	22.1500

Bm

BUYER INITIALS

STATE OF NEBRASKA CONTRACT AMENDMENT

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CONTRACT NUMBER
14751 OC

PAGE 4 of 8	ORDER DATE 04/07/17
BUSINESS UNIT 9000	BUYER BUFFY MEYER (AS) (SOS)
VENDOR NUMBER: 500895	

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
35	V NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 50M TO 99M 24LB Cenveo	50.0000	M	18.9200
36	V NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 100M 24LB WHITE Cenveo	100.0000	M	17.5400
37	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 1M TO 24M 24LB WHITE Cenveo	2.0000	M	34.4500
38	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 25M TO 49M 24LB Cenveo	25.0000	M	22.7900
39	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 50M TO 99M 24LB Cenveo	50.0000	M	19.5000
40	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	100.0000	M	18.0700
41	V NO 9 ENVELOPE 3.875 X 8.875 COLORS 1M TO 99M Cenveo	52.0000	M	18.6600
44	V NO 9 ENVELOPE 3.875 X 8.875 COLORS 100M PLUS Cenveo	100.0000	M	18.5000
45	R NO 9 ENVELOPE 3.875 X 8.875 COLORS 1M TO 24M Cenveo	2.0000	M	31.8500
46	R NO 9 ENVELOPE 3.875 X 8.875 COLORS 25M TO 100M PLUS Cenveo	25.0000	M	20.1900
49	V NO 10 ENVELOPE 4.125 X 9.5 1M TO 99M 24LB WHITE Cenveo	41.0000	M	13.4600

BUYER INITIALS

STATE OF NEBRASKA CONTRACT AMENDMENT

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CONTRACT NUMBER
14751 OC

PAGE 5 of 8	ORDER DATE 04/07/17
BUSINESS UNIT 9000	BUYER BUFFY MEYER (AS) (SOS)
VENDOR NUMBER: 500895	

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
52	V NO 10 ENVELOPE 4.125 X 9.5 100 PLUS 24LB WHITE Cenveo	1,220.0000	M	13.3600
53	R NO 10 ENVELOPE 4.125 X 9.5 1M TO 99M 24LB WHITE Cenveo	2.0000	M	18.7600
56	R NO10 ENVELOPE 4 1/8 X 9 1/2 100 PLUS 24LB WHITE Cenveo	100.0000	M	18.6000
57	V NO 10 LH WNDW 4.125 X9.5 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	2.0000	M	15.5800
60	V NO 10 LH WNDW 4.125 X9.5 ENVELOPE 100 PLUS 24LB WHITE Cenveo	1,130.0000	M	15.4800
61	R NO 10 LH WNDW 4.125 X9.5 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	2.0000	M	20.8800
64	R NO 10 LH WNDW 4.125 X9.5 ENVELOPE 100 PLUS 24LB WHITE Cenveo	100.0000	M	20.7200
65	V NO 10 RH WNDW 4.125 X9.5 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	11.0000	M	15.7400
68	V NO10 RH WNDW 4.125 X 9.5 ENVELOPE 100 PLUS 24LB WHITE Cenveo	100.0000	M	15.6400
69	R NO10 RH WNDW 4.125 X 9.5 ENVELOPE 1M TO 24M 24LB WHITE Cenveo	2.0000	M	31.9000
70	R NO10 RH WNDW 4.125 X 9.5 ENVELOPE 25M TO 49M 24LB Cenveo	25.0000	M	22.5800
71	R NO10 RH WNDW 4.125 X 9.5	50.0000	M	19.2900


BUYER INITIALS

STATE OF NEBRASKA CONTRACT AMENDMENT

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CONTRACT NUMBER
14751 OC

PAGE 6 of 8		ORDER DATE 04/07/17	
BUSINESS UNIT 9000		BUYER BUFFY MEYER (AS) (SOS)	
VENDOR NUMBER: 500895			

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
	ENVELOPE 50M TO 99M 24LB Cenveo			
72	R NO 10 RH WNDW 4.125 X 9.5 ENVELOPE 100 PLUS 24LB WHITE Cenveo	100.0000	M	17.8600
73	V NO 10 ENVELOPE 4.125 X 9.5 COLORS 1M TO 99M 24LB Cenveo	2.0000	M	18.6600
76	V NO 10 ENVELOPE 4.125 X 9.5 COLORS 100M PLUS Cenveo	100.0000	M	18.5000
77	R NO10 ENVELOPE 4.125 X 9.5 COLORS 1M TO 24M Cenveo	2.0000	M	31.9100
78	R NO 10 ENVELOPE 4.125 X 9.5 COLORS 25M TO 100M PLUS Cenveo	25.0000	M	22.4700
81	V NO 11 ENVELOPE 4.5 X 10.375 1M TO 24M 24LB WHITE Cenveo	7.0000	M	29.4700
82	V NO 11 ENVELOPE 4.5 X 10.375 25M TO 49M 24LB WHITE Cenveo	25.0000	M	29.2600
83	V NO 11 ENVELOPE 4.5 X 10.375 50M TO 99M 24 LB WHITE Cenveo	50.0000	M	28.6200
84	V NO 11 ENVELOPE 4.5 X 10.375 100 PLUS 24 LB WHITE Cenveo	100.0000	M	28.2500
85	R NO 11 ENVELOPE 4.5 X 10.375 1M TO 24M 24LB WHITE Cenveo	2.0000	M	43.4600
86	R NO 11 ENVELOPE 4.5 X 10.375 25M TO 49M 24LB WHITE	25.0000	M	35.9900

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BUYER INITIALS

STATE OF NEBRASKA CONTRACT AMENDMENT

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CONTRACT NUMBER
14751 OC

PAGE 7 of 8	ORDER DATE 04/07/17
BUSINESS UNIT 9000	BUYER BUFFY MEYER (AS) (SOS)
VENDOR NUMBER: 500895	

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
	Cenveo			
87	R NO 11 ENVELOPE 4.5 X 10.375 50M TO 99M 24 LB WHITE Cenveo	50.0000	M	30.7400
88	R NO 11 ENVELOPE 4.5 X 10.375 100M PLUS 24 LB WHITE Cenveo	100.0000	M	29.1000
89	SPECIAL WINDOW SIZE STANDARD PLACEMENT 1M TO 24M	27.0000	LO	12.0000
90	SPECIAL WINDOW SIZE STANDARD PLACEMENT 25M TO 49M	25.0000	LO	8.4000
91	SPECIAL WINDOW SIZE STANDARD PLACEMENT 50M TO 99M	50.0000	LO	5.7500
92	SPECIAL WINDOW SIZE STANDARD PLACEMENT 100M PLUS	100.0000	LO	4.5000
93	SPECIAL WINDOW PLACEMENT STANDARD SIZE 1M TO 24M	2.0000	LO	12.0000
94	SPECIAL WINDOW PLACEMENT STANDARD SIZE 25M TO 49M	25.0000	LO	8.4000
95	SPECIAL WINDOW PLACEMENT STANDARD SIZE 50M TO 99M	50.0000	LO	5.7500
96	SPECIAL WINDOW PLACEMENT STANDARD SIZE 100M PLUS	100.0000	LO	4.5000
97	ADD STANDARD TINT BLACK OR BLUE 1M TO 24M	17.0000	M	14.0000
98	ADD STANDARD TINT BLACK OR BLUE 25M TO 49M	25.0000	M	10.3500
99	ADD STANDARD TINT BLACK OR BLUE 50M TO 99M	50.0000	M	5.7500
100	ADD STANDARD TINT BLACK OR BLUE 100M PLUS	100.0000	M	4.6500

Bm

BUYER INITIALS

STATE OF NEBRASKA CONTRACT AMENDMENT

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Fax: (402) 471-2089

CONTRACT NUMBER
14751 OC

PAGE 8 of 8		ORDER DATE 04/07/17	
BUSINESS UNIT 9000		BUYER BUFFY MEYER (AS) (SOS)	
VENDOR NUMBER: 500895			

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
101	8 PERCENT DISCOUNT OF CATALOG OR PRICELIST	100,000.0000	\$	1.0000



BUYER INITIALS

AMENDMENT TWO (2)
14751 OC

Business Envelopes for the State of Nebraska
Between

The State of Nebraska and Omaha Paper Company, Inc. DBA OPC Direct

This Amendment (the "Amendment") is made by the State of Nebraska and Omaha Paper Company, Inc. DBA OPC Direct parties to Contract 14751 OC (the "Contract"), and upon mutual agreement and other valuable consideration the parties agree to and hereby amend the contract as follows:

Lines 10-11, 18-19, 22-23, 26-27, 42-43, 47-48, 50-51, 54-55, 58-59, 62-63, 66-67, 74-75, 79-80 are removed as these are duplicate lines. Price increase made to lines 1-9, 12-17, 20-21, 24-25, 28-41, 44-46, 49, 52-53, 56-57, 60-61, 64-65, 68-73, 76-78 & 81-88. The following lines will be deleted and superseded as follows:

Line	Description	Unit of Measure	Unit Price
1	V NO 6.25 ENVELOPE 1M TO 24M 3.5 X 6 24LB WHITE Cenveo	M	19.66
2	V NO 6.25 ENVELOPE 25M TO 49M 3.5 X 6 24LB WHITE Cenveo	M	19.24
3	V NO 6.25 ENVELOPE 50M TO 99M 3.5 X 6 24LB WHITE Cenveo	M	18.87
4	V NO 6.25 ENVELOPE 100M PLUS 3.5 X 6 24LB WHITE Cenveo	M	18.50
5	R NO 6.25 ENVELOPE 1M TO 24M 3.5 X 6 24LB WHITE Cenveo	M	33.13
6	R NO 6.25 ENVELOPE 25M TO 49M 3.5 X 6 24 LB WHITE Cenveo	M	24.28
7	R NO 6.25 ENVELOPE 50M TO 99M 3.5 X 6 24lb WHITE Cenveo	M	19.19
8	R NO 6.25 ENVELOPE 100 PLUS 3.5 X 6 24 LB WHITE Cenveo	M	18.76
9	V NO 6.75 ENVELOPE 1M TO 99M 3.625 X 6.5 24LB WHITE Cenveo	M	13.46
12	V NO 6.75 ENVELOPE 100M PLUS 3.625 X 6.5 24LB WHITE Cenveo	M	13.20
13	R NO 6.75 ENVELOPE 1M TO 24M 3.625 X 6 24 LB WHITE Cenveo	M	35.51

14	R NO 6.75 ENVELOPE 25M TO 49M 3.625 X 6 24LB WHITE Cenveo	M	25.12
15	R NO 6.75 ENVELOPE 50M TO 99M 3.625 X 6 24LB WHITE Cenveo	M	20.09
16	R NO 6.75 ENVELOPE 100M PLUS 3.625 X 6 24LB WHITE Cenveo	M	19.66
17	V NO 9 3.875 X 8.875 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	M	13.46
20	V NO 9 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	M	13.36
21	R NO 9 3.875 X 8.875 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	M	18.76
24	R NO 9 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	M	18.60
25	V NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	M	15.58
28	V NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	M	15.48
29	R NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 1M TO 24M 24LB WHITE Cenveo	M	35.51
30	R NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 25M TO 49M 24LB Cenveo	M	22.79
31	R NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 50M TO 99M 24LB Cenveo	M	19.50
32	R NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	M	18.08
33	V NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 1M TO 24M 24LB WHITE Cenveo	M	34.45
34	V NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 25M TO 49M 24LB Cenveo	M	22.15

35	V NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 50M to 99M 24LB Cenveo	M	18.92
36	V NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 100M 24 LB WHITE Cenveo	M	17.54
37	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 1M TO 24M 24LB WHITE Cenveo	M	34.45
38	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 25M TO49M 24LB Cenveo	M	22.79
39	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 50M TO99M 24LB Cenveo	M	19.50
40	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 100M PLUS 24LB WHITE Cenveo	M	18.07
41	V NO 9 ENVELOPE 3.875 X 8.875 COLORS 1M TO 99M Cenveo	M	18.66
44	V NO 9 ENVELOPE 3.875 X 8.875 COLORS 100M PLUS Cenveo	M	18.50
45	R NO 9 ENVELOPE 3.875 X 8.875 COLORS 1M TO 24M Cenveo	M	31.85
46	R NO 9 ENVELOPE 3.875 X 8.875 Colors 25M TO 100M PLUS Cenveo	M	20.19
49	V NO 10 ENVELOPE 4.125 X 9.5 1M TO 99M 24 LB WHITE Cenveo	M	13.46
52	V NO 10 ENVELOPE 4.125 X 9.5 100 PLUS 24 LB WHITE Cenveo	M	13.36
53	R NO 10 ENVELOPE 4.125 X 9.5 1M TO 99M 24 LB WHITE Cenveo	M	18.76
56	R NO10 ENVELOPE 4 1/8 X 9 1/2 100 PLUS 24LB WHITE Cenveo	M	18.60
57	V NO 10 LH WNDW 4.125 X 9.5 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	M	15.58
60	V NO 10 LH WNDW 4.125 X 9.5 ENVELOPE 100 PLUS 24LB WHITE	M	15.48

	Cenveo		
61	R NO 10 LH WNDW 4.125 X 9.5 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	M	20.88
64	R NO 10 LH WNDW 4.125 X 9.5 ENVELOPE 100 PLUS 24LB WHITE Cenveo	M	20.72
65	V NO 10 RH WNDW 4.125 X 9.5 ENVELOPE 1M TO 99M 24LB WHITE Cenveo	M	15.74
68	V NO 10 RH WNDW 4.125 X 9.5 ENVELOPE 100 PLUS 24LB WHITE Cenveo	M	15.64
69	R NO 10 RH WNDW 4.125 X 9.5 ENVELOPE 1M TO 24M 24LB WHITE Cenveo	M	31.90
70	R NO 10 RH WNDW 4.125 X 9.5 ENVELOPE 25M TO 49M 24LB Cenveo	M	22.58
71	R NO 10 RH WNDW 4.125 X 9.5 ENVELOPE 50M TO 99M 24LB Cenveo	M	19.29
72	R NO 10 RH WNDW 4.125 X 9.5 ENVELOPE 100 PLUS 24LB WHITE Cenveo	M	17.86
73	V NO 10 ENVELOPE 4.125 X 9.5 COLORS 1M TO 99M 24LB Cenveo	M	18.66
76	V NO 10 ENVELOPE 4.125 X 9.5 COLORS 100M PLUS Cenveo	M	18.50
77	R NO 10 ENVELOPE 4.125 X 9.5 COLORS 1M TO 24M Cenveo	M	31.91
78	R NO 10 ENVELOPE 4.125 X 9.5 COLORS 25M TO 100M PLUS Cenveo	M	22.47
81	V NO 11 ENVELOPE 4.5 X 10.375 1M TO 24M 24LB WHITE Cenveo	M	29.47
82	V NO 11 ENVELOPE 4.5 X 10.375 25M TO 49M 24LB WHITE Cenveo	M	29.26
83	V NO 11 ENVELOPE 4.5 X 10.375 50M TO 99M 24LB WHITE Cenveo	M	28.62

84	V NO 11 ENVELOPE 4.5 X 10.375 100M PLUS 24LB WHITE Cenveo	M	28.25
85	R NO 11 ENVELOPE 4.5 X 10.375 1M TO 24M 24LB WHITE Cenveo	M	43.46
86	R NO 11 ENVELOPE 4.5 X 10.375 25M TO 49M 24LB WHITE Cenveo	M	35.99
87	R NO 11 ENVELOPE 4.5 X 10.375 50M TO 99M 24LB WHITE Cenveo	M	30.74
88	R NO 11 ENVELOPE 4.5 X 10.375 100M PLUS 24LB WHITE Cenveo	M	29.10

This amendment and any attachments hereto will become part of the Contract. Except as set forth in this Amendment, the Contract is unaffected and shall continue in full force and effect in accordance with its terms. If there is conflict between this amendment and the Contract or any earlier amendment, the terms of this amendment will prevail.

IN WITNESS WHEREOF, the parties have executed this Amendment as of the date of execution by both parties below.

State of Nebraska

Contractor: Omaha Paper Company, Inc. DBA
OPC Direct

By: 

By: 

Name: DAVID DZWANT

Name: Robert Powell

Title: Material Administrator

Title: President

Date: 3/21/18

Date: 3-20-18

STATE OF NEBRASKA CONTRACT AWARD

State Purchasing Bureau
1526 K Street, Suite 130
Lincoln, Nebraska 68508

Telephone: (402) 471-6500
Fax: (402) 471-2089

CONTRACT NUMBER
14751 OC

PAGE 1 of 8	ORDER DATE 03/14/18
BUSINESS UNIT 9000	BUYER BUFFY MEYER (AS)
VENDOR NUMBER: 500895	
VENDOR ADDRESS: OMAHA PAPER CO INC DBA OPC DIRECT 6936 L ST OMAHA NE 68117-1027	

AN AWARD HAS BEEN MADE TO THE CONTRACTOR NAMED ABOVE FOR THE FURNISHING OF MATERIALS AND/OR SERVICES AS LISTED BELOW FOR THE PERIOD:

MARCH 22, 2018 THROUGH MARCH 21, 2019

NO ACTION ON THE PART OF THE CONTRACTOR NEEDS TO BE TAKEN AT THIS TIME. ORDERS FOR THE MATERIALS AND/OR SERVICES WILL BE MADE AS NEEDED BY THE VARIOUS AGENCIES OF THE STATE.

THIS CONTRACT IS NOT AN EXCLUSIVE CONTRACT TO FURNISH THE MATERIALS AND/OR SERVICES SHOWN BELOW, AND DOES NOT PRECLUDE THE PURCHASE OF SIMILAR MATERIALS AND/OR SERVICES FROM OTHER SOURCES.

THE STATE RESERVES THE RIGHT TO EXTEND THE PERIOD OF THIS CONTRACT BEYOND THE TERMINATION DATE WHEN MUTUALLY AGREEABLE TO THE CONTRACTOR AND THE STATE OF NEBRASKA.

Original/Bid Document 5515 OF

Contract to supply and deliver Business Envelopes to the State of Nebraska as per the attached specifications for the contract period March 22, 2018 through March 21, 2019. The contract may be renewed for three (3) additional one (1) year periods when mutually agreeable to the vendor and the State of Nebraska.

Vendor Contact: Robert Powell
Phone: 402-680-7403
Fax: 402-331-3243
E-Mail: robertp@omahapaper.com

This is the first renewal of the contract as amended. (bb 03/14/18)

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
1	V NO 6.25 ENVELOPE 1M TO 24M 3.5 IN BY 6 IN 24 LB WHITE	2.0000	M	18.5500
2	V NO 6.25 ENVELOPE 25M TO 49M 3.5 IN BY 6 IN 24 LB WHITE	25.0000	M	18.1500
3	V NO 6.25 ENVELOPE 50M TO 99M 3.5 IN BY 6 IN 24 LB WHITE	50.0000	M	17.8000
4	V NO 6.25 ENVELOPE 100 PLUS M 3.5 IN BY 6 IN 24 LB WHITE	100.0000	M	17.4500
5	R NO 6.25 ENVELOPE 1M TO 24M 3.5 IN BY 6 IN 24 LB WHITE	2.0000	M	31.2500

3-20-18
Buffy Meyer 3/16/18
BUYER
MATERIEL ADMINISTRATOR
3/21/18
Rc3500|NISC0001|NISC0001 20150901

STATE OF NEBRASKA CONTRACT AWARD

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CONTRACT NUMBER
14751 OC

PAGE 2 of 8	ORDER DATE 03/14/18
BUSINESS UNIT 9000	BUYER BUFFY MEYER (AS)
VENDOR NUMBER: 500895	

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
6	R NO 6.25 ENVELOPE 25M TO 49M 3.5 IN BY 6 IN 24 LB WHITE	25.0000	M	22.9000
7	R NO 6.25 ENVELOPE 50M TO 99M 3.5 IN BY 6 IN 24 LB WHITE	50.0000	M	18.1000
8	R NO 6.25 ENVELOPE 100 PLUS M 3.5 IN BY 6 IN 24 LB WHITE	100.0000	M	17.7000
9	V NO 6.75 ENVELOPE 1M TO 24M 3.625 IN BY 6.5 IN 24 LB WHITE	10.0000	M	12.7000
10	V NO 6.75 ENVELOPE 25M TO 49M 3.625 IN BY 6.5 IN 24 LB WHITE	25.0000	M	12.7000
11	V NO 6.75 ENVELOPE 50M TO 99M 3.625 IN BY 6.5 IN 24 LB WHITE	50.0000	M	12.7000
12	V NO 6.75 ENVELOPE 100 PLUS M 3.625 IN BY 6.5 IN 24 LB WHITE	100.0000	M	12.4500
13	R NO 6.75 ENVELOPE 1M TO 24M 3.625 IN BY 6 IN 24 LB WHITE	2.0000	M	33.5000
14	R NO 6.75 ENVELOPE 25M TO 49M 3.625 IN BY 6 IN 24 LB WHITE	25.0000	M	23.7000
15	R NO 6.75 ENVELOPE 50M TO 99M 3.625 IN BY 6 IN 24 LB WHITE	50.0000	M	18.9500
16	R NO 6.75 ENVELOPE 100 PLUS M 3.625 IN BY 6 IN 24 LB WHITE	100.0000	M	18.5500
17	V NO 9 3.875 IN X 8.875 ENVELOPE 1M TO 24M 24 LB WHITE	2.0000	M	12.7000
18	V NO 9 3.875 IN X 8.875 ENVELOPE 25M TO 49M 24 LB WHITE	25.0000	M	12.7000
19	V NO 9 3.875 IN X 8.875 ENVELOPE 50M TO 99M 24 LB WHIT	1,170.0000	M	12.7000
20	V NO 9 3.875 IN X 8.875 ENVELOPE 100M PLUS 24 LB WHITE	370.0000	M	12.6000


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CONTRACT NUMBER
14751 OC

PAGE 3 of 8	ORDER DATE 03/14/18
BUSINESS UNIT 9000	BUYER BUFFY MEYER (AS)
VENDOR NUMBER: 500895	

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
21	R NO 9 3.875 IN X 8.875 ENVELOPE 1M TO 24M 24 LB WHITE	2.0000	M	17.7000
22	R NO 9 3.875 IN X 8.875 ENVELOPE 25M TO 49M 24 LB WHITE	25.0000	M	17.7000
23	R NO 9 3.875 IN X 8.875 ENVELOPE 50M TO 99M 24 LB WHITE	50.0000	M	17.7000
24	R NO 9 3.875 IN X 8.875 ENVELOPE 100M PLUS 24 LB WHITE	100.0000	M	17.5500
25	V NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 1M TO 24M 24 LB WHITE	27.0000	M	14.7000
26	V NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 25M TO 49M 24 LB	25.0000	M	14.7000
27	V NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 50M TO 99M 24 LB	50.0000	M	14.7000
28	V NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 100M PLUS 24 LB WHITE	100.0000	M	14.6000
29	R NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 1M TO 24M 24 LB WHITE	2.0000	M	33.5000
30	R NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 25M TO 49M 24 LB	25.0000	M	21.5000
31	R NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 50M TO 99M 24 LB	50.0000	M	18.4000
32	R NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 100M PLUS 24 LB WHITE	100.0000	M	17.0500
33	V NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 1M TO 24M 24 LB WHITE	2.0000	M	32.5000
34	V NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 25M TO 49M 24 LB	25.0000	M	20.9000
35	V NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 50M TO 99M 24 LB	50.0000	M	17.8500



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CONTRACT NUMBER
14751 OC

PAGE 4 of 8	ORDER DATE 03/14/18
BUSINESS UNIT 9000	BUYER BUFFY MEYER (AS)
VENDOR NUMBER: 500895	

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
36	V NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 100M 24 LB WHITE	100.0000	M	16.5500
37	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 1M TO 24M 24 LB WHITE	2.0000	M	32.5000
38	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 25M TO49M 24 LB	25.0000	M	21.5000
39	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 50M TO99M 24 LB	50.0000	M	18.4000
40	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 100M PLUS 24 LB WHITE	100.0000	M	17.0500
41	V NO 9 ENVELOPE 3.875 X 8.875 COLORS 1M TO 24M	52.0000	M	17.6000
42	V NO 9 ENVELOPE 3.875 X 8.875 COLORS 25M TO 49M	25.0000	M	17.6000
43	V NO 9 ENVELOPE 3.875 X 8.875 COLORS 50M TO 99M	50.0000	M	17.6000
44	V NO 9 ENVELOPE 3.875 X 8.875 COLORS 100M PLUS	100.0000	M	17.4500
45	R NO 9 ENVELOPE 3.875 X 8.875 COLORS 1M TO 24M	2.0000	M	30.0500
46	R NO 9 ENVELOPE 3.875 X 8.875 COLORS 25M TO 49M	25.0000	M	19.0500
47	R NO 9 ENVELOPE 3.875 X 8.875 COLORS 50M TO 99M	50.0000	M	19.0500
48	R NO 9 ENVELOPE 3.875 X 8.875 COLORS 100M PLUS	100.0000	M	19.0500
49	V NO 10 ENVELOPE 4.125 BY 9.5 1M TO 24M 24 LB WHITE	41.0000	M	12.7000
50	V NO 10 ENVELOPE 4.125 BY 9.5 25M TO 49M 24 LB WHITE	25.0000	M	12.7000

BM

BUYER INITIALS

STATE OF NEBRASKA CONTRACT AWARD

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CONTRACT NUMBER
14751 OC

PAGE 5 of 8	ORDER DATE 03/14/18
BUSINESS UNIT 9000	BUYER BUFFY MEYER (AS)
VENDOR NUMBER: 500895	

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
51	V NO 10 ENVELOPE 4.125 BY 9.5 50M TO 99M 24 LB WHITE	540.0000	M	12.7000
52	V NO 10 ENVELOPE 4.125 BY 9.5 100 PLUS 24 LB WHITE	1,220.0000	M	12.6000
53	R NO 10 ENVELOPE 4.125 BY 9.5 1M TO 24M 24 LB WHITE	2.0000	M	17.7000
54	R NO 10 ENVELOPE 4.125 BY 9.5 25M TO 49M 24 LB WHITE	25.0000	M	17.7000
55	R NO 10 ENVELOPE 4 1/8 BY 9 1/2 50M TO 99M 24LB WHITE	50.0000	M	17.7000
56	R NO10 ENVELOPE 4 1/8 BY 9 1/2 100 PLUS 24LB WHITE	100.0000	M	17.5500
57	V NO 10 LH WNDW 4.125 X9.5 ENVELOPE 1M TO 24M 24 LB WHITE	2.0000	M	14.7000
58	V NO 10 LH WNDW 4.125 X9.5 ENVELOPE 25M TO 49M 24LB	25.0000	M	14.7000
59	V NO 10 LH WNDW 4.125 X9.5 ENVELOPE 50M TO 99M 24LB	1,104.0000	M	14.7000
60	V NO 10 LH WNDW 4.125 X9.5 ENVELOPE 100 PLUS 24LB WHITE	1,130.0000	M	14.6000
61	R NO 10 LH WNDW 4.125 X9.5 ENVELOPE 1M TO 24M 24LB WHITE	2.0000	M	19.7000
62	R NO 10 LH WNDW 4.125 X9.5 ENVELOPE 25M TO 49M 24LB	25.0000	M	19.7000
63	R NO 10 LH WNDW 4.125 X9.5 ENVELOPE 50M TO 99M 24LB	50.0000	M	19.7000
64	R NO 10 LH WNDW 4.125 X9.5 ENVELOPE 100 PLUS 24LB WHITE	100.0000	M	19.5500
65	V NO 10 RH WNDW 4.125 X9.5 ENVELOPE 1M TO 24M 24LB WHITE	11.0000	M	14.8500



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CONTRACT NUMBER
14751 OC

PAGE 6 of 8		ORDER DATE 03/14/18	
BUSINESS UNIT 9000		BUYER BUFFY MEYER (AS)	
VENDOR NUMBER: 500895			

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
66	V NO10 RH WNDW 4.125 X 9.5 ENVELOPE 25M TO 49M 24LB	25.0000	M	14.8500
67	V NO10 RH WNDW 4.125 X 9.5 ENVELOPE 50M TO 99M 24LB	50.0000	M	14.8500
68	V NO10 RH WNDW 4.125 X 9.5 ENVELOPE 100 PLUS 24LB WHITE	100.0000	M	14.7500
69	R NO10 RH WNDW 4.125 X 9.5 ENVELOPE 1M TO 24M 24LB WHITE	2.0000	M	30.1000
70	R NO10 RH WNDW 4.125 X 9.5 ENVELOPE 25M TO 49M 24LB	25.0000	M	21.3000
71	R NO10 RH WNDW 4.125 X 9.5 ENVELOPE 50M TO 99M 24LB	50.0000	M	18.2000
72	R NO10 RH WNDW 4.125 X 9.5 ENVELOPE 100 PLUS 24LB WHITE	100.0000	M	16.8500
73	V NO 10 ENVELOPE 4.125 X 9.5 COLORS 1M TO 24M 24LB	2.0000	M	17.6000
74	V NO 10 ENVELOPE 4.125 X 9.5 COLORS 25M TO 49M	25.0000	M	17.6000
75	V NO 10 ENVELOPE 4.125 X 9.5 COLORS 50M TO 99M	50.0000	M	17.6000
76	V NO 10 ENVELOPE 4.125 X 9.5 COLORS 100 PLUS	100.0000	M	17.4500
77	R NO10 ENVELOPE 4.125 X 9.5 COLORS 1M TO 24M	2.0000	M	30.1000
78	R NO 10 ENVELOPE 4.125 X 9.5 COLORS 25M TO 49M	25.0000	M	21.2000
79	R NO 10 ENVELOPE 4.125 X 9.5 COLORS 50M TO 99M	50.0000	M	21.2000
80	R NO 10 ENVELOPE 4.125 X 9.5 COLORS 100 PLUS	100.0000	M	21.2000



BUYER INITIALS

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CONTRACT NUMBER
14751 OC

PAGE 7 of 8		ORDER DATE 03/14/18	
BUSINESS UNIT 9000		BUYER BUFFY MEYER (AS)	
VENDOR NUMBER: 500895			

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
81	V NO 11 ENVELOPE 4.5 X 10.375 1M TO 24M 24LB WHITE	7.0000	M	27.8000
82	V NO 11 ENVELOPE 4.5 X 10.375 25M TO 49M 24LB WHITE	25.0000	M	27.6000
83	V NO 11 ENVELOPE 4.5 X 10.375 50M TO 99M 24 LB WHITE	50.0000	M	27.0000
84	V NO 11 ENVELOPE 4.5 X 10.375 100 PLUS 24 LB WHITE	100.0000	M	26.6500
85	R NO 11 ENVELOPE 4.5 X 10.375 1M TO 24M 24LB WHITE	2.0000	M	41.0000
86	R NO 11 ENVELOPE 4.5 X 10.375 25M TO 49M 24LB WHITE	25.0000	M	33.9500
87	R NO 11 ENVELOPE 4.5 X 10.375 50M TO 99M 24 LB WHITE	50.0000	M	29.0000
88	R NO 11 ENVELOPE 4.5 X 10.375 100 PLUS 24 LB WHITE	100.0000	M	27.4500
89	SPECIAL WINDOW SIZE STANDARD PLACEMENT 1M TO 24M	27.0000	LO	12.0000
90	SPECIAL WINDOW SIZE STANDARD PLACEMENT 25M TO 49M	25.0000	LO	8.4000
91	SPECIAL WINDOW SIZE STANDARD PLACEMENT 50M TO 99M	50.0000	LO	5.7500
92	SPECIAL WINDOW SIZE STANDARD PLACEMENT 100 PLUS	100.0000	LO	4.5000
93	SPECIAL WINDOW PLACEMENT STANDARD SIZE 1M TO 24M	2.0000	LO	12.0000
94	SPECIAL WINDOW PLACEMENT STANDARD SIZE 25M TO 49M	25.0000	LO	8.4000
95	SPECIAL WINDOW PLACEMENT STANDARD SIZE 50M TO 99M	50.0000	LO	5.7500

BUYER INITIALS

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CONTRACT NUMBER
14751 OC

PAGE 8 of 8		ORDER DATE 03/14/18	
BUSINESS UNIT 9000		BUYER BUFFY MEYER (AS)	
VENDOR NUMBER: 500895			

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
96	SPECIAL WINDOW PLACEMENT STANDARD SIZE 100 PLUS	100.0000	LO	4.5000
97	ADD STANDARD TINT BLACK OR BLUE 1M TO 24M	17.0000	M	14.0000
98	ADD STANDARD TINT BLACK OR BLUE 25M TO 49M	25.0000	M	10.3500
99	ADD STANDARD TINT BLACK OR BLUE 50M TO 99M	50.0000	M	5.7500
100	ADD STANDARD TINT BLACK OR BLUE 100 PLUS	100.0000	M	4.6500
101	8 PERCENT DISCOUNT OF CATALOG OR PRICELIST	100,000.0000	\$	1.0000



BUYER INITIALS

STATE OF NEBRASKA CONTRACT AMENDMENT

State Purchasing Bureau
1526 K Street, Suite 130
Lincoln, Nebraska 68508

Telephone: (402) 471-6500
Fax: (402) 471-2089

CONTRACT NUMBER
14751 OC

PAGE 1 of 8	ORDER DATE 08/24/17
BUSINESS UNIT 9000	BUYER KRISTEN KOSCH (AS)
VENDOR NUMBER: 500895	
VENDOR ADDRESS: OMAHA PAPER CO INC DBA OPC DIRECT 6936 L ST OMAHA NE 68117-1027	

THE CONTRACT PERIOD IS:

MARCH 22, 2017 THROUGH MARCH 21, 2018

THIS CONTRACT HAS BEEN AMENDED PER THE FOLLOWING INFORMATION:

NO ACTION ON THE PART OF THE CONTRACTOR NEEDS TO BE TAKEN AT THIS TIME. ORDERS FOR THE MATERIALS AND/OR SERVICES WILL BE MADE AS NEEDED BY THE VARIOUS AGENCIES OF THE STATE.

THIS CONTRACT IS NOT AN EXCLUSIVE CONTRACT TO FURNISH THE MATERIALS AND/OR SERVICES SHOWN BELOW, AND DOES NOT PRECLUDE THE PURCHASE OF SIMILAR MATERIALS AND/OR SERVICES FROM OTHER SOURCES.

THE STATE RESERVES THE RIGHT TO EXTEND THE PERIOD OF THIS CONTRACT BEYOND THE TERMINATION DATE WHEN MUTUALLY AGREEABLE TO THE CONTRACTOR AND THE STATE OF NEBRASKA.

Original/Bid Document 14751 OC

Contract to supply and deliver Business Envelopes to the State of Nebraska as per the attached specifications for the contract period March 22, 2017 through March 21, 2018. The contract may be renewed for four (4) additional one (1) year periods when mutually agreeable to the vendor and the State of Nebraska.

Vendor Contact: Robert Powell
Phone: 402-680-7403
Fax: 402-331-3243
E-Mail: robertp@omahapaper.com

(cp 3/8/17)

AMENDMENT ONE AS ATTACHED. (8/24/17 sc)

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
1	V NO 6.25 ENVELOPE 1M TO 24M 3.5 IN BY 6 IN 24 LB WHITE	2.0000	M	18.5500
2	V NO 6.25 ENVELOPE 25M TO 49M 3.5 IN BY 6 IN 24 LB WHITE	25.0000	M	18.1500
3	V NO 6.25 ENVELOPE 50M TO 99M 3.5 IN BY 6 IN 24 LB WHITE	50.0000	M	17.8000
4	V NO 6.25 ENVELOPE 100 PLUS M 3.5 IN BY 6 IN 24 LB WHITE	100.0000	M	17.4500

Kristen Kosch 8-25-17
BUYER 15825-17
Douglas Wilson 31 AUG 17
MATERIEL ADMINISTRATOR

STATE OF NEBRASKA CONTRACT AMENDMENT

State Purchasing Bureau
1526 K Street, Suite 130
Lincoln, Nebraska 68508

Telephone: (402) 471-6500
Fax: (402) 471-2089

CONTRACT NUMBER
14751 OC

PAGE 2 of 8	ORDER DATE 08/24/17
BUSINESS UNIT 9000	BUYER KRISTEN KOSCH (AS)
VENDOR NUMBER: 500895	

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
5	R NO 6.25 ENVELOPE 1M TO 24M 3.5 IN BY 6 IN 24 LB WHITE	2.0000	M	31.2500
6	R NO 6.25 ENVELOPE 25M TO 49M 3.5 IN BY 6 IN 24 LB WHITE	25.0000	M	22.9000
7	R NO 6.25 ENVELOPE 50M TO 99M 3.5 IN BY 6 IN 24 LB WHITE	50.0000	M	18.1000
8	R NO 6.25 ENVELOPE 100 PLUS M 3.5 IN BY 6 IN 24 LB WHITE	100.0000	M	17.7000
9	V NO 6.75 ENVELOPE 1M TO 24M 3.625 IN BY 6.5 IN 24 LB WHITE	10.0000	M	12.7000
10	V NO 6.75 ENVELOPE 25M TO 49M 3.625 IN BY 6.5 IN 24 LB WHITE	25.0000	M	12.7000
11	V NO 6.75 ENVELOPE 50M TO 99M 3.625 IN BY 6.5 IN 24 LB WHITE	50.0000	M	12.7000
12	V NO 6.75 ENVELOPE 100 PLUS M 3.625 IN BY 6.5 IN 24 LB WHITE	100.0000	M	12.4500
13	R NO 6.75 ENVELOPE 1M TO 24M 3.625 IN BY 6 IN 24 LB WHITE	2.0000	M	33.5000
14	R NO 6.75 ENVELOPE 25M TO 49M 3.625 IN BY 6 IN 24 LB WHITE	25.0000	M	23.7000
15	R NO 6.75 ENVELOPE 50M TO 99M 3.625 IN BY 6 IN 24 LB WHITE	50.0000	M	18.9500
16	R NO 6.75 ENVELOPE 100 PLUS M 3.625 IN BY 6 IN 24 LB WHITE	100.0000	M	18.5500
17	V NO 9 3.875 IN X 8.875 ENVELOPE 1M TO 24M 24 LB WHITE	2.0000	M	12.7000
18	V NO 9 3.875 IN X 8.875 ENVELOPE 25M TO 49M 24 LB WHITE WHITE	25.0000	M	12.7000
19	V NO 9 3.875 IN X 8.875 ENVELOPE 50M TO 99M 24 LB WHIT	850.0000	M	12.7000


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PAGE 3 of 8	ORDER DATE 08/24/17
BUSINESS UNIT 9000	BUYER KRISTEN KOSCH (AS)
VENDOR NUMBER: 500895	

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
	WHITE			
20	V NO 9 3.875 IN X 8.875 ENVELOPE 100M PLUS 24 LB WHITE	10.0000	M	12.6000
21	R NO 9 3.875 IN X 8.875 ENVELOPE 1M TO 24M 24 LB WHITE	2.0000	M	17.7000
22	R NO 9 3.875 IN X 8.875 ENVELOPE 25M TO 49M 24 LB WHITE WHITE	25.0000	M	17.7000
23	R NO 9 3.875 IN X 8.875 ENVELOPE 50M TO 99M 24 LB WHITE WHITE	50.0000	M	17.7000
24	R NO 9 3.875 IN X 8.875 ENVELOPE 100M PLUS 24 LB WHITE	100.0000	M	17.5500
25	V NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 1M TO 24M 24 LB WHITE	2.0000	M	14.7000
26	V NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 25M TO 49M 24 LB WHITE	25.0000	M	14.7000
27	V NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 50M TO 99M 24 LB WHITE	50.0000	M	14.7000
28	V NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 100M PLUS 24 LB WHITE	100.0000	M	14.6000
29	R NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 1M TO 24M 24 LB WHITE	2.0000	M	33.5000
30	R NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 25M TO 49M 24 LB WHITE	25.0000	M	21.5000
31	R NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 50M TO 99M 24 LB WHITE	50.0000	M	18.4000
32	R NO 9 LH WNDW 3.875 X 8.875	100.0000	M	17.0500

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PAGE 4 of 8	ORDER DATE 08/24/17
BUSINESS UNIT 9000	BUYER KRISTEN KOSCH (AS)
VENDOR NUMBER: 500895	

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
	ENVELOPE 100M PLUS 24 LB WHITE			
33	V NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 1M TO 24M 24 LB WHITE	2.0000	M	32.5000
34	V NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 25M TO 49M 24 LB WHITE	25.0000	M	20.9000
35	V NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 50M TO 99M 24 LB WHITE	50.0000	M	17.8500
36	V NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 100M 24 LB WHITE	100.0000	M	16.5500
37	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 1M TO 24M 24 LB WHITE	2.0000	M	32.5000
38	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 25M TO 49M 24 LB WHITE	25.0000	M	21.5000
39	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 50M TO 99M 24 LB WHITE	50.0000	M	18.4000
40	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 100M PLUS 24 LB WHITE	100.0000	M	17.0500
41	V NO 9 ENVELOPE 3.875 X 8.875 COLORS 1M TO 24M	2.0000	M	17.6000
42	V NO 9 ENVELOPE 3.875 X 8.875 COLORS 25M TO 49M	25.0000	M	17.6000
43	V NO 9 ENVELOPE 3.875 X 8.875 COLORS 50M TO 99M	50.0000	M	17.6000
44	V NO 9 ENVELOPE 3.875 X 8.875 COLORS 100M PLUS	100.0000	M	17.4500
45	R NO 9 ENVELOPE 3.875 X 8.875 COLORS 1M TO 24M	2.0000	M	30.0500

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PAGE 5 of 8	ORDER DATE 08/24/17
BUSINESS UNIT 9000	BUYER KRISTEN KOSCH (AS)
VENDOR NUMBER: 500895	

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
46	R NO 9 ENVELOPE 3.875 X 8.875 COLORS 25M TO 49M	25.0000	M	19.0500
47	R NO 9 ENVELOPE 3.875 X 8.875 COLORS 50M TO 99M	50.0000	M	19.0500
48	R NO 9 ENVELOPE 3.875 X 8.875 COLORS 100M PLUS	100.0000	M	19.0500
49	V NO 10 ENVELOPE 4.125 BY 9.5 1M TO 24M 24 LB WHITE	41.0000	M	12.7000
50	V NO 10 ENVELOPE 4.125 BY 9.5 25M TO 49M 24 LB WHITE	25.0000	M	12.7000
51	V NO 10 ENVELOPE 4.125 BY 9.5 50M TO 99M 24 LB WHITE	350.0000	M	12.7000
52	V NO 10 ENVELOPE 4.125 BY 9.5 100 PLUS 24 LB WHITE	100.0000	M	12.6000
53	R NO 10 ENVELOPE 4.125 BY 9.5 1M TO 24M 24 LB WHITE	2.0000	M	17.7000
54	R NO 10 ENVELOPE 4.125 BY 9.5 25M TO 49M 24 LB WHITE	25.0000	M	17.7000
55	R NO 10 ENVELOPE 4 1/8 BY 9 1/2 50M TO 99M 24LB WHITE	50.0000	M	17.7000
56	R NO10 ENVELOPE 4 1/8 BY 9 1/2 100 PLUS 24LB WHITE	100.0000	M	17.5500
57	V NO 10 LH WNDW 4.125 X9.5 ENVELOPE 1M TO 24M 24 LB WHITE	2.0000	M	14.7000
58	V NO 10 LH WNDW 4.125 X9.5 ENVELOPE 25M TO 49M 24LB WHITE	25.0000	M	14.7000
59	V NO 10 LH WNDW 4.125 X9.5 ENVELOPE 50M TO 99M 24LB WHITE	750.0000	M	14.7000
60	V NO 10 LH WNDW 4.125 X9.5	500.0000	M	14.6000

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PAGE 6 of 8	ORDER DATE 08/24/17
BUSINESS UNIT 9000	BUYER KRISTEN KOSCH (AS)
VENDOR NUMBER: 500895	

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
	ENVELOPE 100 PLUS 24LB WHITE			
61	R NO 10 LH WNDW 4.125 X9.5 ENVELOPE 1M TO 24M 24LB WHITE	2.0000	M	19.7000
62	R NO 10 LH WNDW 4.125 X9.5 ENVELOPE 25M TO 49M 24LB WHITE	25.0000	M	19.7000
63	R NO 10 LH WNDW 4.125 X9.5 ENVELOPE 50M TO 99M 24LB WHITE	50.0000	M	19.7000
64	R NO 10 LH WNDW 4.125 X9.5 ENVELOPE 100 PLUS 24LB WHITE	100.0000	M	19.5500
65	V NO 10 RH WNDW 4.125 X9.5 ENVELOPE 1M TO 24M 24LB WHITE	11.0000	M	14.8500
66	V NO10 RH WNDW 4.125 X 9.5 ENVELOPE 25M TO 49M 24LB WHITE	25.0000	M	14.8500
67	V NO10 RH WNDW 4.125 X 9.5 ENVELOPE 50M TO 99M 24LB 24 LB WHITE	50.0000	M	14.8500
68	V NO10 RH WNDW 4.125 X 9.5 ENVELOPE 100 PLUS 24LB WHITE	100.0000	M	14.7500
69	R NO10 RH WNDW 4.125 X 9.5 ENVELOPE 1M TO 24M 24LB WHITE	2.0000	M	30.1000
70	R NO10 RH WNDW 4.125 X 9.5 ENVELOPE 25M TO 49M 24LB WHITE	25.0000	M	21.3000
71	R NO10 RH WNDW 4.125 X 9.5 ENVELOPE 50M TO 99M 24LB WHITE	50.0000	M	18.2000
72	R NO10 RH WNDW 4.125 X 9.5 ENVELOPE 100 PLUS 24LB WHITE	100.0000	M	16.8500
73	V NO 10 ENVELOPE 4.125 X 9.5	2.0000	M	17.6000


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BUSINESS UNIT 9000	BUYER KRISTEN KOSCH (AS)
VENDOR NUMBER: 500895	

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
	COLORS 1M TO 24M 24LB			
74	V NO 10 ENVELOPE 4.125 X 9.5 COLORS 25M TO 49M	25.0000	M	17.6000
75	V NO 10 ENVELOPE 4.125 X 9.5 COLORS 50M TO 99M	50.0000	M	17.6000
76	V NO 10 ENVELOPE 4.125 X 9.5 COLORS 100 PLUS	100.0000	M	17.4500
77	R NO 10 ENVELOPE 4.125 X 9.5 COLORS 1M TO 24M	2.0000	M	30.1000
78	R NO 10 ENVELOPE 4.125 X 9.5 COLORS 25M TO 49M	25.0000	M	21.2000
79	R NO 10 ENVELOPE 4.125 X 9.5 COLORS 50M TO 99M	50.0000	M	21.2000
80	R NO 10 ENVELOPE 4.125 X 9.5 COLORS 100 PLUS	100.0000	M	21.2000
81	V NO 11 ENVELOPE 4.5 X 10.375 1M TO 24M 24LB WHITE	7.0000	M	27.8000
82	V NO 11 ENVELOPE 4.5 X 10.375 25M TO 49M 24LB WHITE	25.0000	M	27.6000
83	V NO 11 ENVELOPE 4.5 X 10.375 50M TO 99M 24 LB WHITE	50.0000	M	27.0000
84	V NO 11 ENVELOPE 4.5 X 10.375 100 PLUS 24 LB WHITE	100.0000	M	26.6500
85	R NO 11 ENVELOPE 4.5 X 10.375 1M TO 24M 24LB WHITE	2.0000	M	41.0000
86	R NO 11 ENVELOPE 4.5 X 10.375 25M TO 49M 24LB WHITE	25.0000	M	33.9500
87	R NO 11 ENVELOPE 4.5 X 10.375 50M TO 99M 24 LB WHITE	50.0000	M	29.0000
88	R NO 11 ENVELOPE 4.5 X 10.375	100.0000	M	27.4500


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PAGE 8 of 8	ORDER DATE 08/24/17
BUSINESS UNIT 9000	BUYER KRISTEN KOSCH (AS)
VENDOR NUMBER: 500895	

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
	100 PLUS 24 LB WHITE			
89	SPECIAL WINDOW SIZE STANDARD PLACEMENT 1M TO 24M	2.0000	LO	12.0000
90	SPECIAL WINDOW SIZE STANDARD PLACEMENT 25M TO 49M	25.0000	LO	8.4000
91	SPECIAL WINDOW SIZE STANDARD PLACEMENT 50M TO 99M	50.0000	LO	5.7500
92	SPECIAL WINDOW SIZE STANDARD PLACEMENT 100 PLUS	100.0000	LO	4.5000
93	SPECIAL WINDOW PLACEMENT STANDARD SIZE 1M TO 24M	2.0000	LO	12.0000
94	SPECIAL WINDOW PLACEMENT STANDARD SIZE 25M TO 49M	25.0000	LO	8.4000
95	SPECIAL WINDOW PLACEMENT STANDARD SIZE 50M TO 99M	50.0000	LO	5.7500
96	SPECIAL WINDOW PLACEMENT STANDARD SIZE 100 PLUS	100.0000	LO	4.5000
97	ADD STANDARD TINT BLACK OR BLUE 1M TO 24M	17.0000	M	14.0000
98	ADD STANDARD TINT BLACK OR BLUE 25M TO 49M	25.0000	M	10.3500
99	ADD STANDARD TINT BLACK OR BLUE 50M TO 99M	50.0000	M	5.7500
100	ADD STANDARD TINT BLACK OR BLUE 100 PLUS	100.0000	M	4.6500
101	8 PERCENT DISCOUNT OF CATALOG OR PRICELIST	100,000.0000	\$	1.0000

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BUYER INITIALS

AMENDMENT ONE
14751 OC
BUSINESS ENVELOPES for the State of Nebraska
Between
The State of Nebraska and Omaha Paper Company, Inc DBA OPC Direct

This Amendment (the "Amendment") is made by the State of Nebraska and Omaha Paper Company, Inc DBA OPC Direct, parties to Contract 14751 OC (the "Contract"), and upon mutual agreement and other valuable consideration the parties agree to and hereby amend the contract as follows:

1. Vendor information is hereby superseded and replaced by:

Vendor name: OMAHA PAPER COMPANY, INC
DBA OPC DIRECT
Address: 6936 L STREET
OMAHA, NE 68117-1027

Vendor Contact: Robert Powell
Phone: 402-680-7403
Fax: 402-331-3260
Email: robertp@omahapaper.com

This amendment and any attachments hereto will become part of the Contract. Except as set forth in this Amendment, the Contract is unaffected and shall continue in full force and effect in accordance with its terms. If there is conflict between this amendment and the Contract or any earlier amendment, the terms of this amendment will prevail.

IN WITNESS WHEREOF, the parties have executed this Amendment as of the date of execution by both parties below.

State of Nebraska	Contractor: Omaha Paper Company, Inc DBA OPC Direct
By: <u>Douglas Wilken</u>	By: <u>Robert Powell</u>
Name: <u>Douglas Wilken</u>	Name: <u>Robert Powell</u>
Title: <u>MATERIEL ADMIN</u>	Title: <u>President</u>
Date: <u>23 AUG 17</u>	Date: <u>8-23-17</u>

STATE OF NEBRASKA CONTRACT AWARD

State Purchasing Bureau
1526 K Street, Suite 130
Lincoln, Nebraska 68508

Telephone: (402) 471-6500
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CONTRACT NUMBER
14751 OC

PAGE 1 of 8	ORDER DATE 03/21/17
BUSINESS UNIT 9000	BUYER DEBBIE HART (AS)
VENDOR NUMBER: 500895	
VENDOR ADDRESS: OMAHA PAPER CO INC 6936 L ST OMAHA NE 68117-1027	

AN AWARD HAS BEEN MADE TO THE CONTRACTOR NAMED ABOVE FOR THE FURNISHING OF MATERIALS AND/OR SERVICES AS LISTED BELOW FOR THE PERIOD:

MARCH 22, 2017 THROUGH MARCH 21, 2018

NO ACTION ON THE PART OF THE CONTRACTOR NEEDS TO BE TAKEN AT THIS TIME. ORDERS FOR THE MATERIALS AND/OR SERVICES WILL BE MADE AS NEEDED BY THE VARIOUS AGENCIES OF THE STATE.

THIS CONTRACT IS NOT AN EXCLUSIVE CONTRACT TO FURNISH THE MATERIALS AND/OR SERVICES SHOWN BELOW, AND DOES NOT PRECLUDE THE PURCHASE OF SIMILAR MATERIALS AND/OR SERVICES FROM OTHER SOURCES.

THE STATE RESERVES THE RIGHT TO EXTEND THE PERIOD OF THIS CONTRACT BEYOND THE TERMINATION DATE WHEN MUTUALLY AGREEABLE TO THE CONTRACTOR AND THE STATE OF NEBRASKA.

Original/Bid Document 5515 OF

Contract to supply and deliver Business Envelopes to the State of Nebraska as per the attached specifications for the contract period March 22, 2017 through March 21, 2018. The contract may be renewed for four (4) additional one (1) year periods when mutually agreeable to the vendor and the State of Nebraska.

Vendor Contact: Robert Powell
Phone: 402-680-7403
Fax: 402-331-3243
E-Mail: robertp@omahapaper.com

(cp 3/8/17)

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
1	V NO 6.25 ENVELOPE 1M TO 24M 3.5 IN BY 6 IN 24 LB WHITE	1.0000	M	18.5500
2	V NO 6.25 ENVELOPE 25M TO 49M 3.5 IN BY 6 IN 24 LB WHITE	25.0000	M	18.1500
3	V NO 6.25 ENVELOPE 50M TO 99M 3.5 IN BY 6 IN 24 LB WHITE	50.0000	M	17.8000
4	V NO 6.25 ENVELOPE 100 PLUS M 3.5 IN BY 6 IN 24 LB WHITE	100.0000	M	17.4500
5	R NO 6.25 ENVELOPE 1M TO 24M 3.5 IN BY 6 IN 24 LB WHITE	1.0000	M	31.2500

Debbie Hart 3-21-17
BUYER 3/22/17
MATERIEL ADMINISTRATOR

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CONTRACT NUMBER
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PAGE 2 of 8	ORDER DATE 03/21/17
BUSINESS UNIT 9000	BUYER DEBBIE HART (AS)
VENDOR NUMBER: 500895	

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
6	R NO 6.25 ENVELOPE 25M TO 49M 3.5 IN BY 6 IN 24 LB WHITE	25.0000	M	22.9000
7	R NO 6.25 ENVELOPE 50M TO 99M 3.5 IN BY 6 IN 24 LB WHITE	50.0000	M	18.1000
8	R NO 6.25 ENVELOPE 100 PLUS M 3.5 IN BY 6 IN 24 LB WHITE	100.0000	M	17.7000
9	V NO 6.75 ENVELOPE 1M TO 24M 3.625 IN BY 6.5 IN 24 LB WHITE	10.0000	M	12.7000
10	V NO 6.75 ENVELOPE 25M TO 49M 3.625 IN BY 6.5 IN 24 LB WHITE	25.0000	M	12.7000
11	V NO 6.75 ENVELOPE 50M TO 99M 3.625 IN BY 6.5 IN 24 LB WHITE	50.0000	M	12.7000
12	V NO 6.75 ENVELOPE 100 PLUS M 3.625 IN BY 6.5 IN 24 LB WHITE	100.0000	M	12.4500
13	R NO 6.75 ENVELOPE 1M TO 24M 3.625 IN BY 6 IN 24 LB WHITE	1.0000	M	33.5000
14	R NO 6.75 ENVELOPE 25M TO 49M 3.625 IN BY 6 IN 24 LB WHITE	25.0000	M	23.7000
15	R NO 6.75 ENVELOPE 50M TO 99M 3.625 IN BY 6 IN 24 LB WHITE	50.0000	M	18.9500
16	R NO 6.75 ENVELOPE 100 PLUS M 3.625 IN BY 6 IN 24 LB WHITE	100.0000	M	18.5500
17	V NO 9 3.875 IN X 8.875 ENVELOPE 1M TO 24M 24 LB WHITE	1.0000	M	12.7000
18	V NO 9 3.875 IN X 8.875 ENVELOPE 25M TO 49M 24 LB WHITE WHITE	25.0000	M	12.7000
19	V NO 9 3.875 IN X 8.875 ENVELOPE 50M TO 99M 24 LB WHIT WHITE	50.0000	M	12.7000
20	V NO 9 3.875 IN X 8.875	100.0000	M	12.6000


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PAGE 3 of 8	ORDER DATE 03/21/17
BUSINESS UNIT 9000	BUYER DEBBIE HART (AS)
VENDOR NUMBER: 500895	

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
	ENVELOPE 100M PLUS 24 LB WHITE			
21	R NO 9 3.875 IN X 8.875 ENVELOPE 1M TO 24M 24 LB WHITE	1.0000	M	17.7000
22	R NO 9 3.875 IN X 8.875 ENVELOPE 25M TO 49M 24 LB WHITE WHITE	25.0000	M	17.7000
23	R NO 9 3.875 IN X 8.875 ENVELOPE 50M TO 99M 24 LB WHITE WHITE	50.0000	M	17.7000
24	R NO 9 3.875 IN X 8.875 ENVELOPE 100M PLUS 24 LB WHITE	100.0000	M	17.5500
25	V NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 1M TO 24M 24 LB WHITE	1.0000	M	14.7000
26	V NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 25M TO 49M 24 LB WHITE	25.0000	M	14.7000
27	V NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 50M TO 99M 24 LB WHITE	50.0000	M	14.7000
28	V NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 100M PLUS 24 LB WHITE	100.0000	M	14.6000
29	R NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 1M TO 24M 24 LB WHITE	1.0000	M	33.5000
30	R NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 25M TO 49M 24 LB WHITE	25.0000	M	21.5000
31	R NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 50M TO 99M 24 LB WHITE	50.0000	M	18.4000
32	R NO 9 LH WNDW 3.875 X 8.875 ENVELOPE 100M PLUS 24 LB WHITE	100.0000	M	17.0500
33	V NO 9 RH WNDW 3.875 X 8.875	1.0000	M	32.5000



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PAGE 4 of 8	ORDER DATE 03/21/17
BUSINESS UNIT 9000	BUYER DEBBIE HART (AS)
VENDOR NUMBER: 500895	

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
	ENVELOPE 1M TO 24M 24 LB WHITE			
34	V NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 25M TO 49M 24 LB WHITE	25.0000	M	20.9000
35	V NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 50M TO 99M 24 LB WHITE	50.0000	M	17.8500
36	V NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 100M 24 LB WHITE	100.0000	M	16.5500
37	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 1M TO 24M 24 LB WHITE	1.0000	M	32.5000
38	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 25M TO 49M 24 LB WHITE	25.0000	M	21.5000
39	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 50M TO 99M 24 LB WHITE	50.0000	M	18.4000
40	R NO 9 RH WNDW 3.875 X 8.875 ENVELOPE 100M PLUS 24 LB WHITE	100.0000	M	17.0500
41	V NO 9 ENVELOPE 3.875 X 8.875 COLORS 1M TO 24M	1.0000	M	17.6000
42	V NO 9 ENVELOPE 3.875 X 8.875 COLORS 25M TO 49M	25.0000	M	17.6000
43	V NO 9 ENVELOPE 3.875 X 8.875 COLORS 50M TO 99M	50.0000	M	17.6000
44	V NO 9 ENVELOPE 3.875 X 8.875 COLORS 100M PLUS	100.0000	M	17.4500
45	R NO 9 ENVELOPE 3.875 X 8.875 COLORS 1M TO 24M	1.0000	M	30.0500
46	R NO 9 ENVELOPE 3.875 X 8.875 COLORS 25M TO 49M	25.0000	M	19.0500


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Lincoln, Nebraska 68508

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Fax: (402) 471-2089

CONTRACT NUMBER
14751 OC

PAGE 5 of 8	ORDER DATE 03/21/17
BUSINESS UNIT 9000	BUYER DEBBIE HART (AS)
VENDOR NUMBER: 500895	

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
47	R NO 9 ENVELOPE 3.875 X 8.875 COLORS 50M TO 99M	50.0000	M	19.0500
48	R NO 9 ENVELOPE 3.875 X 8.875 COLORS 100M PLUS	100.0000	M	19.0500
49	V NO 10 ENVELOPE 4.125 BY 9.5 1M TO 24M 24 LB WHITE	1.0000	M	12.7000
50	V NO 10 ENVELOPE 4.125 BY 9.5 25M TO 49M 24 LB WHITE	25.0000	M	12.7000
51	V NO 10 ENVELOPE 4.125 BY 9.5 50M TO 99M 24 LB WHITE	50.0000	M	12.7000
52	V NO 10 ENVELOPE 4.125 BY 9.5 100 PLUS 24 LB WHITE	100.0000	M	12.6000
53	R NO 10 ENVELOPE 4.125 BY 9.5 1M TO 24M 24 LB WHITE	1.0000	M	17.7000
54	R NO 10 ENVELOPE 4.125 BY 9.5 25M TO 49M 24 LB WHITE	25.0000	M	17.7000
55	R NO 10 ENVELOPE 4 1/8 BY 9 1/2 50M TO 99M 24LB WHITE	50.0000	M	17.7000
56	R NO10 ENVELOPE 4 1/8 BY 9 1/2 100 PLUS 24LB WHITE	100.0000	M	17.5500
57	V NO 10 LH WNDW 4.125 X9.5 ENVELOPE 1M TO 24M 24 LB WHITE	1.0000	M	14.7000
58	V NO 10 LH WNDW 4.125 X9.5 ENVELOPE 25M TO 49M 24LB WHITE	25.0000	M	14.7000
59	V NO 10 LH WNDW 4.125 X9.5 ENVELOPE 50M TO 99M 24LB WHITE	50.0000	M	14.7000
60	V NO 10 LH WNDW 4.125 X9.5 ENVELOPE 100 PLUS 24LB WHITE	100.0000	M	14.6000
61	R NO 10 LH WNDW 4.125 X9.5	1.0000	M	19.7000



BUYER INITIALS

STATE OF NEBRASKA CONTRACT AWARD

State Purchasing Bureau
1526 K Street, Suite 130
Lincoln, Nebraska 68508

Telephone: (402) 471-6500
Fax: (402) 471-2089

CONTRACT NUMBER
14751 OC

PAGE 6 of 8	ORDER DATE 03/21/17
BUSINESS UNIT 9000	BUYER DEBBIE HART (AS)
VENDOR NUMBER: 500895	

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
	ENVELOPE 1M TO 24M 24LB WHITE			
62	R NO 10 LH WNDW 4.125 X9.5 ENVELOPE 25M TO 49M 24LB WHITE	25.0000	M	19.7000
63	R NO 10 LH WNDW 4.125 X9.5 ENVELOPE 50M TO 99M 24LB WHITE	50.0000	M	19.7000
64	R NO 10 LH WNDW 4.125 X9.5 ENVELOPE 100 PLUS 24LB WHITE	100.0000	M	19.5500
65	V NO 10 RH WNDW 4.125 X9.5 ENVELOPE 1M TO 24M 24LB WHITE	1.0000	M	14.8500
66	V NO10 RH WNDW 4.125 X 9.5 ENVELOPE 25M TO 49M 24LB WHITE	25.0000	M	14.8500
67	V NO10 RH WNDW 4.125 X 9.5 ENVELOPE 50M TO 99M 24LB 24 LB WHITE	50.0000	M	14.8500
68	V NO10 RH WNDW 4.125 X 9.5 ENVELOPE 100 PLUS 24LB WHITE	100.0000	M	14.7500
69	R NO10 RH WNDW 4.125 X 9.5 ENVELOPE 1M TO 24M 24LB WHITE	1.0000	M	30.1000
70	R NO10 RH WNDW 4.125 X 9.5 ENVELOPE 25M TO 49M 24LB WHITE	25.0000	M	21.3000
71	R NO10 RH WNDW 4.125 X 9.5 ENVELOPE 50M TO 99M 24LB WHITE	50.0000	M	18.2000
72	R NO10 RH WNDW 4.125 X 9.5 ENVELOPE 100 PLUS 24LB WHITE	100.0000	M	16.8500
73	V NO 10 ENVELOPE 4.125 X 9.5 COLORS 1M TO 24M	1.0000	M	17.6000
74	V NO 10 ENVELOPE 4.125 X 9.5	25.0000	M	17.6000


BUYER INITIALS

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CONTRACT NUMBER
14751 OC

PAGE 7 of 8	ORDER DATE 03/21/17
BUSINESS UNIT 9000	BUYER DEBBIE HART (AS)
VENDOR NUMBER: 500895	

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
	COLORS 25M TO 49M			
75	V NO 10 ENVELOPE 4.125 X 9.5 COLORS 50M TO 99M	50.0000	M	17.6000
76	V NO 10 ENVELOPE 4.125 X 9.5 COLORS 100 PLUS	100.0000	M	17.4500
77	R NO10 ENVELOPE 4.125 X 9.5 COLORS 1M TO 24M	1.0000	M	30.1000
78	R NO 10 ENVELOPE 4.125 X 9.5 COLORS 25M TO 49M	25.0000	M	21.2000
79	R NO 10 ENVELOPE 4.125 X 9.5 COLORS 50M TO 99M	50.0000	M	21.2000
80	R NO 10 ENVELOPE 4.125 X 9.5 COLORS 100 PLUS	100.0000	M	21.2000
81	V NO 11 ENVELOPE 4.5 X 10.375 1M TO 24M 24LB WHITE	1.0000	M	27.8000
82	V NO 11 ENVELOPE 4.5 X 10.375 25M TO 49M 24LB WHITE	25.0000	M	27.6000
83	V NO 11 ENVELOPE 4.5 X 10.375 50M TO 99M 24 LB WHITE	50.0000	M	27.0000
84	V NO 11 ENVELOPE 4.5 X 10.375 100 PLUS 24 LB WHITE	100.0000	M	26.6500
85	R NO 11 ENVELOPE 4.5 X 10.375 1M TO 24M 24LB WHITE	1.0000	M	41.0000
86	R NO 11 ENVELOPE 4.5 X 10.375 25M TO 49M 24LB WHITE	25.0000	M	33.9500
87	R NO 11 ENVELOPE 4.5 X 10.375 50M TO 99M 24 LB WHITE	50.0000	M	29.0000
88	R NO 11 ENVELOPE 4.5 X 10.375 100 PLUS 24 LB WHITE	100.0000	M	27.4500
89	SPECIAL WINDOW SIZE	1.0000	LO	12.0000

djh
BUYER INITIALS

STATE OF NEBRASKA CONTRACT AWARD

State Purchasing Bureau
1526 K Street, Suite 130
Lincoln, Nebraska 68508

Telephone: (402) 471-6500
Fax: (402) 471-2089

CONTRACT NUMBER
14751 OC

PAGE 8 of 8	ORDER DATE 03/21/17
BUSINESS UNIT 9000	BUYER DEBBIE HART (AS)
VENDOR NUMBER: 500895	

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
	STANDARD PLACEMENT 1M TO 24M			
90	SPECIAL WINDOW SIZE STANDARD PLACEMENT 25M TO 49M	25.0000	LO	8.4000
91	SPECIAL WINDOW SIZE STANDARD PLACEMENT 50M TO 99M	50.0000	LO	5.7500
92	SPECIAL WINDOW SIZE STANDARD PLACEMENT 100 PLUS	100.0000	LO	4.5000
93	SPECIAL WINDOW PLACEMENT STANDARD SIZE 1M TO 24M	1.0000	LO	12.0000
94	SPECIAL WINDOW PLACEMENT STANDARD SIZE 25M TO 49M	25.0000	LO	8.4000
95	SPECIAL WINDOW PLACEMENT STANDARD SIZE 50M TO 99M	50.0000	LO	5.7500
96	SPECIAL WINDOW PLACEMENT STANDARD SIZE 100 PLUS	100.0000	LO	4.5000
97	ADD STANDARD TINT BLACK OR BLUE 1M TO 24M	1.0000	M	14.0000
98	ADD STANDARD TINT BLACK OR BLUE 25M TO 49M	25.0000	M	10.3500
99	ADD STANDARD TINT BLACK OR BLUE 50M TO 99M	50.0000	M	5.7500
100	ADD STANDARD TINT BLACK OR BLUE 100 PLUS	100.0000	M	4.6500
101	8 PERCENT DISCOUNT OF CATALOG OR PRICELIST	100,000.0000	\$	1.0000



BUYER INITIALS

State of Nebraska - INVITATION TO BID CONTRACT

Return to:
State Purchasing Bureau
1526 K Street, Suite 130
Lincoln, Nebraska 68508

Telephone: 402-471-6500
Fax: 402-471-2089

Date	1/18/17	Page	1 of 6
Solicitation Number	5515 OF REBID		
Opening Date and Time	02/14/17	2:00 pm	
Buyer	RITA SCHWABE (AS)		

DESTINATION OF GOODS
MULTIPLE DELIVERY LOCATIONS
PLEASE REFER TO DOCUMENTATION
FOR DELIVERY ADDRESSES.

Per Nebraska's Transparency in Government Procurement Act, DAS is required to collect statistical information regarding the number of contracts awarded to Nebraska contractors. This information is for statistical purposes only and will not be considered for contract award purposes.

NEBRASKA CONTRACTOR AFFIDAVIT: Bidder hereby attests that bidder is a Nebraska Contractor. "Nebraska Contractor" shall mean any bidder who has maintained a bona fide place of business and at least one employee within this state for at least the six (6) months immediately preceding the posting date of this ITB.

_____ I hereby certify that I am a Resident disabled veteran or business located in a designated enterprise zone in accordance with Neb. Rev. Stat. §73-107 and wish to have preference, if applicable, considered in the award of this contract.

Contract to supply and deliver Business Envelopes to the State of Nebraska as per the attached specifications for a one (1) year period from date of award. The contract may be renewed for four (4) additional one (1) year periods when mutually agreeable to the vendor and the State of Nebraska.

(fc 01/17/17)

INVITATION

See Attachment A

BIDDER MUST COMPLETE THE FOLLOWING

DISCOUNT PAYMENT TERMS: NET% 30 DAYS

By signing this Invitation to Bid form, the bidder guarantees compliance with the provisions stated in this Invitation to Bid, agrees to the terms and conditions unless otherwise agreed to (see Section III) and certifies that bidder maintains a drug free work place environment. Vendor will furnish the items requested within _____ days after receipt of order. Failure to enter Delivery Date may cause quotation to be REJECTED.

Sign _____
Here (Authorized Signature MANDATORY - MUST BE SIGNED IN INK)

VENDOR# _____
VENDOR: Omaha Paper Co.
Address: 6936 L Street
Omaha, NE 68117

Stacking Delivery 2-5 Days
Making Item 14-17 Days
Enter Contact Information Below

Contact Peter Powell
Telephone 402-680-7403
Facsimile 402-331-3243
Email rdw@omahapaper.com

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GLOSSARY OF TERMS

Acceptance Test Procedure: Benchmarks and other performance criteria, developed by the State of Nebraska or other sources of testing standards, for measuring the effectiveness of products or services and the means used for testing such performance.

Addendum: Something to be added or deleted to an existing document; a supplement.

After Receipt of Order (ARO): After Receipt of Order

Agency: Any state agency, board, or commission other than the University of Nebraska, the Nebraska State colleges, the courts, the Legislature, or any other office or agency established by the Constitution of Nebraska.

Agent/Representative: A person authorized to act on behalf of another.

Amend: To alter or change by adding, subtracting, or substituting.

Amendment: A written correction or alteration to a document.

Appropriation: Legislative authorization to expend public funds for a specific purpose. Money set apart for a specific use.

Award: All purchases, leases, or contracts which are based on competitive bids will be awarded according to the provisions in the Invitation to Bid. The State reserves the right to reject any or all bids, wholly or in part, or to award to multiple bidders in whole or in part. The State reserves the right to waive any deviations or errors that are not material, do not invalidate the legitimacy of the bid, and do not improve the bidder's competitive position. All awards will be made in a manner deemed in the best interest of the State.

Bid/Proposal: The offer submitted by a vendor in a response to written solicitation.

Bid Bond: An insurance agreement, accompanied by a monetary commitment, by which a third party (the surety) accepts liability and guarantees that the vendor will not withdraw the bid.

Bidder: A vendor who submits an offer bid in response to a written solicitation.

Business: Any corporation, partnership, individual, sole proprietorship, joint-stock company, joint venture, or any other private legal entity.

Business Day: Any weekday, except State-recognized holidays.

Calendar Day: Every day shown on the calendar including Saturdays, Sundays, and State/Federal holidays.

Cancellation: To call off or revoke a purchase order without expectation of conducting or performing it at a later time.

Central Processing Unit (CPU): Any computer or computer system that is used by the State to store, process, or retrieve data or perform other functions using Operating Systems and applications software.

Change Order: Document that provides amendments to an executed purchase order.

Collusion: An agreement or cooperation between two or more persons or entities to accomplish a fraudulent, deceitful, or unlawful purpose.

Commodities: Any equipment, material, supply or goods; anything movable or tangible that is provided or sold.

Commodities Description: Detailed descriptions of the items to be purchased; may include information necessary to obtain the desired quality, type, color, size, shape, or special characteristics necessary to perform the work intended to produce the desired results.

Competition: The effort or action of two or more commercial interests to obtain the same business from third parties.

Confidential Information: Unless otherwise defined below, "Confidential Information" shall also mean proprietary trade secrets, academic and scientific research work which is in progress and unpublished, and other information which if released would give advantage to business competitors and serve no public purpose (see Neb. Rev. Stat. §84-712.05(3)). In accordance with Nebraska Attorney General Opinions 92068 and 97033, proof that information is proprietary requires identification of specific, named competitor(s) who would be advantaged by release of the information and the specific advantage the competitor(s) would receive.

Contract: An agreement between two or more parties creating obligations that are enforceable or otherwise recognizable at law; the writing that sets forth such an agreement.

Contract Administration: The management of the contract which includes and is not limited to contract signing, contract amendments and any necessary legal actions.

Contract Management: The management of day to day activities at the agency which includes and is not limited to ensuring deliverables are received, specifications are met, handling meetings and making payments to the Contractor.

Contract Period: The duration of the contract.

Contractor: Any individual or entity having a contract or awarded purchase order to furnish commodities or services.

Cooperative Purchasing: The combining of requirements of two or more political entities to obtain advantages of volume purchases, reduction in administrative expenses or other public benefits.

Copyright: A property right in an original work of authorship fixed in any tangible medium of expression, giving the holder the exclusive right to reproduce, adapt and distribute the work.

Critical Program Error: Any Program Error, whether or not known to the State, which prohibits or significantly impairs use of the Licensed Software as set forth in the documentation and intended in the contract.

Customer Service: The process of ensuring customer satisfaction by providing assistance and advice on those products or services provided by a Contractor.

Default: The omission or failure to perform a contractual duty.

Deviation: Any proposed change(s) or alteration(s) to either the terms and conditions or deliverables within the scope of the written solicitation or contract.

Evaluation: The process of examining an offer after opening to determine the vendor's responsibility, responsiveness to requirements, and to ascertain other characteristics of the offer that relate to determination of the successful award.

Evaluation Committee: Committee(s) appointed by the requesting agency that advises and assists the procuring office in the evaluation of bids/proposals (offers made in response to written solicitations).

Extension: Continuance of a contract for a specified duration upon the agreement of the parties beyond the original Contract Period. Not to be confused with "Renewal Period".

Free on Board (F.O.B.) Destination: The delivery charges are included in the quoted price and prepaid by the vendor. Vendor is responsible for all claims associated with damages during delivery of product.

Free on Board (F.O.B.) Point of Origin: The delivery charges are not included in the quoted price and are the responsibility of the agency. Agency is responsible for all claims associated with damages during delivery of product.

Foreign Corporation: A foreign corporation that was organized and chartered under the laws of another state, government, or country.

Installation Date: The date when the procedures described in "Installation by Contractor", and "Installation by State", as found in the RFP, ITB (written solicitation) or contract are completed.

Inside and In Place: Delivery inside building or facility to the agency that made the purchase; also referred to as desktop delivery.

Invitation to Bid: A written solicitation utilized for obtaining competitive offers.

Late Bid/Proposal: An offer received after the Opening Date and Time.

Licensed Software Documentation: The user manuals and any other materials in any form or medium customarily provided by the Contractor to the users of the Licensed Software which will provide the State with sufficient information to operate, diagnose, and maintain the Licensed Software properly, safely, and efficiently.

Mandatory/Must: Required, compulsory, or obligatory.

May: Discretionary, permitted; used to express possibility.

Module (see System): A collection of routines and data structures that perform a specific function of software.

Move Update Service: The Move Update standard is a means of reducing the number of mail pieces in a mailing that require forwarding or return by the periodic matching of a mailer's address records with change-of-address orders received and maintained by the Postal Service.

Must: See Shall/Will/Must.

National Change of Address Link (NCOALink): A secure dataset containing millions of permanent change-of-address (COA) records consisting of the names and addresses of individuals, families, and businesses who have filed a COA. The product enables mailers who have purchased a license to process mailing lists and update them with the new addresses before using the lists for a mailing. The official product name is NCOALink.

National Institute for Governmental Purchasing (NIGP): National Institute of Governmental Purchasing – Source used for assignment of universal commodity codes to goods and services.

Open Market Purchase: Authorization may be given to an agency to purchase items above direct purchase authority due to the unique nature, price, quantity, location of the using agency, or time limitations by the AS Materiel Division, State Purchasing Bureau.

Opening Date and Time: Specified date and time for the public opening of received, labeled, and sealed formal bids.

Operating System: The control program in a computer that provides the interface to the computer hardware and peripheral devices, and the usage and allocation of memory resources, processor resources, input/output resources, and security resources.

Outsourcing: The contracting out of a business process which an organization may have previously performed internally or has a new need for, to an independent organization from which the process is purchased back.

Payroll & Financial Center (PFC): Electronic procurement system of record.

Performance Bond: An insurance agreement, accompanied by a monetary commitment, by which a third party (the surety) accepts liability and guarantees that the Contractor fulfills any and all obligations under the contract.

Platform: A specific hardware and Operating System combination that is different from other hardware and Operating System combinations to the extent that a different version of the Licensed Software product is required to execute properly in the environment established by such hardware and Operating System combination.

Pre-Bid/Pre-Proposal Conference: A meeting scheduled for the purpose of clarifying a written solicitation and related expectations.

Product: Something that is distributed commercially for use or consumption and that is usually (1) tangible personal property, (2) the result of fabrication or processing, and (3) an item that has passed through a chain of commercial distribution before ultimate use or consumption.

Program Error: Code in Licensed Software which produces unintended results or actions, or which produces results or actions other than those described in the specifications. A program error includes, without limitation, any Critical Program Error.

Program Set: The group of programs and products, including the Licensed Software specified in the RFP, plus any additional programs and products licensed by the State under the contract for use by the State.

Project: The total scheme, program, or method worked out for the accomplishment of an objective, including all documentation, commodities, and services to be provided under the contract.

Proposal: See Bid/Proposal.

Proprietary Information: Proprietary information is defined as trade secrets, academic and scientific research work which is in progress and unpublished, and other information which if released would give advantage to business competitors and service no public purpose (see Neb. Rev. Stat. § 84-712.05(3)). In accordance with Attorney General Opinions 92068 and 97033, proof that information is proprietary requires identification of specific named competitor(s) advantaged by release of the information and the demonstrated advantage the named competitor(s) would gain by the release of information.

Protest/Grievance: A complaint about a governmental action or decision related to an Invitation to Bid or resultant contract, brought by a vendor who has timely submitted a bid response in connection with the award in question, to AS Materiel Division or another designated agency with the intention of achieving a remedial result.

Public Proposal/Bid Opening: The process of opening correctly submitted offers at the time and place specified in the written solicitation and in the presence of anyone who wished to attend.

Recommended Hardware Configuration: The data processing hardware (including all terminals, auxiliary storage, communication, and other peripheral devices) to the extent utilized by the State as recommended by the Contractor.

Release Date: The date of public release of the written solicitation to seek offers

Renewal Period: Optional contract periods subsequent to the original Contract Period for a specified duration with previously agreed to terms and conditions. Not to be confused with Extension.

Request for Information (RFI): A general invitation to vendors requesting information for a potential future solicitation. The RFI is typically used as a research and information gathering tool for preparation of a solicitation.

Request for Proposal (RFP): A written solicitation utilized for obtaining competitive offers.

Responsible Bidder: A bidder who has the capability in all respects to perform fully and lawfully all requirements with integrity and reliability to assure good faith performance.

Responsive Bidder: A bidder who has submitted a bid which conforms to all requirements of the solicitation document.

Shall/Will/Must: An order/command; mandatory.

Should: Expected; suggested, but not necessarily mandatory.

Software License: Legal instrument with or without printed material that governs the use or redistribution of licensed software.

Sole Source – Commodity: When an item is available from only one source due to the unique nature of the requirement, its supplier, or market conditions.

Sole Source – Services: A service of such a unique nature that the vendor selected is clearly and justifiably the only practical source to provide the service. Determination that the vendor selected is justifiably the sole source is based on either the uniqueness of the service or sole availability at the location required.

Specifications: The detailed statement, especially of the measurements, quality, materials, and functional characteristics, or other items to be provided under a contract.

System (see Module): Any collection or aggregation of two (2) or more Modules that is designed to function, or is represented by the Contractor as functioning or being capable of functioning, as an entity.

Termination: Occurs when either party, pursuant to a power created by agreement or law, puts an end to the contract prior to the stated expiration date. All obligations which are still executory on both sides are discharged but any right based on prior breach or performance survives.

Trade Secret: Information, including, but not limited to, a drawing, formula, pattern, compilation, program, device, method, technique, code, or process that (a) derives independent economic value, actual or potential, from not being known to, and not being ascertainable by proper means by, other persons who can obtain economic value from its disclosure or use; and (b) is the subject of efforts that are reasonable under the circumstances to maintain its secrecy (see Neb. Rev. Stat. § 87-502(4)).

Trademark: A word, phrase, logo, or other graphic symbol used by a manufacturer or vendor to distinguish its product from those of others, registered with the U.S. Patent and Trademark Office.

Upgrade: Any change that improves or alters the basic function of a product of service.

United States Postal Service (USPS): An abbreviation for the United States Postal Service.

Vendor: An individual or entity lawfully conducting business in the State of Nebraska, or licensed to do so, who seeks to provide goods or services under the terms of a written solicitation.

Vendor Performance Report: A report issued to the Contractor by State Purchasing Bureau when products or services delivered or performed fail to meet the terms of the purchase order, contract, and/or specifications, as reported to State Purchasing Bureau by the agency. The State Purchasing Bureau shall contact the Contractor regarding any such report. The vendor performance report will become a part of the permanent record for the Contractor. The State may require vendor to cure. Two such reports may be cause for immediate termination.

Will: See Shall/Will/Must.

Work Day: See Business Day.

I. SCOPE OF THE INVITATION TO BID (ITB)

The State of Nebraska, Administrative Services (AS), Materiel Division, State Purchasing Bureau (hereafter known as State Purchasing Bureau or SPB), is issuing this Invitation To Bid, Number 5515 OF REBID for the purpose of selecting a qualified Contractor to provide Business Envelopes.

A contract resulting from this Invitation To Bid will be issued approximately for a period of one (1) year effective the date of award. The contract has the option to be renewed for four (4) additional one (1) year periods as mutually agreed upon by all parties.

ALL INFORMATION PERTINENT TO THIS INVITATION TO BID CAN BE FOUND ON THE INTERNET AT:
<http://das.nebraska.gov/materiel/purchasing.html>

A. SCHEDULE OF EVENTS

The State expects to adhere to the tentative procurement schedule shown below. It should be noted, however, that some dates are approximate and subject to change.

ACTIVITY		DATE/TIME
1.	Release Invitation To Bid	January 18, 2017
2.	Last day to submit written questions	February 1, 2017
3.	State responds to written questions through Invitation To Bid "Addendum" and/or "Amendment" to be posted to the Internet at: http://das.nebraska.gov/materiel/purchasing.html	February 3, 2017
4.	Bid opening Location: State Purchasing Bureau 1526 K Street, Suite 130 Lincoln, NE 68508	February 14, 2017 2:00 PM Central Time
5.	Review for conformance of mandatory requirements	February 14, 2017
6.	Review period	TBD
7.	Post "Letter of Intent to Award" to Internet at: http://das.nebraska.gov/materiel/purchasing.html	TBD
8.	Contract finalization period	TBD
9.	Contract award	TBD
10.	Contract start date	TBD

II. PROCUREMENT PROCEDURES

A. PROCURING OFFICE AND CONTACT PERSON

Procurement responsibilities related to this Invitation To Bid reside with the State Purchasing Bureau. The point of contact for the procurement is as follows:

Name: Rita Schwabe
Agency: State Purchasing Bureau
Address: 1526 K Street, Suite 130
Lincoln, NE 68508

B. GENERAL INFORMATION

The Invitation To Bid (ITB) is designed to solicit bids from qualified vendors who will be responsible for providing **Business Envelopes** at a competitive and reasonable cost. Bids that do not conform to the mandatory items as indicated in the Invitation To Bid will not be considered.

Bids shall conform to all instructions, conditions, and requirements included in the Invitation To Bid. Prospective Bidders are expected to carefully examine all documentation, schedules, and requirements stipulated in this Invitation To Bid, and respond to each requirement in the format prescribed.

In addition to the provisions of this Invitation To Bid and the awarded bid, which shall be incorporated by reference in the contract, any additional clauses or provisions required by the terms and conditions will be included as an amendment to the contract.

A fixed-price contract will be awarded as a result of this Invitation to Bid.

C. COMMUNICATION WITH STATE STAFF AND EVALUATORS

From the date the Invitation To Bid is issued until a determination is announced regarding the contract award, contact regarding this project between potential Contractors and individuals employed by the State is restricted to only written communication with the staff designated above as the point of contact for this Invitation To Bid. Bidders shall not have any communication with, or attempt to communicate with or influence in any way, any evaluator involved in this ITB.

Once a Contractor is preliminarily selected, as documented in the intent to award, that Contractor is restricted from communicating with State staff until a contract is signed. The following exceptions to these restrictions are permitted:

1. Written communication with the person(s) designated as the point(s) of contact for this Invitation To Bid or procurement;
2. Contacts made pursuant to any pre-existing contracts or obligations; and
3. State-requested presentations, key personnel interviews, clarification sessions or discussions to finalize a contract.

Violations of these conditions may be considered sufficient cause to reject a Bidder's bid and/or selection irrespective of any other condition. No individual member of the State or employee of the State is empowered to make binding statements regarding this Invitation To Bid. The Buyer will issue any clarifications or opinions regarding this Invitation To Bid in writing.

D. WRITTEN QUESTIONS AND ANSWERS

Any explanation desired by a Bidder regarding the meaning or interpretation of any Invitation To Bid provision must be submitted in writing to the State Purchasing Bureau and clearly marked "ITB Number 5515 OF REBID; **Business Envelopes** Questions". It is preferred that questions be sent via e-mail to as.materieelpurchasing@nebraska.gov. Questions may also be sent by facsimile to 402-471-2089, and must include a cover sheet clearly indicating that the transmission is to the attention of Rita Schwabe, showing the total number of pages transmitted, and clearly marked "ITB Number 5488 OF **Business Envelopes** Questions".

It is recommended that Bidders submit questions sequentially numbered and include the Invitation To Bid reference and page number using the following format:

<u>Question Number</u>	<u>ITB Section References</u>	<u>ITB Page Number</u>	<u>Question</u>

Written answers will be provided through an addendum to be posted on the Internet at <http://das.nebraska.gov/materiel/purchasing.html> on or before the date shown in the Schedule of Events.

E. SUBMISSION OF BIDS

The following describes the requirements related to bid submission, bid handling, and review by the State.

To facilitate the evaluation process, one (1) original of the entire bid should be submitted. Bids must be submitted by the bid due date and time. **A separate sheet must be provided that clearly states which sections, if applicable, have been submitted as proprietary or have copyrighted materials.** All proprietary information the Bidder wishes the State to withhold must be submitted in accordance with the instructions outlined in Section III, Proprietary Information. If a recipient phone number is required for delivery purposes, 402-471-6500 should be used. The Invitation To Bid number must be included in all correspondence.

F. IMPORTANT NOTICE LANGUAGE

Bid responses should include the completed Form A, Bidder Contact Sheet. Bids must reference the Invitation To Bid number and be sent to the specified address. Please note that the address label should appear as specified in Section II part A on the page of the calendar or bidder's bid response packet. Rejected late bids will be returned to the bidder unopened.

IMPORTANT NOTICE: Pursuant to Neb. Rev. Stat. § 84-602.02, all State contracts in effect as of January 1, 2014 will be posted to a public website beginning July 1, 2014. All non-proprietary or non-confidential information as defined by State Law **WILL BE POSTED FOR PUBLIC VIEWING.**

G. DISCOUNTS

Prices quoted shall be inclusive of **ALL trade discounts.** Cash discount terms of less than thirty (30) days will not be considered as part of the bid. Cash discount periods will be computed from the date of receipt of a properly executed claim voucher or the date of completion of delivery of all items in a satisfactory condition, whichever is later.

H. PRICE ADJUSTMENTS DURING CONTRACT TERM

Any request for a price adjustment must be submitted in writing to the State Purchasing Bureau, a minimum of thirty (30) days prior to proposed effective date of increase, and must show cause with supporting documentation (such as notification letter from manufacturer). Further documentation may be required by the State, to authenticate the increase (such as manufacturer invoices). Failure to supply any requested supporting documentation may be grounds to cancel the contract. The State further reserves the right to reject any proposed price increase(s), cancel the contract and re-bid if determined to be in the best interest of the State. The State will be given full proportionate benefit of any decrease for the term of the contract. No price increases are to be billed to any State Agencies without prior written approval by the State Purchasing Bureau. Contract supplier or suppliers may honor pricing and extend the contract to political sub-divisions, cities, and counties. Terms and conditions of the contract must be met by political sub-divisions, cities, and counties.

I. PAYMENT

Payment will be made by the responsible agency in accordance with the State of Nebraska Prompt Payment Act, Neb. Rev. Stat. §§ 81-2401 through 81-2408. The State may request that payment be made electronically instead of by state warrant.

J. BID EXECUTION

Bids must be signed in ink by the Bidder on the State of Nebraska's Invitation To Bid form. All bids must be typewritten or in ink on the State of Nebraska's Invitation To Bid form. Erasures and alternations must be initialed by the Bidder in ink. No telephone or voice bids will be accepted. Failure to comply with these provisions may result in the rejection of the bid.

K. BID OPENING

The sealed bids will be publicly opened and the bidding entities announced on the date, time, and location shown in the Schedule of Events. Bids will be available for viewing by those present at the bid opening. Vendors may also contact the State to schedule an appointment for viewing bids after the Intent to Award has been posted to the website.

L. ELECTRONIC DOCUMENTS/FACSIMILE SUBMISSIONS

The State Purchasing Bureau will not accept electronic responses to an Invitation To Bid for a commodity contract at any dollar amount. However, an exception applies to one-time purchase bids under \$25,000. These one-time purchase bids may be submitted by electronic means, but cannot exceed ten (10) pages.

Sealed responses to an Invitation To Bid that contain a two party bid, may include electronic pages transmitted between the two parties, but these documents cannot be submitted to the State Purchasing Bureau by electronic means. No direct electronic solicitation responses will be accepted for a commodity contract of any estimated value.

M. VALID BID TIME

Bids shall be firm for a minimum of sixty (60) calendar days after the opening date, unless otherwise stipulated by either party in the Invitation To Bid.

N. ALTERNATE/EQUIVALENT BIDS

Bidder may offer bids which are at variance from the express specifications of the Invitation To Bid. The State reserves the right to consider and accept such bids if, in the judgment of the State Procurement Manager, the bid will result in goods and/or services equivalent to or better than those which would be supplied in the original bid specifications. Bidders must indicate on the Invitation To Bid the manufacturer's name, number and shall submit with their bid, sketches, descriptive literature and/or complete specifications. Reference to literature submitted with a previous bid will not satisfy this provision. Bids which do not comply with these requirements are subject to rejection. In the absence of any stated deviation or exception, the bid will be accepted as in strict compliance with all terms, conditions and specification, and the Bidder shall be held liable therefore.

O. LATE BIDS

Bids received after the time and date of the bid opening will be considered late bids. Rejected late bids will be returned to the Bidder unopened. The State is not responsible for bids that are late or lost due to mail service inadequacies, traffic, or any other reason(s).

P. NO BID

If not submitting a bid, respond by returning the Invitation To Bid form explaining the reason in the space provided. NOTE: To qualify as a respondent, Bidder must submit a "NO BID" and it must be received no later than the stated bid opening date and time.

Q. LUMP SUM OR ALL OR NONE BIDS

The State reserves the right to purchase item-by-item, by groups or as a total when the State may benefit by so doing. Bidders may submit a bid on an "all or none" or "lump sum" basis, but should also submit a bid on an item-by-item basis. The term "all or none" means a conditional bid which requires the purchase of all items on which bids are offered and Bidder declines to accept award on individual items; a "lump sum" bid is one in which the Bidder offers a lower price than the sum of the individual bids if all items are purchased but agrees to deliver individual items at the prices quoted.

R. REJECTION OF BIDS

The State reserves the right to reject any or all bids, wholly or in part, or to award to multiple Bidders in whole or in part. The State reserves the right to waive any deviations or errors that are not material, do not invalidate the legitimacy of the bid and do not improve the Bidder's competitive position. All awards will be made in a manner deemed in the best interest of the State. The State reserves the right to reject any or all bids and re-advertise for bids; and further reserves the right to waive any informality or irregularity.

S. EVALUATION OF BIDS

All responses to this Invitation To Bid which fulfill all mandatory requirements will be evaluated for conformance to requested specifications. Elements that may also be considered include but are not limited to:

1. The ability, capacity, and skill of the Bidder to deliver and implement the system or project, or provide the requested goods, that meet the requirements of the Invitation to Bid;
2. The character, integrity, reputation, judgment, experience, and efficiency of the Bidder;
3. Whether the Bidder can perform the contract within the specified time frame;
4. The quality of Bidder performance on prior contracts; and
5. Such other information that may be secured and that has a bearing on the decision to award the contract.

T. BID TABULATIONS

Bid tabulations are available on the website at:

http://www.nebraska.gov/das/materiel/purchasing/bid_tab_search/consearch.cgi

Bid tabulations will not be provided by telephone or facsimile. Bid files may be examined, after the evaluation period is over, during normal business hours by appointment.

U. MANDATORY REQUIREMENTS

The bids will first be examined to determine if all mandatory requirements listed below have been addressed to warrant further evaluation. Bids not meeting mandatory requirements will be excluded from further evaluation. The mandatory requirement items are as follows:

1. Invitation To Bid for Commodity Contract form, signed in ink; and
2. The completed Invitation To Bid document.

V. REFERENCE CHECKS

The State reserves the right to check any reference(s), regardless of the source of the reference information, including but not limited to, those that may be identified by the company in the bid, those indicated through the explicitly specified contacts, those that are identified during the review of the bid, or those that result from communication with other entities involved with similar projects. The State may use a third party to conduct reference checks.

W. RECYCLING

As outlined in Neb. Rev. Stat. § 81-15,159, a preference shall be given to those Bidders that provide products, materials, or supplies which are manufactured or produced from recycled material or that can be readily reused or recycled after its normal use. Preference will also be given to purchases of corn-based biodegradable plastics and road deicers. No preference shall be given if such preference would result in the purchase of products, materials, or supplies that are of inadequate quality or of substantially higher cost.

X. SECRETARY OF STATE/TAX COMMISSIONER REGISTRATION REQUIREMENTS

All Bidders should be authorized to transact business in the State of Nebraska. All Bidders are expected to comply with all Nebraska Secretary of State Registration requirements. It is the responsibility of the Bidder to comply with any registration requirements pertaining to types of business entities (e.g. person, partnership, foreign or domestic limited liability company, association, or foreign or domestic corporation or other type of business entity). The Bidder who is the recipient of an Intent to Award will be required to certify that it has complied and produce a true and exact copy of its current (within ninety (90) calendar days), valid Certificate of Good Standing or Letter of Good Standing; or in the case of a sole proprietorship, provide written documentation of sole proprietorship. This must be accomplished prior to the award of the contract. Construction Contractors are expected to meet all applicable requirements of the Nebraska Contractor Registration Act and provide a current, valid certification of registration. Further, all Bidders shall comply with any and all other applicable Nebraska statutes regarding transacting business in the State of Nebraska. Bidders should submit the above certification(s) with their bid.

Y. RESIDENT BIDDER

Pursuant to Neb. Rev. Stat. §§ 73-101.01 through 73-101.02, a Resident Bidder shall be allowed a preference against a Nonresident Bidder from a state which gives or requires a preference to Bidders from that state. The preference shall be equal to the preference given or required by the state of the Nonresident Bidders. Where the lowest responsible bid from a resident bidder is equal in all respects to one from a nonresident bidder from a state which has no preference law, the resident bidder shall be awarded the contract. The provision of this preference shall not apply to any contract for any project upon which federal funds would be withheld because of the provisions of this preference.

Z. EVALUATION CRITERIA AND AWARD

The State of Nebraska reserves the right to evaluate bids in a manner, and utilizing methods, selected in the State of Nebraska's best interest and discretion. The State of Nebraska may waive informalities or irregularities in bids if the waiver is in the best interest of the State of Nebraska and such waiver does not prejudice other bidders in the State of Nebraska's discretion. After evaluation of the bids, the State of Nebraska may take, in the State's discretion, one or more of the following actions:

Accept or reject a portion of or all of a bid;
Accept or reject all bids;
Withdraw the Invitation to Bid;
Elect to rebid the Invitation to Bid;
Award single lines or multiple lines to one or more bidders; or,
Award one or more complete contracts.

The State of Nebraska reserves the right to make awards that are in the best interest of the State of Nebraska. The State of Nebraska may consider, but is not limited to, one or more of the following award criteria:

Price;
Location;
Quality;
Delivery time; and,
State contract management requirements or costs.

By submitting a bid in response to this Invitation to Bid, the Bidder grants to the State the right to contact or arrange a visit in person with any or all of the Bidder's clients.

Once an Intent to Award decision has been determined, it will be posted to the Internet at: <http://das.nebraska.gov/materiel/purchasing.html/>

AA. POLITICAL SUB-DIVISIONS

The Contractor may extend the contract to political sub-divisions conditioned upon the honoring of the prices charged to the State. Terms and conditions of the Contract must be met by political sub-divisions. Under no circumstances shall the State be contractually obligated or liable for any purchases by political sub-divisions or other public entities not authorized by Neb. Rev. Stat. § 81-145, listed as "all officers of the state, departments, bureaus, boards, commissions, councils, and institutions receiving legislative appropriations." A listing of Nebraska political subdivisions may be found at the website of the Nebraska Auditor of Public Accounts.

BB. VIOLATION OF TERMS AND CONDITIONS

Violation of the terms and conditions contained in this Invitation To Bid or any resultant contract, at any time before or after the award, shall be grounds for action by the State which may include, but is not limited to, the following:

1. Rejection of a bidder's proposal;
2. Withdrawal of the Intent to Award
3. Termination of the resulting contract.
4. Legal action.
5. Suspension of the bidder from further bidding with the State for the period of time relative to the seriousness of the violation, such period to be within the sole discretion of the State.

III. INVITATION TO BID - TERMS AND CONDITIONS

By signing the "Invitation To Bid" form, the Bidder guarantees compliance with the provisions stated in this Invitation To Bid, agrees to the Terms and Conditions unless otherwise agreed to, and certifies Bidder maintains a drug free work place environment.

Bidders are expected to closely read the Terms and Conditions and provide a binding signature of intent to comply with the Terms and Conditions; provided, however, a Bidder may indicate any exceptions to the Terms and Conditions by one (1) clearly identifying the term or condition by subsection, and two (2) including an explanation for the Bidder's inability to comply with such term or condition which includes a statement recommending terms and conditions the Bidder would find acceptable. Rejection in whole or in part of the Terms and Conditions may be cause for rejection of a Bidder's bid. Bidders must include completed Section III with their ITB response.

The State of Nebraska is soliciting bids in response to the ITB. The State of Nebraska will not consider bids that propose the substitution of the bidder's contract, agreements, or terms for those of the State of Nebraska's. Any License, Service Agreement, Customer Agreement, User Agreement, Bidder Terms and Conditions, Document, or Clause purported or offered to be included as a part of this ITB must be submitted as individual clauses, as either a counter-offer or additional language, and each clause must be acknowledged and accepted in writing by the State. If the Bidder's clause is later found to be in conflict with the ITB or resulting contract the Bidder's clause shall be subordinate to the ITB or resulting contract.

A. GENERAL

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:
ES			

The contract resulting from this Invitation To Bid shall incorporate the following documents:

1. Amendment to Contract Award with the most recent dated amendment having the highest priority;
2. Contract Award and any attached Addenda;
3. The Invitation To Bid form and the Contractor's Bid Response signed in ink
4. Amendments to ITB and any Questions and Answers; and
5. The original ITB document and any Addenda.

These documents constitute the entirety of the contract.

Unless otherwise specifically stated in a contract amendment, in case of any conflict between the incorporated documents, the documents shall govern in the following order of preference with number one (1) receiving preference over all other documents and with each lower numbered document having preference over any higher numbered document: 1) Amendment to Contract Award with the most recent dated amendment having the highest priority, 2) Contract Award and any attached Addenda, 3) the signed Invitation To Bid form and the Contractor's Bid Response 4) Amendments to ITB and any Questions and Answers, 5) the original ITB document and any Addenda.

Any ambiguity in any provision of this contract which shall be discovered after its execution shall be resolved in accordance with the rules of contract interpretation as established in the State of Nebraska.

Once bids are opened they become the property of the State of Nebraska and will not be returned.

B. DEBARMENT

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:
ES			

The contractor, by signature to the Invitation To Bid, certifies that the contractor is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any federal department or agency from participating in transactions (debarred). The contractor also agrees to include the above requirements in any and all subcontracts into which it enters. The contractor also agrees to include the above requirements in any and all subcontracts into which it enters. The contractor shall immediately notify the Department if, during the term of this

contract, contractor becomes debarred. The Department may immediately terminate this contract by providing contractor written notices if contractor becomes debarred during the term of this contract.

C. SPECIFICATIONS

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:
RP			

Any manufacturer's names, trade names, brand names, information and/or catalog numbers listed in a specification are for reference and not intended to limit competition, but will be used as the standard by which equivalent material offered will be judged. The State Procurement Manager will be the sole judge of equivalency. The Bidder may offer any brands which meets or exceeds the specification. When a specific product is required, the Invitation to Bid will so state. Any item bid is to be the latest current model under standard production at the time of order. No used or refurbished equipment will be accepted, unless otherwise stated.

D. SAMPLES

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:
RP			

When requested, samples shall be furnished at the Bidder's expense prior to the opening of the bid, unless otherwise specified. Each sample must be labeled clearly and identify the Bidder's name, the Invitation To Bid number and the item number. Samples submitted must be representative of the commodities or equipment which would be delivered if awarded the bid. The State of Nebraska reserves the right to request samples even though this may not have been set forth in the Invitation To Bid. Samples not destroyed in testing will be returned at Bidder's expense, if requested, or will be donated to a public institution.

E. PERFORMANCE AND DEFAULT

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:
	RP		

The State reserves the right to require a performance bond from the successful Bidder, as provided by law, without expense to the State. Otherwise, in case of default of the Contractor, the State may procure the articles from other sources and hold the Contractor responsible for any excess cost occasioned thereby.

F. DRUG POLICY

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:
RP			

Bidder certifies that it maintains a drug free workplace environment to ensure worker safety and workplace integrity. Contractor agrees to provide a copy of its drug free workplace policy at any time upon request by the State.

G. NE ACCESS TECHNOLOGY STANDARDS

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:
RP			

Contractor shall review the Nebraska Technology Access Standards, found at <http://nita.nebraska.gov/standards/2-201.html> and ensure that products and/or services provided under the contract are in compliance or will comply with the applicable standards to the greatest degree possible. In the event such standards change during the Contractor's performance, the State may create an amendment to the contract to request that contract comply with the changed standard at a cost mutually acceptable to the parties.

H. COMPLIANCE WITH CIVIL RIGHTS LAWS AND EQUAL OPPORTUNITY EMPLOYMENT / NONDISCRIMINATION

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:
RP			

The Contractor shall comply with all applicable local, state, and federal statutes and regulations regarding civil rights laws and equal opportunity employment. The Nebraska Fair Employment Practice Act prohibits Contractors of the State of Nebraska, and their Subcontractors, from discriminating against any employee or applicant for employment, with respect to hire, tenure, terms, conditions, compensation, or privileges of employment because of race, color, religion, sex, disability, marital status, or national origin (Neb. Rev. Stat. §§ 48-1101 to 48-1125). The Contractor guarantees compliance with the Nebraska Fair Employment Practice Act, and breach of this provision shall be regarded as a material breach of contract. The Contractor shall insert a similar provision in all subcontracts for services to be covered by any contract resulting from this Invitation To Bid.

I. PERMITS, REGULATIONS, LAWS

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:
RP			

The Contractor shall procure and pay for all permits, licenses, and approvals necessary for the execution of the contract. The Contractor shall comply with all applicable local, state, and federal laws, ordinances, rules, orders, and regulations.

J. COOPERATION WITH OTHER CONTRACTORS

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:
		✓	All or None

The State may already have in place or choose to award supplemental contracts related to this Invitation To Bid or any portion thereof.

1. The State reserves the right to award the contract jointly between two or more potential Contractors, if such an arrangement is in the best interest of the State.
2. The Contractor shall agree to cooperate with such other Contractors, and shall not commit or permit any act which may interfere with the performance of work by any other Contractor.
3. The State reserves the right to award multiple contracts or to award line by line contract.

K. CONTRACTOR RESPONSIBILITY

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:
RP			

The Contractor is solely responsible for fulfilling the contract, with responsibility for all services offered and products to be delivered as stated in the Invitation To Bid, the Contractor's bid, and the resulting contract. The Contractor shall be the sole point of contact regarding all contractual matters.

L. CONTRACT CONFLICTS

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:
RP			

Contractor shall insure that contracts or agreements with sub-contractors and agents, and the performance of services in relation to this contract by sub-contractors and agents, does not conflict with this contract.

M. FUNDING OUT CLAUSE OR LOSS OF APPROPRIATIONS

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:
RP			

The State may terminate the contract, in whole or in part, in the event funding is no longer available. The State's obligation to pay amounts due for fiscal years following the current fiscal year is contingent upon legislative appropriation of funds for the contract. Should said funds not be appropriated, the State may terminate the contract with respect to those payments for the fiscal years for which such funds are not appropriated. The State will give the Contractor written notice thirty (30) calendar days prior to the effective date of any termination, and advise the Contractor of the location of any related equipment. All obligations of the State to make payments after the termination date will cease and all interest of the State in any related equipment will terminate. In no event shall the Contractor be paid for a loss of anticipated profit.

N. RIGHT TO AUDIT

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:
RP			

Contractor shall establish and maintain a reasonable accounting system that enables the State to readily audit contract. The State and its authorized representatives shall have the right to audit, to examine, and to make copies of or extracts from all financial and related records (in whatever form they may be kept, whether written, electronic, or other) relating to or pertaining to this contract kept by or under the control of the Contractor, including, but not limited to those kept by the Contractor, its employees, agents, assigns, successors, and Subcontractors. Such records shall include, but not be limited to, accounting records, written policies and procedures; all paid vouchers including those for out-of-pocket expenses; other reimbursement supported by invoices; ledgers; cancelled checks; deposit slips; bank statements; journals; original estimates; estimating work sheets; contract amendments and

change order files; backcharge logs and supporting documentation; insurance documents; payroll documents; timesheets; memoranda; and correspondence.

Contractor shall, at all times during the term of this contract and for a period of five (5) years after the completion of this contract, maintain such records, together with such supporting or underlying documents and materials. The Contractor shall at any time requested by the State, whether during or after completion of this contract and at Contractor's own expense make such records available for inspection and audit (including copies and extracts of records as required) by the State. Such records shall be made available to the State during normal business hours at the Contractor's office or place of business. In the event that no such location is available, then the financial records, together with the supporting or underlying documents and records, shall be made available for audit at a time and location that is convenient for the State. Contractor shall ensure the State has these rights with Contractor's assigns, successors, and Subcontractors, and the obligations of these rights shall be explicitly included in any subcontracts or agreements formed between the Contractor and any Subcontractors to the extent that those subcontracts or agreements relate to fulfillment of the Contractor's obligations to the State.

Costs of any audits conducted under the authority of this right to audit and not addressed elsewhere will be borne by the State unless certain exemption criteria are met. If the audit identifies overpricing or overcharges (of any nature) by the Contractor to the State in excess of one-half of one percent (.5%) of the total contract billings, the Contractor shall reimburse the State for the total costs of the audit. If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, the Contractor shall reimburse the State for total costs of audit. Any adjustments and/or payments that must be made as a result of any such audit or inspection of the Contractor's invoices and/or records shall be made within a reasonable amount of time (not to exceed 90 days) from presentation of the State's findings to Contractor.

O. CONFLICT OF INTEREST

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:
RP			

By submitting a bid, Bidder certifies that there does not now exist any relationship between the Bidder and any person or entity which is or gives the appearance of a conflict of interest related to this Invitation To Bid or project.

The Bidder certifies that it shall not take any action or acquire any interest, either directly or indirectly, which will conflict in any manner or degree with the performance of its services hereunder or which creates an actual or appearance of conflict of interest.

The Bidder certifies that it will not employ any individual known by Bidder to have a conflict of interest.

P. BID PREPARATION COSTS

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:
RP			

The State shall not incur any liability for any costs incurred by Bidders in replying to this Invitation To Bid, including any activity related to bidding on this Invitation To Bid.

Q. ERRORS AND OMISSIONS

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:
RP			

The Bidder shall not take advantage of any errors and/or omissions in this Invitation To Bid or resulting contract. The Bidder must promptly notify the State of any errors and/or omissions that are discovered.

R. ASSIGNMENT BY THE STATE

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:
RP			

The State shall have the right to assign or transfer the contract or any of its interests herein to any agency, board, commission, or political subdivision of the State of Nebraska. There shall be no charge to the State for any assignment hereunder.

S. ASSIGNMENT BY THE CONTRACTOR

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:
RP			

The Contractor may not assign, voluntarily or involuntarily, the contract or any of its rights or obligations hereunder (including without limitation rights and duties of performance) to any third party, without the prior written consent of the State, which will not be unreasonably withheld.

T. GOVERNING LAW

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:
RP			

The contract shall be governed in all respects by the laws and statutes of the State of Nebraska. Any legal proceedings against the State of Nebraska regarding this Invitation To Bid or any resultant contract shall be brought in the State of Nebraska administrative or judicial forums as defined by State law. The Contractor must be in compliance with all Nebraska statutory and regulatory law.

U. ATTORNEYS FEES

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:
RP			

In the event of any litigation, appeal, or other legal action to enforce any provision of the contract, the Contractor agrees to pay all expenses of such action, as permitted by law, including attorney's fees and costs, if the State is the prevailing party.

V. ADVERTISING

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:
RP			

The Contractor agrees not to refer to the contract award in advertising in such a manner as to state or imply that the company or its services are endorsed or preferred by the State. News releases pertaining to the project shall not be issued without prior written approval from the State.

W. NOTIFICATION

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:
RP			

During the bid process, all communication between the State and a Bidder shall be between the Bidder's representative clearly noted in its bid and the buyer noted in Section II Part A., Procuring Office and Contact Person, of this ITB. Bidder is at all times to keep its point of contact updated with the most current information. After the award of the contract, all notices under the contract shall be deemed duly given upon delivery to the staff designated as the point of contact for this ITB, in person, or upon delivery by U.S. Mail, facsimile, or e-mail. Each Bidder should provide in its bid the name, title, and complete address of its designee to receive notices.

1. Except as otherwise expressly specified herein, all notices, requests, or other communications shall be in writing and shall be deemed to have been given if delivered personally or mailed, by U.S. Mail, postage prepaid, return receipt requested, to the parties at their respective addresses set forth above, or at such other addresses as may be specified in writing by either of the parties. All notices, requests, or communications shall be deemed effective upon personal delivery or three (3) calendar days following deposit in the mail.
2. Whenever the Contractor encounters any difficulty which is delaying or threatens to delay its timely performance under the contract, the Contractor shall immediately give notice thereof in writing to the State reciting all relevant information with respect thereto. Such notice shall not in any way constitute a basis for an extension of the delivery schedule or be construed as a waiver by the State of any of its rights or remedies to which it is entitled by law or equity or pursuant to the provisions of the contract. Failure to give such notice, however, may be grounds for denial of any request for an extension of the delivery schedule because of such delay.

Either party may change its address for notification purposes by giving notice of the change, and setting forth the new address and an effective date.

For the duration of the contract, all communication between Contractor and the State regarding the contract shall take place between the Contractor and individuals specified by the State in writing. Communication about the contract between Contractor and individuals not designated as points of contact by the State is strictly forbidden.

X. EARLY TERMINATION

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:
RP			

The contract may be terminated as follows:

1. The State and the Contractor, by mutual written agreement, may terminate the contract at any time.

2. The State, in its sole discretion, may terminate the contract for any reason upon thirty (30) calendar days written notice to the Contractor. Such termination shall not relieve the Contractor of warranty or other obligations incurred under the terms of the contract. In the event of cancellation the Contractor shall be entitled to payment for those products received and accepted by the State.
3. The State may terminate the contract immediately for the following reasons:
 - a. if directed to do so by statute;
 - b. Contractor has made an assignment for the benefit of creditors, has admitted in writing its inability to pay debts as they mature, or has ceased operating in the normal course of business;
 - c. a trustee or receiver of the Contractor or of any substantial part of the Contractor's assets has been appointed by a court;
 - d. fraud, misappropriation, embezzlement, malfeasance, misfeasance, or illegal conduct pertaining to performance under the contract by its Contractor, its employees, officers, directors, or shareholders;
 - e. an involuntary proceeding has been commenced by any party against the Contractor under any one of the chapters of Title 11 of the United States Code and (i) the proceeding has been pending for at least sixty (60) calendar days; or (ii) the Contractor has consented, either expressly or by operation of law, to the entry of an order for relief; or (iii) the Contractor has been decreed or adjudged a debtor;
 - f. a voluntary petition has been filed by the Contractor under any of the chapters of Title 11 of the United States Code;
 - g. Contractor intentionally discloses confidential information;
 - h. Contractor has or announces it will discontinue support or provision of the deliverable;
 - i. second or subsequent documented "vendor performance report" form deemed acceptable by the State Purchasing Bureau; or
 - j. Contractor engaged in collusion or ones' actions which could have provided Contractor an unfair advantage in obtaining this contract.

Y. BREACH BY CONTRACTOR

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:
RP			

The State may terminate the contract, in whole or in part, if the Contractor fails to perform its obligations under the contract in a timely and proper manner. The State may, by providing a written notice of default to the Contractor, allow the Contractor to cure a failure or breach of contract within a period of thirty (30) calendar days (or longer at State's discretion considering the gravity and nature of the default). Said notice shall be delivered by Certified Mail, Return Receipt Requested, or in person with proof of delivery. Allowing the Contractor time to cure a failure or breach of contract does not waive the State's right to immediately terminate the contract for the same or different contract breach which may occur at a different time. In case of default of the Contractor, the State may contract the goods from other sources and hold the Contractor responsible for any excess cost occasioned thereby.

Z. ASSURANCES BEFORE BREACH

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:
RP			

If any document or deliverable required pursuant to the contract does not fulfill the requirements of the Intent To Bid/resulting contract, upon written notice from the State, the Contractor shall deliver assurances in the form of additional Contractor resources at no additional cost to the project in order to complete the deliverable, and to ensure that other project schedules will not be adversely affected.

AA. ACCEPTANCE AND PAYMENT OF GOODS

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:
RP			

In the event that the Contractor fails to provide the goods requested by the State, the State will not pay for such products until the same has been received and accepted by the State.

BB. FORCE MAJEURE

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:
RP			

Neither party shall be liable for any costs or damages resulting from its inability to perform any of its obligations under the contract due to a natural disaster, or other similar event outside the control and not the fault of the affected party ("Force Majeure Event"). A Force Majeure Event shall not constitute a breach of the contract. The party so affected shall immediately give notice to the other party of the Force Majeure Event. The State may grant relief from performance of the contract if the Contractor is prevented from performance by a Force Majeure Event. The burden of proof for the need for such relief shall rest upon the Contractor. To obtain release based on a Force Majeure Event, the Contractor shall file a written request for relief with the State Purchasing Bureau. Labor disputes with the impacted party's own employees will not be considered a Force Majeure Event and will not suspend performance requirements under the contract.

CC. PROHIBITION AGAINST ADVANCE PAYMENT

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:
RP			

Payments shall not be made until contractual deliverable(s) are received and accepted by the State.

DD. PAYMENT

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:
RP			

State will render payment to Contractor when the terms and conditions of the contract and specifications have been satisfactorily completed on the part of the Contractor as solely determined by the State. Payment will be made by the responsible agency in compliance with the State of Nebraska Prompt Payment Act (See Neb. Rev. Stat. §§ 81-2401 through 81-2408). The State may require the Contractor to accept payment by electronic means such as ACH deposit. In no event shall the State be responsible or liable to pay for any goods provided by the Contractor prior to the Effective Date, and the Contractor hereby waives any claim or cause of action for any such claims.

EE. INVOICES

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:
RP			

Invoices for payments must be submitted by the Contractor to the agency requesting the goods with sufficient detail to support payment. Itemized invoice should be mailed to the address provided on the purchase order. The terms and conditions included in the Contractor's invoice shall be deemed to be solely for the convenience of the parties. No terms or conditions of any such invoice shall be binding upon the State, and no action by the State, including without limitation the payment of any such invoice in whole or in part, shall be construed as binding or estopping the State with respect to any such term or condition, unless the invoice term or condition has been previously agreed to by the State as an amendment to the contract.

FF. TAXES

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:
RP			

The State is not required to pay taxes of any kind and assumes no such liability as a result of this solicitation. Any property tax payable on the Contractor's equipment which may be installed in a state-owned facility is the responsibility of the Contractor.

GG. SEVERABILITY

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:
RP			

If any term or condition of the contract is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and conditions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the contract did not contain the particular provision held to be invalid.

HH. PROPRIETARY INFORMATION

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:
RP			

Data contained in the bid and all documentation provided therein, become the property of the State of Nebraska and the data becomes public information upon opening the bid. If the Bidder wishes to have any information withheld from the public, such information must fall within the definition of proprietary information contained within Nebraska's public record statutes. **All proprietary information the Bidder wishes the State to withhold must be submitted in a sealed package, which is separate from the remainder of the bid, and provide supporting documents showing why such documents should be marked proprietary.** The separate package must be clearly marked PROPRIETARY on the outside of the package. **Bidders may not mark their entire Invitation To Bid as proprietary.** Pricing submitted in Bidder's ITB may not be marked as proprietary information. Failure of the Bidder to follow the instructions for submitting proprietary and copyrighted information may result in the information being viewed by other Bidders and the public. Proprietary information is defined as trade secrets, academic and scientific research work which is in progress and unpublished, and other information which if released would give advantage

to business competitors and serve no public purpose (see Neb. Rev. Stat. § 84-712.05(3)). In accordance with Attorney General Opinions 92068 and 97033, Bidders submitting information as proprietary may be required to prove specific, named competitor(s) who would be advantaged by release of the information and the specific advantage the competitor(s) would receive. Although every effort will be made to withhold information that is properly submitted as proprietary and meets the State's definition of proprietary information, the State is under no obligation to maintain the confidentiality of proprietary information and accepts no liability for the release of such information.

II. CERTIFICATION OF INDEPENDENT PRICE DETERMINATION/COLLUSIVE BIDDING

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:
RP			

By submission of this bid, the bidder certifies, that it is the party making the foregoing bid and that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and further that the bidder has not, directly or indirectly, submitted the bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

JJ. PRICES

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:
RP			

All prices, costs, and terms and conditions outlined in the proposal shall remain fixed and valid commencing on the opening date of the proposal until an award is made or the Invitation to Bid is cancelled.

Price quoted shall be unit price and shall be firm for 90 days from date of an award and are to be net, including transportation and delivery charges fully prepaid by the Bidder F.O.B. Destination to Lincoln / Omaha Corporate, as specified and shall be F.O.B. Destination, Freight Pre-paid and Added outside Lincoln / Omaha Corporate, as specified. No additional charges will be allowed for packing, handling, fuel surcharge, or partial delivery costs. Any request for an increase must be submitted in writing to the State Purchasing Bureau a minimum of 30 days prior to proposed effective date of increase, and must show cause and be accompanied by supporting documentation (such as notification letter from manufacturer). Further documentation may be required by the State to justify the increase. The State reserves the right to deny any requested price increase. No price increases are to be billed to any State Agencies prior to written amendment of the contract by the parties.

The State will be given full proportionate benefit of any price decrease during the term of the contract. Contractor represents and warrants that all prices for services, now or subsequently specified, are as low as and no higher than prices which the Contractor has charged or intends to charge customers other than the State for the same or similar products and services of the same or equivalent quantity and quality for delivery or performance during the same periods of time. If, during the term of the contract, the Contractor shall reduce any and/or all prices charged to any customers other than the State for the same or similar products or services specified herein, the Contractor shall make an equal or equivalent reduction in corresponding prices for said specified products or services.

Contractor also represents and warrants that all prices set forth in the contract and all prices in addition, which the Contractor may charge under the terms of the contract, do not and will not violate any existing federal, state, or municipal law or regulations concerning price discrimination and/or price fixing. Contractor agrees to hold the State

harmless from any such violation. Prices quoted shall not be subject to increase throughout the contract period unless specifically allowed by these specifications.

KK. ETHICS IN PUBLIC CONTRACTING

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:
RP			

No Bidder shall pay or offer to pay, either directly or indirectly, any fee, commission compensation, gift, gratuity, or anything of value to any State officer, legislator, employee or evaluator based on the understanding that the receiving person's vote, actions, or judgment will be influenced thereby. No Bidder shall give any item of value to any employee of the State Purchasing Bureau or any evaluator.

Bidders shall be prohibited from utilizing the services of lobbyists, attorneys, political activists, or consultants to secure the contract. It is the intent of this provision to assure that the prohibition of state contact during the procurement process is not subverted through the use of lobbyists, attorneys, political activists, or consultants. It is the intent of the State that the process of evaluation of bids and award of the contract be completed without external influence. It is not the intent of this section to prohibit Bidders from seeking professional advice, for example consulting legal counsel, regarding terms and conditions of this Invitation To Bid or the format or content of their bid.

If the Bidder is found to be in non-compliance with this section of the Invitation To Bid, they may forfeit the contract if awarded to them or be disqualified from the selection process.

LL. INDEMNIFICATION

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:
RP			

1. GENERAL

The Contractor agrees to defend, indemnify, hold, and save harmless the State and its employees, volunteers, agents, and its elected and appointed officials ("the indemnified parties") from and against any and all claims, liens, demands, damages, liability, actions, causes of action, losses, judgments, costs, and expenses of every nature, including investigation costs and expenses, settlement costs, and attorney fees and expenses ("the claims"), sustained or asserted against the State, arising out of, resulting from, or attributable to the willful misconduct, negligence, error, or omission of the Contractor, its employees, Subcontractors, consultants, representatives, and agents, except to the extent such Contractor liability is attenuated by any action of the State which directly and proximately contributed to the claims.

2. INTELLECTUAL PROPERTY

The Contractor agrees it will, at its sole cost and expense, defend, indemnify, and hold harmless the indemnified parties from and against any and all claims, to the extent such claims arise out of, result from, or are attributable to, the actual or alleged infringement or misappropriation of any patent, copyright, trade secret, trademark, or confidential information of any third party by the Contractor or its employees, Subcontractors, consultants, representatives, and agents; provided, however, the State gives the Contractor prompt notice in writing of the claim. The Contractor may not settle any infringement claim that will affect the State's use of the Licensed Software without the State's prior written consent, which consent may be withheld for any reason.

If a judgment or settlement is obtained or reasonably anticipated against the State's use of any intellectual property for which the Contractor has indemnified the State, the Contractor shall, at the Contractor's sole cost and expense, promptly modify the item or items which were determined to be infringing, acquire a license or licenses on the State's behalf to provide the necessary rights to the State to eliminate the infringement, or provide the State with a non-infringing substitute that provides the State the same functionality. At the State's election, the actual or anticipated judgment may be treated as a breach of warranty by the Contractor, and the State may receive the remedies provided under this ITB.

3. SELF-INSURANCE

The State of Nebraska is self-insured for any loss and purchases excess insurance coverage pursuant to Neb. Rev. Stat. § 81-8,239.01 (Reissue 2008). If there is a presumed loss under the provisions of this agreement, Contractor may file a claim with the Office of Risk Management pursuant to Neb. Rev. Stat. §§ 81-8,829 – 81-8,306 for review by the State Claims Board. The State retains all rights and immunities under the State Miscellaneous (Section 81-8,294), Tort (Section 81-8,209), and Contract Claim Acts (Section 81-8,302), as outlined in Neb. Rev. Stat. § 81-8,209 *et seq.* and under any other provisions of law and accepts liability under this agreement to the extent provided by law.

MM. ANTITRUST

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:
			

The Contractor hereby assigns to the State any and all claims for overcharges as to goods and/or services provided in connection with this contract resulting from antitrust violations which arise under antitrust laws of the United States and the antitrust laws of the State.

NN. EMPLOYEE WORK ELIGIBILITY STATUS

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:
			

The Contractor is required and hereby agrees to use a federal immigration verification system to determine the work eligibility status of employees physically performing services within the State of Nebraska. A federal immigration verification system means the electronic verification of the work authorization program authorized by the Illegal Immigration Reform and Immigrant Responsibility Act of 1996, 8 U.S.C. 1324a, known as the E-Verify Program, or an equivalent federal program designated by the United States Department of Homeland Security or other federal agency authorized to verify the work eligibility status of an employee.

If the Contractor is an individual or sole proprietorship, the following applies:

1. The Contractor must complete the United States Citizenship Attestation Form, available on the Department of Administrative Services website at <http://das.nebraska.gov/materiel/purchasing.html>
The completed United States Attestation Form should be submitted with the Invitation To Bid response.
2. If the Contractor indicates on such attestation form that he or she is a qualified alien, the Contractor agrees to provide the US Citizenship and Immigration Services documentation required to verify the Contractor's lawful presence in the United States using the Systematic Alien Verification for Entitlements (SAVE) Program.
3. The Contractor understands and agrees that lawful presence in the United States is required and the Contractor may be disqualified or the contract terminated if such lawful presence cannot be verified as required by Neb. Rev. Stat. §4-108.

IV. SCOPE OF WORK

The Bidder must provide the following information in response to this Invitation To Bid.

A. SCOPE

It is the intent of this bid invitation to establish a contract to supply Business Envelopes per the attached specifications from date of award for a period of one (1) year with the option to renew for four (4) additional one (1) year periods when mutually agreeable to the vendor and the State of Nebraska. The State reserves the right to extend the period of this contract beyond the end date when mutually agreeable to the vendor and the State of Nebraska.

All items bid shall be of the latest manufacture in production as of the date of the Invitation To Bid and be of proven performance and under standard design complete as regularly advertised and marketed. All necessary materials for satisfactory performance of the supplies shall be incorporated into the Business Envelopes whether or not they may be specifically mentioned below.

Complete specifications, manufacturer's descriptive literature and/or advertising data sheets with cuts or photographs may be required prior to an award and should be included with the bid on the IDENTICAL items proposed. Literature should be complete and the latest published. Any information necessary to show compliance with these specifications not given on the manufacturer's descriptive literature and/or advertising data sheets should be supplied in writing on or attached to the bid document. If manufacturer's specifications sheets, descriptive literature, advertising data sheets or information necessary to show compliance with these specifications is not supplied in writing on or attached to the bid document, the Bidder will be required to submit requested information within three (3) business days of a written request. Failure to submit requested descriptive literature or advertising data sheets may be grounds to reject the bid.

B. AMENDMENT

This Contract may be amended at any time in writing upon the agreement of both parties.

C. REVISIONS

In the event any product is discontinued or replaced with a newer version during the contract period, the State of Nebraska reserves the right to amend this contract to include the new product.

V. INVITATION TO BID - TECHNICAL SPECIFICATIONS

BIDDER INSTRUCTIONS

Bidder must respond to each of the following statements. Specifications listed are minimum conditions that must be met in order for a Bidder to qualify for the award.

"YES" response means the Bidder guarantees they can meet this condition.

"NO" response means the Bidder cannot meet this condition and will not be considered.

"NO & PROVIDE ALTERNATIVE" responses should be used only with a narrative response in the NOTES/COMMENTS section explaining in detail any deviation from the Bidder's ability to meet the condition, and an explanation of how this would be determined to be an acceptable alternative to meeting the condition. Alternatives must be detailed in such a way that allows such deviations to be fully evaluated. The State of Nebraska shall determine at its sole discretion whether or not the Bidder's alternative is an acceptable alternative.

A. NON-COMPLIANCE STATEMENT

YES	NO	NO & PROVIDE ALTERNATIVE	
✓			1. Read these specifications carefully. Any and all exceptions to these specifications must be written on or attached to quotation request. Any noncompliance may void your quotation. Non-compliance to any single specification can void your bid.
✓			2. It is the responsibility of Bidders to obtain information and clarifications as provided below. The State of Nebraska is not responsible for any erroneous or incomplete understandings or wrongful interpretations of this Invitation to Bid by any Bidder.
✓			3. No interpretation related to the meaning of bid specifications or other pre-bid documents will be made orally to any Bidder by the State of Nebraska. Any Invitation To bid interpretation must be put in writing and faxed by the Bidder to: the State Purchasing Bureau, Fax (402) 471-2089 or e-mailed to AS Materiel Purchasing as.materielpurchasing@nebraska.gov by the last day to submit written questions that is specified in the Schedule of Events. (Inquiries received after the last day to submit written questions may not be addressed).
NOTES/COMMENTS:			

B. BUSINESS ENVELOPES

YES	NO	NO & PROVIDE ALTERNATIVE	
✓			1. Business Envelopes in various sizes and be of sufficient strength and thickness to pass all postal regulations regarding size, density, and opacity.
✓			a. Plain and window envelopes.
✓			b. Paper weight: 24# white wove
✓			c. Colored envelopes are to include blue, canary, green, pink and ivory.
✓			d. Envelopes are to be open side (flap on the long dimension) with a commercial style flap,
✓			e. Envelopes to have either diagonal or side seams:
Please state which is being bid:			

✓			2.	Windows are to be 4 ½" x 1 ¼".
✓			a.	Poly patched.
✓			b.	Window must be ½" (minimum) from specified side and 5/8" (minimum) from the bottom.
✓			c.	The glue around cellophane window must be completely secured to the envelope on all edges.
✓			3.	All glue on envelopes must be guaranteed to seal envelope securely without damage or adhesion to document inside.
✓			a.	Glue is to have a shelf life of at least 18 months after receipt of delivery.
✓			b.	Glue must run in one continuous strip along envelope flap.
NOTES/COMMENTS:				

C. COMPATIBILITY & UNITED STATES POSTAL SERVICE COMPLIANCE

YES	NO	NO & PROVIDE ALTERNATIVE	
✓			1. Envelopes must be constructed to run through a Bell & Howell Mailstar 500 Inserter.
✓			2. Envelopes construction must be compliant with all USPS regulations.
✓			3. Envelopes that fail to run to the State's satisfaction, for any reason, or fail to comply with USPS regulations, may be rejected in whole or in part. The vendor will credit the purchase price for all rejected envelopes within fifteen (15) days of a claim. Vendor may also be required to reimburse the State of Nebraska for any fines imposed or postage lost due to envelopes failing to meet the USPS regulations.
✓			4. Manufacturing tolerances: Any number of these envelopes may be used in the automated mail to take advantage of USPS postal discounts for First Class Pre-sorted Mail and Business Mail, etc. These regulations are firm and do not allow for manufacturing tolerances (i.e. the position of a window creeping into a free zone of the envelope, during the manufacturing process.) Vendor will be required to account for manufacturing tolerances prior to production, and envelopes supplied under this contract must meet all USPS regulations.
NOTES/COMMENTS:			

D. VENDOR INVENTORY

YES	NO	NO & PROVIDE ALTERNATIVE	
✓			1. The successful vendor will stock and store minimum of 180,000 each of the #9 White Envelopes, #10 White Envelopes and #10 White Left Hand Window Envelopes with specifications stated above in C2.
✓			2. Successful bidder must meet regularly with the AS Printing Services Buyer(s) to determine sufficient inventory levels so daily demands of envelopes can be supplied.

✓			3. All other white and colored envelopes will not be required to be in stock but vendor will be required to meet delivery expectations as outlined.
✓			4. Printing Services will provide updates to vendor of upcoming orders when possible to assist the vendor in maintaining inventory to meet delivery expectations. Successful vendor may be required to provide a monthly report to AS Printing Services that includes the number of envelopes on hand, in their warehouse, for the intended purposes of Printing Services. This report should be updated and may be submitted to Printing Services each time there is movement on the inventory.
✓			5. Ninety (90) days prior to the end of the contract, Printing Services will review vendor's in-house inventory. Printing Services guarantees purchase of vendor's in-house inventory provided, written authorization by Printing Services was obtained on current inventory level and quality of inventory meets or exceeds specifications of contract.
NOTES/COMMENTS:			

E. ANNUAL USAGE, ESTIMATED

YES	NO	NO & PROVIDE ALTERNATIVE	
✓			1. Annual usage figures provided are estimates and are not to be construed as either a minimum or maximum purchase quantity. The orders shall be for the actual quantities of each item ordered by or for any agency during the life of the contract. Vendor shall not impose minimum order requirements.
Description 1	Description 2	Estimated Annual Usage	Average Order Quantity
#6-1/4 envelope	3-1/2x6 24# white	1000	1M-24M
#6-3/4 envelope	3-5/8x6-1/2 24# white	10,000	1M-24M
# 9 envelope	3-7/8x8-7/8 24# white	500,000	50M-99M
# 9 left hand wndw*	3-7/8x8-7/8 24# white	19,800	1M-24M
# 9 right hand wndw*	3-7/8x8-7/8 24# white	1000	1M-24M
# 9 envelope	3-7/8x8-7/8 24# colors	16,000	1M-24M
#10 envelope	4-1/8x9-1/2 24# white	500,000	24M-50M
#10 w/left hand wndw*	4-1/8x9-1/2 24# white	1,000,000	100M+
#10 right hand wndw*	4-1/8x9-1/2 24# white	1000	1M-24M
#10 envelope	4-1/8x9-1/2 24# colors	7900	1M-24M
#11 envelope	4-1/2x10-3/8 24# white	5,000	1M-24M
Special window size	Standard* placement	2,000	1M-24M
Spcl wndw* placement	standard window size	1,000	1M-24M
Add black or blue tint		80,500	1M-24M
NOTES/COMMENTS:			

F. USAGE REPORT

YES	NO	NO & PROVIDE ALTERNATIVE	
✓			<p>1. The vendor shall, upon request by the State of Nebraska, provide an annual usage report of this contract by state agencies. Information will include agency name, item, and dollar amount. Information may be requested at any time by the State Purchasing Bureau, but may typically be requested at the end of the contract period or upon renewal of the contract, or at other intervals (monthly, quarterly, etc.) as determined by the State</p>
NOTES/COMMENTS:			

G. DELIVERY ARO

YES	NO	NO & PROVIDE ALTERNATIVE	
		✓	<p>1. Delivery desired within five (5) to seven (7) business days after receipt of order(s).</p>
<p>NOTES/COMMENTS: <i>stocking Products 2-5 Days For Delivery</i> <i>Making Products 14-17 Days For Delivery</i></p>			

H. DELIVERY LOCATIONS/INSTRUCTIONS

YES	NO	NO & PROVIDE ALTERNATIVE	(BIDDER IS CERTIFYING THAT THEY CAN MEET THE DELIVERY LOCATIONS/INSTRUCTIONS)
✓			<p>1. Delivery ~ Lincoln / Omaha Corporate Limits</p> <p>FOB destination, Inside and In Place, Lincoln/Omaha corporate limits, as specified on each purchase order. If delays in delivery are anticipated, the vendor shall notify the ordering agency of the expected delivery date. The order may be cancelled if delivery time is unsatisfactory and the State may then procure from other sources and the contractor may be held responsible for any excess cost. Bidder will impose no minimum order requirements</p>
✓			<p>2. Delivery ~ Outside the Lincoln / Omaha Corporate Limits</p> <p>Deliveries outside the Lincoln/Omaha area are to be "FOB Destination, freight added and pre-paid."</p>
		<i>Rock only</i> ✓	<p>3. Delivery ~ All Deliveries Statewide</p> <p>Delivery personnel will be required to deliver and off load all products to a specified area on the inside of the designated facility or dock. It will be the Vendor's responsibility to provide any equipment needed to complete the delivery process.</p>
✓			<p>a. Vendor's delivery personnel must wait for the order to be received, invoice(s) / packing slip(s) verified and signed with discrepancies (shortages, longs, damage, etc.) documented on the delivery invoice. Deliveries must be clearly marked with the purchase order number.</p>
✓			<p>b. At the time of delivery, a designated State of Nebraska employee will sign the "invoice/packing slip." This signature will only indicate that the order has been received and that the items actually delivered agree with the delivery invoice. This signature does not indicate all items were received in good condition and/or that there is not possible hidden damage.</p>

NOTES/COMMENTS:

I. PACKAGING

YES	NO	NO & PROVIDE ALTERNATIVE	
✓			1. Cartons are to be clearly marked with size, weight, color, quantity, and the purchase order number. Cartons must be of suitable size and of sufficient strength to protect the contents during shipping, handling and storage.

NOTES/COMMENTS:

J. ORDERS

YES	NO	NO & PROVIDE ALTERNATIVE	
		✓	1. Orders will be placed either by, phone, fax, e-mail or Internet (if available and not to the exclusion of the other methods). All orders must reference a purchase order number and the purchase order number must be referenced on the packing slip, and invoice. Invoices are to be sent to the "Invoice to" address on the purchase order.

NOTES/COMMENTS:

Invoices will be e-mailed

K. QUALITY

YES	NO	NO & PROVIDE ALTERNATIVE	
✓			1. A guarantee of satisfactory performance of the envelopes, performance of the supplier, and the supplier meeting delivery dates are all considered to be an integral part of the purchase contract resulting from this bid invitation.
✓			a. Design and manufacture of the envelopes are to be in accordance with the specifications provided and envelopes must be of first quality, free of damage and/or defect, and be consistent through entire production run(s) and for the entire term of the contract.
✓			b. Product quality must meet specifications and be consistent through the term of the contract.
✓			c. Envelopes are to be free of defects, irregular size, yellowing, or sticking.
✓			d. Glue must be sufficient enough to seal the envelope securely without damage or adhesion to the document inside.
✓			e. Envelopes and glue line on the envelopes are to have a shelf life of at least eighteen (18) months after receipt of delivery.

			f. Envelopes must be constructed to run through Bell + Howell 775, 776, 825, Enduro and Mailstar 500 (MS500) and be compliant with all USPS regulations.
✓			g. Envelopes are to be fully guaranteed and may be returned for credit or replacement at the State's option for any reason, for eighteen (18) months after purchase with no additional charges for shipping or restocking. The State of Nebraska reserves the right to accept only envelopes it deems to meet the specifications. The vendor will not be compensated for rejected envelopes. Rejected envelopes will not count toward the required quantity.
NOTES/COMMENTS:			

L. PRICES

YES	NO	NO & PROVIDE ALTERNATIVE	
✓			<p>1. The State of Nebraska intends to enter into a Contract(s) for Business Envelopes for state agencies and/or facilities. The contract(s) will be for a list of common use items identified as a Core List and additional items identified as a Catalog/Non-Core List. Catalog/Non-Core List items shall be represented by a catalog or current manufacturer price list(s) containing other business envelopes not called out in the Core List, as shown in Attachment A 5516 OF REBID, Core List and Catalog/Non-Core.</p> <p>The Core List shall contain the most repetitively purchased Business Envelopes and will represent those products which the State wishes to establish as standard items based upon their value to the State in terms of quality and price. The Core List shall be subject to a greater discount than the Catalog/Non-Core item list. The State will not accept substitutions on the products listed on the Core List.</p> <p>The Core List identifies the most commonly purchased items but is not a complete list of items purchased by the State, nor does it guarantee future purchase of these products. The State reserves the right to add or remove items from the Core Item list based on usage.</p>
✓			<p>2. Catalog/Non-Core List items are defined as those additional items available from the vendor not listed as part of the Core List. Prices for Catalog/Non-Core items shall be determined by applying the quoted discount for the item(s)/category to the manufacturer's current catalog or manufacturer price list(s). The discount percentage for the Catalog/Non-Core items shall remain firm for the duration of the contract period.</p> <p>All items not included on the Core List shall be considered Catalog/Non-Core Items.</p>
✓			<p>3. At the request of the State Purchasing Bureau, the vendor shall block availability on certain non-core items as identified by State Purchasing Bureau. Office paper products, printed labels, printing, mailing services, furniture</p>
✓			<p>a. PRICE Core List prices quoted for delivery to Lincoln / Omaha Corporate Limits shall be net, including transportation</p>

			<p>and delivery charges fully prepaid by the vendor, FOB Destination to the ordering state facility/agency. Core List prices quoted for delivery outside of Lincoln / Omaha Corporate Limits should be FOB Destination, freight added and pre-paid. Core List pricing is to remain firm for the initial 90 calendar days of the contract. Any request for an increase must be submitted in writing to the State Purchasing Bureau a minimum of thirty (30) days prior to proposed effective date of increase and be accompanied by any/all supporting documentation such as a notification letter from the manufacturer indicating the percentage of increase. The supporting information must clearly establish the increase is for all customers, not to the State of Nebraska alone. Further documentation may be required by the State, to authenticate the increase (such as manufacturer invoices). Failure to supply any requested supporting documentation may be grounds to cancel the contract.</p> <p>Catalog/Non-Core for delivery to Lincoln / Omaha Corporate Limits item purchases shall be net, including transportation and delivery charges fully prepaid by the vendor, FOB Destination to the ordering state facility/agency. Core List prices quoted for delivery outside of Lincoln / Omaha Corporate Limits should be FOB Destination, freight added and pre-paid. Discount bid off of manufacturer's suggested list price shall remain fixed for the duration of the contract. During the life of the contract, there may be new manufacturer's list price schedules published. In the event this occurs, it will be necessary for the Contractor to supply the State Purchasing Bureau and any requesting agencies with one (1) copy of each as applicable. New catalog and/or price list(s) will be incorporated into the contract thirty (30) days after receipt by the State Purchasing Bureau.</p> <p>Discounts for Catalog/Non-Core items shall be applied to products available from the vendors catalog / price list.</p> <p>Prices quoted for products on the Core List and Catalog/Non-Core items shall be inclusive of all costs, to include but not limited to storage, processing and/or delivery throughout the State of Nebraska. Vendor cannot impose any additional service fees. Vendor shall inform the State Purchasing Bureau in the event of any unanticipated or overlooked contingency affecting pricing or contract performance.</p> <p>NO price increases are to be billed to the State facilities without prior written approval by the State Purchasing Bureau.</p> <p>The State further reserves the right to reject any proposed price increase(s), cancel the contract and re-bid if determined in the best interest of the State.</p> <p>It is understood and agreed that in the event of a reduction in the manufacturer's published standard price list for all or any portion of the proposed items, the State of Nebraska will be given full benefit of such decline in price immediately, including any promotional allowances offered to the balance of the trade during the contract period.</p>
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✓			<p>b. CORE LIST PRICING Any quantities stated are estimated annual quantities and shall not be construed to be either a minimum or a maximum. Bidder must complete Attachment A 5515 OF REBID, Core and Non-Core List. Please pay special attention to the unit of measure.</p>
✓			<p>c. CATALOG/NON-CORE PRICING Prices for Catalog/Non-Core items shall be determined by applying the quoted discount for the item to the manufacturer's current catalog or price list. The percentage discount for the items shall remain firm for the duration of the contract period. Bidder must clearly state the date of the catalog or price list used and provide a copy of the catalog to the State Purchasing Bureau upon request.</p> <p>The pricing structure, consisting of all pricing formulas and pertinent information, for all non-core items must be clearly defined and documented for future auditing purposes.</p> <p>The percentage discount rate for Catalog/Non-Core items or categories will not decrease during the life of the contract.</p> <p>A firm percentage rate must be quoted--a range of percentages will not be considered.</p> <p>Catalog/Non- Core Categories have been identified as follows</p> <p>i. Other Business Envelopes (excluding core items)</p> <p>Office paper products, printed labels, printing, mailing services, nor furniture is to be made available for purchase by state agencies without approval from the State Purchasing Bureau and must be blocked in vendor's order system.</p>
✓			<p>d. PRICE LISTS AND CATALOGS After award of the contract(s), the vendor(s) shall supply additional copies of the current catalog or price list used for this Invitation to Bid for distribution to any requesting state agency at no charge, within ten (10) days of request. Additional catalogs and/or price lists may be required and shall be provided without charge. Any catalog or price list revisions which occur during the duration of the contract shall be provided upon request without charge.</p>
✓			<p>e. USAGE REPORTS Usage reports may be requested by the State Purchasing Bureau. The reporting period may be determined (monthly, quarterly, etc.) based on need and may include the following:</p> <p>i. Fill rate information for core and non-core items, statewide and by agency to include the number of orders received, orders processed, back orders, and partially filled orders.</p> <p>ii. Usage reports by agency and statewide indicating the numbers of each core item and non-core item sold.</p>

✓			iii. Any additional report the State Purchasing Bureau may deem necessary.
✓			f. SUBSTITUTION - CORE LIST and CATALOG/NON-CORE Vendor will not substitute any Core List item that has been awarded without prior approval of State Purchasing Bureau.
NOTES/COMMENTS:			

M. WARRANTY

YES	NO	NO & PROVIDE ALTERNATIVE	
✓			1. Contractor must warrant the average life expectancy supplies hereunder to be not less than that stated in the manufacturer's price list and agree to replace, without cost, all supplies failing to meet this requirement, except where the reduced life is due to conditions beyond the control of the Contractor. Defective parts or those damaged in shipment must be replaced by the Contractor at no charge to the State of Nebraska. The manufacturer's standard warranty shall apply and be in effect for at least one year from the date the equipment was placed in service.
NOTES/COMMENTS:			

N. SAMPLES

YES	NO	NO & PROVIDE ALTERNATIVE	
✓			1. Samples of materials bid may be required prior to an award, or at any time during the term of the contract. Samples are to be provided within five (5) business days of a written request. Failure to provide samples or samples not meeting the specifications may void the bid or constitute a breach of the contract resulting from this bid invitation. Upon a written request from the State of Nebraska Purchasing Bureau, sample(s) shall be shipped to: Attn: Rita Schwabe 1526 K Street Suite 130 Lincoln, NE 68508 Receiving hours are between 9:00AM and 4:00 P.M., Monday through Friday (excluding State holidays and / or as otherwise directed).

NOTES/COMMENTS:

O. PERFORMANCE TESTING

YES	NO	NO & PROVIDE ALTERNATIVE	
✓			<p>1. Performance testing samples of Business Envelopes, in accordance with the specifications utilizing materials and features as bid, may be required prior to award. Performance testing samples of Business Envelopes shall be provided at no cost to the State and will not be returned to the Bidder upon completion of testing conducted by the AS Print Shop. Bidder shall have five (5) business days to provide sample(s) upon the State's written request. Performance testing sample Business Envelopes are to be of material and construction as bid. Failure to supply samples and/or sample(s) that do not meet specifications and/or fail any of the protocols/tests as outlined below, may be grounds to reject the bid. Award of contract may be based, in part, on performance testing results. Upon a written request from the State of Nebraska Purchasing Bureau, sample(s) shall be shipped to:</p> <p>AS Print Shop Attn: Craig Van Slyke 501 S. 14th Lower Level Lincoln, NE 68508 Receiving hours are between 8:00AM to 12:00PM and 1:00 PM to 4:00 PM, Monday through Friday (excluding State holidays and / or as otherwise directed.</p>
✓			<p>2. If requested for testing purposes, #9, #10, and #10 left hand window envelopes will be required within five (5) business days. (1 case 2500 envelopes each)</p>
✓			<p>3. Samples will be ran through standard inserting machines such as a Bell & Howell Mailstar 500 Inserter and standard offset printing to include HalmJet Envelope Press.</p>
✓			<p>4. Envelopes that show inconsistencies, regarding jamming, feeding, and glue patterns will be rejected.</p>
✓			<p>5. Bidder may be responsible for costs to repair damage to equipment/systems attributable to products being tested. Test results will be available for review in State Purchasing. All samples and test results will remain the property of the State.</p>

NOTES/COMMENTS:

P. SUBSTITUTIONS

YES	NO	NO & PROVIDE ALTERNATIVE	
✓			<p>1. Vendor will not substitute any item that has been awarded without prior written approval of State Purchasing Bureau.</p>

NOTES/COMMENTS:

Q. SECRETARY OF STATE REGISTRATION REQUIREMENTS

YES	NO	NO & PROVIDE ALTERNATIVE	*Prior to contract award and/or upon request of SPB, potential award recipient(s) will be asked to certify compliance with Nebraska Secretary of State Registration by providing a true and exact copy of current (dated within 90 days) valid Certificate of Good Standing or Letter of Good Standing.
	✓		<p>1. Bidder is a SOLE PROPRIETORSHIP (in which case, no Letter of Good Standing/Certificate of Good Standing is required)</p> <p>If the Bidder is an Individual or Sole Proprietorship, the following applies:</p> <p>a. The Bidder must complete the United States Citizenship Attestation Form available on the Department of Administrative Services website at http://das.nebraska.gov/materiel/purchasing.html</p> <p>The completed United States Attestation Form should be submitted with the Invitation to Bid response.</p> <p>b. If the Bidder indicates on such attestation form that he or she is a qualified alien, the Contractor agrees to provide the US Citizenship and Immigration Services documentation required to verify the Contractor's lawful presence in the United States using the Systematic Alien Verification for Entitlements (SAVE) Program.</p> <p>c. The bidder understands and agrees that lawful presence in the United States is required and the Contractor may be disqualified or the contract terminated if such lawful presence cannot be verified as required by Neb. Rev. Stat. §4-108.</p>
✓			<p>2. Bidder is a GENERAL PARTNERSHIP (in which case, no Letter of Good Standing/Certificate of Good Standing is required)</p>
	✓		<p>3. Bidder is a FOREIGN or DOMESTIC CORPORATION or BUSINESS and a copy of current Letter of Good Standing/Certificate of Good Standing from the Nebraska Secretary of State is provided within bid submission documents.</p>
	✓		<p>4. Bidder is a FOREIGN or DOMESTIC CORPORATION or BUSINESS and a copy of current Letter of Good Standing/Certificate of Good Standing from the Nebraska Secretary of State will be provided in a timely manner upon request prior to award.</p>

NOTES/COMMENTS:

**Form A
Bidder Contact Sheet
Invitation To Bid Number 5515 OF REBID**

Form A should be completed and submitted with each response to this Invitation to Bid. This is intended to provide the State with information on the Bidder's name and address, and the specific person(s) who are responsible for preparation of the Bidder's response.

Preparation of ITB Contact Information	
Bidder Name:	OMAHA Paper Co.
Bidder Address:	6936 L Street OMAHA NE 68117
Contact Person & Title:	Robert Powell President
E-mail Address:	rp@omahapaper.com
Telephone Number (Office):	402-331-3243 402-401-
Telephone Number (Cellular):	402-680-7403
Fax Number:	402-331-3260

Each Bidder shall also designate a specific contact person who will be responsible for responding to the State if any clarifications of the Bidder's response should become necessary.

Communication with the State Contact Information	
Bidder Name:	OMAHA Paper Co.
Bidder Address:	6936 L Street OMAHA NE 68117
Contact Person & Title:	DAN ROBINSON Ck & Purchasing Manager
E-mail Address:	danr@omahapaper.com
Telephone Number (Office):	402-401-6825
Telephone Number (Cellular):	402-490-0514
Fax Number:	402-331-3260

**ATTACHMENT A
5515 OF REBID BUSINESS ENVELOPES
CORE LIST AND CATALOG/NONCORE**

LINE NO.	DESCRIPTION	UOM	ESTIMATED QUANTITY	UNIT PRICE PER M	
1	VIRGIN #6 ¼ ENVELOPE 3 ½"X6" 24# WHITE	1M-24M	M	1,000	18.55
2	VIRGIN #6 ¼ ENVELOPE 3 ½"X6" 24# WHITE	25M-49M	M	25,000	18.15
3	VIRGIN #6 ¼ ENVELOPE 3 ½"X6" 24# WHITE	50M-99M	M	50,000	17.80
4	VIRGIN #6 ¼ ENVELOPE 3 ½"X6" 24# WHITE	100+M	M	100,000	17.45
5	RECYCLED #6 ¼ ENVELOPE 3 ½" X 6" 24# WHITE	1M-24M	M	1,000	31.25
6	RECYCLED #6 ¼ ENVELOPE 3 ½" X 6" 24# WHITE	25M-49M	M	25,000	22.90
7	RECYCLED #6 ¼ ENVELOPE 3 ½" X 6" 24# WHITE	50M-99M	M	50,000	18.10
8	RECYCLED #6 ¼ ENVELOPE 3 ½" X 6" 24# WHITE	100+M	M	100,000	17.70
9	VIRGIN #6 ¾ ENVELOPE 3 5/8"x6 1/2" 24# WHITE	1M-24M	M	10,000	12.70
10	VIRGIN #6 ¾ ENVELOPE 3 5/8"x6 1/2" 24# WHITE	25M-49M	M	25,000	12.70
11	VIRGIN #6 ¾ ENVELOPE 3 5/8"x6 1/2" 24# WHITE	50M-99M	M	50,000	12.70
12	VIRGIN #6 ¾ ENVELOPE 3 5/8"x6 1/2" 24# WHITE	100+M	M	100,000	12.45
13	RECYCLED #6 ¾ ENVELOPE 3 5/8"x6" 24# WHITE	1M-24M	M	1,000	33.50
14	RECYCLED #6 ¾ ENVELOPE 3 5/8"x6" 24# WHITE	25M-49M	M	25,000	23.70
15	RECYCLED #6 ¾ ENVELOPE 3 5/8"x6" 24# WHITE	50M-99M	M	50,000	18.95
16	RECYCLED #6 ¾ ENVELOPE 3 5/8"x6" 24# WHITE	100+M	M	100,000	18.55
17	VIRGIN #9 ENVELOPE 3 7/8"X8 7/8" 24# WHITE	1M-24M	M	1,000	12.70
18	VIRGIN #9 ENVELOPE 3 7/8"X8 7/8" 24# WHITE	25M-49M	M	25,000	12.70
19	VIRGIN #9 ENVELOPE 3 7/8"X8 7/8" 24# WHITE	50M-99M	M	50,000	12.70
20	VIRGIN #9 ENVELOPE 3 7/8"X8 7/8" 24# WHITE	100+M	M	100,000	12.60
21	RECYCLED #9 ENVELOPE 3 7/8"X8 7/8" 24# WHITE	1M-24M	M	1,000	17.70
22	RECYCLED #9 ENVELOPE 3 7/8"X8 7/8" 24# WHITE	25M-49M	M	25,000	17.70
23	RECYCLED #9 ENVELOPE 3 7/8"X8 7/8" 24# WHITE	50M-99M	M	50,000	17.70
24	RECYCLED #9 ENVELOPE 3 7/8"X8 7/8" 24# WHITE	100+M	M	100,000	17.55
25	VIRGIN #9 LEFT HAND WNDW ENVELOPE 3 7/8"X8 7/8" 24# WHITE	1M-24M	M	1,000	14.70
26	VIRGIN #9 LEFT HAND WNDW ENVELOPE 3 7/8"X8 7/8" 24# WHITE	25M-49M	M	25,000	14.70

27	VIRGIN #9 LEFT HAND WNDW ENVELOPE 3 7/8"X8 7/8" 24# WHITE	50M-99M	M	50,000	14.70
28	VIRGIN #9 LEFT HAND WNDW ENVELOPE 3 7/8"X8 7/8" 24# WHITE	100+M	M	100,000	14.60
29	RECYCLED #9 LEFT HAND WNDW ENVELOPE 3 7/8"X8 7/8" 24# WHITE	1M-24M	M	1,000	33.50
30	RECYCLED #9 LEFT HAND WNDW ENVELOPE 3 7/8"X8 7/8" 24# WHITE	25M-49M	M	25,000	21.50
31	RECYCLED #9 LEFT HAND WNDW ENVELOPE 3 7/8"X8 7/8" 24# WHITE	50M-99M	M	50,000	18.40
32	RECYCLED #9 LEFT HAND WNDW ENVELOPE 3 7/8"X8 7/8" 24# WHITE	100+M	M	100,000	17.05
33	VIRGIN #9 RIGHT HAND WNDW ENVELOPE 3 7/8"X8 7/8" 24# WHITE	1M-24M	M	1,000	32.50
34	VIRGIN #9 RIGHT HAND WNDW ENVELOPE 3 7/8"X8 7/8" 24# WHITE	25M-49M	M	25,000	20.90
35	VIRGIN #9 RIGHT HAND WNDW ENVELOPE 3 7/8"X8 7/8" 24# WHITE	50M-99M	M	50,000	17.85
36	VIRGIN #9 RIGHT HAND WNDW ENVELOPE 3 7/8"X8 7/8" 24# WHITE	100+M	M	100,000	16.55
37	RECYCLED #9 RIGHT HAND WNDW ENVELOPE 3 7/8"X8 7/8" 24# WHITE	1M-24M	M	1,000	32.50
38	RECYCLED #9 RIGHT HAND WNDW ENVELOPE 3 7/8"X8 7/8" 24# WHITE	25M-49M	M	25,000	21.50
39	RECYCLED #9 RIGHT HAND WNDW ENVELOPE 3 7/8"X8 7/8" 24# WHITE	50M-99M	M	50,000	18.40
40	RECYCLED #9 RIGHT HAND WNDW ENVELOPE 3 7/8"X8 7/8" 24# WHITE	100+M	M	100,000	17.05
41	VIRGIN #9 ENVELOPE 3 7/8"X8 7/8" COLORS	1M-24M	M	1,000	17.60
42	VIRGIN #9 ENVELOPE 3 7/8"X8 7/8" COLORS	25M-49M	M	25,000	17.60
43	VIRGIN #9 ENVELOPE 3 7/8"X8 7/8" COLORS	50M-99M	M	50,000	17.60
44	VIRGIN #9 ENVELOPE 3 7/8"X8 7/8" COLORS	100+M	M	100,000	17.45
45	RECYCLED #9 ENVELOPE 3 7/8"X8 7/8" COLORS	1M-24M	M	1,000	30.05
46	RECYCLED #9 ENVELOPE 3 7/8"X8 7/8" COLORS	25M-49M	M	25,000	19.05
47	RECYCLED #9 ENVELOPE 3 7/8"X8 7/8" COLORS	50M-99M	M	50,000	19.05
48	RECYCLED #9 ENVELOPE 3 7/8"X8 7/8" COLORS	100+M	M	100,000	19.05
49	VIRGIN #10 ENVELOPE 4 1/8"X9 1/2" 24# WHITE	1M-24M	M	1,000	12.70
50	VIRGIN #10 ENVELOPE 4 1/8"X9 1/2" 24# WHITE	25M-49M	M	25,000	12.70

51	VIRGIN #10 ENVELOPE 4 1/8"X9 1/2" 24# WHITE	50M-99M	M	50,000	12.70
52	VIRGIN #10 ENVELOPE 4 1/8"X9 1/2" 24# WHITE	100+M	M	100,000	12.60
53	RECYCLED #10 ENVELOPE 4 1/8"X9 1/2" 24# WHITE	1M-24M	M	1,000	17.70
54	RECYCLED #10 ENVELOPE 4 1/8"X9 1/2" 24# WHITE	25M-49M	M	25,000	17.70
55	RECYCLED #10 ENVELOPE 4 1/8"X9 1/2" 24# WHITE	50M-99M	M	50,000	17.70
56	RECYCLED #10 ENVELOPE 4 1/8"X9 1/2" 24# WHITE	100+M	M	100,000	17.55
57	VIRGIN #10 LEFT HAND WINDOW ENVELOPE 4 1/8" X 9 1/2" 24# WHITE	1M-24M	M	1,000	14.70
58	VIRGIN #10 LEFT HAND WINDOW ENVELOPE 4 1/8" X 9 1/2" 24# WHITE	25M-49M	M	25,000	14.70
59	VIRGIN #10 LEFT HAND WINDOW ENVELOPE 4 1/8" X 9 1/2" 24# WHITE	50M-99M	M	50,000	14.70
60	VIRGIN #10 LEFT HAND WINDOW ENVELOPE 4 1/8" X 9 1/2" 24# WHITE	100+M	M	100,000	14.60
61	RECYCLED #10 LEFT HAND WINDOW ENVELOPE 4 1/8" X 9 1/2" 24# WHITE	1M-24M	M	1,000	19.70
62	RECYCLED #10 LEFT HAND WINDOW ENVELOPE 4 1/8" X 9 1/2" 24# WHITE	25M-49M	M	25,000	19.70
63	RECYCLED #10 LEFT HAND WINDOW ENVELOPE 4 1/8" X 9 1/2" 24# WHITE	50M-99M	M	50,000	19.70
64	RECYCLED #10 LEFT HAND WINDOW ENVELOPE 4 1/8" X 9 1/2" 24# WHITE	100+M	M	100,000	19.55
65	VIRGIN #10 RIGHT HAND WINDOW ENVELOPE 4 1/8"X9 1/2" 24# WHITE	1M-24M	M	1,000	14.85
66	VIRGIN #10 RIGHT HAND WINDOW ENVELOPE 4 1/8"X9 1/2" 24# WHITE	25M-49M	M	25,000	14.85
67	VIRGIN #10 RIGHT HAND WINDOW ENVELOPE 4 1/8"X9 1/2" 24# WHITE	50M-99M	M	50,000	14.85
68	VIRGIN #10 RIGHT HAND WINDOW ENVELOPE 4 1/8"X9 1/2" 24# WHITE	100+M	M	100,000	14.75
69	RECYCLED #10 RIGHT HAND WINDOW ENVELOPE 4 1/8"X9 1/2" 24# WHIT	1M-24M	M	1,000	30.10
70	RECYCLED #10 RIGHT HAND WINDOW ENVELOPE 4 1/8"X9 1/2" 24# WHIT	25M-49M	M	25,000	21.30
71	RECYCLED #10 RIGHT HAND WINDOW ENVELOPE 4 1/8"X9 1/2" 24# WHIT	50M-99M	M	50,000	18.20
72	RECYCLED #10 RIGHT HAND WINDOW ENVELOPE 4 1/8"X9 1/2" 24# WHITE	100+M	M	100,000	16.85
73	VIRGIN #10 ENVELOPE 4 1/8"X9 1/2" COLORS	1M-24M	M	1,000	17.60

74	VIRGIN #10 ENVELOPE 4 1/8"X9 1/2" COLORS	25M-49M	M	25,000	17.60
75	VIRGIN #10 ENVELOPE 4 1/8"X9 1/2" COLORS	50M-99M	M	50,000	17.60
76	VIRGIN #10 ENVELOPE 4 1/8"X9 1/2" COLORS	100+M	M	100,000	17.45
77	RECYCLED #10 ENVELOPE 4 1/8"X9 1/2" COLORS	1M-24M	M	1,000	30.10
78	RECYCLED #10 ENVELOPE 4 1/8"X9 1/2" COLORS	25M-49M	M	25,000	21.20
79	RECYCLED #10 ENVELOPE 4 1/8"X9 1/2" COLORS	50M-99M	M	50,000	21.20
80	RECYCLED #10 ENVELOPE 4 1/8"X9 1/2" COLORS	100+M	M	100,000	21.20
81	VIRGIN #11 ENVELOPE 4 1/2"X10 3/8" 24# WHITE	1M-24M	M	1,000	27.80
82	VIRGIN #11 ENVELOPE 4 1/2"X10 3/8" 24# WHITE	25M-49M	M	25,000	27.60
83	VIRGIN #11 ENVELOPE 4 1/2"X10 3/8" 24# WHITE	50M-99M	M	50,000	27.00
84	VIRGIN #11 ENVELOPE 4 1/2"X10 3/8" 24# WHITE	100+M	M	100,000	26.65
85	RECYCLED #11 ENVELOPE 4 1/2"X10 3/8" 24# WHITE	1M-24M	M	1,000	41.00
86	RECYCLED #11 ENVELOPE 4 1/2"X10 3/8" 24# WHITE	25M-49M	M	25,000	33.95
87	RECYCLED #11 ENVELOPE 4 1/2"X10 3/8" 24# WHITE	50M-99M	M	50,000	29.00
88	RECYCLED #11 ENVELOPE 4 1/2"X10 3/8" 24# WHITE	100+M	M	100,000	27.45
89	SPECIAL WINDOW SIZE STANDARD PLACEMENT	1M-24M	LO	1,000	12.00
90	SPECIAL WINDOW SIZE STANDARD PLACEMENT	25M-49M	LO	25,000	8.40
91	SPECIAL WINDOW SIZE STANDARD PLACEMENT	50M-99M	LO	50,000	5.75
92	SPECIAL WINDOW SIZE STANDARD PLACEMENT	100+M	LO	100,000	4.50
93	SPECIAL WINDOW PLACEMENT STANDARD SIZE	1M-24M	LO	1,000	12.00
94	SPECIAL WINDOW PLACEMENT STANDARD SIZE	25M-49M	LO	25,000	8.40
95	SPECIAL WINDOW PLACEMENT STANDARD SIZE	50M-99M	LO	50,000	5.75
96	SPECIAL WINDOW PLACEMENT STANDARD SIZE	100+M	LO	100,000	4.50
97	ADD STANDARD TINT BLACK OR BLUE	1M-24M	M	1,000	14.00
98	ADD STANDARD TINT BLACK OR BLUE	25M-49M	M	25,000	10.35
99	ADD STANDARD TINT BLACK OR BLUE	50M-99M	M	50,000	5.75
100	ADD STANDARD TINT BLACK OR BLUE	100+M	M	100,000	4.65
101	% DISCOUNT OF CATALOG OR PRICELIST		%		

ADDENDUM ONE QUESTIONS and ANSWERS

Date: February 3, 2017

To: All Bidders

From: Rita Schwabe, Buyer
AS Materiel State Purchasing Bureau

RE: Addendum for Invitation to Bid Number 5515 OF Rebid
to be opened February 14, 2017 2016 at 2:00 p.m. Central Time

Questions and Answers

Following are the questions submitted and answers provided for the above mentioned Invitation to Bid. The questions and answers are to be considered as part of the Invitation to Bid. It is the Bidder's responsibility to check the State Purchasing Bureau website for all addenda or amendments.

<u>Question Number</u>	<u>ITB Section Reference</u>	<u>ITB Page Number</u>	<u>Question</u>	<u>State Response</u>
1.	V. Technical Specifications	Page 23	I didn't see any usage figures for the recycled envelopes. Did you have any usage of these items?	On our current contract virgin was less expensive, therefore there is no data for recycled to run a usage report.
2.	Delivery ARO	Page 24	It says delivery is 5 to 7 business days after receipt of order. Is that for only the 180,000 envelopes that are required to be stored open site? Do we have more time for all the envelopes that have to be manufactured?	There should always be the required amount available to ship.

3.	L. Prices 3.a.	Page 27 paragraph 4	<p><i>It states: "Prices quoted for the CoreList and Category/Non-Core items shall be inclusive of all costs, to include</i></p> <p><i>But not limited to storage, processing and/or delivery throughout the State of Nebraska".</i></p> <p><i>This contradicts other areas where delivery outside of Lincoln/Omaha Corporate is to be prepaid and Added.</i></p> <p><i>Can you please clarify when delivery charges can be added?</i></p>	Items should be inclusive of all costs
4.	L. Prices 3.c.	Page 28	<p><i>% of discounts off catalog. What if we do not have a catalog?</i></p> <p><i>We do have a website with pricing for standard envelope sizes.</i></p> <p><i>Can I substitute the word "Catalog" with "Website"?</i></p>	Catalog refers to a list of items offered at a discount not on the core list/contract. This would include website.

This addendum will become part of the ITB and should be acknowledged with the Invitation to Bid.

State of Nebraska - INVITATION TO BID CONTRACT

Return to:
State Purchasing Bureau
1526 K Street, Suite 130
Lincoln, Nebraska 68508

Telephone: 402-471-6500
Fax: 402-471-2089

Date	1/18/17	Page	1 of 6
Solicitation Number	5515 OF REBID		
Opening Date and Time	02/14/17	2:00 pm	
Buyer	RITA SCHWABE (AS)		

DESTINATION OF GOODS
MULTIPLE DELIVERY LOCATIONS
PLEASE REFER TO DOCUMENTATION
FOR DELIVERY ADDRESSES.

Per Nebraska's Transparency in Government Procurement Act, DAS is required to collect statistical information regarding the number of contracts awarded to Nebraska contractors. This information is for statistical purposes only and will not be considered for contract award purposes.

____ NEBRASKA CONTRACTOR AFFIDAVIT: Bidder hereby attests that bidder is a Nebraska Contractor. "Nebraska Contractor" shall mean any bidder who has maintained a bona fide place of business and at least one employee within this state for at least the six (6) months immediately preceding the posting date of this ITB.

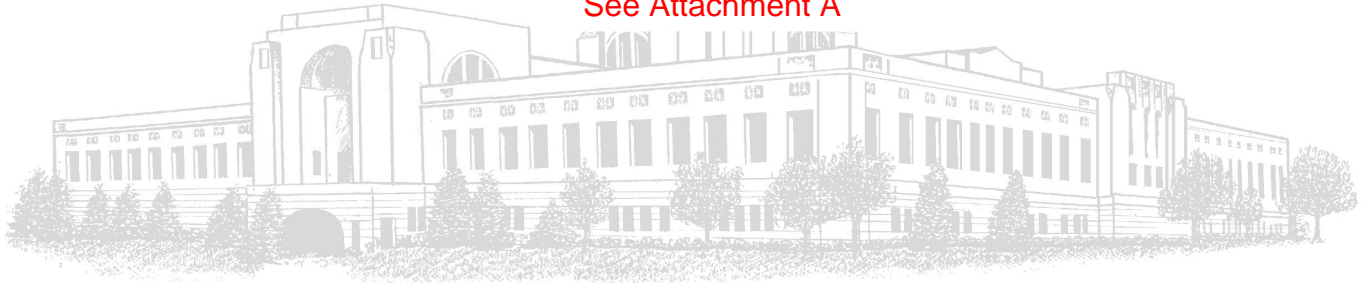
____ I hereby certify that I am a Resident disabled veteran or business located in a designated enterprise zone in accordance with Neb. Rev. Stat. §73-107 and wish to have preference, if applicable, considered in the award of this contract.

Contract to supply and deliver Business Envelopes to the State of Nebraska as per the attached specifications for a one (1) year period from date of award. The contract may be renewed for four (4) additional one (1) year periods when mutually agreeable to the vendor and the State of Nebraska.

(fc 01/17/17)

INVITATION

See Attachment A



BIDDER MUST COMPLETE THE FOLLOWING

DISCOUNT PAYMENT TERMS: _____% _____ DAYS

By signing this Invitation to Bid form, the bidder guarantees compliance with the provisions stated in this Invitation to Bid, agrees to the terms and conditions unless otherwise agreed to (see Section III) and certifies that bidder maintains a drug free work place environment. Vendor will furnish the items requested within _____ days after receipt of order. Failure to enter Delivery Date may cause quotation to be REJECTED.

Sign

Here (Authorized Signature MANDATORY - MUST BE SIGNED IN INK)

Enter Contact Information Below

VENDOR# _____
VENDOR: _____
Address: _____

Contact _____
Telephone _____
Facsimile _____
Email _____

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GLOSSARY OF TERMS

Acceptance Test Procedure: Benchmarks and other performance criteria, developed by the State of Nebraska or other sources of testing standards, for measuring the effectiveness of products or services and the means used for testing such performance.

Addendum: Something to be added or deleted to an existing document; a supplement.

After Receipt of Order (ARO): After Receipt of Order

Agency: Any state agency, board, or commission other than the University of Nebraska, the Nebraska State colleges, the courts, the Legislature, or any other office or agency established by the Constitution of Nebraska.

Agent/Representative: A person authorized to act on behalf of another.

Amend: To alter or change by adding, subtracting, or substituting.

Amendment: A written correction or alteration to a document.

Appropriation: Legislative authorization to expend public funds for a specific purpose. Money set apart for a specific use.

Award: All purchases, leases, or contracts which are based on competitive bids will be awarded according to the provisions in the Invitation to Bid. The State reserves the right to reject any or all bids, wholly or in part, or to award to multiple bidders in whole or in part. The State reserves the right to waive any deviations or errors that are not material, do not invalidate the legitimacy of the bid, and do not improve the bidder's competitive position. All awards will be made in a manner deemed in the best interest of the State.

Bid/Proposal: The offer submitted by a vendor in a response to written solicitation.

Bid Bond: An insurance agreement, accompanied by a monetary commitment, by which a third party (the surety) accepts liability and guarantees that the vendor will not withdraw the bid.

Bidder: A vendor who submits an offer bid in response to a written solicitation.

Business: Any corporation, partnership, individual, sole proprietorship, joint-stock company, joint venture, or any other private legal entity.

Business Day: Any weekday, except State-recognized holidays.

Calendar Day: Every day shown on the calendar including Saturdays, Sundays, and State/Federal holidays.

Cancellation: To call off or revoke a purchase order without expectation of conducting or performing it at a later time.

Central Processing Unit (CPU): Any computer or computer system that is used by the State to store, process, or retrieve data or perform other functions using Operating Systems and applications software.

Change Order: Document that provides amendments to an executed purchase order.

Collusion: An agreement or cooperation between two or more persons or entities to accomplish a fraudulent, deceitful, or unlawful purpose.

Commodities: Any equipment, material, supply or goods; anything movable or tangible that is provided or sold.

Commodities Description: Detailed descriptions of the items to be purchased; may include information necessary to obtain the desired quality, type, color, size, shape, or special characteristics necessary to perform the work intended to produce the desired results.

Competition: The effort or action of two or more commercial interests to obtain the same business from third parties.

Confidential Information: Unless otherwise defined below, "Confidential Information" shall also mean proprietary trade secrets, academic and scientific research work which is in progress and unpublished, and other information which if released would give advantage to business competitors and serve no public purpose (see Neb. Rev. Stat. §84-712.05(3)). In accordance with Nebraska Attorney General Opinions 92068 and 97033, proof that information is proprietary requires identification of specific, named competitor(s) who would be advantaged by release of the information and the specific advantage the competitor(s) would receive.

Contract: An agreement between two or more parties creating obligations that are enforceable or otherwise recognizable at law; the writing that sets forth such an agreement.

Contract Administration: The management of the contract which includes and is not limited to contract signing, contract amendments and any necessary legal actions.

Contract Management: The management of day to day activities at the agency which includes and is not limited to ensuring deliverables are received, specifications are met, handling meetings and making payments to the Contractor.

Contract Period: The duration of the contract.

Contractor: Any individual or entity having a contract or awarded purchase order to furnish commodities or services.

Cooperative Purchasing: The combining of requirements of two or more political entities to obtain advantages of volume purchases, reduction in administrative expenses or other public benefits.

Copyright: A property right in an original work of authorship fixed in any tangible medium of expression, giving the holder the exclusive right to reproduce, adapt and distribute the work.

Critical Program Error: Any Program Error, whether or not known to the State, which prohibits or significantly impairs use of the Licensed Software as set forth in the documentation and intended in the contract.

Customer Service: The process of ensuring customer satisfaction by providing assistance and advice on those products or services provided by a Contractor.

Default: The omission or failure to perform a contractual duty.

Deviation: Any proposed change(s) or alteration(s) to either the terms and conditions or deliverables within the scope of the written solicitation or contract.

Evaluation: The process of examining an offer after opening to determine the vendor's responsibility, responsiveness to requirements, and to ascertain other characteristics of the offer that relate to determination of the successful award.

Evaluation Committee: Committee(s) appointed by the requesting agency that advises and assists the procuring office in the evaluation of bids/proposals (offers made in response to written solicitations).

Extension: Continuance of a contract for a specified duration upon the agreement of the parties beyond the original Contract Period. Not to be confused with "Renewal Period".

Free on Board (F.O.B.) Destination: The delivery charges are included in the quoted price and prepaid by the vendor. Vendor is responsible for all claims associated with damages during delivery of product.

Free on Board (F.O.B.) Point of Origin: The delivery charges are not included in the quoted price and are the responsibility of the agency. Agency is responsible for all claims associated with damages during delivery of product.

Foreign Corporation: A foreign corporation that was organized and chartered under the laws of another state, government, or country.

Installation Date: The date when the procedures described in "Installation by Contractor", and "Installation by State", as found in the RFP, ITB (written solicitation) or contract are completed.

Inside and In Place: Delivery inside building or facility to the agency that made the purchase; also referred to as desktop delivery.

Invitation to Bid: A written solicitation utilized for obtaining competitive offers.

Late Bid/Proposal: An offer received after the Opening Date and Time.

Licensed Software Documentation: The user manuals and any other materials in any form or medium customarily provided by the Contractor to the users of the Licensed Software which will provide the State with sufficient information to operate, diagnose, and maintain the Licensed Software properly, safely, and efficiently.

Mandatory/Must: Required, compulsory, or obligatory.

May: Discretionary, permitted; used to express possibility.

Module (see System): A collection of routines and data structures that perform a specific function of software.

Move Update Service: The Move Update standard is a means of reducing the number of mail pieces in a mailing that require forwarding or return by the periodic matching of a mailer's address records with change-of-address orders received and maintained by the Postal Service.

Must: See Shall/Will/Must.

National Change of Address Link (NCOALink): A secure dataset containing millions of permanent change-of-address (COA) records consisting of the names and addresses of individuals, families, and businesses who have filed a COA. The product enables mailers who have purchased a license to process mailing lists and update them with the new addresses before using the lists for a mailing. The official product name is NCOALink.

National Institute for Governmental Purchasing (NIGP): National Institute of Governmental Purchasing – Source used for assignment of universal commodity codes to goods and services.

Open Market Purchase: Authorization may be given to an agency to purchase items above direct purchase authority due to the unique nature, price, quantity, location of the using agency, or time limitations by the AS Materiel Division, State Purchasing Bureau.

Opening Date and Time: Specified date and time for the public opening of received, labeled, and sealed formal bids.

Operating System: The control program in a computer that provides the interface to the computer hardware and peripheral devices, and the usage and allocation of memory resources, processor resources, input/output resources, and security resources.

Outsourcing: The contracting out of a business process which an organization may have previously performed internally or has a new need for, to an independent organization from which the process is purchased back.

Payroll & Financial Center (PFC): Electronic procurement system of record.

Performance Bond: An insurance agreement, accompanied by a monetary commitment, by which a third party (the surety) accepts liability and guarantees that the Contractor fulfills any and all obligations under the contract.

Platform: A specific hardware and Operating System combination that is different from other hardware and Operating System combinations to the extent that a different version of the Licensed Software product is required to execute properly in the environment established by such hardware and Operating System combination.

Pre-Bid/Pre-Proposal Conference: A meeting scheduled for the purpose of clarifying a written solicitation and related expectations.

Product: Something that is distributed commercially for use or consumption and that is usually (1) tangible personal property, (2) the result of fabrication or processing, and (3) an item that has passed through a chain of commercial distribution before ultimate use or consumption.

Program Error: Code in Licensed Software which produces unintended results or actions, or which produces results or actions other than those described in the specifications. A program error includes, without limitation, any Critical Program Error.

Program Set: The group of programs and products, including the Licensed Software specified in the RFP, plus any additional programs and products licensed by the State under the contract for use by the State.

Project: The total scheme, program, or method worked out for the accomplishment of an objective, including all documentation, commodities, and services to be provided under the contract.

Proposal: See Bid/Proposal.

Proprietary Information: Proprietary information is defined as trade secrets, academic and scientific research work which is in progress and unpublished, and other information which if released would give advantage to business competitors and service no public purpose (see Neb. Rev. Stat. § 84-712.05(3)). In accordance with Attorney General Opinions 92068 and 97033, proof that information is proprietary requires identification of specific named competitor(s) advantaged by release of the information and the demonstrated advantage the named competitor(s) would gain by the release of information.

Protest/Grievance: A complaint about a governmental action or decision related to an Invitation to Bid or resultant contract, brought by a vendor who has timely submitted a bid response in connection with the award in question, to AS Materiel Division or another designated agency with the intention of achieving a remedial result.

Public Proposal/Bid Opening: The process of opening correctly submitted offers at the time and place specified in the written solicitation and in the presence of anyone who wished to attend.

Recommended Hardware Configuration: The data processing hardware (including all terminals, auxiliary storage, communication, and other peripheral devices) to the extent utilized by the State as recommended by the Contractor.

Release Date: The date of public release of the written solicitation to seek offers

Renewal Period: Optional contract periods subsequent to the original Contract Period for a specified duration with previously agreed to terms and conditions. Not to be confused with Extension.

Request for Information (RFI): A general invitation to vendors requesting information for a potential future solicitation. The RFI is typically used as a research and information gathering tool for preparation of a solicitation.

Request for Proposal (RFP): A written solicitation utilized for obtaining competitive offers.

Responsible Bidder: A bidder who has the capability in all respects to perform fully and lawfully all requirements with integrity and reliability to assure good faith performance.

Responsive Bidder: A bidder who has submitted a bid which conforms to all requirements of the solicitation document.

Shall/Will/Must: An order/command; mandatory.

Should: Expected; suggested, but not necessarily mandatory.

Software License: Legal instrument with or without printed material that governs the use or redistribution of licensed software.

Sole Source – Commodity: When an item is available from only one source due to the unique nature of the requirement, its supplier, or market conditions.

Sole Source – Services: A service of such a unique nature that the vendor selected is clearly and justifiably the only practical source to provide the service. Determination that the vendor selected is justifiably the sole source is based on either the uniqueness of the service or sole availability at the location required.

Specifications: The detailed statement, especially of the measurements, quality, materials, and functional characteristics, or other items to be provided under a contract.

System (see Module): Any collection or aggregation of two (2) or more Modules that is designed to function, or is represented by the Contractor as functioning or being capable of functioning, as an entity.

Termination: Occurs when either party, pursuant to a power created by agreement or law, puts an end to the contract prior to the stated expiration date. All obligations which are still executory on both sides are discharged but any right based on prior breach or performance survives.

Trade Secret: Information, including, but not limited to, a drawing, formula, pattern, compilation, program, device, method, technique, code, or process that (a) derives independent economic value, actual or potential, from not being known to, and not being ascertainable by proper means by, other persons who can obtain economic value from its disclosure or use; and (b) is the subject of efforts that are reasonable under the circumstances to maintain its secrecy (see Neb. Rev. Stat. § 87-502(4)).

Trademark: A word, phrase, logo, or other graphic symbol used by a manufacturer or vendor to distinguish its product from those of others, registered with the U.S. Patent and Trademark Office.

Upgrade: Any change that improves or alters the basic function of a product of service.

United States Postal Service (USPS): An abbreviation for the United States Postal Service.

Vendor: An individual or entity lawfully conducting business in the State of Nebraska, or licensed to do so, who seeks to provide goods or services under the terms of a written solicitation.

Vendor Performance Report: A report issued to the Contractor by State Purchasing Bureau when products or services delivered or performed fail to meet the terms of the purchase order, contract, and/or specifications, as reported to State Purchasing Bureau by the agency. The State Purchasing Bureau shall contact the Contractor regarding any such report. The vendor performance report will become a part of the permanent record for the Contractor. The State may require vendor to cure. Two such reports may be cause for immediate termination.

Will: See Shall/Will/Must.

Work Day: See Business Day.

I. SCOPE OF THE INVITATION TO BID (ITB)

The State of Nebraska, Administrative Services (AS), Materiel Division, State Purchasing Bureau (hereafter known as State Purchasing Bureau or SPB), is issuing this Invitation To Bid, Number 5515 OF REBID for the purpose of selecting a qualified Contractor to provide Business Envelopes.

A contract resulting from this Invitation To Bid will be issued approximately for a period of one (1) year effective the date of award. The contract has the option to be renewed for four (4) additional one (1) year periods as mutually agreed upon by all parties.

ALL INFORMATION PERTINENT TO THIS INVITATION TO BID CAN BE FOUND ON THE INTERNET AT:
<http://das.nebraska.gov/materiel/purchasing.html>

A. SCHEDULE OF EVENTS

The State expects to adhere to the tentative procurement schedule shown below. It should be noted, however, that some dates are approximate and subject to change.

ACTIVITY		DATE/TIME
1.	Release Invitation To Bid	January 18, 2017
2.	Last day to submit written questions	February 1, 2017
3.	State responds to written questions through Invitation To Bid "Addendum" and/or "Amendment" to be posted to the Internet at: http://das.nebraska.gov/materiel/purchasing.html	February 3, 2017
4.	Bid opening Location: State Purchasing Bureau 1526 K Street, Suite 130 Lincoln, NE 68508	February 14, 2017 2:00 PM Central Time
5.	Review for conformance of mandatory requirements	February 14, 2017
6.	Review period	TBD
7.	Post "Letter of Intent to Award" to Internet at: http://das.nebraska.gov/materiel/purchasing.html	TBD
8.	Contract finalization period	TBD
9.	Contract award	TBD
10.	Contract start date	TBD

II. PROCUREMENT PROCEDURES

A. PROCURING OFFICE AND CONTACT PERSON

Procurement responsibilities related to this Invitation To Bid reside with the State Purchasing Bureau. The point of contact for the procurement is as follows:

Name: Rita Schwabe
Agency: State Purchasing Bureau
Address: 1526 K Street, Suite 130
Lincoln, NE 68508

B. GENERAL INFORMATION

The Invitation To Bid (ITB) is designed to solicit bids from qualified vendors who will be responsible for providing **Business Envelopes** at a competitive and reasonable cost. Bids that do not conform to the mandatory items as indicated in the Invitation To Bid will not be considered.

Bids shall conform to all instructions, conditions, and requirements included in the Invitation To Bid. Prospective Bidders are expected to carefully examine all documentation, schedules, and requirements stipulated in this Invitation To Bid, and respond to each requirement in the format prescribed.

In addition to the provisions of this Invitation To Bid and the awarded bid, which shall be incorporated by reference in the contract, any additional clauses or provisions required by the terms and conditions will be included as an amendment to the contract.

A fixed-price contract will be awarded as a result of this Invitation to Bid.

C. COMMUNICATION WITH STATE STAFF AND EVALUATORS

From the date the Invitation To Bid is issued until a determination is announced regarding the contract award, contact regarding this project between potential Contractors and individuals employed by the State is restricted to only written communication with the staff designated above as the point of contact for this Invitation To Bid. Bidders shall not have any communication with, or attempt to communicate with or influence in any way, any evaluator involved in this ITB.

Once a Contractor is preliminarily selected, as documented in the intent to award, that Contractor is restricted from communicating with State staff until a contract is signed. The following exceptions to these restrictions are permitted:

1. Written communication with the person(s) designated as the point(s) of contact for this Invitation To Bid or procurement;
2. Contacts made pursuant to any pre-existing contracts or obligations; and
3. State-requested presentations, key personnel interviews, clarification sessions or discussions to finalize a contract.

Violations of these conditions may be considered sufficient cause to reject a Bidder's bid and/or selection irrespective of any other condition. No individual member of the State or employee of the State is empowered to make binding statements regarding this Invitation To Bid. The Buyer will issue any clarifications or opinions regarding this Invitation To Bid in writing.

D. WRITTEN QUESTIONS AND ANSWERS

Any explanation desired by a Bidder regarding the meaning or interpretation of any Invitation To Bid provision must be submitted in writing to the State Purchasing Bureau and clearly marked "ITB Number 5515 OF REBID; **Business Envelopes** Questions". It is preferred that questions be sent via e-mail to as.materielpurchasing@nebraska.gov. Questions may also be sent by facsimile to 402-471-2089, and must include a cover sheet clearly indicating that the transmission is to the attention of Rita Schwabe, showing the total number of pages transmitted, and clearly marked "ITB Number 5488 OF **Business Envelopes** Questions".

It is recommended that Bidders submit questions sequentially numbered and include the Invitation To Bid reference and page number using the following format:

<u>Question Number</u>	<u>ITB Section References</u>	<u>ITB Page Number</u>	<u>Question</u>

Written answers will be provided through an addendum to be posted on the Internet at <http://das.nebraska.gov/materiel/purchasing.html> on or before the date shown in the Schedule of Events.

E. SUBMISSION OF BIDS

The following describes the requirements related to bid submission, bid handling, and review by the State.

To facilitate the evaluation process, one (1) original of the entire bid should be submitted. Bids must be submitted by the bid due date and time. **A separate sheet must be provided that clearly states which sections, if applicable, have been submitted as proprietary or have copyrighted materials.** All proprietary information the Bidder wishes the State to withhold must be submitted in accordance with the instructions outlined in Section III, Proprietary Information. If a recipient phone number is required for delivery purposes, 402-471-6500 should be used. The Invitation To Bid number must be included in all correspondence.

F. IMPORTANT NOTICE LANGUAGE

Bid responses should include the completed Form A, Bidder Contact Sheet. Bids must reference the Invitation To Bid number and be sent to the specified address. Please note that the address label should appear as specified in Section II part A on the page of the calendar or bidder's bid response packet. Rejected late bids will be returned to the bidder unopened.

IMPORTANT NOTICE: Pursuant to Neb. Rev. Stat. § 84-602.02, all State contracts in effect as of January 1, 2014 will be posted to a public website beginning July 1, 2014. All non-proprietary or non-confidential information as defined by State Law **WILL BE POSTED FOR PUBLIC VIEWING.**

G. DISCOUNTS

Prices quoted shall be inclusive of ALL trade discounts. Cash discount terms of less than thirty (30) days will not be considered as part of the bid. Cash discount periods will be computed from the date of receipt of a properly executed claim voucher or the date of completion of delivery of all items in a satisfactory condition, whichever is later.

H. PRICE ADJUSTMENTS DURING CONTRACT TERM

Any request for a price adjustment must be submitted in writing to the State Purchasing Bureau, a minimum of thirty (30) days prior to proposed effective date of increase, and must show cause with supporting documentation (such as notification letter from manufacturer). Further documentation may be required by the State, to authenticate the increase (such as manufacturer invoices). Failure to supply any requested supporting documentation may be grounds to cancel the contract. The State further reserves the right to reject any proposed price increase(s), cancel the contract and re-bid if determined to be in the best interest of the State. The State will be given full proportionate benefit of any decrease for the term of the contract. No price increases are to be billed to any State Agencies without prior written approval by the State Purchasing Bureau. Contract supplier or suppliers may honor pricing and extend the contract to political sub-divisions, cities, and counties. Terms and conditions of the contract must be met by political sub-divisions, cities, and counties.

I. PAYMENT

Payment will be made by the responsible agency in accordance with the State of Nebraska Prompt Payment Act, Neb. Rev. Stat. §§ 81-2401 through 81-2408. The State may request that payment be made electronically instead of by state warrant.

J. BID EXECUTION

Bids must be signed in ink by the Bidder on the State of Nebraska's Invitation To Bid form. All bids must be typewritten or in ink on the State of Nebraska's Invitation To Bid form. Erasures and alternations must be initialed by the Bidder in ink. No telephone or voice bids will be accepted. Failure to comply with these provisions may result in the rejection of the bid.

K. BID OPENING

The sealed bids will be publicly opened and the bidding entities announced on the date, time, and location shown in the Schedule of Events. Bids will be available for viewing by those present at the bid opening. Vendors may also contact the State to schedule an appointment for viewing bids after the Intent to Award has been posted to the website.

L. ELECTRONIC DOCUMENTS/FACSIMILE SUBMISSIONS

The State Purchasing Bureau will not accept electronic responses to an Invitation To Bid for a commodity contract at any dollar amount. However, an exception applies to one-time purchase bids under \$25,000. These one-time purchase bids may be submitted by electronic means, but cannot exceed ten (10) pages.

Sealed responses to an Invitation To Bid that contain a two party bid, may include electronic pages transmitted between the two parties, but these documents cannot be submitted to the State Purchasing Bureau by electronic means. No direct electronic solicitation responses will be accepted for a commodity contract of any estimated value.

M. VALID BID TIME

Bids shall be firm for a minimum of sixty (60) calendar days after the opening date, unless otherwise stipulated by either party in the Invitation To Bid.

N. ALTERNATE/EQUIVALENT BIDS

Bidder may offer bids which are at variance from the express specifications of the Invitation To Bid. The State reserves the right to consider and accept such bids if, in the judgment of the State Procurement Manager, the bid will result in goods and/or services equivalent to or better than those which would be supplied in the original bid specifications. Bidders must indicate on the Invitation To Bid the manufacturer's name, number and shall submit with their bid, sketches, descriptive literature and/or complete specifications. Reference to literature submitted with a previous bid will not satisfy this provision. Bids which do not comply with these requirements are subject to rejection. In the absence of any stated deviation or exception, the bid will be accepted as in strict compliance with all terms, conditions and specification, and the Bidder shall be held liable therefore.

O. LATE BIDS

Bids received after the time and date of the bid opening will be considered late bids. Rejected late bids will be returned to the Bidder unopened. The State is not responsible for bids that are late or lost due to mail service inadequacies, traffic, or any other reason(s).

P. NO BID

If not submitting a bid, respond by returning the Invitation To Bid form explaining the reason in the space provided. NOTE: To qualify as a respondent, Bidder must submit a "NO BID" and it must be received no later than the stated bid opening date and time.

Q. LUMP SUM OR ALL OR NONE BIDS

The State reserves the right to purchase item-by-item, by groups or as a total when the State may benefit by so doing. Bidders may submit a bid on an "all or none" or "lump sum" basis, but should also submit a bid on an item-by-item basis. The term "all or none" means a conditional bid which requires the purchase of all items on which bids are offered and Bidder declines to accept award on individual items; a "lump sum" bid is one in which the Bidder offers a lower price than the sum of the individual bids if all items are purchased but agrees to deliver individual items at the prices quoted.

R. REJECTION OF BIDS

The State reserves the right to reject any or all bids, wholly or in part, or to award to multiple Bidders in whole or in part. The State reserves the right to waive any deviations or errors that are not material, do not invalidate the legitimacy of the bid and do not improve the Bidder's competitive position. All awards will be made in a manner deemed in the best interest of the State. The State reserves the right to reject any or all bids and re-advertise for bids; and further reserves the right to waive any informality or irregularity.

S. EVALUATION OF BIDS

All responses to this Invitation To Bid which fulfill all mandatory requirements will be evaluated for conformance to requested specifications. Elements that may also be considered include but are not limited to:

1. The ability, capacity, and skill of the Bidder to deliver and implement the system or project, or provide the requested goods, that meet the requirements of the Invitation to Bid;
2. The character, integrity, reputation, judgment, experience, and efficiency of the Bidder;
3. Whether the Bidder can perform the contract within the specified time frame;
4. The quality of Bidder performance on prior contracts; and
5. Such other information that may be secured and that has a bearing on the decision to award the contract.

T. BID TABULATIONS

Bid tabulations are available on the website at:

http://www.nebraska.gov/das/materiel/purchasing/bid_tab_search/consearch.cgi.

Bid tabulations will not be provided by telephone or facsimile. Bid files may be examined, after the evaluation period is over, during normal business hours by appointment.

U. MANDATORY REQUIREMENTS

The bids will first be examined to determine if all mandatory requirements listed below have been addressed to warrant further evaluation. Bids not meeting mandatory requirements will be excluded from further evaluation. The mandatory requirement items are as follows:

1. Invitation To Bid for Commodity Contract form, signed in ink; and
2. The completed Invitation To Bid document.

V. REFERENCE CHECKS

The State reserves the right to check any reference(s), regardless of the source of the reference information, including but not limited to, those that may be identified by the company in the bid, those indicated through the explicitly specified contacts, those that are identified during the review of the bid, or those that result from communication with other entities involved with similar projects. The State may use a third party to conduct reference checks.

W. RECYCLING

As outlined in Neb. Rev. Stat. § 81-15,159, a preference shall be given to those Bidders that provide products, materials, or supplies which are manufactured or produced from recycled material or that can be readily reused or recycled after its normal use. Preference will also be given to purchases of corn-based biodegradable plastics and road deicers. No preference shall be given if such preference would result in the purchase of products, materials, or supplies that are of inadequate quality or of substantially higher cost.

X. SECRETARY OF STATE/TAX COMMISSIONER REGISTRATION REQUIREMENTS

All Bidders should be authorized to transact business in the State of Nebraska. All Bidders are expected to comply with all Nebraska Secretary of State Registration requirements. It is the responsibility of the Bidder to comply with any registration requirements pertaining to types of business entities (e.g. person, partnership, foreign or domestic limited liability company, association, or foreign or domestic corporation or other type of business entity). The Bidder who is the recipient of an Intent to Award will be required to certify that it has complied and produce a true and exact copy of its current (within ninety (90) calendar days), valid Certificate of Good Standing or Letter of Good Standing; or in the case of a sole proprietorship, provide written documentation of sole proprietorship. This must be accomplished prior to the award of the contract. Construction Contractors are expected to meet all applicable requirements of the Nebraska Contractor Registration Act and provide a current, valid certification of registration. Further, all Bidders shall comply with any and all other applicable Nebraska statutes regarding transacting business in the State of Nebraska. Bidders should submit the above certification(s) with their bid.

Y. RESIDENT BIDDER

Pursuant to Neb. Rev. Stat. §§ 73-101.01 through 73-101.02, a Resident Bidder shall be allowed a preference against a Nonresident Bidder from a state which gives or requires a preference to Bidders from that state. The preference shall be equal to the preference given or required by the state of the Nonresident Bidders. Where the lowest responsible bid from a resident bidder is equal in all respects to one from a nonresident bidder from a state which has no preference law, the resident bidder shall be awarded the contract. The provision of this preference shall not apply to any contract for any project upon which federal funds would be withheld because of the provisions of this preference.

Z. EVALUATION CRITERIA AND AWARD

The State of Nebraska reserves the right to evaluate bids in a manner, and utilizing methods, selected in the State of Nebraska's best interest and discretion. The State of Nebraska may waive informalities or irregularities in bids if the waiver is in the best interest of the State of Nebraska and such waiver does not prejudice other bidders in the State of Nebraska's discretion. After evaluation of the bids, the State of Nebraska may take, in the State's discretion, one or more of the following actions:

- Accept or reject a portion of or all of a bid;
- Accept or reject all bids;
- Withdraw the Invitation to Bid;
- Elect to rebid the Invitation to Bid;
- Award single lines or multiple lines to one or more bidders; or,
- Award one or more complete contracts.

The State of Nebraska reserves the right to make awards that are in the best interest of the State of Nebraska. The State of Nebraska may consider, but is not limited to, one or more of the following award criteria:

- Price;
- Location;
- Quality;
- Delivery time; and,
- State contract management requirements or costs.

By submitting a bid in response to this Invitation to Bid, the Bidder grants to the State the right to contact or arrange a visit in person with any or all of the Bidder's clients.

Once an Intent to Award decision has been determined, it will be posted to the Internet at: <http://das.nebraska.gov/materiel/purchasing.html/>

AA. POLITICAL SUB-DIVISIONS

The Contractor may extend the contract to political sub-divisions conditioned upon the honoring of the prices charged to the State. Terms and conditions of the Contract must be met by political sub-divisions. Under no circumstances shall the State be contractually obligated or liable for any purchases by political sub-divisions or other public entities not authorized by Neb. Rev. Stat. § 81-145, listed as "all officers of the state, departments, bureaus, boards, commissions, councils, and institutions receiving legislative appropriations." A listing of Nebraska political subdivisions may be found at the website of the Nebraska Auditor of Public Accounts.

BB. VIOLATION OF TERMS AND CONDITIONS

Violation of the terms and conditions contained in this Invitation To Bid or any resultant contract, at any time before or after the award, shall be grounds for action by the State which may include, but is not limited to, the following:

1. Rejection of a bidder's proposal;
2. Withdrawal of the Intent to Award
3. Termination of the resulting contract.
4. Legal action.
5. Suspension of the bidder from further bidding with the State for the period of time relative to the seriousness of the violation, such period to be within the sole discretion of the State.

III. INVITATION TO BID - TERMS AND CONDITIONS

By signing the "Invitation To Bid" form, the Bidder guarantees compliance with the provisions stated in this Invitation To Bid, agrees to the Terms and Conditions unless otherwise agreed to, and certifies Bidder maintains a drug free work place environment.

Bidders are expected to closely read the Terms and Conditions and provide a binding signature of intent to comply with the Terms and Conditions; provided, however, a Bidder may indicate any exceptions to the Terms and Conditions by one (1) clearly identifying the term or condition by subsection, and two (2) including an explanation for the Bidder's inability to comply with such term or condition which includes a statement recommending terms and conditions the Bidder would find acceptable. Rejection in whole or in part of the Terms and Conditions may be cause for rejection of a Bidder's bid. Bidders must include completed Section III with their ITB response.

The State of Nebraska is soliciting bids in response to the ITB. The State of Nebraska will not consider bids that propose the substitution of the bidder's contract, agreements, or terms for those of the State of Nebraska's. Any License, Service Agreement, Customer Agreement, User Agreement, Bidder Terms and Conditions, Document, or Clause purported or offered to be included as a part of this ITB must be submitted as individual clauses, as either a counter-offer or additional language, and each clause must be acknowledged and accepted in writing by the State. If the Bidder's clause is later found to be in conflict with the ITB or resulting contract the Bidder's clause shall be subordinate to the ITB or resulting contract.

A. GENERAL

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:

The contract resulting from this Invitation To Bid shall incorporate the following documents:

1. Amendment to Contract Award with the most recent dated amendment having the highest priority;
2. Contract Award and any attached Addenda;
3. The Invitation To Bid form and the Contractor's Bid Response signed in ink
4. Amendments to ITB and any Questions and Answers; and
5. The original ITB document and any Addenda.

These documents constitute the entirety of the contract.

Unless otherwise specifically stated in a contract amendment, in case of any conflict between the incorporated documents, the documents shall govern in the following order of preference with number one (1) receiving preference over all other documents and with each lower numbered document having preference over any higher numbered document: 1) Amendment to Contract Award with the most recent dated amendment having the highest priority, 2) Contract Award and any attached Addenda, 3) the signed Invitation To Bid form and the Contractor's Bid Response 4) Amendments to ITB and any Questions and Answers, 5) the original ITB document and any Addenda.

Any ambiguity in any provision of this contract which shall be discovered after its execution shall be resolved in accordance with the rules of contract interpretation as established in the State of Nebraska.

Once bids are opened they become the property of the State of Nebraska and will not be returned.

B. DEBARMENT

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:

The contractor, by signature to the Invitation To Bid, certifies that the contractor is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any federal department or agency from participating in transactions (debarred). The contractor also agrees to include the above requirements in any and all subcontracts into which it enters. The contractor also agrees to include the above requirements in any and all subcontracts into which it enters. The contractor shall immediately notify the Department if, during the term of this

contract, contractor becomes debarred. The Department may immediately terminate this contract by providing contractor written notices if contractor becomes debarred during the term of this contract.

C. SPECIFICATIONS

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:

Any manufacturer's names, trade names, brand names, information and/or catalog numbers listed in a specification are for reference and not intended to limit competition, but will be used as the standard by which equivalent material offered will be judged. The State Procurement Manager will be the sole judge of equivalency. The Bidder may offer any brands which meets or exceeds the specification. When a specific product is required, the Invitation to Bid will so state. Any item bid is to be the latest current model under standard production at the time of order. No used or refurbished equipment will be accepted, unless otherwise stated.

D. SAMPLES

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:

When requested, samples shall be furnished at the Bidder's expense prior to the opening of the bid, unless otherwise specified. Each sample must be labeled clearly and identify the Bidder's name, the Invitation To Bid number and the item number. Samples submitted must be representative of the commodities or equipment which would be delivered if awarded the bid. The State of Nebraska reserves the right to request samples even though this may not have been set forth in the Invitation To Bid. Samples not destroyed in testing will be returned at Bidder's expense, if requested, or will be donated to a public institution.

E. PERFORMANCE AND DEFAULT

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:

The State reserves the right to require a performance bond from the successful Bidder, as provided by law, without expense to the State. Otherwise, in case of default of the Contractor, the State may procure the articles from other sources and hold the Contractor responsible for any excess cost occasioned thereby.

F. DRUG POLICY

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:

Bidder certifies that it maintains a drug free workplace environment to ensure worker safety and workplace integrity. Contractor agrees to provide a copy of its drug free workplace policy at any time upon request by the State.

G. NE ACCESS TECHNOLOGY STANDARDS

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:

Contractor shall review the Nebraska Technology Access Standards, found at <http://nitc.nebraska.gov/standards/2-201.html> and ensure that products and/or services provided under the contract are in compliance or will comply with the applicable standards to the greatest degree possible. In the event such standards change during the Contractor's performance, the State may create an amendment to the contract to request that contract comply with the changed standard at a cost mutually acceptable to the parties.

H. COMPLIANCE WITH CIVIL RIGHTS LAWS AND EQUAL OPPORTUNITY EMPLOYMENT / NONDISCRIMINATION

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:

The Contractor shall comply with all applicable local, state, and federal statutes and regulations regarding civil rights laws and equal opportunity employment. The Nebraska Fair Employment Practice Act prohibits Contractors of the State of Nebraska, and their Subcontractors, from discriminating against any employee or applicant for employment, with respect to hire, tenure, terms, conditions, compensation, or privileges of employment because of race, color, religion, sex, disability, marital status, or national origin (Neb. Rev. Stat. §§ 48-1101 t 48-1125). The Contractor guarantees compliance with the Nebraska Fair Employment Practice Act, and breach of this provision shall be regarded as a material breach of contract. The Contractor shall insert a similar provision in all subcontracts for services to be covered by any contract resulting from this Invitation To Bid.

I. PERMITS, REGULATIONS, LAWS

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:

The Contractor shall procure and pay for all permits, licenses, and approvals necessary for the execution of the contract. The Contractor shall comply with all applicable local, state, and federal laws, ordinances, rules, orders, and regulations.

J. COOPERATION WITH OTHER CONTRACTORS

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:

The State may already have in place or choose to award supplemental contracts related to this Invitation To Bid or any portion thereof.

1. The State reserves the right to award the contract jointly between two or more potential Contractors, if such an arrangement is in the best interest of the State.
2. The Contractor shall agree to cooperate with such other Contractors, and shall not commit or permit any act which may interfere with the performance of work by any other Contractor.
3. The State reserves the right to award multiple contracts or to award line by line contract.

K. CONTRACTOR RESPONSIBILITY

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:

The Contractor is solely responsible for fulfilling the contract, with responsibility for all services offered and products to be delivered as stated in the Invitation To Bid, the Contractor's bid, and the resulting contract. The Contractor shall be the sole point of contact regarding all contractual matters.

L. CONTRACT CONFLICTS

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:

Contractor shall insure that contracts or agreements with sub-contractors and agents, and the performance of services in relation to this contract by sub-contractors and agents, does not conflict with this contract.

M. FUNDING OUT CLAUSE OR LOSS OF APPROPRIATIONS

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:

The State may terminate the contract, in whole or in part, in the event funding is no longer available. The State's obligation to pay amounts due for fiscal years following the current fiscal year is contingent upon legislative appropriation of funds for the contract. Should said funds not be appropriated, the State may terminate the contract with respect to those payments for the fiscal years for which such funds are not appropriated. The State will give the Contractor written notice thirty (30) calendar days prior to the effective date of any termination, and advise the Contractor of the location of any related equipment. All obligations of the State to make payments after the termination date will cease and all interest of the State in any related equipment will terminate. In no event shall the Contractor be paid for a loss of anticipated profit.

N. RIGHT TO AUDIT

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:

Contractor shall establish and maintain a reasonable accounting system that enables the State to readily audit contract. The State and its authorized representatives shall have the right to audit, to examine, and to make copies of or extracts from all financial and related records (in whatever form they may be kept, whether written, electronic, or other) relating to or pertaining to this contract kept by or under the control of the Contractor, including, but not limited to those kept by the Contractor, its employees, agents, assigns, successors, and Subcontractors. Such records shall include, but not be limited to, accounting records, written policies and procedures; all paid vouchers including those for out-of-pocket expenses; other reimbursement supported by invoices; ledgers; cancelled checks; deposit slips; bank statements; journals; original estimates; estimating work sheets; contract amendments and

change order files; backcharge logs and supporting documentation; insurance documents; payroll documents; timesheets; memoranda; and correspondence.

Contractor shall, at all times during the term of this contract and for a period of five (5) years after the completion of this contract, maintain such records, together with such supporting or underlying documents and materials. The Contractor shall at any time requested by the State, whether during or after completion of this contract and at Contractor's own expense make such records available for inspection and audit (including copies and extracts of records as required) by the State. Such records shall be made available to the State during normal business hours at the Contractor's office or place of business. In the event that no such location is available, then the financial records, together with the supporting or underlying documents and records, shall be made available for audit at a time and location that is convenient for the State. Contractor shall ensure the State has these rights with Contractor's assigns, successors, and Subcontractors, and the obligations of these rights shall be explicitly included in any subcontracts or agreements formed between the Contractor and any Subcontractors to the extent that those subcontracts or agreements relate to fulfillment of the Contractor's obligations to the State.

Costs of any audits conducted under the authority of this right to audit and not addressed elsewhere will be borne by the State unless certain exemption criteria are met. If the audit identifies overpricing or overcharges (of any nature) by the Contractor to the State in excess of one-half of one percent (.5%) of the total contract billings, the Contractor shall reimburse the State for the total costs of the audit. If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, the Contractor shall reimburse the State for total costs of audit. Any adjustments and/or payments that must be made as a result of any such audit or inspection of the Contractor's invoices and/or records shall be made within a reasonable amount of time (not to exceed 90 days) from presentation of the State's findings to Contractor.

O. CONFLICT OF INTEREST

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:

By submitting a bid, Bidder certifies that there does not now exist any relationship between the Bidder and any person or entity which is or gives the appearance of a conflict of interest related to this Invitation To Bid or project.

The Bidder certifies that it shall not take any action or acquire any interest, either directly or indirectly, which will conflict in any manner or degree with the performance of its services hereunder or which creates an actual or appearance of conflict of interest.

The Bidder certifies that it will not employ any individual known by Bidder to have a conflict of interest.

P. BID PREPARATION COSTS

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:

The State shall not incur any liability for any costs incurred by Bidders in replying to this Invitation To Bid, including any activity related to bidding on this Invitation To Bid.

Q. ERRORS AND OMISSIONS

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:

The Bidder shall not take advantage of any errors and/or omissions in this Invitation To Bid or resulting contract. The Bidder must promptly notify the State of any errors and/or omissions that are discovered.

R. ASSIGNMENT BY THE STATE

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:

The State shall have the right to assign or transfer the contract or any of its interests herein to any agency, board, commission, or political subdivision of the State of Nebraska. There shall be no charge to the State for any assignment hereunder.

S. ASSIGNMENT BY THE CONTRACTOR

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:

The Contractor may not assign, voluntarily or involuntarily, the contract or any of its rights or obligations hereunder (including without limitation rights and duties of performance) to any third party, without the prior written consent of the State, which will not be unreasonably withheld.

T. GOVERNING LAW

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:

The contract shall be governed in all respects by the laws and statutes of the State of Nebraska. Any legal proceedings against the State of Nebraska regarding this Invitation To Bid or any resultant contract shall be brought in the State of Nebraska administrative or judicial forums as defined by State law. The Contractor must be in compliance with all Nebraska statutory and regulatory law.

U. ATTORNEY'S FEES

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:

In the event of any litigation, appeal, or other legal action to enforce any provision of the contract, the Contractor agrees to pay all expenses of such action, as permitted by law, including attorney's fees and costs, if the State is the prevailing party.

V. ADVERTISING

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:

The Contractor agrees not to refer to the contract award in advertising in such a manner as to state or imply that the company or its services are endorsed or preferred by the State. News releases pertaining to the project shall not be issued without prior written approval from the State.

W. NOTIFICATION

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:

During the bid process, all communication between the State and a Bidder shall be between the Bidder's representative clearly noted in its bid and the buyer noted in Section II Part A., Procuring Office and Contact Person, of this ITB. Bidder is at all times to keep its point of contact updated with the most current information. After the award of the contract, all notices under the contract shall be deemed duly given upon delivery to the staff designated as the point of contact for this ITB, in person, or upon delivery by U.S. Mail, facsimile, or e-mail. Each Bidder should provide in its bid the name, title, and complete address of its designee to receive notices.

1. Except as otherwise expressly specified herein, all notices, requests, or other communications shall be in writing and shall be deemed to have been given if delivered personally or mailed, by U.S. Mail, postage prepaid, return receipt requested, to the parties at their respective addresses set forth above, or at such other addresses as may be specified in writing by either of the parties. All notices, requests, or communications shall be deemed effective upon personal delivery or three (3) calendar days following deposit in the mail.
2. Whenever the Contractor encounters any difficulty which is delaying or threatens to delay its timely performance under the contract, the Contractor shall immediately give notice thereof in writing to the State reciting all relevant information with respect thereto. Such notice shall not in any way constitute a basis for an extension of the delivery schedule or be construed as a waiver by the State of any of its rights or remedies to which it is entitled by law or equity or pursuant to the provisions of the contract. Failure to give such notice, however, may be grounds for denial of any request for an extension of the delivery schedule because of such delay.

Either party may change its address for notification purposes by giving notice of the change, and setting forth the new address and an effective date.

For the duration of the contract, all communication between Contractor and the State regarding the contract shall take place between the Contractor and individuals specified by the State in writing. Communication about the contract between Contractor and individuals not designated as points of contact by the State is strictly forbidden.

X. EARLY TERMINATION

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:

The contract may be terminated as follows:

1. The State and the Contractor, by mutual written agreement, may terminate the contract at any time.

2. The State, in its sole discretion, may terminate the contract for any reason upon thirty (30) calendar days written notice to the Contractor. Such termination shall not relieve the Contractor of warranty or other obligations incurred under the terms of the contract. In the event of cancellation the Contractor shall be entitled to payment for those products received and accepted by the State.
3. The State may terminate the contract immediately for the following reasons:
 - a. if directed to do so by statute;
 - b. Contractor has made an assignment for the benefit of creditors, has admitted in writing its inability to pay debts as they mature, or has ceased operating in the normal course of business;
 - c. a trustee or receiver of the Contractor or of any substantial part of the Contractor's assets has been appointed by a court;
 - d. fraud, misappropriation, embezzlement, malfeasance, misfeasance, or illegal conduct pertaining to performance under the contract by its Contractor, its employees, officers, directors, or shareholders;
 - e. an involuntary proceeding has been commenced by any party against the Contractor under any one of the chapters of Title 11 of the United States Code and (i) the proceeding has been pending for at least sixty (60) calendar days; or (ii) the Contractor has consented, either expressly or by operation of law, to the entry of an order for relief; or (iii) the Contractor has been decreed or adjudged a debtor;
 - f. a voluntary petition has been filed by the Contractor under any of the chapters of Title 11 of the United States Code;
 - g. Contractor intentionally discloses confidential information;
 - h. Contractor has or announces it will discontinue support or provision of the deliverable;
 - i. second or subsequent documented "vendor performance report" form deemed acceptable by the State Purchasing Bureau; or
 - j. Contractor engaged in collusion or ones' actions which could have provided Contractor an unfair advantage in obtaining this contract.

Y. BREACH BY CONTRACTOR

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:

The State may terminate the contract, in whole or in part, if the Contractor fails to perform its obligations under the contract in a timely and proper manner. The State may, by providing a written notice of default to the Contractor, allow the Contractor to cure a failure or breach of contract within a period of thirty (30) calendar days (or longer at State's discretion considering the gravity and nature of the default). Said notice shall be delivered by Certified Mail, Return Receipt Requested, or in person with proof of delivery. Allowing the Contractor time to cure a failure or breach of contract does not waive the State's right to immediately terminate the contract for the same or different contract breach which may occur at a different time. In case of default of the Contractor, the State may contract the goods from other sources and hold the Contractor responsible for any excess cost occasioned thereby.

Z. ASSURANCES BEFORE BREACH

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:

If any document or deliverable required pursuant to the contract does not fulfill the requirements of the Intent To Bid/resulting contract, upon written notice from the State, the Contractor shall deliver assurances in the form of additional Contractor resources at no additional cost to the project in order to complete the deliverable, and to ensure that other project schedules will not be adversely affected.

AA. ACCEPTANCE AND PAYMENT OF GOODS

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:

In the event that the Contractor fails to provide the goods requested by the State, the State will not pay for such products until the same has been received and accepted by the State.

BB. FORCE MAJEURE

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:

Neither party shall be liable for any costs or damages resulting from its inability to perform any of its obligations under the contract due to a natural disaster, or other similar event outside the control and not the fault of the affected party ("Force Majeure Event"). A Force Majeure Event shall not constitute a breach of the contract. The party so affected shall immediately give notice to the other party of the Force Majeure Event. The State may grant relief from performance of the contract if the Contractor is prevented from performance by a Force Majeure Event. The burden of proof for the need for such relief shall rest upon the Contractor. To obtain release based on a Force Majeure Event, the Contractor shall file a written request for relief with the State Purchasing Bureau. Labor disputes with the impacted party's own employees will not be considered a Force Majeure Event and will not suspend performance requirements under the contract.

CC. PROHIBITION AGAINST ADVANCE PAYMENT

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:

Payments shall not be made until contractual deliverable(s) are received and accepted by the State.

DD. PAYMENT

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:

State will render payment to Contractor when the terms and conditions of the contract and specifications have been satisfactorily completed on the part of the Contractor as solely determined by the State. Payment will be made by the responsible agency in compliance with the State of Nebraska Prompt Payment Act (See Neb. Rev. Stat. §§ 81-2401 through 81-2408). The State may require the Contractor to accept payment by electronic means such as ACH deposit. In no event shall the State be responsible or liable to pay for any goods provided by the Contractor prior to the Effective Date, and the Contractor hereby waives any claim or cause of action for any such claims.

EE. INVOICES

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:

Invoices for payments must be submitted by the Contractor to the agency requesting the goods with sufficient detail to support payment. Itemized invoice should be mailed to the address provided on the purchase order. The terms and conditions included in the Contractor's invoice shall be deemed to be solely for the convenience of the parties. No terms or conditions of any such invoice shall be binding upon the State, and no action by the State, including without limitation the payment of any such invoice in whole or in part, shall be construed as binding or estopping the State with respect to any such term or condition, unless the invoice term or condition has been previously agreed to by the State as an amendment to the contract.

FF. TAXES

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:

The State is not required to pay taxes of any kind and assumes no such liability as a result of this solicitation. Any property tax payable on the Contractor's equipment which may be installed in a state-owned facility is the responsibility of the Contractor.

GG. SEVERABILITY

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:

If any term or condition of the contract is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and conditions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the contract did not contain the particular provision held to be invalid.

HH. PROPRIETARY INFORMATION

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:

Data contained in the bid and all documentation provided therein, become the property of the State of Nebraska and the data becomes public information upon opening the bid. If the Bidder wishes to have any information withheld from the public, such information must fall within the definition of proprietary information contained within Nebraska's public record statutes. **All proprietary information the Bidder wishes the State to withhold must be submitted in a sealed package, which is separate from the remainder of the bid, and provide supporting documents showing why such documents should be marked proprietary.** The separate package must be clearly marked PROPRIETARY on the outside of the package. **Bidders may not mark their entire Invitation To Bid as proprietary.** Pricing submitted in Bidder's ITB may not be marked as proprietary information. Failure of the Bidder to follow the instructions for submitting proprietary and copyrighted information may result in the information being viewed by other Bidders and the public. Proprietary information is defined as trade secrets, academic and scientific research work which is in progress and unpublished, and other information which if released would give advantage

to business competitors and serve no public purpose (see Neb. Rev. Stat. § 84-712.05(3)). In accordance with Attorney General Opinions 92068 and 97033, Bidders submitting information as proprietary may be required to prove specific, named competitor(s) who would be advantaged by release of the information and the specific advantage the competitor(s) would receive. Although every effort will be made to withhold information that is properly submitted as proprietary and meets the State's definition of proprietary information, the State is under no obligation to maintain the confidentiality of proprietary information and accepts no liability for the release of such information.

II. CERTIFICATION OF INDEPENDENT PRICE DETERMINATION/COLLUSIVE BIDDING

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:

By submission of this bid, the bidder certifies, that it is the party making the foregoing bid and that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and further that the bidder has not, directly or indirectly, submitted the bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

JJ. PRICES

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:

All prices, costs, and terms and conditions outlined in the proposal shall remain fixed and valid commencing on the opening date of the proposal until an award is made or the Invitation to Bid is cancelled.

Price quoted shall be unit price and shall be firm for 90 days from date of an award and are to be net; including transportation and delivery charges fully prepaid by the Bidder F.O.B. Destination to Lincoln / Omaha Corporate, as specified and shall be F.O.B. Destination, Freight Pre-paid and Added outside Lincoln / Omaha Corporate, as specified. No additional charges will be allowed for packing, handling, fuel surcharge, or partial delivery costs. Any request for an increase must be submitted in writing to the State Purchasing Bureau a minimum of 30 days prior to proposed effective date of increase, and must show cause and be accompanied by supporting documentation (such as notification letter from manufacturer). Further documentation may be required by the State to justify the increase. The State reserves the right to deny any requested price increase. No price increases are to be billed to any State Agencies prior to written amendment of the contract by the parties.

The State will be given full proportionate benefit of any price decrease during the term of the contract. Contractor represents and warrants that all prices for services, now or subsequently specified, are as low as and no higher than prices which the Contractor has charged or intends to charge customers other than the State for the same or similar products and services of the same or equivalent quantity and quality for delivery or performance during the same periods of time. If, during the term of the contract, the Contractor shall reduce any and/or all prices charged to any customers other than the State for the same or similar products or services specified herein, the Contractor shall make an equal or equivalent reduction in corresponding prices for said specified products or services.

Contractor also represents and warrants that all prices set forth in the contract and all prices in addition, which the Contractor may charge under the terms of the contract, do not and will not violate any existing federal, state, or municipal law or regulations concerning price discrimination and/or price fixing. Contractor agrees to hold the State

harmless from any such violation. Prices quoted shall not be subject to increase throughout the contract period unless specifically allowed by these specifications.

KK. ETHICS IN PUBLIC CONTRACTING

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:

No Bidder shall pay or offer to pay, either directly or indirectly, any fee, commission compensation, gift, gratuity, or anything of value to any State officer, legislator, employee or evaluator based on the understanding that the receiving person’s vote, actions, or judgment will be influenced thereby. No Bidder shall give any item of value to any employee of the State Purchasing Bureau or any evaluator.

Bidders shall be prohibited from utilizing the services of lobbyists, attorneys, political activists, or consultants to secure the contract. It is the intent of this provision to assure that the prohibition of state contact during the procurement process is not subverted through the use of lobbyists, attorneys, political activists, or consultants. It is the intent of the State that the process of evaluation of bids and award of the contract be completed without external influence. It is not the intent of this section to prohibit Bidders from seeking professional advice, for example consulting legal counsel, regarding terms and conditions of this Invitation To Bid or the format or content of their bid.

If the Bidder is found to be in non-compliance with this section of the Invitation To Bid, they may forfeit the contract if awarded to them or be disqualified from the selection process.

LL. INDEMNIFICATION

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:

1. GENERAL

The Contractor agrees to defend, indemnify, hold, and save harmless the State and its employees, volunteers, agents, and its elected and appointed officials (“the indemnified parties”) from and against any and all claims, liens, demands, damages, liability, actions, causes of action, losses, judgments, costs, and expenses of every nature, including investigation costs and expenses, settlement costs, and attorney fees and expenses (“the claims”), sustained or asserted against the State, arising out of, resulting from, or attributable to the willful misconduct, negligence, error, or omission of the Contractor, its employees, Subcontractors, consultants, representatives, and agents, except to the extent such Contractor liability is attenuated by any action of the State which directly and proximately contributed to the claims.

2. INTELLECTUAL PROPERTY

The Contractor agrees it will, at its sole cost and expense, defend, indemnify, and hold harmless the indemnified parties from and against any and all claims, to the extent such claims arise out of, result from, or are attributable to, the actual or alleged infringement or misappropriation of any patent, copyright, trade secret, trademark, or confidential information of any third party by the Contractor or its employees, Subcontractors, consultants, representatives, and agents; provided, however, the State gives the Contractor prompt notice in writing of the claim. The Contractor may not settle any infringement claim that will affect the State’s use of the Licensed Software without the State’s prior written consent, which consent may be withheld for any reason.

If a judgment or settlement is obtained or reasonably anticipated against the State’s use of any intellectual property for which the Contractor has indemnified the State, the Contractor shall, at the Contractor’s sole cost and expense, promptly modify the item or items which were determined to be infringing, acquire a license or licenses on the State’s behalf to provide the necessary rights to the State to eliminate the infringement, or provide the State with a non-infringing substitute that provides the State the same functionality. At the State’s election, the actual or anticipated judgment may be treated as a breach of warranty by the Contractor, and the State may receive the remedies provided under this ITB.

3. SELF-INSURANCE

The State of Nebraska is self-insured for any loss and purchases excess insurance coverage pursuant to Neb. Rev. Stat. § 81-8,239.01 (Reissue 2008). If there is a presumed loss under the provisions of this agreement, Contractor may file a claim with the Office of Risk Management pursuant to Neb. Rev. Stat. §§ 81-8,829 – 81-8,306 for review by the State Claims Board. The State retains all rights and immunities under the State Miscellaneous (Section 81-8,294), Tort (Section 81-8,209), and Contract Claim Acts (Section 81-8,302), as outlined in Neb. Rev. Stat. § 81-8,209 *et seq.* and under any other provisions of law and accepts liability under this agreement to the extent provided by law.

MM. ANTITRUST

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:

The Contractor hereby assigns to the State any and all claims for overcharges as to goods and/or services provided in connection with this contract resulting from antitrust violations which arise under antitrust laws of the United States and the antitrust laws of the State.

NN. EMPLOYEE WORK ELIGIBILITY STATUS

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within ITB Response (Initial)	NOTES/COMMENTS:

The Contractor is required and hereby agrees to use a federal immigration verification system to determine the work eligibility status of employees physically performing services within the State of Nebraska. A federal immigration verification system means the electronic verification of the work authorization program authorized by the Illegal Immigration Reform and Immigrant Responsibility Act of 1996, 8 U.S.C. 1324a, known as the E-Verify Program, or an equivalent federal program designated by the United States Department of Homeland Security or other federal agency authorized to verify the work eligibility status of an employee.

If the Contractor is an individual or sole proprietorship, the following applies:

1. The Contractor must complete the United States Citizenship Attestation Form, available on the Department of Administrative Services website at <http://das.nebraska.gov/materiel/purchasing.html>
The completed United States Attestation Form should be submitted with the Invitation To Bid response.
2. If the Contractor indicates on such attestation form that he or she is a qualified alien, the Contractor agrees to provide the US Citizenship and Immigration Services documentation required to verify the Contractor's lawful presence in the United States using the Systematic Alien Verification for Entitlements (SAVE) Program.
3. The Contractor understands and agrees that lawful presence in the United States is required and the Contractor may be disqualified or the contract terminated if such lawful presence cannot be verified as required by Neb. Rev. Stat. §4-108.

IV. SCOPE OF WORK

The Bidder must provide the following information in response to this Invitation To Bid.

A. SCOPE

It is the intent of this bid invitation to establish a contract to supply Business Envelopes per the attached specifications from date of award for a period of one (1) year with the option to renew for four (4) additional one (1) year periods when mutually agreeable to the vendor and the State of Nebraska. The State reserves the right to extend the period of this contract beyond the end date when mutually agreeable to the vendor and the State of Nebraska.

All items bid shall be of the latest manufacture in production as of the date of the Invitation To Bid and be of proven performance and under standard design complete as regularly advertised and marketed. All necessary materials for satisfactory performance of the supplies shall be incorporated into the Business Envelopes whether or not they may be specifically mentioned below.

Complete specifications, manufacturer's descriptive literature and/or advertising data sheets with cuts or photographs may be required prior to an award and should be included with the bid on the IDENTICAL items proposed. Literature should be complete and the latest published. Any information necessary to show compliance with these specifications not given on the manufacturer's descriptive literature and/or advertising data sheets should be supplied in writing on or attached to the bid document. If manufacturer's specifications sheets, descriptive literature, advertising data sheets or information necessary to show compliance with these specifications is not supplied in writing on or attached to the bid document, the Bidder will be required to submit requested information within three (3) business days of a written request. Failure to submit requested descriptive literature or advertising data sheets may be grounds to reject the bid.

B. AMENDMENT

This Contract may be amended at any time in writing upon the agreement of both parties.

C. REVISIONS

In the event any product is discontinued or replaced with a newer version during the contract period, the State of Nebraska reserves the right to amend this contract to include the new product.

V. INVITATION TO BID - TECHNICAL SPECIFICATIONS

BIDDER INSTRUCTIONS

Bidder must respond to each of the following statements. Specifications listed are minimum conditions that must be met in order for a Bidder to qualify for the award.

“YES” response means the Bidder guarantees they can meet this condition.

“NO” response means the Bidder cannot meet this condition and will not be considered.

“NO & PROVIDE ALTERNATIVE” responses should be used only with a narrative response in the NOTES/COMMENTS section explaining in detail any deviation from the Bidder’s ability to meet the condition, and an explanation of how this would be determined to be an acceptable alternative to meeting the condition. Alternatives must be detailed in such a way that allows such deviations to be fully evaluated. The State of Nebraska shall determine at its sole discretion whether or not the Bidder’s alternative is an acceptable alternative.

A. NON-COMPLIANCE STATEMENT

YES	NO	NO & PROVIDE ALTERNATIVE	
			1. Read these specifications carefully. Any and all exceptions to these specifications must be written on or attached to quotation request. Any noncompliance may void your quotation. Non-compliance to any single specification can void your bid.
			2. It is the responsibility of Bidders to obtain information and clarifications as provided below. The State of Nebraska is not responsible for any erroneous or incomplete understandings or wrongful interpretations of this Invitation to Bid by any Bidder.
			3. No interpretation related to the meaning of bid specifications or other pre-bid documents will be made orally to any Bidder by the State of Nebraska. Any Invitation To bid interpretation must be put in writing and faxed by the Bidder to: the State Purchasing Bureau, Fax (402) 471-2089 or e-mailed to AS Materiel Purchasing as.materielpurchasing@nebraska.gov by the last day to submit written questions that is specified in the Schedule of Events. (Inquiries received after the last day to submit written questions may not be addressed).
NOTES/COMMENTS:			

B. BUSINESS ENVELOPES

YES	NO	NO & PROVIDE ALTERNATIVE	
			1. Business Envelopes in various sizes and be of sufficient strength and thickness to pass all postal regulations regarding size, density, and opacity.
			a. Plain and window envelopes.
			b. Paper weight: 24# white wove
			c. Colored envelopes are to include blue, canary, green, pink and ivory.
			d. Envelopes are to be open side (flap on the long dimension) with a commercial style flap,
			e. Envelopes to have either diagonal or side seams: Please state which is being bid:

			2.	Windows are to be 4 ½" x 1 ¼".
			a.	Poly patched.
			b.	Window must be ½" (minimum) from specified side and 5/8" (minimum) from the bottom.
			c.	The glue around cellophane window must be completely secured to the envelope on all edges.
			3.	All glue on envelopes must be guaranteed to seal envelope securely without damage or adhesion to document inside.
			a.	Glue is to have a shelf life of at least 18 months after receipt of delivery.
			b.	Glue must run in one continuous strip along envelope flap.

NOTES/COMMENTS:

C. COMPATIBILITY & UNITED STATES POSTAL SERVICE COMPLIANCE

YES	NO	NO & PROVIDE ALTERNATIVE	
			1. Envelopes must be constructed to run through a Bell & Howell Mailstar 500 Inserter.
			2. Envelopes construction must be compliant with all USPS regulations.
			3. Envelopes that fail to run to the State's satisfaction, for any reason, or fail to comply with USPS regulations, may be rejected in whole or in part. The vendor will credit the purchase price for all rejected envelopes within fifteen (15) days of a claim. Vendor may also be required to reimburse the State of Nebraska for any fines imposed or postage lost due to envelopes failing to meet the USPS regulations.
			4. Manufacturing tolerances: Any number of these envelopes may be used in the automated mail to take advantage of USPS postal discounts for First Class Pre-sorted Mail and Business Mail, etc. These regulations are firm and do not allow for manufacturing tolerances (i.e. the position of a window creeping into a free zone of the envelope, during the manufacturing process.) Vendor will be required to account for manufacturing tolerances prior to production, and envelopes supplied under this contract must meet all USPS regulations.

NOTES/COMMENTS:

D. VENDOR INVENTORY

YES	NO	NO & PROVIDE ALTERNATIVE	
			1. The successful vendor will stock and store minimum of 180,000 each of the #9 White Envelopes, #10 White Envelopes and #10 White Left Hand Window Envelopes with specifications stated above in C2.
			2. Successful bidder must meet regularly with the AS Printing Services Buyer(s) to determine sufficient inventory levels so daily demands of envelopes can be supplied.

			3.	All other white and colored envelopes will not be required to be in stock but vendor will be required to meet delivery expectations as outlined.
			4.	Printing Services will provide updates to vendor of upcoming orders when possible to assist the vendor in maintaining inventory to meet delivery expectations. Successful vendor may be required to provide a monthly report to AS Printing Services that includes the number of envelopes on hand, in their warehouse, for the intended purposes of Printing Services. This report should be updated and may be submitted to Printing Services each time there is movement on the inventory.
			5.	Ninety (90) days prior to the end of the contract, Printing Services will review vendor's in-house inventory. Printing Services guarantees purchase of vendor's in-house inventory provided, written authorization by Printing Services was obtained on current inventory level and quality of inventory meets or exceeds specifications of contract.
NOTES/COMMENTS:				

E. ANNUAL USAGE, ESTIMATED

YES	NO	NO & PROVIDE ALTERNATIVE	
			1. Annual usage figures provided are estimates and are not to be construed as either a minimum or maximum purchase quantity. The orders shall be for the actual quantities of each item ordered by or for any agency during the life of the contract. Vendor shall not impose minimum order requirements.
Description 1	Description 2	Estimated Annual Usage	Average Order Quantity
#6-1/4 envelope	3-1/2x6 24# white	1000	1M-24M
#6-3/4 envelope	3-5/8x6-1/2 24# white	10,000	1M-24M
# 9 envelope	3-7/8x8-7/8 24# white	500,000	50M-99M
# 9 left hand wndw*	3-7/8x8-7/8 24# white	19,800	1M-24M
# 9 right hand wndw*	3-7/8x8-7/8 24# white	1000	1M-24M
# 9 envelope	3-7/8x8-7/8 24# colors	16,000	1M-24M
#10 envelope	4-1/8x9-1/2 24# white	500,000	24M-50M
#10 w/left hand wndw*	4-1/8x9-1/2 24# white	1,000,000	100M+
#10 right hand wndw*	4-1/8x9-1/2 24# white	1000	1M-24M
#10 envelope	4-1/8x9-1/2 24# colors	7900	1M-24M
#11 envelope	4-1/2x10-3/8 24# white	5,000	1M-24M
Special window size	Standard* placement	2,000	1M-24M
Spcl wndw* placement	standard window size	1,000	1M-24M
Add black or blue tint		80,500	1M-24M
NOTES/COMMENTS:			

F. USAGE REPORT

YES	NO	NO & PROVIDE ALTERNATIVE	
			<p>1. The vendor shall, upon request by the State of Nebraska, provide an annual usage report of this contract by state agencies. Information will include agency name, item, and dollar amount. Information may be requested at any time by the State Purchasing Bureau, but may typically be requested at the end of the contract period or upon renewal of the contract, or at other intervals (monthly, quarterly, etc.) as determined by the State.</p>
<p>NOTES/COMMENTS:</p>			

G. DELIVERY ARO

YES	NO	NO & PROVIDE ALTERNATIVE	
			<p>1. Delivery desired within five (5) to seven (7) business days after receipt of order(s).</p>
<p>NOTES/COMMENTS:</p>			

H. DELIVERY LOCATIONS/INSTRUCTIONS

YES	NO	NO & PROVIDE ALTERNATIVE	(BIDDER IS CERTIFYING THAT THEY CAN MEET THE DELIVERY LOCATIONS/INSTRUCTIONS)
			<p>1. Delivery ~ Lincoln / Omaha Corporate Limits</p> <p>FOB destination, Inside and In Place, Lincoln/Omaha corporate limits, as specified on each purchase order. If delays in delivery are anticipated, the vendor shall notify the ordering agency of the expected delivery date. The order may be cancelled if delivery time is unsatisfactory and the State may then procure from other sources and the contractor may be held responsible for any excess cost. Bidder will impose no minimum order requirements</p>
			<p>2. Delivery ~ Outside the Lincoln / Omaha Corporate Limits</p> <p>Deliveries outside the Lincoln/Omaha area are to be "FOB Destination, freight added and pre-paid."</p>
			<p>3. Delivery ~ All Deliveries Statewide</p> <p>Delivery personnel will be required to deliver and off load all products to a specified area on the inside of the designated facility or dock. It will be the Vendor's responsibility to provide any equipment needed to complete the delivery process.</p>
			<p>a. Vendor's delivery personnel must wait for the order to be received, invoice(s) / packing slip(s) verified and signed with discrepancies (shortages, longs, damage, etc.) documented on the delivery invoice. Deliveries must be clearly marked with the purchase order number.</p>
			<p>b. At the time of delivery, a designated State of Nebraska employee will sign the "invoice/packing slip." This signature will only indicate that the order has been received and that the items actually delivered agree with the delivery invoice. This signature does not indicate all items were received in good condition and/or that there is not possible hidden damage.</p>

NOTES/COMMENTS:

I. PACKAGING

YES	NO	NO & PROVIDE ALTERNATIVE	
			1. Cartons are to be clearly marked with size, weight, color, quantity, and the purchase order number. Cartons must be of suitable size and of sufficient strength to protect the contents during shipping, handling and storage.

NOTES/COMMENTS:

J. ORDERS

YES	NO	NO & PROVIDE ALTERNATIVE	
			1. Orders will be placed either by, phone, fax, e-mail or Internet (if available and not to the exclusion of the other methods). All orders must reference a purchase order number and the purchase order number must be referenced on the packing slip, and invoice. Invoices are to be sent to the "Invoice to" address on the purchase order.

NOTES/COMMENTS:

K. QUALITY

YES	NO	NO & PROVIDE ALTERNATIVE	
			1. A guarantee of satisfactory performance of the envelopes, performance of the supplier, and the supplier meeting delivery dates are all considered to be an integral part of the purchase contract resulting from this bid invitation.
			a. Design and manufacture of the envelopes are to be in accordance with the specifications provided and envelopes must be of first quality, free of damage and/or defect, and be consistent through entire production run(s) and for the entire term of the contract.
			b. Product quality must meet specifications and be consistent through the term of the contract.
			c. Envelopes are to be free of defects, irregular size, yellowing, or sticking.
			d. Glue must be sufficient enough to seal the envelope securely without damage or adhesion to the document inside.
			e. Envelopes and glue line on the envelopes are to have a shelf life of at least eighteen (18) months after receipt of delivery.

			<p>f. Envelopes must be constructed to run through Bell + Howell 775, 776, 825, Enduro and Mailstar 500 (MS500) and be compliant with all USPS regulations.</p>
			<p>g. Envelopes are to be fully guaranteed and may be returned for credit or replacement at the State's option for any reason, for eighteen (18) months after purchase with no additional charges for shipping or restocking. The State of Nebraska reserves the right to accept only envelopes it deems to meet the specifications. The vendor will not be compensated for rejected envelopes. Rejected envelopes will not count toward the required quantity.</p>
<p>NOTES/COMMENTS:</p>			

L. PRICES

YES	NO	NO & PROVIDE ALTERNATIVE	
			<p>1. The State of Nebraska intends to enter into a Contract(s) for Business Envelopes for state agencies and/or facilities. The contract(s) will be for a list of common use items identified as a Core List and additional items identified as a Catalog/Non-Core List. Catalog/Non-Core List items shall be represented by a catalog or current manufacturer price list(s) containing other business envelopes not called out in the Core List, as shown in Attachment A 5515 OF REBID, Core List and Catalog/Non-Core .</p> <p>The Core List shall contain the most repetitively purchased Business Envelopes and will represent those products which the State wishes to establish as standard items based upon their value to the State in terms of quality and price. The Core List shall be subject to a greater discount than the Catalog/Non-Core item list. The State will not accept substitutions on the products listed on the Core List.</p> <p>The Core List identifies the most commonly purchased items but is not a complete list of items purchased by the State, nor does it guarantee future purchase of these products. The State reserves the right to add or remove items from the Core Item list based on usage.</p>
			<p>2. Catalog/Non-Core List items are defined as those additional items available from the vendor not listed as part of the Core List. Prices for Catalog/Non-Core items shall be determined by applying the quoted discount for the item(s)/category to the manufacturer's current catalog or manufacturer price list(s). The discount percentage for the Catalog/Non-Core items shall remain firm for the duration of the contract period.</p> <p>All items not included on the Core List shall be considered Catalog/Non-Core Items.</p>
			<p>3. At the request of the State Purchasing Bureau, the vendor shall block availability on certain non-core items as identified by State Purchasing Bureau. Office paper products, printed labels, printing, mailing services, furniture</p>
			<p>a. PRICE Core List prices quoted for delivery to Lincoln / Omaha Corporate Limits shall be net, including transportation</p>

			<p>and delivery charges fully prepaid by the vendor, FOB Destination to the ordering state facility/agency. Core List prices quoted for delivery outside of Lincoln / Omaha Corporate Limits should be FOB Destination, freight added and pre-paid. Core List pricing is to remain firm for the initial 90 calendar days of the contract. Any request for an increase must be submitted in writing to the State Purchasing Bureau a minimum of thirty (30) days prior to proposed effective date of increase and be accompanied by any/all supporting documentation such as a notification letter from the manufacturer indicating the percentage of increase. The supporting information must clearly establish the increase is for all customers, not to the State of Nebraska alone. Further documentation may be required by the State, to authenticate the increase (such as manufacturer invoices). Failure to supply any requested supporting documentation may be grounds to cancel the contract.</p> <p>Catalog/Non-Core for delivery to Lincoln / Omaha Corporate Limits item purchases shall be net, including transportation and delivery charges fully prepaid by the vendor, FOB Destination to the ordering state facility/agency. Core List prices quoted for delivery outside of Lincoln / Omaha Corporate Limits should be FOB Destination, freight added and pre-paid. Discount bid off of manufacturer's suggested list price shall remain fixed for the duration of the contract. During the life of the contract, there may be new manufacturer's list price schedules published. In the event this occurs, it will be necessary for the Contractor to supply the State Purchasing Bureau and any requesting agencies with one (1) copy of each as applicable. New catalog and/or price list(s) will be incorporated into the contract thirty (30) days after receipt by the State Purchasing Bureau.</p> <p>Discounts for Catalog/Non-Core items shall be applied to products available from the vendors catalog / price list.</p> <p>Prices quoted for products on the Core List and Catalog/Non-Core items shall be inclusive of all costs, to include but not limited to storage, processing and/or delivery throughout the State of Nebraska. Vendor cannot impose any additional service fees. Vendor shall inform the State Purchasing Bureau in the event of any unanticipated or overlooked contingency affecting pricing or contract performance.</p> <p>NO price increases are to be billed to the State facilities without prior written approval by the State Purchasing Bureau.</p> <p>The State further reserves the right to reject any proposed price increase(s), cancel the contract and re-bid if determined in the best interest of the State.</p> <p>It is understood and agreed that in the event of a reduction in the manufacturer's published standard price list for all or any portion of the proposed items, the State of Nebraska will be given full benefit of such decline in price immediately, including any promotional allowances offered to the balance of the trade during the contract period.</p>
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			<p>b. CORE LIST PRICING Any quantities stated are estimated annual quantities and shall not be construed to be either a minimum or a maximum. Bidder must complete Attachment A 5515 OF REBID, Core and Non-Core List. Please pay special attention to the unit of measure.</p>
			<p>c. CATALOG/NON-CORE PRICING Prices for Catalog/Non-Core items shall be determined by applying the quoted discount for the item to the manufacturer's current catalog or price list. The percentage discount for the items shall remain firm for the duration of the contract period. Bidder must clearly state the date of the catalog or price list used and provide a copy of the catalog to the State Purchasing Bureau upon request.</p> <p>The pricing structure, consisting of all pricing formulas and pertinent information, for all non-core items must be clearly defined and documented for future auditing purposes.</p> <p>The percentage discount rate for Catalog/Non-Core items or categories will not decrease during the life of the contract.</p> <p>A firm percentage rate must be quoted--a range of percentages will not be considered.</p> <p>Catalog/Non- Core Categories have been identified as follows</p> <p>i. Other Business Envelopes (excluding core items)</p> <p>Office paper products, printed labels, printing, mailing services, nor furniture is to be made available for purchase by state agencies without approval from the State Purchasing Bureau and must be blocked in vendor's order system.</p>
			<p>d. PRICE LISTS AND CATALOGS After award of the contract(s), the vendor(s) shall supply additional copies of the current catalog or price list used for this Invitation to Bid for distribution to any requesting state agency at no charge, within ten (10) days of request. Additional catalogs and/or price lists may be required and shall be provided without charge. Any catalog or price list revisions which occur during the duration of the contract shall be provided upon request without charge.</p>
			<p>e. USAGE REPORTS Usage reports may be requested by the State Purchasing Bureau. The reporting period may be determined (monthly, quarterly, etc.) based on need and may include the following:</p> <p>i. Fill rate information for core and non-core items, statewide and by agency to include the number of orders received, orders processed, back orders, and partially filled orders.</p> <p>ii. Usage reports by agency and statewide indicating the numbers of each core item and non-core item sold.</p>

			iii. Any additional report the State Purchasing Bureau may deem necessary.
			f. SUBSTITUTION - CORE LIST and CATALOG/NON-CORE Vendor will not substitute any Core List item that has been awarded without prior approval of State Purchasing Bureau.
NOTES/COMMENTS:			

M. WARRANTY

YES	NO	NO & PROVIDE ALTERNATIVE	
			1. Contractor must warrant the average life expectancy supplies hereunder to be not less than that stated in the manufacturer's price list and agree to replace, without cost, all supplies failing to meet this requirement, except where the reduced life is due to conditions beyond the control of the Contractor. Defective parts or those damaged in shipment must be replaced by the Contractor at no charge to the State of Nebraska. The manufacturer's standard warranty shall apply and be in effect for at least one year from the date the equipment was placed in service.
NOTES/COMMENTS:			

N. SAMPLES

YES	NO	NO & PROVIDE ALTERNATIVE	
			1. Samples of materials bid may be required prior to an award, or at any time during the term of the contract. Samples are to be provided within five (5) business days of a written request. Failure to provide samples or samples not meeting the specifications may void the bid or constitute a breach of the contract resulting from this bid invitation. Upon a written request from the State of Nebraska Purchasing Bureau, sample(s) shall be shipped to: Attn: Rita Schwabe 1526 K Street Suite 130 Lincoln, NE 68508 Receiving hours are between 9:00AM and 4:00 P.M., Monday through Friday (excluding State holidays and / or as otherwise directed).

NOTES/COMMENTS:

O. PERFORMANCE TESTING

YES	NO	NO & PROVIDE ALTERNATIVE	
			<p>1. Performance testing samples of Business Envelopes, in accordance with the specifications utilizing materials and features as bid, may be required prior to award. Performance testing samples of Business Envelopes shall be provided at no cost to the State and will not be returned to the Bidder upon completion of testing conducted by the AS Print Shop. Bidder shall have five (5) business days to provide sample(s) upon the State's written request. Performance testing sample Business Envelopes are to be of material and construction as bid. Failure to supply samples and/or sample(s) that do not meet specifications and/or fail any of the protocols/tests as outlined below, may be grounds to reject the bid. Award of contract may be based, in part, on performance testing results. Upon a written request from the State of Nebraska Purchasing Bureau, sample(s) shall be shipped to:</p> <p>AS Print Shop Attn: Craig Van Slyke 501 S. 14th Lower Level Lincoln, NE 68508 Receiving hours are between 8:00AM to 12:00PM and 1:00 PM to 4:00 PM, Monday through Friday (excluding State holidays and / or as otherwise directed).</p>
			<p>2. If requested for testing purposes, #9, #10, and #10 left hand window envelopes will be required within five (5) business days. (1 case 2500 envelopes each)</p>
			<p>3. Samples will be ran through standard inserting machines such as a Bell & Howell Mailstar 500 Inserter and standard offset printing to include HalmJet Envelope Press.</p>
			<p>4. Envelopes that show inconsistencies, regarding jamming, feeding, and glue patterns will be rejected.</p>
			<p>5. Bidder may be responsible for costs to repair damage to equipment/systems attributable to products being tested. Test results will be available for review in State Purchasing. All samples and test results will remain the property of the State.</p>

NOTES/COMMENTS:

P. SUBSTITUTIONS

YES	NO	NO & PROVIDE ALTERNATIVE	
			<p>1. Vendor will not substitute any item that has been awarded without prior written approval of State Purchasing Bureau.</p>

NOTES/COMMENTS:

Q. SECRETARY OF STATE REGISTRATION REQUIREMENTS

YES	NO	NO & PROVIDE ALTERNATIVE	*Prior to contract award and/or upon request of SPB, potential award recipient(s) will be asked to certify compliance with Nebraska Secretary of State Registration by providing a true and exact copy of current (dated within 90 days) valid Certificate of Good Standing or Letter of Good Standing.
			<p>1. Bidder is a SOLE PROPRIETORSHIP (in which case, no Letter of Good Standing/Certificate of Good Standing is required)</p> <p>If the Bidder is an Individual or Sole Proprietorship, the following applies:</p> <p>a. The Bidder must complete the United States Citizenship Attestation Form available on the Department of Administrative Services website at http://das.nebraska.gov/materiel/purchasing.html</p> <p>The completed United States Attestation Form should be submitted with the Invitation to Bid response.</p> <p>b. If the Bidder indicates on such attestation form that he or she is a qualified alien, the Contractor agrees to provide the US Citizenship and Immigration Services documentation required to verify the Contractor's lawful presence in the United States using the Systematic Alien Verification for Entitlements (SAVE) Program.</p> <p>c. The bidder understands and agrees that lawful presence in the United States is required and the Contractor may be disqualified or the contract terminated if such lawful presence cannot be verified as required by Neb. Rev. Stat. §4-108.</p>
			<p>2. Bidder is a GENERAL PARTNERSHIP (in which case, no Letter of Good Standing/Certificate of Good Standing is required)</p>
			<p>3. Bidder is a FOREIGN or DOMESTIC CORPORATION or BUSINESS and a copy of current Letter of Good Standing/Certificate of Good Standing from the Nebraska Secretary of State is provided within bid submission documents.</p>
			<p>4. Bidder is a FOREIGN or DOMESTIC CORPORATION or BUSINESS and a copy of current Letter of Good Standing/Certificate of Good Standing from the Nebraska Secretary of State will be provided in a timely manner upon request prior to award.</p>

NOTES/COMMENTS:

**Form A
Bidder Contact Sheet
Invitation To Bid Number 5515 OF REBID**

Form A should be completed and submitted with each response to this Invitation to Bid. This is intended to provide the State with information on the Bidder's name and address, and the specific person(s) who are responsible for preparation of the Bidder's response.

Preparation of ITB Contact Information	
Bidder Name:	
Bidder Address:	
Contact Person & Title:	
E-mail Address:	
Telephone Number (Office):	
Telephone Number (Cellular):	
Fax Number:	

Each Bidder shall also designate a specific contact person who will be responsible for responding to the State if any clarifications of the Bidder's response should become necessary.

Communication with the State Contact Information	
Bidder Name:	
Bidder Address:	
Contact Person & Title:	
E-mail Address:	
Telephone Number (Office):	
Telephone Number (Cellular):	
Fax Number:	

ATTACHMENT A
5515 OF REBID BUSINESS ENVELOPES
CORE LIST AND CATALOG/NONCORE

LINE NO.	DESCRIPTION	UOM	ESTIMATED QUANTITY	UNIT PRICE PER M
1	VIRGIN #6 ¼ ENVELOPE 3 ½"X6" 24# WHITE	1M-24M	M	1,000
2	VIRGIN #6 ¼ ENVELOPE 3 ½"X6" 24# WHITE	25M-49M	M	25,000
3	VIRGIN #6 ¼ ENVELOPE 3 ½"X6" 24# WHITE	50M-99M	M	50,000
4	VIRGIN #6 ¼ ENVELOPE 3 ½"X6" 24# WHITE	100+M	M	100,000
5	RECYCLED #6 ¼ ENVELOPE 3 ½" X 6" 24# WHITE	1M-24M	M	1,000
6	RECYCLED #6 ¼ ENVELOPE 3 ½" X 6" 24# WHITE	25M-49M	M	25,000
7	RECYCLED #6 ¼ ENVELOPE 3 ½" X 6" 24# WHITE	50M-99M	M	50,000
8	RECYCLED #6 ¼ ENVELOPE 3 ½" X 6" 24# WHITE	100+M	M	100,000
9	VIRGIN #6 3/4" ENVELOPE 3 5/8"x6 1/2" 24# WHITE	1M-24M	M	10,000
10	VIRGIN #6 3/4" ENVELOPE 3 5/8"x6 1/2" 24# WHITE	25M-49M	M	25,000
11	VIRGIN #6 3/4" ENVELOPE 3 5/8"x6 1/2" 24# WHITE	50M-99M	M	50,000
12	VIRGIN #6 3/4" ENVELOPE 3 5/8"x6 1/2" 24# WHITE	100+M	M	100,000
13	RECYCLED #6 3/4" ENVELOPE 3 5/8"x6" 24# WHITE	1M-24M	M	1,000
14	RECYCLED #6 3/4" ENVELOPE 3 5/8"x6" 24# WHITE	25M-49M	M	25,000
15	RECYCLED #6 3/4" ENVELOPE 3 5/8"x6" 24# WHITE	50M-99M	M	50,000
16	RECYCLED #6 3/4" ENVELOPE 3 5/8"x6" 24# WHITE	100+M	M	100,000
17	VIRGIN #9 ENVELOPE 3 7/8"X8 7/8" 24# WHITE	1M-24M	M	1,000
18	VIRGIN #9 ENVELOPE 3 7/8"X8 7/8" 24# WHITE	25M-49M	M	25,000
19	VIRGIN #9 ENVELOPE 3 7/8"X8 7/8" 24# WHITE	50M-99M	M	50,000
20	VIRGIN #9 ENVELOPE 3 7/8"X8 7/8" 24# WHITE	100+M	M	100,000
21	RECYCLED #9 ENVELOPE 3 7/8"X8 7/8" 24# WHITE	1M-24M	M	1,000
22	RECYCLED #9 ENVELOPE 3 7/8"X8 7/8" 24# WHITE	25M-49M	M	25,000
23	RECYCLED #9 ENVELOPE 3 7/8"X8 7/8" 24# WHITE	50M-99M	M	50,000
24	RECYCLED #9 ENVELOPE 3 7/8"X8 7/8" 24# WHITE	100+M	M	100,000
25	VIRGIN #9 LEFT HAND WNDW ENVELOPE 3 7/8"X8 7/8" 24# WHITE	1M-24M	M	1,000
26	VIRGIN #9 LEFT HAND WNDW ENVELOPE 3 7/8"X8 7/8" 24# WHITE	25M-49M	M	25,000

27	VIRGIN #9 LEFT HAND WNDW ENVELOPE 3 7/8"X8 7/8" 24# WHITE	50M-99M	M	50,000	
28	VIRGIN #9 LEFT HAND WNDW ENVELOPE 3 7/8"X8 7/8" 24# WHITE	100+M	M	100,000	
29	RECYCLED #9 LEFT HAND WNDW ENVELOPE 3 7/8"X8 7/8" 24# WHITE	1M-24M	M	1,000	
30	RECYCLED #9 LEFT HAND WNDW ENVELOPE 3 7/8"X8 7/8" 24# WHITE	25M-49M	M	25,000	
31	RECYCLED #9 LEFT HAND WNDW ENVELOPE 3 7/8"X8 7/8" 24# WHITE	50M-99M	M	50,000	
32	RECYCLED #9 LEFT HAND WNDW ENVELOPE 3 7/8"X8 7/8" 24# WHITE	100+M	M	100,000	
33	VIRGIN #9 RIGHT HAND WNDW ENVELOPE 3 7/8"X8 7/8" 24# WHITE	1M-24M	M	1,000	
34	VIRGIN #9 RIGHT HAND WNDW ENVELOPE 3 7/8"X8 7/8" 24# WHITE	25M-49M	M	25,000	
35	VIRGIN #9 RIGHT HAND WNDW ENVELOPE 3 7/8"X8 7/8" 24# WHITE	50M-99M	M	50,000	
36	VIRGIN #9 RIGHT HAND WNDW ENVELOPE 3 7/8"X8 7/8" 24# WHITE	100+M	M	100,000	
37	RECYCLED #9 RIGHT HAND WNDW ENVELOPE 3 7/8"X8 7/8" 24# WHITE	1M-24M	M	1,000	
38	RECYCLED #9 RIGHT HAND WNDW ENVELOPE 3 7/8"X8 7/8" 24# WHITE	25M-49M	M	25,000	
39	RECYCLED #9 RIGHT HAND WNDW ENVELOPE 3 7/8"X8 7/8" 24# WHITE	50M-99M	M	50,000	
40	RECYCLED #9 RIGHT HAND WNDW ENVELOPE 3 7/8"X8 7/8" 24# WHITE	100+M	M	100,000	
41	VIRGIN #9 ENVELOPE 3 7/8"X8 7/8" COLORS	1M-24M	M	1,000	
42	VIRGIN #9 ENVELOPE 3 7/8"X8 7/8" COLORS	25M-49M	M	25,000	
43	VIRGIN #9 ENVELOPE 3 7/8"X8 7/8" COLORS	50M-99M	M	50,000	
44	VIRGIN #9 ENVELOPE 3 7/8"X8 7/8"COLORS	100+M	M	100,000	
45	RECYCLED #9 ENVELOPE 3 7/8"X8 7/8" COLORS	1M-24M	M	1,000	
46	RECYCLED #9 ENVELOPE 3 7/8"X8 7/8"COLORS	25M-49M	M	25,000	
47	RECYCLED #9 ENVELOPE 3 7/8"X8 7/8"COLORS	50M-99M	M	50,000	
48	RECYCLED #9 ENVELOPE 3 7/8"X8 7/8"COLORS	100+M	M	100,000	
49	VIRGIN #10 ENVELOPE 4 1/8"X9 1/2" 24# WHITE	1M-24M	M	1,000	
50	VIRGIN #10 ENVELOPE 4 1/8"X9 1/2" 24# WHITE	25M-49M	M	25,000	

51	VIRGIN #10 ENVELOPE 4 1/8"X9 1/2" 24# WHITE	50M-99M	M	50,000	
52	VIRGIN #10 ENVELOPE 4 1/8"X9 1/2" 24# WHITE	100+M	M	100,000	
53	RECYCLED #10 ENVELOPE 4 1/8"X9 1/2" 24# WHITE	1M-24M	M	1,000	
54	RECYCLED #10 ENVELOPE 4 1/8"X9 1/2" 24# WHITE	25M-49M	M	25,000	
55	RECYCLED #10 ENVELOPE 4 1/8"X9 1/2" 24# WHITE	50M-99M	M	50,000	
56	RECYCLED #10 ENVELOPE 4 1/8"X9 1/2" 24# WHITE	100+M	M	100,000	
57	VIRGIN #10 LEFT HAND WINDOW ENVELOPE 4 1/8" X 9 1/2" 24# WHITE	1M-24M	M	1,000	
58	VIRGIN #10 LEFT HAND WINDOW ENVELOPE 4 1/8" X 9 1/2" 24# WHITE	25M-49M	M	25,000	
59	VIRGIN #10 LEFT HAND WINDOW ENVELOPE 4 1/8" X 9 1/2" 24# WHITE	50M-99M	M	50,000	
60	VIRGIN #10 LEFT HAND WINDOW ENVELOPE 4 1/8" X 9 1/2" 24# WHITE	100+M	M	100,000	
61	RECYCLED #10 LEFT HAND WINDOW ENVELOPE 4 1/8" X 9 1/2" 24# WHITE	1M-24M	M	1,000	
62	RECYCLED #10 LEFT HAND WINDOW ENVELOPE 4 1/8" X 9 1/2" 24# WHITE	25M-49M	M	25,000	
63	RECYCLED #10 LEFT HAND WINDOW ENVELOPE 4 1/8" X 9 1/2" 24# WHITE	50M-99M	M	50,000	
64	RECYCLED #10 LEFT HAND WINDOW ENVELOPE 4 1/8" X 9 1/2" 24# WHITE	100+M	M	100,000	
65	VIRGIN #10 RIGHT HAND WINDOW ENVELOPE 4 1/8"X9 1/2" 24# WHITE	1M-24M	M	1,000	
66	VIRGIN #10 RIGHT HAND WINDOW ENVELOPE 4 1/8"X9 1/2" 24# WHITE	25M-49M	M	25,000	
67	VIRGIN #10 RIGHT HAND WINDOW ENVELOPE 4 1/8"X9 1/2" 24# WHITE	50M-99M	M	50,000	
68	VIRGIN #10 RIGHT HAND WINDOW ENVELOPE 4 1/8"X9 1/2" 24# WHITE	100+M	M	100,000	
69	RECYCLED #10 RIGHT HAND WINDOW ENVELOPE 4 1/8"X9 1/2" 24# WHIT	1M-24M	M	1,000	
70	RECYCLED #10 RIGHT HAND WINDOW ENVELOPE 4 1/8"X9 1/2" 24# WHIT	25M-49M	M	25,000	
71	RECYCLED #10 RIGHT HAND WINDOW ENVELOPE 4 1/8"X9 1/2" 24# WHIT	50M-99M	M	50,000	
72	RECYCLED #10 RIGHT HAND WINDOW ENVELOPE 4 1/8"X9 1/2" 24# WHITE	100+M	M	100,000	
73	VIRGIN #10 ENVELOPE 4 1/8"X9 1/2"COLORS	1M-24M	M	1,000	

74	VIRGIN #10 ENVELOPE 4 1/8"X9 1/2" COLORS	25M-49M	M	25,000	
75	VIRGIN #10 ENVELOPE 4 1/8"X9 1/2" COLORS	50M-99M	M	50,000	
76	VIRGIN #10 ENVELOPE 4 1/8"X9 1/2" COLORS	100+M	M	100,000	
77	RECYCLED #10 ENVELOPE 4 1/8"X9 1/2" COLORS	1M-24M	M	1,000	
78	RECYCLED #10 ENVELOPE 4 1/8"X9 1/2" COLORS	25M-49M	M	25,000	
79	RECYCLED #10 ENVELOPE 4 1/8"X9 1/2" COLORS	50M-99M	M	50,000	
80	RECYCLED #10 ENVELOPE 4 1/8"X9 1/2" COLORS	100+M	M	100,000	
81	VIRGIN #11 ENVELOPE 4 1/2"X10 3/8" 24# WHITE	1M-24M	M	1,000	
82	VIRGIN #11 ENVELOPE 4 1/2"X10 3/8" 24# WHITE	25M-49M	M	25,000	
83	VIRGIN #11 ENVELOPE 4 1/2"X10 3/8" 24# WHITE	50M-99M	M	50,000	
84	VIRGIN #11 ENVELOPE 4 1/2"X10 3/8" 24# WHITE	100+M	M	100,000	
85	RECYCLED #11 ENVELOPE 4 1/2"X10 3/8" 24# WHITE	1M-24M	M	1,000	
86	RECYCLED #11 ENVELOPE 4 1/2"X10 3/8" 24# WHITE	25M-49M	M	25,000	
87	RECYCLED #11 ENVELOPE 4 1/2"X10 3/8" 24# WHITE	50M-99M	M	50,000	
88	RECYCLED #11 ENVELOPE 4 1/2"X10 3/8" 24# WHITE	100+M	M	100,000	
89	SPECIAL WINDOW SIZE STANDARD PLACEMENT	1M-24M	LO	1,000	
90	SPECIAL WINDOW SIZE STANDARD PLACEMENT	25M-49M	LO	25,000	
91	SPECIAL WINDOW SIZE STANDARD PLACEMENT	50M-99M	LO	50,000	
92	SPECIAL WINDOW SIZE STANDARD PLACEMENT	100+M	LO	100,000	
93	SPECIAL WINDOW PLACEMENT STANDARD SIZE	1M-24M	LO	1,000	
94	SPECIAL WINDOW PLACEMENT STANDARD SIZE	25M-49M	LO	25,000	
95	SPECIAL WINDOW PLACEMENT STANDARD SIZE	50M-99M	LO	50,000	
96	SPECIAL WINDOW PLACEMENT STANDARD SIZE	100+M	LO	100,000	
97	ADD STANDARD TINT BLACK OR BLUE	1M-24M	M	1,000	
98	ADD STANDARD TINT BLACK OR BLUE	25M-49M	M	25,000	
99	ADD STANDARD TINT BLACK OR BLUE	50M-99M	M	50,000	
100	ADD STANDARD TINT BLACK OR BLUE	100+M	M	100,000	
101	% DISCOUNT OF CATALOG OR PRICELIST		%		