

## ADDENDUM ONE, QUESTIONS and ANSWERS

Date: May 3, 2018

To: All Bidders

From: Teresa Fleming, Buyer  
State Purchasing Bureau

RE: Addendum for Request for Proposal 5837 Z1 to be opened May 17, 2018 at 2:00 p.m. Central Time

### Questions and Answers

Following are the questions submitted and answers provided for the above mentioned Request for Proposal. The questions and answers are to be considered as part of the RFP. It is the Bidder's responsibility to check the State Purchasing Bureau website for all addenda or amendments.

<u>Question Number</u>	<u>RFP Section Reference</u>	<u>RFP Page Number</u>	<u>Question</u>	<u>State Response</u>
1.	I.A General Information IV.A Project Overview	1  20	<p>As a governmental entity, the State could utilize an irrevocable IRC Section 115 governmental trust instead of a VEBA. A section 115 governmental trust could contain the same terms and conditions of a VEBA but would not require prior IRS approval or an annual audit or 990 filing (although an annual audit could still be included if required by the State or SLEBC).</p> <p><b>Q: In lieu of a VEBA, would the State consider an irrevocable Section 115 trust with substantially the same terms and conditions?</b></p> <p><b>Q: Will the State consider and evaluate a bidder who is willing to offer a VEBA that would be created for purposes of implementing the State's VEBA pilot program and</b></p>	<p>No.</p> <p>Yes.</p>

			for which application to the IRS for a Letter of Determination would be submitted in connection with the implementation of the State's VEBA pilot program?	
2.	V. Proposal Instructions	25	<p>This section refers to "Project Description and Scope of Work" and indicates these subdivisions must be identified clearly in the bidder's proposal. However, no specific division or subdivision of the State's RFP requirements were labeled as "Project Description" and "Scope of Work".</p> <p><b>Q: Does the State intend for this information to be included under the "Technical Approach" section of the RFP response, or is there another specific division or subdivision or placement within the RFP response where the State would like this information included?</b></p>	Yes, please include within the Technical Approach section.
3.	V.A.2.i Summary of Bidder's Proposed Personnel/Management Approach	27	<b>Q: Does the three page maximum for resumes apply for each resume or in total (combined) for all personnel resumes?</b>	The three page maximum is for each resume.
4.	IV.A Project Overview	20	<p><b>Q: Would you elaborate on what is meant by this project being a "VEBA Pilot Plan?"</b></p> <p>It appears that a number of other public agencies and entities within the State have sick leave cash-out programs, paying up to ¼ of the value of accumulated, unused sick</p>	At the present time, there is not a plan to conduct a pilot project involving other bargaining unit employees or non-represented employees.

			<p>leave at death or retirement.</p> <p><b>Q: Do you anticipate that other public agencies or entities within the State may also participate in the VEBA Pilot Plan and contribute sick leave cash-out contributions into this VEBA?</b></p> <p><b>Q: Do you contemplate that the State or other public agencies or entities within the State may also participate using additional (or other) forms of funding, such as direct employer contributions, group mandatory contributions, unused vacation pay, etc.?</b></p>	<p>No.</p> <p>No.</p>
--	--	--	---	-----------------------

This addendum will become part of the RFP and should be acknowledged with the proposal response.