

NREC2023-01 ADDENDUM TWO, QUESTIONS and ANSWERS

Date: March 22, 2023
 To: All Bidders
 From: Samantha Lowery, Buyer
 Nebraska Real Estate Commission
 RE: Addendum for Request for Proposal Number NREC2023-01
 to be opened April 5, 2023, at 2:00 p.m. Central Time

Questions and Answers

Following are the questions submitted and answers provided for the above mentioned Request for Proposal. The questions and answers are to be considered as part of the Request for Proposal. It is the Bidder's responsibility to check the State Purchasing Bureau website for all addenda or amendments.

<u>Question Number</u>	<u>RFP Section Reference</u>	<u>RFP Page Number</u>	<u>Question</u>	<u>State Response</u>
1.	Scope of Service	i.	The State discusses confidentiality in the context of proprietary information; however, how would the State like us to handle information that is confidential, but not proprietary? Will it suffice to submit such information (e.g., financial data) separately, with an explanation of why it should be treated as confidential?	Yes
2.	I. C. Schedule of Events	2	To help us prepare the most competitive response, would the Commission consider providing answers to questions before March 20 th ?	Answers Prepared and submitted as of the date of this Addendum. See revised Schedule of Events, Attached

3.	H. SUBMISSION OF PROPOSALS	3	We are always looking for ways to reduce our environmental footprint, and prefer to go paperless whenever it is feasible. Is the State open to an electronic submission to support these efforts?	Hard copy with wet signature required, we will consider in the future, but have not set up for such submissions with this RFP
4.	I. P. Evaluation of Proposals	5	Can the Department provide the maximum point potential for each Evaluation category?	Provided on the evaluation criteria on the State Purchasing Website
5.	I. P. Evaluation of Proposals	5	For the Cost portion of the evaluation, how will an Offeror's Total Cost be calculated, to be evaluated in the Cost evaluation formula?	The total cost compared will be the cost of administering one broker's exam plus one sales exam from each bidder submitting a proposal, scored as per the evaluation criteria on the State Purchasing Website
6.	V.C.1. Project Requirements. Sample Examination Items	26	To share live examination items, PSI would require a highly secure method of transmission. Would the State accept, as part of our proposal submission, a document with a secure link to these items that would be password-protected (with a password shared by email)?	Please see the answer to question 16 in Addendum 1, Questions and Answers

This addendum will become part of the proposal and should be acknowledged with the Request for Proposal.

NREC RFP 2023-01

REVISED SCHEDULE OF EVENTS

The State expects to adhere to the procurement schedule shown below, but all dates are approximate and subject to change.

ACTIVITY		DATE/TIME
1.	Release Solicitation	February 27, 2023
2.		
3.	Last day to submit written questions	March 14, 2023
4.		
5.	State responds to written questions through Solicitation "Addendum" and/or "Amendment" to be posted to the Internet at: https://das.nebraska.gov/materiel/bidopps.html	No Later than March 23, 2023
6.	Proposal Opening Location: Nebraska Real Estate Commission 301 Centennial Mall South Lincoln, NE 68508, 1 st Floor	April 5, 2023 2:00 PM Central Time
7.	Review for conformance to solicitation requirements	April 5, 2023
8.	Evaluation period	April 6, 2023-April 12, 2023
9.	Post "Notification of Intent to Award" to Internet at: https://das.nebraska.gov/materiel/bidopps.html	April 20, 2021
10.	Contract finalization period	April 21, 2023 -April 27, 2023
11.	Contract award	May 1, 2023
12.	Contractor start date	September 1, 2023

This revised schedule of events amends the original schedule of events published in RFP 2023-01. TO the extent that any references in RFP2023-01 are inconsistent with the dates in this revised schedule of events, the revised schedule of events are controlling.