

RFP NUMBER 6836 Z1

Opening Date: January 3, 2024 10:00 AM CT

Mandatory Requirements

The proposals will first be examined to determine if all mandatory requirements listed below have been addressed to warrant further evaluation. Proposals not meeting mandatory requirements will be excluded from further evaluation. The mandatory requirement items are as follows:

1. Request for Proposal For Contractual Services form, signed manually in ink or by DocuSign;
2. Corporate Overview;
3. Completed Section II – VI Terms and Conditions;
4. Technical Approach;
5. Cost Proposals (Attachments A-D); and
6. Completed Assurances (Attachment E) signed manually in ink or by DocuSign

Evaluation Criteria

All responses to this Request for Proposal, which fulfill all mandatory requirements, will be evaluated. Each category will have a maximum possible point potential. Areas that will be addressed and scored during the evaluation include:

Evaluation Criteria	Possible Points
Part 1 — Corporate Overview	40
Part 2 — Technical Approach	210
Part 3 — Cost Proposal Points	50
Subtotal prior to Presentation	300
Part 4 — Oral Interviews/Presentations	75
Total Points	375

Part 3 – Cost Proposal Points

*Cost points should be calculated as follows:

For Adult, Dislocated Worker, Youth Programs, and Administrative Entity (One Stop Operations not evaluated on cost). Lowest cost per participant submitted receives the maximum points.

Formula	Sample Bidder 1	Sample Bidder 2	Sample Bidder 3
Lowest Cost per Participant Submitted	\$500	\$500	\$500
+ Cost Per Participant Served	\$1000	\$500	\$1,500
x Maximum Possible Cost Points	50	50	50
= Points To Award	10	50	17

*Funding for the One-Stop is a percentage of funding from the Adult, Dislocated Worker, and Youth Programs. It is important that the bidder can provide service based on the allocated amount.

*Funding for the Administrative Entity is a percentage of funding from the Adult, Dislocated Worker, and Youth Programs. It is important that the bidder can provide service based on the allocated amount.