

# ADDENDUM ONE CHANGE IN SCOPE

Date: July 14, 2020

To: All Bidders

From: Annette Walton / Julie Schiltz, Buyers  
AS Materiel State Purchasing Bureau (SPB)

RE: Addendum for Request for Proposal Number 6317 Z1 to be opened July 30, 2020  
at 2:00 p.m. Central

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## Scope of Addendum

### VIII.B.10. SUMMARY OF CONTRACTOR'S CORPORATE EXPERIENCE

The contractor should provide a summary matrix listing the contractor's previous projects similar to this solicitation in size, scope, and complexity. The State will use no more than three (3) narrative project descriptions submitted by the contractor during its evaluation of the proposal.

The contractor should address the following:

- i.** Provide narrative descriptions to highlight the similarities between the contractor's experience and this solicitation. These descriptions should include:
  - a)** The time period of the project;
  - b)** The scheduled and actual completion dates;
  - c)** The Contractor's responsibilities;
  - d)** For reference purposes, a customer name (including the name of a contact person, a current telephone number, a facsimile number, and e-mail address); and
  - e)** Each project description should identify whether the work was performed as the prime Contractor or as a Subcontractor. If a contractor performed as the prime Contractor, the description should provide the originally scheduled completion date and budget, as well as the actual (or currently planned) completion date and actual (or currently planned) budget.
- ii.** Contractor and Subcontractor(s) experience should be listed separately. Narrative descriptions submitted for Subcontractors should be specifically identified as Subcontractor projects.
- iii.** If the work was performed as a Subcontractor, the narrative description should identify the same information as requested for the Contractors above. In addition, Subcontractors should identify what share of contract costs, project responsibilities, and time period were performed as a Subcontractor.

This Addendum will become part of the Request for Proposal and should be acknowledged with the Request for Proposal response.