

**Exhibit 1**  
**RFP # 6304 Z1**  
**ACH Bank File Formats**

The CSV exports are required for the daily automated reconciliation process the State Treasurer's Office and DAS have developed. This section will describe the four formats the contractor will be able to choose from. Once the contractor has chosen from these formats, the contractor will be required to use the same format for the life of the contract. The Contractor must make this export available via an online reporting system.

**Format 1 Header Row**

Column	Data Type/Format	Description
Row Type	One character	Always "H" - Tells that this row is a header row. A header row groups several data rows into a common group.
Date	YYYYMMDD	Begin date of transactions in sub-section
Date	YYYYMMDD	End date of transactions in sub-section
Date of Download	YYYYMMDD	Date the information was received from the contractor
Account Number	12-digit number	The contractor's account that the transactions in the sub-section affect.
Client	8-character String	The client of the contractor - always "NETREAS"

**Data Row**

Column	Data Type/Format	Description
Row Type	One Character	Always "D" - tells that the row is a data row. This is the data that will actually be stored.
Date	YYYYMMDD	Date of transaction
Routing No	9-digit number	Always the same for the contractor
Account Number	12- digit number	The account number the transaction affected
Account Name	String	Name of the account affected by transaction
BAI Code (Column F)	2-3 digit number	Reference number used by the contractor
Transaction Description (Column G)	String	Description of the transaction
Amount	Number	Amount of the transaction
Misc Description (Column I)	Long String	Breakdown of transaction
ACH Location Code (Column J)	10-digit Number	Location code for ACH transactions
Location Code (Column K)	3-digit Number	Location code of transaction

## EXHIBIT 1 (Cont.)

### Total Row

Column	Data Type/Format	Description
Row Type	One Character	Always "T" - tells that the row is a total row
Total	Number	Total number of transaction (data rows) in the section

### Format 2

Column	Data Type/Format	Description
Date	MM/DD/YYYY	Date of transaction
ABA Num	9- digit number	Bank routing number of contractor
Currency	String	Currency used - always will be "USD" for US Dollars
Account Num	8-digit number	Contractor's account number that was affected by the transaction
Account Name	String	Name of contractor's account that was affected by the transaction
Description	String	Description of transaction
BAI Code	BAI--###	BAI code for transaction
Amount	Number (positive or negative for credit or debit)	Amount of transaction
Serial Num	Number	Location code of transaction
Ref Num	Number	Reference number of transaction
Detail	String	Detailed description (breakdown) of transaction

### Format 3

Column	Data Type/Format	Description
Account	7- digit number	Contractor's account affected by the transaction
ChkRef	3- digit number	Location code of transactions
Debit	Number	Amount of debit
Credit	Number	Amount of credit
Balance	Number	Running balance of account
Date	MM/DD/YYYY	Date of transaction
Description	String	Description of transaction

### Format 4

Column	Data Type/Format	Description
As-Of Date	YYYYMMDD	Most recent date information updated
As-Of-Time	HH:MM:SS	Most recent time information updated
Bank ID	9- digit number	Bank routing number
Bank Name	String	Name of the bank - always "the contractor."
State	String	State the bank is located in
Acct Na	10- digit number	Account number affected by the transaction
Acct Type	String	Type of account affected by the transaction
Acct Name	String	Name of the account- always "STATE OF NEBRASKA"

