

Cost Proposal
RFP 6202 Z1

Wood Environmental & Infrastructure Solutions, Inc.

Bidder Name: _____

Bidder to complete the following cost proposal, including all costs associated with each phase. No additional costs will be allowed.

Hazard Mitigation Plan for the Year 2021	Initial Contract Period
Phase I	
Organize the Planning Process and Resources	
Identity, document meetings and engagements with key stakeholders	
Develop the planning process including coordination with stakeholders in developing the Hazard Mitigation Plan (HMP)	\$ 31,958.26
Provide technical assistance to facilitate the planning process with external stakeholders and NEMA	
Provide monthly progress reports	
Submit documentation of meetings	
Phase II	
Assess Risks and Capabilities	
Profile and review all hazard events from 2014 and 2019 state and local mitigation plans and any other plans as required by NEMA	\$ 109,932.50
Assess probability of future occurrence of hazards	
Assess vulnerability to the hazards, identify assess impacted	
Assess potential losses as a result of the hazards identified	
Provide monthly progress reports	
Submit documentation of meetings	
Phase III	
Assist in development of a Mitigation Strategy	
Review Mitigation Goals	
Address Repetitive Loss (RL)	
Address Severe Repetitive Loss (SRL)	
Provide Technical Assistance to ensure HMP is consistent with new laws, policies or regulations at the federal, state, or local level	\$ 30,090.90
Provide monthly progress reports	
Submit documentation of meetings	
Phase IV	
Provide a draft HMP plan to NEMA for review no later than August 31, 2020	
Provide monthly progress reports	
Submit documentation of meetings	\$ 21,489.30
Provide input for a method and schedule for keeping the plan current	
Provide HMP monitoring process	
Finalize the State Plan and Plan maintenance for submission to NEMA by September 30, 2020	
Total Hazard Mitigation Plan	\$ 193,470.96

Optional Hourly Rates:

The State may require Monitoring and Technical Assistance on an as needed basis after Phase IV. There may arise from time to time a need for work not originally delineated in this RFP but considered within the scope of work. This additional work may stem from legislative mandates, emerging technologies, and/or additional disasters not otherwise addressed in this RFP or known at the time this RFP was issued.

Provide the hourly rate for additional consulting services for new time and materials projects that fall within the scope of this RFP that might be requested by NEMA. There is no guarantee regarding the number of hours that might be used.

The bidder must list each role/job title and provide an hourly rate. No additional charges will be allowed for travel or other expenses. Bidders may add additional lines as needed.

Role/Job Title		Optional Renewal Year One Hourly Rate	Optional Renewal Year Two Hourly Rate	Optional Renewal Year Three Hourly Rate
1.	Project Manager	\$213.67	\$ 215.80	\$ 219.04
2.	Senior Planner	\$190.96	\$ 192.86	\$ 195.76
3.	Junior Planner	\$129.24	\$ 130.53	\$ 132.49
4.	Engineer	\$130.00	\$ 131.30	\$ 133.27
5.	Junior Engineer	\$110.00	\$ 111.10	\$ 112.76
6.	GIS Specialist	\$118.64	\$ 119.82	\$ 121.62
7.	GIS Analyst	\$110.00	\$ 111.10	\$ 112.76
8.	GIS Technician	\$105.00	\$ 106.05	\$ 107.64
9.	Technical Writer/Editor	\$100.00	\$ 101.00	\$ 102.51
10.	Admin	\$75.00	\$ 75.75	\$ 76.88

Optional Services:

Bidder to complete the following cost proposal, including all costs associated with each section. No additional costs will be allowed.

Update to Hazard Mitigation Plan for the Year 2026	Optional Renewal Year Four	Optional Renewal Year Five
Phase I		
Organize the Planning Process and Resources		
Identity, document meetings and engagements with key stakeholders		
Develop the planning process including coordination with stakeholders in developing the Hazard Mitigation Plan (HMP)	\$ 16,626.88	\$ 16,959.24
Provide technical assistance to facilitate the planning process with external stakeholders and NEMA		
Provide monthly progress reports		
Submit documentation of meetings		
Phase II		
Assess Risks and Capabilities		
Profile and review all hazard events from 2014 and 2019 state and local mitigation plans and any other plans as required by NEMA		
Assess probability of future occurrence of hazards	\$ 57,194.41	\$ 58,337.72
Assess vulnerability to the hazards, identify assess impacted		
Assess potential losses as a result of the hazards identified		
Provide monthly progress reports		
Submit documentation of meetings		
Phase III		
Assist in development of a Mitigation Strategy		
Review Mitigation Goals		
Address Repetitive Loss (RL)		
Address Severe Repetitive Loss (SRL)	\$ 15,655.35	\$ 15,968.29
Provide Technical Assistance to ensure HMP is consistent with new laws, policies or regulations at the federal, state, or local level		
Provide monthly progress reports		
Submit documentation of meetings		
Phase IV		
Provide a draft HMP plan to NEMA for review no later than May 1, 2025.		
Provide monthly progress reports		
Submit documentation of meetings	\$ 11,180.21	\$ 11,403.70
Provide input for a method and schedule for keeping the plan current		
Provide HMP monitoring process		
Finalize the State Plan and Plan maintenance for submission to NEMA by July 1, 2025		
Total Hazard Mitigation Plan	\$ 100,656.84	\$ 102,668.95

Optional Hourly Rates:

The State may require Monitoring and Technical Assistance on an as needed basis after Phase IV. There may arise from time to time a need for work not originally delineated in this RFP but considered within the scope of work. This additional work may stem from legislative mandates, emerging technologies, and/or additional disasters not otherwise addressed in this RFP or known at the time this RFP was issued.

Provide the hourly rate for additional consulting services for new time and materials projects that fall within the scope of this RFP that might be requested by NEMA. There is no guarantee regarding the number of hours that might be used.

The bidder must list each role/job title and provide an hourly rate. No additional charges will be allowed for travel or other expenses. Bidders may add additional lines as needed.

Role/Job Title		Optional Renewal Year Four Hourly Rate	Optional Renewal Year Four Hourly Rate
1.	Project Manager	\$ 222.33	\$ 226.78
2.	Senior Planner	\$ 198.70	\$ 202.67
3.	Junior Planner	\$ 134.48	\$ 137.17
4.	Engineer	\$ 135.27	\$ 137.97
5.	Junior Engineer	\$ 114.46	\$ 116.75
6.	GIS Specialist	\$ 123.45	\$ 125.92
7.	GIS Analyst	\$ 114.46	\$ 116.75
8.	GIS Technician	\$ 109.26	\$ 111.44
9.	Technical Writer/Editor	\$ 104.05	\$ 106.13
10.	Admin	\$ 78.04	\$ 79.60