

State of Nebraska State Purchasing Bureau

Request for Proposal for Contractual Services

Solicitation Number: RFP 6202 Z1

January 28, 2020

Cost Proposal



Contact:

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INTEGRATED SOLUTIONS
CONSULTING

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Cost Proposal

Integrated Solutions Consulting, Inc. (ISC) is happy to offer the State our support and expertise in developing your HMP Update. We estimate a total cost of **\$164,185.00**. This amount is fixed cost, and includes all professional software, hardware, maintenance, support costs and travel costs. It is important to note that ISC will utilize our remote capabilities as appropriate, including meeting via conference call and ISC's Odyssey™ System to facilitate an efficient and streamlined planning processes at a reasonable cost.

As earlier noted, ISC also offers the State, at no cost, to organize and facilitate the "Annual Update and Maintenance Workshop" following the first year of the approved HMP Update. **Additionally, ISC offers the State a free three-year license for the Odyssey™ system.** Although this software tool would be used to support the completion of this project, the deliverables for the project will be in Microsoft Office Professional and PDF format. All work products, visual data, graphical data, and data sets created as part of this project will be provided to the State in a digital, editable format. The use of Odyssey™ in no way obligates the State to continue to use the system. Further information about the Odyssey™ system is included in **Appendix B: Our Innovations** in our Technical Proposal.

Cost Proposal
RFP 6202 Z1

Bidder Name: Integrated Solutions Consulting Corp.

Bidder to complete the following cost proposal, including all costs associated with each phase. No additional costs will be allowed.

Hazard Mitigation Plan for the Year 2021	Initial Contract Period
Phase I	
Organize the Planning Process and Resources	
Identity, document meetings and engagements with key stakeholders	
Develop the planning process including coordination with stakeholders in developing the Hazard Mitigation Plan (HMP)	\$ 33,882
Provide technical assistance to facilitate the planning process with external stakeholders and NEMA	
Provide monthly progress reports	
Submit documentation of meetings	
Phase II	
Assess Risks and Capabilities	
Profile and review all hazard events from 2014 and 2019 state and local mitigation plans and any other plans as required by NEMA	
Assess probability of future occurrence of hazards	\$ 47,116
Assess vulnerability to the hazards, identify assess impacted	
Assess potential losses as a result of the hazards identified	
Provide monthly progress reports	
Submit documentation of meetings	
Phase III	
Assist in development of a Mitigation Strategy	
Review Mitigation Goals	
Address Repetitive Loss (RL)	
Address Severe Repetitive Loss (SRL)	\$ 44,192
Provide Technical Assistance to ensure HMP is consistent with new laws, policies or regulations at the federal, state, or local level	
Provide monthly progress reports	
Submit documentation of meetings	
Phase IV	
Provide a draft HMP plan to NEMA for review no later than August 31, 2020	
Provide monthly progress reports	
Submit documentation of meetings	\$ 36,995
Provide input for a method and schedule for keeping the plan current	
Provide HMP monitoring process	
Finalize the State Plan and Plan maintenance for submission to NEMA by September 30, 2020	
Total Hazard Mitigation Plan	\$ 164,185.00

Optional Hourly Rates:

The State may require Monitoring and Technical Assistance on an as needed basis after Phase IV. There may arise from time to time a need for work not originally delineated in this RFP but considered within the scope of work. This additional work may stem from legislative mandates, emerging technologies, and/or additional disasters not otherwise addressed in this RFP or known at the time this RFP was issued.

Provide the hourly rate for additional consulting services for new time and materials projects that fall within the scope of this RFP that might be requested by NEMA. There is no guarantee regarding the number of hours that might be used.

The bidder must list each role/job title and provide an hourly rate. No additional charges will be allowed for travel or other expenses. Bidders may add additional lines as needed.

	Role/Job Title	Optional Renewal Year One Hourly Rate	Optional Renewal Year Two Hourly Rate	Optional Renewal Year Three Hourly Rate
1.	Project Manager	\$ 164.39	\$ 168.83	\$ 173.07
2.	Senior Planner	\$ 138.87	\$ 142.62	\$ 150.42
3.	Planner	\$ 117.03	\$ 120.19	\$ 126.77
4.	Disaster Recovery SME	\$ 155.53	\$ 159.73	\$ 168.47
5.	Hazard Mitigation SME	\$ 155.02	\$ 159.21	\$ 167.92
6.	Disaster Rec./Mit Associate	\$ 113.14	\$ 116.19	\$ 119.33
7.	GIS Analyst	\$ 101.50	\$ 104.24	\$ 107.06

Optional Services:

Bidder to complete the following cost proposal, including all costs associated with each section. No additional costs will be allowed.

Update to Hazard Mitigation Plan for the Year 2026	Optional Renewal Year Four	Optional Renewal Year Five
Phase I		
Organize the Planning Process and Resources		
Identity, document meetings and engagements with key stakeholders		
Develop the planning process including coordination with stakeholders in developing the Hazard Mitigation Plan (HMP)	\$ 29,254.00	\$ 30,442.00
Provide technical assistance to facilitate the planning process with external stakeholders and NEMA		
Provide monthly progress reports		
Submit documentation of meetings		
Phase II		
Assess Risks and Capabilities		
Profile and review all hazard events from 2014 and 2019 state and local mitigation plans and any other plans as required by NEMA		
Assess probability of future occurrence of hazards	\$ 35,0706.00	\$ 36,402.00
Assess vulnerability to the hazards, identify assess impacted		
Assess potential losses as a result of the hazards identified		
Provide monthly progress reports		
Submit documentation of meetings		
Phase III		
Assist in development of a Mitigation Strategy		
Review Mitigation Goals		
Address Repetitive Loss (RL)		
Address Severe Repetitive Loss (SRL)	\$ 35,161.00	\$ 36,490.00
Provide Technical Assistance to ensure HMP is consistent with new laws, policies or regulations at the federal, state, or local level		
Provide monthly progress reports		
Submit documentation of meetings		
Phase IV		
Provide a draft HMP plan to NEMA for review no later than May 1, 2025.		
Provide monthly progress reports		
Submit documentation of meetings	\$ 27,115.00	\$ 28,266.00
Provide input for a method and schedule for keeping the plan current		
Provide HMP monitoring process		
Finalize the State Plan and Plan maintenance for submission to NEMA by July 1, 2025		
Total Hazard Mitigation Plan	\$ 126,606.00	\$ 131,600

Optional Hourly Rates:

The State may require Monitoring and Technical Assistance on an as needed basis after Phase IV. There may arise from time to time a need for work not originally delineated in this RFP but considered within the scope of work. This additional work may stem from legislative mandates, emerging technologies, and/or additional disasters not otherwise addressed in this RFP or known at the time this RFP was issued.

Provide the hourly rate for additional consulting services for new time and materials projects that fall within the scope of this RFP that might be requested by NEMA. There is no guarantee regarding the number of hours that might be used.

The bidder must list each role/job title and provide an hourly rate. No additional charges will be allowed for travel or other expenses. Bidders may add additional lines as needed.

Role/Job Title		Optional Renewal Year Four Hourly Rate	Optional Renewal Year Four Hourly Rate
1.	Project Manager	\$ 178.07	\$ 182.88
2.	Senior Planner	\$ 150.42	\$ 154.49
3.	Planner	\$ 126.77	\$ 130.19
4.	Disaster Recovery SME	\$ 168.47	\$ 173.02
5.	Hazard Mitigation SME	\$ 167.92	\$ 172.45
6.	Disaster Recovery / Mitigation Associate	\$ 122.55	\$ 125.86
7.	GIS Analyst	\$ 109.95	\$ 112.91

Integrated Solutions Consulting, Inc. (ISC) is a professional services firm focused on developing and implementing comprehensive crisis and consequence management solutions. We are recognized as innovative problem solvers, dedicated to the profession of emergency management and proficient in the disciplines that support it. As recipients of the Dun & Bradstreet Top Supplier Performance Rating for reliability, cost, order accuracy, timeliness, quality, business relations, personnel, customer support, and responsiveness, ISC proudly offers your community over 775+ years of experience, technical expertise, and unparalleled performance.

