



## VII. COST PROPOSAL REQUIREMENTS

This section describes the requirements to be addressed by bidders in preparing the State's Cost Proposal. The bidder must use the State's Cost Proposal.

**THE STATE'S COST PROPOSAL AND ANY OTHER COST DOCUMENT SUBMITTED WITH THE PROPOSAL SHALL NOT BE CONSIDERED CONFIDENTIAL OR PROPRIETARY AND IS CONSIDERED A PUBLIC RECORD IN THE STATE OF NEBRASKA AND WILL BE POSTED TO A PUBLIC WEBSITE.**

### A. COST PROPOSAL

This summary shall present the total fixed price to perform all of the requirements of the RFP. The bidder must include details in the State's Cost Sheet supporting any and all costs.

The State reserves the right to review all aspects of cost for reasonableness and to request clarification of any proposal where the cost component shows significant and unsupported deviation from industry standards or in areas where detailed pricing is required.

### B. PRICES

Prices quoted shall be net, including transportation and delivery charges fully prepaid by the bidder, F.O.B. destination named in the RFP. No additional charges will be allowed for packing, packages, or partial delivery costs. When an arithmetic error has been made in the extended total, the unit price will govern.

**ASI has responded to the Cost Proposal Requirements as requested.**

**Cost Proposal  
RFP # 6171 Z1  
State of Nebraska**

**FSA, COBRA, and Retiree Billing Administrative Services RFP**

Cost proposal is all inclusive including but not limited to administration fees, PPACA (existing or future requirements), data feeds and run out fees. Cost proposal must include reimbursement through the grace period of October 31 with a date of service through June 30. Cost must be proposed on a PEEPM (Per Eligible Employee Per Month) basis.

Bidder Name: Application Software, Inc. dba ASIFlex and ASI COBRA, LLC \_\_\_\_\_

COSTS (INDICATE COSTS FOR THE FOLLOWING):		INITIAL TERM	Optional Renewal Year 4	Optional Renewal Year 5	Optional Renewal Year 6	Optional Renewal Year 7
Administration Fees (Plan year July 1 - June 30)		2020 - 2023	2023-2024	2024-2025	2025-2026	2026-2027
<b>Financial Information</b>						
1	Monthly Administrative Fee PEEPM (Per Eligible Employee Per Month) for FSA, COBRA and Retiree Billing Combined	\$0.95	\$0.95	\$0.95	\$0.95	\$0.95
<b>Additional Services to be included in fees</b>						
<b>FSA:</b>						
1	Claims Processing/Payment					
2	Accept Electronic Enrollment File					
3	Electronic Data Feeds					
4	Direct Deposit					
5	Employer Web Services - enrollment					
6	Employer Web Services - payment lookup					
7	Plan Doc/SPD Preparation					
8	Management Reports					
9	Ad Hoc Reports					
10	Discrimination Testing for FSA Plan					
11	Enrollment Kits					
12	Communication Materials					
13	Open Enrollment Support					
14	Postage (for claim/card communication to participants)					
15	Toll Free Customer Service					
16	Runout fee at termination					
<b>COBRA / Retiree Billing:</b>						
17	2% Administrative Fee Retained					
18	Full Notification Services					
19	Premium Collection					
20	Termination for Non-Payment					
21	Eligibility to Carrier					
22	Postage					
23	Premium Coupons					
24	Premium Remittance to State					
25	Online Payment Option					
25	Other (Specify) - Educational webinars, newsletter articles for FSA					
26	Other (Specify) - Value added offer (see Attachment A, 1.62) for all State benefit-eligible employees					
27	Other (Specify)					