

**ATTACHMENT "B"**  
**STATE OF NEBRASKA PURCHASING BUREAU**  
**2020 OR CURRENT PRODUCTION YEAR**  
**ONE TON 12 PASSENGER VAN FFV E85**  
**SCHEDULE OF EVENTS**

**THE MASTER AGREEMENT TERMS AND CONDITIONS APPLY TO THIS INVITATION TO BID**

**I. SCHEDULE OF EVENTS**

**A.** The State expects to adhere to the tentative procurement schedule shown below; however, dates are approximate and subject to change.

ACTIVITY		DATE/TIME
1	Release Invitation to Bid	August 23, 2019
2	Last Day to Submit Written Questions	August 30, 2019
3	State Responds to Written Questions Through an Addendum to be posted to the internet at: <a href="http://das.nebraska.gov/materiel/purchase_bureau/vendor/vehicle-itb.html">http://das.nebraska.gov/materiel/purchase_bureau/vendor/vehicle-itb.html</a>	September 6, 2019
4	Bid Opening Location: Nebraska State Purchasing Bureau 1526 K Street, Suite 130 Lincoln, NE 68508	September 13, 2019 2:00 p.m. Central Time

**B. WRITTEN QUESTIONS AND ANSWERS**

Questions regarding the meaning or interpretation of any ITB provision must be submitted in writing to SPB and clearly marked "ITB Number **6138 OF; 2020 or Current Production Year for One Ton 12 Passenger Van FFV E85** Questions". The POC is not obligated to respond to questions that are received late per the Schedule of Events.

Bidders should present, as questions, any assumptions upon which the Bidder's bid is or might be developed. Bids will be evaluated without consideration of any known or unknown assumptions of a Bidder. The contract will not incorporate any known or unknown assumptions of a Bidder.

It is preferred that questions be sent via e-mail to [as.materielpurchasing@nebraska.gov](mailto:as.materielpurchasing@nebraska.gov), but may be delivered by hand or by U.S. Mail. It is recommended that Bidders submit questions using the following format.

ITB Section Reference	ITB Page Number	Question

Written answers will be provided through an addendum to be posted on the internet at [http://das.nebraska.gov/materiel/purchase\\_bureau/vendor/vehicle-itb.html](http://das.nebraska.gov/materiel/purchase_bureau/vendor/vehicle-itb.html) shown in the Schedule of Events.

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**TECHNICAL SPECIFICATIONS**

**II. BIDDER INSTRUCTIONS**

**Bidder must respond to each of the following statements.** Specifications listed are minimum conditions that must be met in order for a bidder to qualify for the award.

A "YES" response means the bidder guarantees they can meet this condition.

A "NO" response means the bidder cannot meet this condition and will not be considered.

"NO & PROVIDE ALTERNATIVE" responses should be used only with a narrative response in the NOTES/COMMENTS section explaining in detail any deviation from the bidder's ability to meet the condition, and an explanation of how this would be determined to be an acceptable alternative to meeting the condition. Alternatives must be detailed in such a way that allows such deviations to be fully evaluated. **The State of Nebraska shall determine at its sole discretion whether or not the vendor's alternative is an acceptable alternative.**

**\*\*\*ALL SPECIFICATIONS LISTED BELOW ARE REQUIREMENTS\*\*\***

**A. BODY**

YES	NO	NO & PROVIDE ALTERNATIVE	
			1. Color: Body color and interior trim will be selected from manufacturer's standard colors. (Note: Attached color charts to be considered manufacturer colors with no extra charges unless specified in the options).
			2. Glass: Approved tinted safety glass to be in all doors, windows, and windshields. Sunscreen glass (darkest tint of privacy glass) on side and rear windows.
			3. Insulation: Heavy-duty insulation in roof, floor, sidewalls and doors furnished as standard.
			4. Full-length headliner must be furnished.
			5. Seats:
			a. The unit to be equipped with a passenger seat which with cloth covered, foam rubber cushions and vinyl trim.
			b. The center seats are to be bench type, which will consist of two (2) three (3)-passenger seats.
			c. The rear seats are to be bench type, which will consist of one (1) rear four (4)-passenger seat.
			d. The unit will contain a total occupancy of twelve (12) seats.
			6. Arm Rests: Both left and right-hand sides of each seat. Door armrests are acceptable.
			7. Sun Visors: Dual, padded.
			8. Mirrors:  Interior: Rear vision, adjustable, day and night tab (selector type, non-glare).  Exterior: Rear vision mirrors of electric remote control type, mounted on left and right sides of vehicle, and a minimum 6' by 9'.
			9. Power Outlet.

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			10. Seat Belts: Individual lap/shoulder for all seats, as applicable per seat occupancy, with standard automatic retractors.
			11. Windshield Wipers and Washer: Multiple-speed electric with washer and intermittent or delay capability.
			12. Air Conditioner: Manufacturer's dual front and rear grade factory installed air-conditioning units to be, manually controlled. To include all items normally included in the factory package. Both front and rear required.
			13. Heater: Dual front and rear fresh air type heaters with windshield defrosters installed. Both front and rear required. (passenger only)
			14. Radio: Manufacturer's AM/FM Stereo.
			15. Lights: Halogen high beam headlights with low beam, back up lights, and dome light.  Directional signals to be complete with front and rear lights, self-canceling control lever on the steering column, hazard lights and daytime running lights.
			16. Floor Coverings: Both front and rear full-length, rubberized/ vinyl floor covering to be provided.
			17. Floor Mats: Motor vehicle to be delivered with front rubber factory floor mats.
			18. Manufacturer's electric power locks.
			19. Two (2) fully functional keys to enter and operate the vehicle.  <b>***Will vehicle have keys ONLY (circle one):</b>  <p style="text-align: center;"><b>YES                      NO</b></p>
			20. Hood Release: Inside.
			21. Manufacturer's automatic speed control.
			22. Manufacturer's rear window defroster.
			23. Airbag: Manufacturer equipped and installed.
			24. Fuel Tank: Minimum, 24-gallon regular model.  <b>***State Size of Fuel Tank being bid: _____</b>
			25. Manufacturer's electric power windows.
			26. Doors:
			a. Right side only standard 60/40 swing-out doors.
			b. Rear doors to be a 50/50 design.
			27. Controls and Instruments: Key locking ignition switch, head, parking and dome light switches, headlight beam control, speedometer volt-meter, fuel gauge, oil pressure gauge, engine temperature gauge, high beam indicator light, traffic hazard switch and flashing turn indicator lights.
<b>NOTES/COMMENTS:</b>			

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**B. ENGINE AND DRIVE TRAIN**

YES	NO	NO & PROVIDE ALTERNATIVE	
			1. Engine: Minimum of 3.5L V6.
			2. Transmission: Minimum six (6) Speed Automatic, with auxiliary oil cooler.
			3. Air Cleaner: Dry type.
			4. Oil Filter: Full flow throwaway types.
			5. Axle Ratio: manufacturer's standard.
<b>NOTES/COMMENTS:</b>			

**C. SUSPENSION AND RUNNING GEAR**

YES	NO	NO & PROVIDE ALTERNATIVE	
			1. Wheelbase: Minimum of 135".
			2. Power steering.
			3. Steering Wheel/Column: Manufacturer's Tilt steering wheel.
			4. Wheels: Five (5) standard original equipment wheels (minimum 16"). Four (4) wheel covers.
			5. Tires:
			a. Five (5) standard (minimum 16") original or optional equipment tires to be furnished.  <b>***Please specify either bidding original or optional equipment:</b>  <hr/>
			b. "Mini" or "compact" spares offered as original equipment are not acceptable.
			c. All tires to be all season steel-belted radial manufactured and labeled by a major manufacturer and installed by factory.  <b>***If all season steel-belted radial tires as standard original or optional equipment are not available please specify alternative/exception:</b>  <hr/>
			d. The spare can be steel rim.
			e. Tires should have a 50,000-mile tire rating.
			6. Brakes: Anti-Lock braking system. Front and rear disk brakes.
			7. Suspension: Must be designed to handle passenger and cargo requirements.
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**D. ELECTRICAL SYSTEM**

YES	NO	NO & PROVIDE ALTERNATIVE	
			1. Ignition system: 12-volt, solid state. Must be equipped with high tension, radio frequency shielded, ignition wiring.
			2. Battery: Heavy-duty, maintenance free, highest cold cranking amperage capacity available from the factory for the model bidding.  ***Specify Amperage: _____
			3. Alternator: Standard.  ***State Amperage Rating Bid : _____
<b>NOTES/COMMENTS:</b>			

**E. MISCELLANEOUS**

YES	NO	NO & PROVIDE ALTERNATIVE	
			1. All vans protected to 34 degrees below zero Fahrenheit by permanent type ethylene glycol base antifreeze of the brand normally furnished by the manufacturer.
			2. The radiator to be tagged or marked to indicate the type, brand and degree of protection.
			3. A thermostat to be installed for permanent-type antifreeze and have equipped a coolant recovery system.
			4. Each unit to be delivered to the purchaser with all wheels balanced and the front end aligned.
			5. Manufacturer's standard complement of tools, bumper jack, wheel wrench, and jack handle to be provided, together with facilities for storage.
			6. Purchase orders issued from the resulting contract(s) may specify prospective <u>delivery dates</u> due to agency operational needs and budget.  Upon acceptance of purchase order Contractor agrees to abide by any such prospective delivery date.
			7. All equipment delivered with the vehicle upon delivery, for example, floor mats and two (2) keys.
			8. Non-Contract Items are items not listed on the contract, but the ordering agency may need them for their business needs, to complete the purchase of the vehicle. The ordering agency will request the Non-contract item(s) in written form. Attach all pricing documentation to the purchase order and add a line titled "Non-Contract Item".
			9. Contractor to provide a link to price list for Non-Contract Items or catalog pricing for MSRP with corresponding discount from MSRP.
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**F. SUSTAINABILITY**

YES	NO	NO & PROVIDE ALTERNATIVE	
			<p>1. If any part or component of the vehicle being bid contains recycled or bio-based material(s).</p> <p><b>***Please provide detailed information on the environmental attributes:</b></p> <p>_____</p> <p>_____</p>
<b>NOTES/COMMENTS:</b>			

**G. DELIVERY**

YES	NO	NO & PROVIDE ALTERNATIVE	
			1. All vehicles delivered FOB destination in Lincoln, Nebraska and in accordance with the Delivery Schedule shown on the purchase order.
			2. Vehicles are to be road ready, fully equipped, serviced, and washed with the equivalent of a ¼ tank of gasoline.
			3. Vehicles showing lack of proper dealer pre-delivery service are subject to rejection until the vehicle is properly serviced.
			4. Factory pre-delivery service is not acceptable.
			5. Dealer nameplates, decals, etc. will not be affixed.
			6. A signed copy of the completed manufacturer's "New Vehicle Preparation-Inspection and Road Test" form must accompany each vehicle at time of delivery.
			7. Delivery to be made between the hours of 9:00 AM and 3:00 PM daily, except Saturday, Sunday, and holidays.
			8. All deliveries must be scheduled with the Agency Representative.
			9. Van to be fully serviced upon delivery. The dealer may deliver van by rail freight, truck transport or by driving to the destination.
			<p>10. Odometer mileage:</p> <p>Within a 200-mile radius of Lincoln (less than 200 miles on odometer)            Outside the 200-mile radius of Lincoln (less than 450 miles on odometer)</p> <p>Vehicles will not be accepted if all paper work is not with the vehicle at time of delivery. Dealer will retain ownership of the vehicles until the purchaser has signed all required paper work.</p>
			10. The original manufacturer's statement of origin, a service authorization card, and a properly executed service and warranty policy will accompany each vehicle when delivered.
			11. Each vehicle completely checked by the vendor to ensure conformance with the manufacturer's specifications and the State of Nebraska requirements as stated herein.

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			12. Invoices to describe the vehicle, including vehicle identification number (VIN), key number and State of Nebraska purchase order number.
			13. Contract supplier or suppliers may honor pricing and extend the contract to political subdivisions, cities and counties. Political subdivisions, cities, and counties must meet terms and conditions of the contract.
			14. Motor vehicles that have been wrecked or sustained more than minor nicks and scratches will not be accepted. The vendor should not attempt to deliver a unit until minor nicks and scratches have been repaired. Failure to comply with the above may result in the dealer not being allowed to bid on future motor vehicles contracts.
			15. Vendor to provide order number to the purchaser within five (5) business days after Purchase Order has been received. Vendor will email, fax, or mail this information to each buyer.
<b>NOTES/COMMENTS:</b>			

**H. WARRANTY**

YES	NO	NO & PROVIDE ALTERNATIVE	
			1. The manufacturer's standard warranty applies to each vehicle:
			a. A minimum warranty of three (3) years, 36,000 miles or the manufacturer's standard warranty, whichever is greater.
			b. A minimum of six (6) years, 100,000 miles rust warranty.
			c. <b>***Indicate standard manufacturer's warranties:</b>  <hr/> <hr/> <hr/>
			d. Mechanical or body repair under manufacturer's warranty, prior to use of the vehicle by the State, is the responsibility of the selling dealer, including the transportation thereof.
			e. Warranty to be effective from date of issuance of first assignment and the mileage warranty will begin from the mileage on the odometer on the date of assignment.
			f. The selling dealer will provide warranty activation cards or delayed warranty forms with manufacturer mailing information in order to properly activate said warranty.
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**I. SERVICE**

YES	NO	NO & PROVIDE ALTERNATIVE	
			1. Prior to the awarding of, or entering into any agreement or contract, whether verbal or in writing, it is the responsibility of the manufacturer and/or the successful bidder to ensure and satisfy the State of Nebraska that there are factory authorized dealers, geographically located within the United States of America and the State of Nebraska, who will service and repair the vehicles being submitted for consideration without undue delay.
			2. It is the responsibility of the vendor to see that the following agencies have received, or will receive in a timely fashion, Fleet Buyers Guides and Source Book for ordering purposes: AS/Transportation Services Bureau, AS/Materiel Division Buyer, University of Nebraska-Lincoln Transportation Services, Game and Parks Commission, Department of Transportation, and the Nebraska State Patrol.
			3. It is the obligation of the State of Nebraska to pay contingent upon legislative appropriation of funds for that purpose. Should said funds not be appropriated, the State of Nebraska may terminate this agreement. The State of Nebraska will give the vendor thirty (30) days written notice of such termination.
			4. Vendor must indicate to whom payment is to be made, stating full name of company or entity, complete address and telephone number.
			5. After the contract is awarded, payment will only be made as indicated unless written notification is made to the AS/Materiel Buyer requesting an addendum to the contract; must be done thirty (30) days prior to the delivery of vehicle. <b>THERE WILL BE NO EXCEPTIONS!</b>
			6. If vendor is interested in electronic fund transfer (EFT) payment, please contact the purchasing agency after contract has been awarded.
			7. The manufacturer and/or the successful bidder should allow the State of Nebraska to participate in the manufacturer's service training network. Service training network includes dealer onsite training, schools and computer based training when applicable.
<b>NOTES/COMMENTS:</b>			

**J. EXTENSION OPTION**

YES	NO	NO & PROVIDE ALTERNATIVE	
			1. The State reserves the right to extend the period of this contract beyond the end date when mutually agreeable to the vendor and the State of Nebraska.
<b>NOTES/COMMENTS:</b>			

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**K. BID COMPLIANCE**

YES	NO	NO & PROVIDE ALTERNATIVE	
			1. The State reserves the right to extend the period of this contract beyond the end date when mutually agreeable to the vendor and the State of Nebraska for fifty percent or less of the initial contract term, per Neb Rev § 81-1118

**NOTES/COMMENTS:**

**L. MASTER AGREEMENT TERMS AND CONDITIONS**

YES	NO	NO & PROVIDE ALTERNATIVE	
			<p>1. The Master Agreement Terms and Conditions have been read and fully understood. Any exceptions with the Master Terms and Conditions have been written on the document or attached. The Master Agreement is signed and has been returned to State Purchasing Bureau before or with the first bid submitted.</p> <p>The Master Agreement Terms and Conditions is located at:  <a href="http://das.nebraska.gov/materiel/purchasing/Vehicles/Vehicle.html">http://das.nebraska.gov/materiel/purchasing/Vehicles/Vehicle.html</a></p> <p>Please note that the Master Agreement Terms and Conditions are required to be signed and submitted to the State Purchasing Bureau on or before the bidder submits their first bid for the 2020 Production Model Year. Once submitted for the 2020 Production Year, the Master Agreement Terms and Conditions are valid for every bid submitted for any category of vehicle during this cycle.</p>

**NOTES/COMMENTS:**

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**BID SHEET FOR 2020 OR CURRENT PRODUCTION YEAR FOR ONE TON 12 PASSENGER VAN FFV E85**

LINE	DESCRIPTION	QUANTITY	UNIT OF MEASURE	UNIT PRICE	EXTENDED PRICE
1	<p>2020 OR CURRENT PRODUCTION YEAR                      ONE TON 12 PASSENGER VAN FFV E85                      (E85=UNITS CAPABLE OF OPERATING ON A FUEL MIXTURE OF UP TO 85% ETHANOL / 15% UNLEADED GASOLINE WITHOUT ADDITIONAL CHANGE OR CONVERSION)</p> <p>A SEPARATE BID IS REQUESTED IF THE MANUFACTURER IS PRODUCING ALTERNATIVE FUEL MOTOR VEHICLES DUE TO A SEPARATE CONTRACT MAY BE AWARDED</p> <p>WHEELBASE: MINIMUM OF 135"                      LENGTH: MINIMUM OF 216"                      MINIMUM TIRE SIZE: 16"</p> <p>MAKE: _____</p> <p>MODEL: _____</p> <p>GVWR (MINIMUM OF 8,600): _____</p> <p>SERIES, CODE, TRIM LEVEL: _____</p> <p>ENGINE (MINIMUM SIZE OF 3.5L V6): _____</p> <p>DELIVERY ARO (NUMBER OF DAYS): _____</p> <p>MSRP AS BID: _____</p>	25	EA		

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**BID SHEET FOR 2020 OR CURRENT PRODUCTION YEAR FOR ONE TON 12 PASSENGER VAN FFV E85**

<p>2</p>	<p>2020 OR CURRENT PRODUCTION YEAR                  ONE TON 12 PASSENGER VAN E15 COMPLIANT                  (E15=UNITS CAPABLE OF OPERATING ON A FUEL MIXTURE OF UP TO 15% ETHANOL / 85% UNLEADED GASOLINE WITHOUT ADDITIONAL CHANGE OR CONVERSION)</p> <p>A SEPARATE BID IS REQUESTED IF THE MANUFACTURER IS PRODUCING ALTERNATIVE FUEL MOTOR VEHICLES DUE TO A SEPARATE CONTRACT MAY BE AWARDED</p> <p>WHEELBASE: MINIMUM OF 135"                  LENGTH: MINIMUM OF 216"                  MINIMUM TIRE SIZE: 16"</p> <p>MAKE: _____</p> <p>MODEL: _____</p> <p>GVWR (MINIMUM OF 8,600): _____</p> <p>SERIES, CODE, TRIM LEVEL: _____</p> <p>ENGINE (MINIMUM SIZE OF 3.5L V6): _____</p> <p>DELIVERY ARO (NUMBER OF DAYS): _____</p> <p>MSRP AS BID: _____</p>	<p>25</p>	<p>EA</p>		
	<p>OPTIONS:</p> <p>THE OPTIONS SHALL MEET OR EXCEED THE FOLLOWING REQUIREMENTS THAT ARE EXCEPTIONS TO SPECIFICATION AND MUST BE FACTORY INSTALLED. BIDS MUST BE FURNISHED IF AVAILABLE FOR ITEMS LISTED BELOW, IF NOT INCLUDED AS "STANDARD EQUIPMENT" OR "REQUIRED" IN MAIN PART OF THE SPECIFICATION</p>				

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**BID SHEET FOR 2020 OR CURRENT PRODUCTION YEAR FOR ONE TON 12 PASSENGER VAN FFV E85**

3	ENGINE (OTHER GAS) ALTERNATE ENGINE SIZE <b>SPECIFY ENGINE SIZE:</b> _____	25	EA		
4	ENGINE CONSOLE COVER	25	EA		
5	HEAVY DUTY FOAM VINYL SEATS WITH VINYL TRIM AND LUMBAR SUPPPORT (DEDUCT)	25	EA		
6	LUMBAR SUPPORT FRONT SEATS (IF NOT STANDARD EQUIPMENT)	25	EA		
7	POWER ELECTRIC SEATS	25	EA		
8	POWER SLIDING DOOR	25	EA		
9	RIGHT CURBSIDE SLIDING DOOR	25	EA		
10	LEFT SIDE SLIDING SIDE DOOR	25	EA		
11	PASSENGER OR CARGO 60/40 DRIVER SIDE DOOR	25	EA		
12	DEEP TINT GLASS BACK TO STANDARD TINTED SAFETY GLASS (DEDUCT)	25	EA		
13	FULL-LENGTH CARPET, TO REPLACE FULL-RUBBER FLOORING, PROVIDED IN BOTH DRIVER AND PASSENGER CAMPARTMENTS. INCLUDES FACTORY CARPET FLOOR MATS	25	EA		
14	FRONT AND REAR FACTORY FLOOR MATS (DEDUCT)	25	EA		
15	KEYLESS REMOTE ENTRY - SHALL INCLUDE TWO (2) FOBS TO ENTER THE VEHICLE	25	EA		
16	ADDITIONAL FOB IF EQUIPPED WITH KEYLESS REMOTE ENTRY	25	EA		
17	STANDARD PAINT - ATTACH LIST AND IDENTIFY AS NO ADDITIONAL COST PAINTS	25	EA		
18	EXTRA COST PAINT - ATTACH LIST AND IDENTIFY AS EXTRA COST PAINTS	25	EA		
19	SECOND POWER OUTLET IN THE REAR OF THE VEHICLE	25	EA		
20	ALL WHEEL DRIVE (AWD)	25	EA		
21	REVERSE SENSING SYSTEM	25	EA		
22	REAR VISION CAMERA INSTALLED BY DEALER OR FACTORY	25	EA		
23	REAR WINDOW DEFROSTER INSTALLED BY DEALER (IF NOT STANDARD EQUIPMENT)	25	EA		
24	ADDITIONAL DROP SHIPMENT CHARGES OUTSIDE THE LINCOLN AREA (DROP SHIPMENT CHARGES WOULD BE FOR VEHICLES PURCHASED BY POLITICAL ENTITES AND OTHER DIVISIONS OF GOVERNMENT)	1	MI		
25	ADDITIONAL COSTS FOR WARRANTIES FROM MANUFACTURER <b>STATE YEARS AND MILES:</b> _____	1	EA		
26	ELECTRONIC STABILITY/ROLLOVER SYSTEM (IF NOT STANDARD EQUIPMENT)	25	EA		

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27	PROTECTIVE VINYL BODY MOLDING (DEALER INSTALLED IF NOT STANDARD EQUIPMENT)	25	EA		
28	EQUIPMENT AND ENGINE SERVICE REPAIR MANUAL  <b>CIRCLE TYPE(S) OF SERVICE REPAIR MANUAL(S) AVAILABLE:</b>  <b>PAPER COPY    CD ROM    ON-LINE</b>	25	EA		
29	EQUIPMENT AND ENGINE PARTS MANUAL  <b>CIRCLE TYPE(S) OF PARTS MANUAL(S) AVAILABLE:</b>  <b>PAPER COPY    CD ROM    ON-LINE</b>	25	EA		