

# EVALUATION CRITERIA

## RFP NUMBER 6084 Z1, Child Welfare Reform Opening Date: June 24, 2019

### Requirements

The proposals will first be examined to determine if all requirements listed below have been addressed to warrant further evaluation. Proposals not meeting the below requirements will be excluded from further evaluation. The required items are as follows:

1. Request for Proposal For Contractual Services form, signed in ink;
2. Corporate Overview;
3. Draft Project Plan;
4. Attachment B Business Requirements Matrix; and
5. Cost Proposal.

### Evaluation Criteria

All responses to this Request for Proposal, which fulfill all requirements, will be evaluated. Each category will have a maximum possible point potential. Areas that will be addressed and scored during the evaluation include:

Evaluation Criteria	Possible Points
Part 1 — Corporate Overview	300
Part 2 — Technical Approach	1305
Part 3 — Cost Proposal Points	750
Total Points without Oral Interviews	2355
Oral Interviews, (if required)	500
Total Points with Oral Interviews	2855

### Cost Proposal Points

Cost points should be calculated as follows:

1. Establish lowest cost submitted – lowest cost submitted receives the maximum points.
2. To assign points to all others, the following formula should be followed:

**Lowest Cost Submitted ÷ Cost Submitted x Maximum Possible Cost Points =  
Cost Points to Award (see samples below)**

Formula	Sample	Sample	Sample
Lowest Cost Submitted	\$100,000	\$100,000	\$100,000
÷ Cost Submitted	\$100,000	\$200,000	\$150,000
x Maximum Possible Cost Points	40	40	40
= Points To Award	40	20	26.7