

ADDENDUM TWO QUESTIONS and ANSWERS

Date: February 15, 2019

To: All Bidders

From: Nancy Storant/Dianna Gilliland, Buyers
AS Materiel State Purchasing Bureau

RE: Addendum for Request for Proposal Number 6006 Z1 to be opened February 26, 2019 at 2:00 p.m. Central Time

Questions and Answers

Following are the questions submitted and answers provided for the above mentioned Request for Proposal. The questions and answers are to be considered as part of the Request for Proposal. It is the Bidder's responsibility to check the State Purchasing Bureau website for all addenda or amendments.

<u>Question Number</u>	<u>RFP Section Reference</u>	<u>RFP Page Number</u>	<u>Question</u>	<u>State Response</u>
1.			I'm emailing with regard to RFP #6006 Z1 for a Quality Improvement Data System (QIDS) for the State of Nebraska Home and Community Based Services (HCBS) Programs. Is there an incumbent vendor for this project, and if so, who is it? Is there an estimated budget for this project?	No, there is not an incumbent. The bidder should provide the solution that meets the requirements of the RFP
2.	II. Terms and Conditions F. Ownership of Information	Page 18	This section indicates the State shall own and hold exclusive title to any deliverable developed as a result of this contract. Contractor shall have no ownership interest or title and shall not patent, license, or copyright, duplicate, transfer, sell, or exchange the design, specifications, concept or deliverable. How does the	DHHS will own the information loaded into the system and any reports generated.

			State anticipate the Contractor meeting this requirement as this is a Commercial off the Shelf product?	
3.	II. Terms and Conditions G. Insurance Requirements	Page 20	Are the insurance coverage amounts listed absolute or are they negotiable?	Any exceptions to the Terms and Conditions must be noted in the RFP.
4.	V. Project and Scope of Work A. Project Overview	Page 26	Does DHHS intend to capture information related to the HCBS Final Rule and the Nebraska State Transition Plan through the File Review and Provider Review Components as described within the RFP or does DHHS intend for there to be a component of the QIDS to address these two areas?	DHHS would use the Provider Review to perform its ongoing monitoring related to the HCBS Final Rule and Nebraska State Transition Plan.
5.	V. Project and Scope of Work E Functionality #2. d	Page 26	Does DHHS intend to capture satisfaction through the File Review component or does DHHS intend for there to be a component of the QIDS specific to satisfaction? If the later, would this be a survey entered by staff of DHHS or would DHHS require satisfaction survey information be entered by those receiving supports and services and/or a guardian?	DHHS does not intend to capture satisfaction through the File Review component and requires there to be a component specific to satisfaction. It will be entered by staff of DHHS and not those receiving supports/guardians.
6.	V. Project and Scope of Work E Functionality #4	Page 26	How will OSEP be involved with the QIDS? What requirements/regulations would be monitored through the QIDS for OSEP?	Section V.E.4 will be amended as follows: Remove the reference to the Office of Special Education Program (OSEP) from the

				sentence.
7.	V. Project and Scope of Work E Functionality #4	Page 26	Will the Nebraska IT be responsible for certificates for TLS/SSL?	If the solution is internally hosted, the State of Nebraska would be responsible for the TLS/SSL certificates. If the solution is hosted by the contractor, it will be the contractor's responsibility.
8.	V. Project and Scope of Work E Functionality #4	Page 26	ARRA has requirements for business associates for reporting data breaches. In the unlikely event of a data breach, what responsibility does the contractor have for reporting this information and to which parties?	The Contractor must comply with all state and federal law in regard to any data breach. For any "security incident," as defined by 45 CFR 164.304, involving protected health information Contractor must follow all requirements set forth in the Business Associate Agreement Provisions – Section X.
9.	V. Project and Scope of Work E Functionality #5	Page 26	Please provide further information related to the number and type of HCBS programs the QIDS will be utilized for. Will this be for HCBS programs/waivers outside of the ID/DD service delivery system?	This system will be for the Division of Developmental Disabilities HCBS waivers only.
10.	V. Project and Scope of Work E. Functionality #6	Page 27	This section indicates the QIDS must function the date of contract award and support data gathering and management. Section D, Beginning of Work, page 9, requests the bidder to not	The date of contract award and the date the contract is fully executed are the same. The COTS solution must be functional and configurable on this date.

			commence any billable work until a valid contract has been fully executed by the State and Successful contractor. Would DHHS please provide additional detail regarding their expectations as to what must be functional on the date of contract award?	
11.	V. Project and Scope of Work F. Training	Page 27	This section indicates the training plan should be a plan for on-site training. Will DHHS consider other training venues by the contractor such as webinars?	Section V First Sentence will be deleted and Amended as follows: The bidder should provide a plan for onsite or webinar training for the following:
12.	V. Project and Scope of Work I. Escrow Requirements	Page 27	If all source code is provided to the state does this mitigate the need for escrow?	No, the contractor will still be responsible for the code. There will not be any DHHS IS&T developers having access to or modifying the code during the time of the contract.
13.	VI. Proposal Instructions i. Summary of Bidder's Proposed Personnel/Management Approach	Page 32	Are references required at the corporate level or at the individual personnel level?	Individual Personnel level
14.	VI. Proposal Instructions 3. Technical Approach	Page 32	The Commercial off the Shelf software will be hosted on the State of Nebraska's internal servers; is that correct?	Yes if hosted by the State of Nebraska, IF hosted by Contractor then no.

This addendum will become part of the proposal and should be acknowledged with the Request for Proposal response.