

COST PROPOSAL

Request for Proposal Number 5995 Z1

Firm Name: _____

Bidder shall provide their total cost to meet the requirements of this RFP.

	Initial Contract Period Year One	Initial Contract Period Year Two	Initial Contract Period Year Three	Initial Contract Period Year Four	Initial Contract Period Year Five	First Optional Renewal Period Year One	Second Optional Renewal Period Year One
Monthly Administrative Cost	\$	\$	\$	\$	\$	\$	
Monthly Program Cost							
Monthly Family Preservation	\$	\$	\$	\$	\$	\$	
Monthly On-going Case Mgt	\$	\$	\$	\$	\$	\$	
Direct Services	\$	\$	\$	\$	\$	\$	
Monthly Out-of-Home Care	\$	\$	\$	\$	\$	\$	
Total Monthly Program Cost	\$	\$	\$	\$	\$	\$	
Annual Do Not Exceed Amount	\$	\$	\$	\$	\$	\$	
Startup Costs	\$						

In calculating the Annual Do Not Exceed Amount, the bidder should include capacity building expenses (Start-up Cost) for Year One of the subaward. The Bidder will not be scored on Startup Costs. The descriptions below serves as a guide and do not include all types of expenditures. DHHS reserves the right to make requests for modifications and adjustments prior to awarding any contract.

Administrative Cost: The monthly cost which is intended to reimburse the subrecipient's administrative cost. Examples could include; leadership, finance, accounting, contracts, HR, IT, community affairs, general services, facilities mgt, etc.....

Monthly Program Cost: The monthly cost, which is intended to reimburse the subrecipient for case management placement and service costs of children of court and non-court cases.

- Monthly Family Preservation: Services and supports to families with children at risk and/or imminent risk of entering foster care. Eligible services would include evidence-based mental health and substance abuse prevention and treatment services, and in-home parent skill-based services.
- Monthly On-going Case Management: Monthly cost of case management services to families with or without court involvement, would also include contracts with Case Mgt Agencies, Quality Management, Utilization Management, Training,

Resource Specialists (Family Preservation, Staffing Coordinators, Permanency), Resource Home Licensing & Re-Licensing, Foster and Adoptive Parent Recruitment, Rev Max, etc...

- Direct Services: Services and supports to families involved with on-going case management. Could include specialized parenting programs, counseling, treatment, etc...
- Monthly Out-of-Home Care: Expenditures related to monthly board rates to include foster homes and residential placements, respite, and clothing allowances

Total Monthly Program Cost: Sum of monthly program expenditures

Annual Do Not Exceed Amount: The subaward maximum that applies to the sum of any combination of total monthly administrative costs and monthly program costs to the Subrecipient in any fiscal year of the subaward.

Startup Cost : Non-recurring costs associated with setting up business to meet the contractual requirements of the Subaward.

In preparing their cost sheet to meet the requirements of this RFP, bidders shall use Attachment Three Service Area Monthly data sheet, which is provided for determining year one costs, and shall make its own projections related to caseload and acuity changes in successive years.

Optional

Random Moment Time Study	Unit of Measure	Unit Price