



Advocate. Educate. Connect.

Nebraska
Pharmacists
Association

**Statewide Drug Disposal Project
Request for Proposal Number 5805 Z1**

*Nebraska Pharmacists Association
6221 South 58th Street, Suite A
Lincoln, Nebraska 68516-3679
Chief Executive Officer, Joni Cover
(402) 420-1500 ~ joni@npharm.org*





Nebraska
Pharmacists
Association

April 19, 2018

Teresa Fleming, Buyer
State Purchasing Bureau
1526 K Street, Suite 130
Lincoln, NE 68508

Dear Teresa,

Please accept this bid in response to the Request for Proposal Number 5805 Z1. The Nebraska Pharmacists Association is qualified to act as the Contractor for services to provide a statewide drug disposal project including consumer, community, and pharmacist education.

None of the sections in the bid are considered proprietary or contain copyrighted materials.

Please contact me if you have any questions. Thank you for your consideration of our bid.

Sincerely,

A handwritten signature in black ink that reads 'Joni Cover'. The signature is fluid and cursive, with the first name 'Joni' and last name 'Cover' clearly legible.

Joni Cover, JD
Chief Executive Officer

ORIGINAL

Drug Disposal

RFP Number 5805 Z1 - Statewide Drug Disposal Project

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**State of Nebraska State Purchasing Bureau
REQUEST FOR PROPOSAL FOR CONTRACTUAL SERVICES**

RETURN TO:
State Purchasing Bureau
1526 K Street, Suite 130
Lincoln, NE 68508
Phone: (402) 471-8500

SOLICITATION NUMBER	RELEASE DATE
RFP 5805 Z1	March 21, 2018
OPENING DATE AND TIME	PROCUREMENT CONTACT
April 19, 2018 2:00 P.M. Central Time	Teresa Fleming/Dianna Gilliland

**PLEASE READ CAREFULLY!
SCOPE OF SERVICE**

The State of Nebraska (State), Department of Administrative Services (DAS), Materiel Division, State Purchasing Bureau (SPB), is issuing this Request for Proposal (RFP) Number 5805 Z1 for the purpose of selecting a qualified Bidder to provide statewide drug disposal project including consumer, community, and pharmacist education. A more detailed description can be found in Section V. The resulting contract may not be an exclusive contract as the State reserves the right to contract for the same or similar services from other sources now or in the future.

The term of the contract will be three (3) years be upon execution of the contract by the State and the Bidder (Parties)/notice to proceed from July 1, 2018 through June 30, 2021. The Contract includes the option to renew for two (2) year additional two (2) year periods upon mutual agreement of the Parties. The State reserves the right to extend the period of this contract beyond the termination date when mutually agreeable to the Parties.

ALL INFORMATION PERTINENT TO THIS REQUEST FOR PROPOSAL CAN BE FOUND ON THE INTERNET AT:
<http://das.nebraska.gov/materiel/purchasing.html>.

IMPORTANT NOTICE: Pursuant to Neb. Rev. Stat. § 84-602.04, State contracts in effect as of January 1, 2014, and contracts entered into thereafter, must be posted to a public website. The resulting contract, the RFP, and the successful bidder's proposal or response will be posted to a public website managed by DAS, which can be found at <http://statecontracts.nebraska.gov>.

In addition and in furtherance of the State's public records Statute (Neb. Rev. Stat. § 84-712 et seq.), all proposals or responses received regarding this RFP will be posted to the State Purchasing Bureau public website.

These postings will include the entire proposal or response. Bidders must request that proprietary information be excluded from the posting. The bidder must identify the proprietary information, mark the proprietary information according to state law, and submit the proprietary information in a separate container or envelope marked conspicuously in black ink with the words "PROPRIETARY INFORMATION". The bidder must submit a detailed written document showing that the release of the proprietary information would give a business advantage to named business competitor(s) and explain how the named business competitor(s) will gain an actual business advantage by disclosure of information. The mere assertion that information is proprietary or that a speculative business advantage might be gained is not sufficient. (See Attorney General Opinion No. 92068, April 27, 1992) THE BIDDER MAY NOT ASSERT THAT THE ENTIRE PROPOSAL IS PROPRIETARY. COST PROPOSALS WILL NOT BE CONSIDERED PROPRIETARY AND ARE A PUBLIC RECORD IN THE STATE OF NEBRASKA. The State will then determine, in its discretion, if the interests served by nondisclosure outweighs any public purpose served by disclosure. (See Neb. Rev. Stat. § 84-712.05(3)) The Bidder will be notified of the agency's decision. Absent a State determination that information is proprietary, the State will consider all information a public record subject to release regardless of any assertion that the information is proprietary.

If the agency determines it is required to release proprietary information, the bidder will be informed. It will be the bidder's responsibility to defend the bidder's asserted interest in non-disclosure.

To facilitate such public postings, with the exception of proprietary information, the State of Nebraska reserves a royalty-free, nonexclusive, and irrevocable right to copy, reproduce, publish, post to a website, or otherwise use any contract, proposal, or response to this RFP for any purpose, and to authorize others to use the documents. Any individual or entity awarded a contract, or who submits a proposal or response to this RFP, specifically waives any copyright or other protection the contract, proposal, or response to the RFP may have; and, acknowledges that they have the ability and authority to enter into such waiver. This reservation and waiver is a prerequisite for submitting a proposal or response to this RFP, and award of a contract. Failure to agree to the reservation and waiver will result in the proposal or response to the RFP being found non-responsive and rejected.

Any entity awarded a contract or submitting a proposal or response to the RFP agrees not to sue, file a claim, or make a demand of any kind, and will indemnify and hold harmless the State and its employees, volunteers, agents, and its elected and appointed officials from and against any and all claims, liens, demands, damages, liability, actions, causes of action, losses, judgments, costs, and expenses of every nature, including investigation costs and expenses, settlement costs, and attorney fees and expenses, sustained or asserted against the State, arising out of, resulting from, or attributable to the posting of the contract or the proposals and responses to the RFP, awards, and other documents.

REQUEST FOR PROPOSAL FOR CONTRACTUAL SERVICES FORM

BIDDER MUST COMPLETE THE FOLLOWING

By signing this Request for Proposal for Contractual Services form, the bidder guarantees compliance with the procedures stated in this Request for Proposal, and agrees to the terms and conditions unless otherwise indicated in writing and certifies that bidder maintains a drug free work place.

Per Nebraska's Transparency in Government Procurement Act, Neb. Rev Stat § 73-603 DAS is required to collect statistical information regarding the number of contracts awarded to Nebraska Contractors. This information is for statistical purposes only and will not be considered for contract award purposes.

____ NEBRASKA CONTRACTOR AFFIDAVIT: Bidder hereby attests that bidder is a Nebraska Contractor. "Nebraska Contractor" shall mean any bidder who has maintained a bona fide place of business and at least one employee within this state for at least the six (6) months immediately preceding the posting date of this RFP.

____ I hereby certify that I am a Resident disabled veteran or business located in a designated enterprise zone in accordance with Neb. Rev. Stat. § 73-107 and wish to have preference, if applicable, considered in the award of this contract.

____ I hereby certify that I am a blind person licensed by the Commission for the Blind & Visually Impaired in accordance with Neb. Rev. Stat. §71-8611 and wish to have preference considered in the award of this contract.

FORM MUST BE SIGNED USING AN INDELIBLE METHOD (NOT ELECTRONICALLY)

FIRM:	Nebraska Pharmacists Association (NPA)
COMPLETE ADDRESS:	6221 South 58th Street, Suite A, Lincoln, NE 68516-3679
TELEPHONE NUMBER:	(402) 420-1500
FAX NUMBER:	(402) 420-1406
DATE:	<i>April 19, 2018</i>
SIGNATURE:	<i>Joni Cover</i>
TYPED NAME & TITLE OF SIGNER:	Joni Cover, JD, Chief Executive Officer

PROPOSAL SUBMISSION

Form A - Bidder Contact Sheet

Request for Proposal Number 5805 Z1

Form A should be completed and submitted with each response to this RFP. This is intended to provide the State with information on the bidder's name and address, and the specific person(s) who are responsible for preparation of the bidder's response.

Preparation of Response Contact Information	
Bidder Name:	Nebraska Pharmacists Association (NPA)
Bidder Address:	6221 South 58 th Street, Suite A Lincoln, Nebraska 68516-3679
Contact Person & Title:	Joni Cover, JD, Chief Executive Officer
E-mail Address:	joni@npharm.org
Telephone Number (Office):	(402) 420-1500
Telephone Number (Cellular):	(402) 430-9497
Fax Number:	(402) 420-1406

Each bidder should also designate a specific contact person who will be responsible for responding to the State if any clarifications of the bidder's response should become necessary. This will also be the person who the State contacts to set up a presentation/demonstration, if required.

Communication with the State Contact Information	
Bidder Name:	Nebraska Pharmacists Association (NPA)
Bidder Address:	6221 South 58 th Street, Suite A Lincoln, Nebraska 68516-3679
Contact Person & Title:	Joni Cover, JD, Chief Executive Officer
E-mail Address:	joni@npharm.org
Telephone Number (Office):	(402) 420-1500
Telephone Number (Cellular):	(402) 430-9497
Fax Number:	(402) 420-1406

Section II.
Terms and Conditions

PROPOSAL SUBMISSION

Section II. Terms and Conditions

A. GENERAL

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within RFP Response (Initial)	NOTES/COMMENTS:
			

The contract resulting from this RFP shall incorporate the following documents:

1. Request for Proposal and Addenda;
2. Amendments to the RFP;
3. Questions and Answers;
4. Contractor's proposal (RFP and properly submitted documents);
5. The executed Contract and Addendum One to Contract, if applicable ; and,
6. Amendments/Addendums to the Contract.

These documents constitute the entirety of the contract.

Unless otherwise specifically stated in a future contract amendment, in case of any conflict between the incorporated documents, the documents shall govern in the following order of preference with number one (1) receiving preference over all other documents and with each lower numbered document having preference over any higher numbered document: 1) Amendment to the executed Contract with the most recent dated amendment having the highest priority, 2) executed Contract and any attached Addenda, 3) Amendments to RFP and any Questions and Answers, 4) the original RFP document and any Addenda, and 5) the Contractor's submitted Proposal.

Any ambiguity or conflict in the contract discovered after its execution, not otherwise addressed herein, shall be resolved in accordance with the rules of contract interpretation as established in the State of Nebraska.

B. NOTIFICATION

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within RFP Response (Initial)	NOTES/COMMENTS:
			

Contractor and State shall identify the contract manager who shall serve as the point of contact for the executed contract.

C. GOVERNING LAW (Statutory)

Notwithstanding any other provision of this contract, or any amendment or addendum(s) entered into contemporaneously or at a later time, the parties understand and agree that, (1) the State of Nebraska is a sovereign state and its authority to contract is therefore subject to limitation by the State's Constitution, statutes, common law, and regulation; (2) this contract will be interpreted and enforced under the laws of the State of Nebraska; (3) any action to enforce the provisions of this agreement must be brought in the State of Nebraska per state law; (4) the person signing this contract on behalf of the State of Nebraska does not have the authority to waive the State's sovereign immunity, statutes, common law, or regulations; (5) the indemnity, limitation of liability, remedy, and other similar provisions of the final contract, if any, are entered into subject to the State's Constitution, statutes, common law, regulations, and sovereign immunity; and, (6) all terms and conditions of the final contract, including but not limited to the clauses concerning third party use, licenses, warranties, limitations of liability, governing law and venue, usage verification,

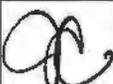
PROPOSAL SUBMISSION

Section II. Terms and Conditions

indemnity, liability, remedy or other similar provisions of the final contract are entered into specifically subject to the State's Constitution, statutes, common law, regulations, and sovereign immunity.

The Parties must comply with all applicable local, state and federal laws, ordinances, rules, orders, and regulations.

D. BEGINNING OF WORK

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within RFP Response (Initial)	NOTES/COMMENTS:
			

The bidder shall not commence any billable work until a valid contract has been fully executed by the State and the successful Contractor. The Contractor will be notified in writing when work may begin.

E. CHANGE ORDERS

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within RFP Response (Initial)	NOTES/COMMENTS:
			

The State and the Contractor, upon the written agreement, may make changes to the contract within the general scope of the RFP. Changes may involve specifications, the quantity of work, or such other items as the State may find necessary or desirable. Corrections of any deliverable, service, or work required pursuant to the contract shall not be deemed a change. The Contractor may not claim forfeiture of the contract by reasons of such changes.

The Contractor shall prepare a written description of the work required due to the change and an itemized cost sheet for the change. Changes in work and the amount of compensation to be paid to the Contractor shall be determined in accordance with applicable unit prices if any, a pro-rated value, or through negotiations. The State shall not incur a price increase for changes that should have been included in the Contractor's proposal, were foreseeable, or result from difficulties with or failure of the Contractor's proposal or performance.

No change shall be implemented by the Contractor until approved by the State, and the Contract is amended to reflect the change and associated costs, if any. If there is a dispute regarding the cost, but both parties agree that immediate implementation is necessary, the change may be implemented, and cost negotiations may continue with both Parties retaining all remedies under the contract and law.

PROPOSAL SUBMISSION

Section II. Terms and Conditions

F. NOTICE OF POTENTIAL CONTRACTOR BREACH

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within RFP Response (Initial)	NOTES/COMMENTS:
			

If Contractor breaches the contract or anticipates breaching the contract, the Contractor shall immediately give written notice to the State. The notice shall explain the breach or potential breach, a proposed cure, and may include a request for a waiver of the breach if so desired. The State may, in its discretion, temporarily or permanently waive the breach. By granting a waiver, the State does not forfeit any rights or remedies to which the State is entitled by law or equity, or pursuant to the provisions of the contract. Failure to give immediate notice, however, may be grounds for denial of any request for a waiver of a breach.

G. BREACH

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within RFP Response (Initial)	NOTES/COMMENTS:
			

Either Party may terminate the contract, in whole or in part, if the other Party breaches its duty to perform its obligations under the contract in a timely and proper manner. Termination requires written notice of default and a thirty (30) calendar day (or longer at the non-breaching Party's discretion considering the gravity and nature of the default) cure period. Said notice shall be delivered by Certified Mail, Return Receipt Requested, or in person with proof of delivery. Allowing time to cure a failure or breach of contract does not waive the right to immediately terminate the contract for the same or different contract breach which may occur at a different time. In case of default of the Contractor, the State may contract the service from other sources and hold the Contractor responsible for any excess cost occasioned thereby.

The State's failure to make payment shall not be a breach, and the Contractor shall retain all available statutory remedies and protections.

H. NON-WAIVER OF BREACH

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within RFP Response (Initial)	NOTES/COMMENTS:
			

The acceptance of late performance with or without objection or reservation by a Party shall not waive any rights of the Party nor constitute a waiver of the requirement of timely performance of any obligations remaining to be performed.

PROPOSAL SUBMISSION

Section II. Terms and Conditions

I. SEVERABILITY

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within RFP Response (Initial)	NOTES/COMMENTS:
			

If any term or condition of the contract is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and conditions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the contract did not contain the provision held to be invalid or illegal.

J. INDEMNIFICATION

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within RFP Response (Initial)	NOTES/COMMENTS:
			

1. GENERAL

The Contractor agrees to defend, indemnify, and hold harmless the State and its employees, volunteers, agents, and its elected and appointed officials ("the indemnified parties") from and against any and all third party claims, liens, demands, damages, liability, actions, causes of action, losses, judgments, costs, and expenses of every nature, including investigation costs and expenses, settlement costs, and attorney fees and expenses ("the claims"), sustained or asserted against the State for personal injury, death, or property loss or damage, arising out of, resulting from, or attributable to the willful misconduct, negligence, error, or omission of the Contractor, its employees, Subcontractors, consultants, representatives, and agents, resulting from this contract, except to the extent such Contractor liability is attenuated by any action of the State which directly and proximately contributed to the claims.

2. INTELLECTUAL PROPERTY

The Contractor agrees it will, at its sole cost and expense, defend, indemnify, and hold harmless the indemnified parties from and against any and all claims, to the extent such claims arise out of, result from, or are attributable to, the actual or alleged infringement or misappropriation of any patent, copyright, trade secret, trademark, or confidential information of any third party by the Contractor or its employees, Subcontractors, consultants, representatives, and agents; provided, however, the State gives the Contractor prompt notice in writing of the claim. The Contractor may not settle any infringement claim that will affect the State's use of the Licensed Software without the State's prior written consent, which consent may be withheld for any reason.

If a judgment or settlement is obtained or reasonably anticipated against the State's use of any intellectual property for which the Contractor has indemnified the State, the Contractor shall, at the Contractor's sole cost and expense, promptly modify the item or items which were determined to be infringing, acquire a license or licenses on the State's behalf to provide the necessary rights to the State to eliminate the infringement, or provide the State with a non-infringing substitute that provides the State the same functionality. At the State's election, the actual or anticipated judgment may be treated as a breach of warranty by the Contractor, and the State may receive the remedies provided under this RFP.

PROPOSAL SUBMISSION

Section II. Terms and Conditions

3. PERSONNEL

The Contractor shall, at its expense, indemnify and hold harmless the indemnified parties from and against any claim with respect to withholding taxes, worker's compensation, employee benefits, or any other claim, demand, liability, damage, or loss of any nature relating to any of the personnel, including subcontractor's and their employees, provided by the Contractor.

4. SELF-INSURANCE

The State of Nebraska is self-insured for any loss and purchases excess insurance coverage pursuant to Neb. Rev. Stat. § 81-8,239.01 (Reissue 2008). If there is a presumed loss under the provisions of this agreement, Contractor may file a claim with the Office of Risk Management pursuant to Neb. Rev. Stat. §§ 81-8,829 – 81-8,306 for review by the State Claims Board. The State retains all rights and immunities under the State Miscellaneous (Section 81-8,294), Tort (Section 81-8,209), and Contract Claim Acts (Section 81-8,302), as outlined in Neb. Rev. Stat. § 81-8,209 et seq. and under any other provisions of law and accepts liability under this agreement to the extent provided by law.

5. The Parties acknowledge that Attorney General for the State of Nebraska is required by statute to represent the legal interests of the State, and that any provision of this indemnity clause is subject to the statutory authority of the Attorney General.

K. ATTORNEY'S FEES

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within RFP Response (Initial)	NOTES/COMMENTS:
			

In the event of any litigation, appeal, or other legal action to enforce any provision of the contract, the Parties agree to pay all expenses of such action, as permitted by law and if order by the court, including attorney's fees and costs, if the other Party prevails.

L. ASSIGNMENT, SALE, OR MERGER

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within RFP Response (Initial)	NOTES/COMMENTS:
			

Either Party may assign the contract upon mutual written agreement of the other Party. Such agreement shall not be unreasonably withheld.

The Contractor retains the right to enter into a sale, merger, acquisition, internal reorganization, or similar transaction involving Contractor's business. Contractor agrees to cooperate with the State in executing amendments to the contract to allow for the transaction. If a third party or entity is involved in the transaction, the Contractor will remain responsible for performance of the contract until such time as the person or entity involved in the transaction agrees in writing to be contractually bound by this contract and perform all obligations of the contract.

PROPOSAL SUBMISSION

Section II. Terms and Conditions

M. CONTRACTING WITH OTHER NEBRASKA POLITICAL SUB-DIVISIONS

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within RFP Response (Initial)	NOTES/COMMENTS:
			

The Contractor may, but shall not be required to, allow agencies, as defined in Neb. Rev. Stat. 581-145, to use this contract. The terms and conditions, including price, of the contract may not be amended. The State shall not be contractually obligated or liable for any contract entered into pursuant to this clause. A listing of Nebraska political subdivisions may be found at the website of the Nebraska Auditor of Public Accounts.

N. FORCE MAJEURE

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within RFP Response (Initial)	NOTES/COMMENTS:
			

Neither Party shall be liable for any costs or damages, or for default resulting from its inability to perform any of its obligations under the contract due to a natural or manmade event outside the control and not the fault of the affected Party ("Force Majeure Event"). The Party so affected shall immediately make a written request for relief to the other Party, and shall have the burden of proof to justify the request. The other Party may grant the relief requested; relief may not be unreasonably withheld. Labor disputes with the impacted Party's own employees will not be considered a Force Majeure Event.

O. CONFIDENTIALITY

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within RFP Response (Initial)	NOTES/COMMENTS:
			

All materials and information provided by the Parties or acquired by a Party on behalf of the other Party shall be regarded as confidential information. All materials and information provided or acquired shall be handled in accordance with federal and state law, and ethical standards. Should said confidentiality be breached by a Party, the Party shall notify the other Party immediately of said breach and take immediate corrective action.

It is incumbent upon the Parties to inform their officers and employees of the penalties for improper disclosure imposed by the Privacy Act of 1974, 5 U.S.C. 552a. Specifically, 5 U.S.C. 552a (i)(1), which is made applicable by 5 U.S.C. 552a (m)(1), provides that any officer or employee, who by virtue of his/her employment or official position has possession of or access to agency records which contain individually identifiable information, the disclosure of which is prohibited by the Privacy Act or regulations established thereunder, and who knowing that disclosure of the specific material is prohibited, willfully discloses the material in any manner to any person or agency not entitled to receive it, shall be guilty of a misdemeanor and fined not more than \$5,000.

PROPOSAL SUBMISSION

Section II. Terms and Conditions

P. OFFICE OF PUBLIC COUNSEL (Statutory)

If it provides, under the terms of this contract and on behalf of the State of Nebraska, health and human services to individuals; service delivery; service coordination; or case management, Contractor shall submit to the jurisdiction of the Office of Public Counsel, pursuant to Neb. Rev. Stat. §§ 81-8,240 et seq. This section shall survive the termination of this contract.

Q. LONG-TERM CARE OMBUDSMAN (Statutory)

Contractor must comply with the Long-Term Care Ombudsman Act, Neb. Rev. Stat. §§ 81-2237 et seq. This section shall survive the termination of this contract.

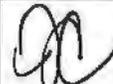
R. EARLY TERMINATION

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within RFP Response (Initial)	NOTES/COMMENTS:
			

The contract may be terminated as follows:

1. The State and the Contractor, by mutual written agreement, may terminate the contract at any time.
2. The State, in its sole discretion, may terminate the contract for any reason upon thirty (30) calendar day's written notice to the Contractor. Such termination shall not relieve the Contractor of warranty or other service obligations incurred under the terms of the contract. In the event of termination the Contractor shall be entitled to payment, determined on a pro rata basis, for products or services satisfactorily performed or provided.
3. The State may terminate the contract immediately for the following reasons:
 - a. if directed to do so by statute;
 - b. Contractor has made an assignment for the benefit of creditors, has admitted in writing its inability to pay debts as they mature, or has ceased operating in the normal course of business;
 - c. a trustee or receiver of the Contractor or of any substantial part of the Contractor's assets has been appointed by a court;
 - d. fraud, misappropriation, embezzlement, malfeasance, misfeasance, or illegal conduct pertaining to performance under the contract by its Contractor, its employees, officers, directors, or shareholders;
 - e. an involuntary proceeding has been commenced by any Party against the Contractor under any one of the chapters of Title 11 of the United States Code and (i) the proceeding has been pending for at least sixty (60) calendar days; or (ii) the Contractor has consented, either expressly or by operation of law, to the entry of an order for relief; or (iii) the Contractor has been decreed or adjudged a debtor; a voluntary petition has been filed by the Contractor under any of the chapters of Title 11 of the United States Code;
 - g. Contractor intentionally discloses confidential information;
 - h. Contractor has or announces it will discontinue support of the deliverable; and,
 - i. In the event funding is no longer available.

S. CONTRACT CLOSEOUT

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within RFP Response (Initial)	NOTES/COMMENTS:
			

Upon contract closeout for any reason the Contractor shall within 30 days, unless stated otherwise herein:

PROPOSAL SUBMISSION

Section II. Terms and Conditions

1. Transfer all completed or partially completed deliverables to the State;
2. Transfer ownership and title to all completed or partially completed deliverables to the State;
3. Return to the State all information and data, unless the Contractor is permitted to keep the information or data by contract or rule of law. Contractor may retain one copy of any information or data as required to comply with applicable work product documentation standards or as are automatically retained in the course of Contractor's routine back up procedures;
4. Cooperate with any successor Contractor, person or entity in the assumption of any or all of the obligations of this contract;
5. Cooperate with any successor Contractor, person or entity with the transfer of information or data related to this contract;
6. Return or vacate any state owned real or personal property; and,
7. Return all data in a mutually acceptable format and manner.

Nothing in this Section should be construed to require the Contractor to surrender intellectual property, real or personal property, or information or data owned by the Contractor for which the State has no legal claim.

PROPOSAL SUBMISSION

Section III. Contractor Duties

A. INDEPENDENT CONTRACTOR / OBLIGATIONS

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within RFP Response (Initial)	NOTES/COMMENTS:
			

It is agreed that the Contractor is an independent contractor and that nothing contained herein is intended or should be construed as creating or establishing a relationship of employment, agency, or a partnership.

The Contractor is solely responsible for fulfilling the contract. The Contractor or the Contractor's representative shall be the sole point of contact regarding all contractual matters.

The Contractor shall secure, at its own expense, all personnel required to perform the services under the contract. The personnel the Contractor uses to fulfill the contract shall have no contractual or other legal relationship with the State; they shall not be considered employees of the State and shall not be entitled to any compensation, rights or benefits from the State, including but not limited to, tenure rights, medical and hospital care, sick and vacation leave, severance pay, or retirement benefits.

By-name personnel commitments made in the Contractor's proposal shall not be changed without the prior written approval of the State. Replacement of these personnel, if approved by the State, shall be with personnel of equal or greater ability and qualifications.

All personnel assigned by the Contractor to the contract shall be employees of the Contractor or a subcontractor, and shall be fully qualified to perform the work required herein. Personnel employed by the Contractor or a subcontractor to fulfill the terms of the contract shall remain under the sole direction and control of the Contractor or the subcontractor respectively.

With respect to its employees, the Contractor agrees to be solely responsible for the following:

1. Any and all pay, benefits, and employment taxes and/or other payroll withholding;
2. Any and all vehicles used by the Contractor's employees, including all insurance required by state law;
3. Damages incurred by Contractor's employees within the scope of their duties under the contract;
4. Maintaining Workers' Compensation and health insurance that complies with state and federal law and submitting any reports on such insurance to the extent required by governing law; and
5. Determining the hours to be worked and the duties to be performed by the Contractor's employees.
6. All claims on behalf of any person arising out of employment or alleged employment (including without limit claims of discrimination alleged against the Contractor, its officers, agents, or subcontractors or subcontractor's employees)

If the Contractor intends to utilize any subcontractor, the subcontractor's level of effort, tasks, and time allocation should be clearly defined in the bidder's proposal. The Contractor shall agree that it will not utilize any subcontractors not specifically included in its proposal in the performance of the contract without the prior written authorization of the State.

The State reserves the right to require the Contractor to reassign or remove from the project any Contractor or subcontractor employee.

Contractor shall insure that the terms and conditions contained in any contract with a subcontractor does not conflict with the terms and conditions of this contract.

The Contractor shall include a similar provision, for the protection of the State, in the contract with any Subcontractor engaged to perform work on this contract.

PROPOSAL SUBMISSION

Section III. Contractor Duties

B. EMPLOYEE WORK ELIGIBILITY STATUS

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within RFP Response (Initial)	NOTES/COMMENTS:
AC			

The Contractor is required and hereby agrees to use a federal immigration verification system to determine the work eligibility status of employees physically performing services within the State of Nebraska. A federal immigration verification system means the electronic verification of the work authorization program authorized by the Illegal Immigration Reform and Immigrant Responsibility Act of 1996, 8 U.S.C. 1324a, known as the E-Verify Program, or an equivalent federal program designated by the United States Department of Homeland Security or other federal agency authorized to verify the work eligibility status of an employee.

If the Contractor is an individual or sole proprietorship, the following applies:

1. The Contractor must complete the United States Citizenship Attestation Form, available on the Department of Administrative Services website at: <http://das.nebraska.gov/materiel/purchasing.html>

The completed United States Attestation Form should be submitted with the RFP response.
2. If the Contractor indicates on such attestation form that he or she is a qualified alien, the Contractor agrees to provide the US Citizenship and Immigration Services documentation required to verify the Contractor's lawful presence in the United States using the Systematic Alien Verification for Entitlements (SAVE) Program.
3. The Contractor understands and agrees that lawful presence in the United States is required and the Contractor may be disqualified or the contract terminated if such lawful presence cannot be verified as required by Neb. Rev. Stat. §4-108.

C. COMPLIANCE WITH CIVIL RIGHTS LAWS AND EQUAL OPPORTUNITY EMPLOYMENT/ NONDISCRIMINATION (Statutory)

The Contractor shall comply with all applicable local, state, and federal statutes and regulations regarding civil rights laws and equal opportunity employment. The Nebraska Fair Employment Practice Act prohibits Contractors of the State of Nebraska, and their Subcontractors, from discriminating against any employee or applicant for employment, with respect to hire, tenure, terms, conditions, compensation, or privileges of employment because of race, color, religion, sex, disability, marital status, or national origin (Neb. Rev. Stat. §48-1101 to 48-1125). The Contractor guarantees compliance with the Nebraska Fair Employment Practice Act, and breach of this provision shall be regarded as a material breach of contract. The Contractor shall insert a similar provision in all Subcontracts for services to be covered by any contract resulting from this RFP.

D. COOPERATION WITH OTHER CONTRACTORS

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within RFP Response (Initial)	NOTES/COMMENTS:
AC			

Contractor may be required to work with or in close proximity to other contractors or individuals that may be working on same or different projects. The Contractor shall agree to cooperate with such other contractors or individuals, and shall not commit or permit any act which may interfere

PROPOSAL SUBMISSION

Section III. Contractor Duties

with the performance of work by any other contractor or individual. Contractor is not required to compromise Contractor's intellectual property or proprietary information unless expressly required to do so by this contract.

E. PERMITS, REGULATIONS, LAWS

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within RFP Response (Initial)	NOTES/COMMENTS:
			

The contract price shall include the cost of all royalties, licenses, permits, and approvals, whether arising from patents, trademarks, copyrights or otherwise, that are in any way involved in the contract. The Contractor shall obtain and pay for all royalties, licenses, and permits, and approvals necessary for the execution of the contract. The Contractor must guarantee that it has the full legal right to the materials, supplies, equipment, software, and other items used to execute this contract.

F. OWNERSHIP OF INFORMATION AND DATA / DELIVERABLES

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within RFP Response (Initial)	NOTES/COMMENTS:
			

The State shall have the unlimited right to publish, duplicate, use, and disclose all information and data developed or obtained by the Contractor on behalf of the State pursuant to this contract.

The State shall own and hold exclusive title to any deliverable developed as a result of this contract. Contractor shall have no ownership interest or title, and shall not patent, license, or copyright, duplicate, transfer, sell, or exchange, the design, specifications, concept, or deliverable.

G. INSURANCE REQUIREMENTS

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within RFP Response (Initial)	NOTES/COMMENTS:
			The NPA is unable to meet the \$10,000 Medical Payments provision of the Commercial General Liability requirements. Our current insurer, Pharmacists Mutual, will provide Medical Payment coverage that is \$5,000 per occurrence, but cannot provide a higher amount because of their insurance filing with the State of Nebraska. Our Umbrella Policy will provide the required extra coverage. All of the other amounts outlined in the RFP can be met with our Pharmacists Mutual insurance policy.

The Contractor shall throughout the term of the contract maintain insurance as specified herein and provide the State a current Certificate of Insurance/Acord Form (COI) verifying the coverage. The Contractor shall not commence work on the contract until the insurance is in place. If

PROPOSAL SUBMISSION

Section III. Contractor Duties

Contractor subcontracts any portion of the Contract the Contractor must, throughout the term of the contract, either:

1. Provide equivalent insurance for each subcontractor and provide a COI verifying the coverage for the subcontractor;
2. Require each subcontractor to have equivalent insurance and provide written notice to the State that the Contractor has verified that each subcontractor has the required coverage; or,
3. Provide the State with copies of each subcontractor's Certificate of Insurance evidencing the required coverage.

The Contractor shall not allow any Subcontractor to commence work until the Subcontractor has equivalent insurance. The failure of the State to require a COI, or the failure of the Contractor to provide a COI or require subcontractor insurance shall not limit, relieve, or decrease the liability of the Contractor hereunder.

In the event that any policy written on a claims-made basis terminates or is canceled during the term of the contract or within one (1) year of termination or expiration of the contract, the contractor shall obtain an extended discovery or reporting period, or a new insurance policy, providing coverage required by this contract for the term of the contract and one (1) year following termination or expiration of the contract.

If by the terms of any insurance a mandatory deductible is required, or if the Contractor elects to increase the mandatory deductible amount, the Contractor shall be responsible for payment of the amount of the deductible in the event of a paid claim.

Notwithstanding any other clause in this Contract, the State may recover up to the liability limits of the insurance policies required herein.

1. WORKERS' COMPENSATION INSURANCE

The Contractor shall take out and maintain during the life of this contract the statutory Workers' Compensation and Employer's Liability Insurance for all of the contractors' employees to be engaged in work on the project under this contract and, in case any such work is sublet, the Contractor shall require the Subcontractor similarly to provide Worker's Compensation and Employer's Liability Insurance for all of the Subcontractor's employees to be engaged in such work. This policy shall be written to meet the statutory requirements for the state in which the work is to be performed, including Occupational Disease. **The policy shall include a waiver of subrogation in favor of the State. The COI shall contain the mandatory COI subrogation waiver language found hereinafter.** The amounts of such insurance shall not be less than the limits stated hereinafter. For employees working in the State of Nebraska, the policy must be written by an entity authorized by the State of Nebraska Department of Insurance to write Workers' Compensation and Employer's Liability Insurance for Nebraska employees.

2. COMMERCIAL GENERAL LIABILITY INSURANCE AND COMMERCIAL AUTOMOBILE LIABILITY INSURANCE

The Contractor shall take out and maintain during the life of this contract such Commercial General Liability Insurance and Commercial Automobile Liability Insurance as shall protect Contractor and any Subcontractor performing work covered by this contract from claims for damages for bodily injury, including death, as well as from claims for property damage, which may arise from operations under this contract, whether such operation be by the Contractor or by any Subcontractor or by anyone directly or indirectly employed by either of them, and the amounts of such insurance shall not be less than limits stated hereinafter.

The Commercial General Liability Insurance shall be written on an occurrence basis, and provide Premises/Operations, Products/Completed Operations, Independent Contractors, Personal Injury, and Contractual Liability coverage. **The policy shall include the State, and others as required by the contract documents, as Additional Insured(s). This policy shall be primary, and any insurance or self-insurance carried by the State shall be considered secondary and non-contributory. The COI shall contain the mandatory COI liability waiver language found hereinafter.** The Commercial Automobile Liability Insurance shall be written to cover all Owned, Non-owned, and Hired vehicles.

PROPOSAL SUBMISSION

Section III. Contractor Duties

REQUIRED INSURANCE COVERAGE	
COMMERCIAL GENERAL LIABILITY	
General Aggregate	\$2,000,000
Products/Completed Operations Aggregate	\$2,000,000
Personal/Advertising Injury	\$1,000,000 per occurrence
Bodily Injury/Property Damage	\$1,000,000 per occurrence
Medical Payments	\$10,000 any one person
Damage to Rented Premises	\$300,000 each occurrence
Contractual	Included
Abuse & Molestation	Included
WORKER'S COMPENSATION	
Employers Liability Limits	\$500K/\$500K/\$500K
Statutory Limits- All States	Statutory - State of Nebraska
USL&H Endorsement	Statutory
Voluntary Compensation	Statutory
COMMERCIAL AUTOMOBILE LIABILITY	
Bodily Injury/Property Damage	\$1,000,000 combined single limit
Include All Owned, Hired & Non-Owned Automobile liability	Included
Motor Carrier Act Endorsement	Where Applicable
UMBRELLA/EXCESS LIABILITY	
Over Primary Insurance	\$5,000,000
MANDATORY COI SUBROGATION WAIVER LANGUAGE	
"Workers' Compensation policy shall include a waiver of subrogation in favor of the State of Nebraska."	
MANDATORY COI LIABILITY WAIVER LANGUAGE	
"Commercial General Liability & Commercial Automobile Liability policies shall name the State of Nebraska as an Additional Insured and the policies shall be primary and any insurance or self-insurance carried by the State shall be considered secondary and non-contributory as additionally insured."	

If the mandatory COI subrogation waiver language or mandatory COI liability waiver language on the COI states that the waiver is subject to, condition upon, or otherwise limit by the insurance policy, a copy of the relevant sections of the policy must be submitted with the COI so the State can review the limitations imposed by the insurance policy.

3. EVIDENCE OF COVERAGE

The Contractor shall furnish the Contract Manager, with a certificate of insurance coverage complying with the above requirements prior to beginning work at:

Department of Health and Human Services
 Attn: Injury Prevention Program Manager
 PO Box 95026
 Lincoln, NE 68509-5026

These certificates or the cover sheet shall reference the RFP number, and the certificates shall include the name of the company, policy numbers, effective dates, dates of expiration, and amounts and types of coverage afforded. If the State is damaged by the failure of the Contractor to maintain such insurance, then the Contractor shall be responsible for all reasonable costs properly attributable thereto.

PROPOSAL SUBMISSION

Section III. Contractor Duties

Reasonable notice of cancellation of any required insurance policy must be submitted to the contract manager as listed above when issued and a new coverage binder shall be submitted immediately to ensure no break in coverage.

4. DEVIATIONS

The insurance requirements are subject to limited negotiation. Negotiation typically includes, but is not necessarily limited to, the correct type of coverage, necessity for Workers' Compensation, and the type of automobile coverage carried by the Contractor.

H. ANTITRUST

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within RFP Response (Initial)	NOTES/COMMENTS:
AC			

The Contractor hereby assigns to the State any and all claims for overcharges as to goods and/or services provided in connection with this contract resulting from antitrust violations which arise under antitrust laws of the United States and the antitrust laws of the State.

I. CONFLICT OF INTEREST

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within RFP Response (Initial)	NOTES/COMMENTS:
AC			DHHS is a partner with the NPA in the Nebraska MEDS Coalition.

By submitting a proposal, bidder certifies that there does not now exist a relationship between the bidder and any person or entity which is or gives the appearance of a conflict of interest related to this RFP or project.

The bidder certifies that it shall not take any action or acquire any interest, either directly or indirectly, which will conflict in any manner or degree with the performance of its services hereunder or which creates an actual or an appearance of conflict of interest.

The bidder certifies that it will not knowingly employ any individual known by bidder to have a conflict of interest.

The Parties shall not knowingly, for a period of two years after execution of the contract, recruit or employ any employee or agent of the other Party who has worked on the RFP or project, or who had any influence on decisions affecting the RFP or project.

J. SITE RULES AND REGULATIONS

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within RFP Response (Initial)	NOTES/COMMENTS:
AC			

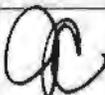
The Contractor shall use its best efforts to ensure that its employees, agents, and Subcontractors comply with site rules and regulations while on State premises. If the Contractor must perform on-site work outside of the daily operational hours set forth by the State, it must make

PROPOSAL SUBMISSION

Section III. Contractor Duties

arrangements with the State to ensure access to the facility and the equipment has been arranged. No additional payment will be made by the State on the basis of lack of access, unless the State fails to provide access as agreed to in writing between the State and the Contractor.

K. ADVERTISING

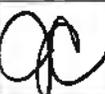
Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within RFP Response (Initial)	NOTES/COMMENTS:
			

The Contractor agrees not to refer to the contract award in advertising in such a manner as to state or imply that the company or its services are endorsed or preferred by the State. Any publicity releases pertaining to the project shall not be issued without prior written approval from the State.

L. NEBRASKA TECHNOLOGY ACCESS STANDARDS (Statutory)

Contractor shall review the Nebraska Technology Access Standards, found at <http://nitc.nebraska.gov/standards/2-201.html> and ensure that products and/or services provided under the contract are in compliance or will comply with the applicable standards to the greatest degree possible. In the event such standards change during the Contractor's performance, the State may create an amendment to the contract to request the contract comply with the changed standard at a cost mutually acceptable to the parties.

M. DISASTER RECOVERY/BACK UP PLAN

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within RFP Response (Initial)	NOTES/COMMENTS:
			

The Contractor shall have a disaster recovery and back-up plan, of which a copy should be provided upon request to the State, which includes, but is not limited to equipment, personnel, facilities, and transportation, in order to continue services as specified under the specifications in the contract in the event of a disaster.

N. DRUG POLICY

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within RFP Response (Initial)	NOTES/COMMENTS:
			

Contractor certifies it maintains a drug free work place environment to ensure worker safety and workplace integrity. Contractor agrees to provide a copy of its drug free workplace policy at any time upon request by the State.

PROPOSAL SUBMISSION

Section IV. Payment

- A. PROHIBITION AGAINST ADVANCE PAYMENT (Statutory)**
 Payments shall not be made until contractual deliverable(s) are received and accepted by the State.
- B. TAXES (Statutory)**
 The State is not required to pay taxes and assumes no such liability as a result of this solicitation. Any property tax payable on the Contractor's equipment which may be installed in a state-owned facility is the responsibility of the Contractor.
- C. INVOICES**

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within RFP Response (Initial)	NOTES/COMMENTS:
AC			

Invoices for payments must be submitted by the Contractor to the agency requesting the services with sufficient detail to support payment. Invoices must be submitted quarterly and include, at a minimum, the detail on the amount of medication collected during the invoice period and the number of contacts/education conducted with pharmacies, consumers and communities. Invoices should be submitted to: DHHS Injury Prevention Program Manager, PO Box 95026, Lincoln NE 68509-5026. The terms and conditions included in the Contractor's invoice shall be deemed to be solely for the convenience of the parties. No terms or conditions of any such invoice shall be binding upon the State, and no action by the State, including without limitation the payment of any such invoice in whole or in part, shall be construed as binding or estopping the State with respect to any such term or condition, unless the invoice term or condition has been previously agreed to by the State as an amendment to the contract

D. INSPECTION AND APPROVAL

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within RFP Response (Initial)	NOTES/COMMENTS:
AC			

Final inspection and approval of all work required under the contract shall be performed by the designated State officials.

The State and/or its authorized representatives shall have the right to enter any premises where the Contractor or Subcontractor duties under the contract are being performed, and to inspect, monitor or otherwise evaluate the work being performed. All inspections and evaluations shall be at reasonable times and in a manner that will not unreasonably delay work.

PROPOSAL SUBMISSION

Section IV. Payment

E. PAYMENT

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within RFP Response (Initial)	NOTES/COMMENTS:
			

State will render payment to Contractor when the terms and conditions of the contract and specifications have been satisfactorily completed on the part of the Contractor as solely determined by the State. (Neb. Rev. Stat. Section 73-506(1)) Payment will be made by the responsible agency in compliance with the State of Nebraska Prompt Payment Act (See Neb. Rev. Stat. §81-2401 through 81-2408). The State may require the Contractor to accept payment by electronic means such as ACH deposit. In no event shall the State be responsible or liable to pay for any services provided by the Contractor prior to the Effective Date of the contract, and the Contractor hereby waives any claim or cause of action for any such services.

F. LATE PAYMENT (Statutory)

The Contractor may charge the responsible agency interest for late payment in compliance with the State of Nebraska Prompt Payment Act (See Neb. Rev. Stat. §81-2401 through 81-2408).

G. SUBJECT TO FUNDING / FUNDING OUT CLAUSE FOR LOSS OF APPROPRIATIONS

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within RFP Response (Initial)	NOTES/COMMENTS:
			

The State's obligation to pay amounts due on the Contract for a fiscal years following the current fiscal year is contingent upon legislative appropriation of funds. Should said funds not be appropriated, the State may terminate the contract with respect to those payments for the fiscal year(s) for which such funds are not appropriated. The State will give the Contractor written notice thirty (30) calendar days prior to the effective date of termination. All obligations of the State to make payments after the termination date will cease. The Contractor shall be entitled to receive just and equitable compensation for any authorized work which has been satisfactorily completed as of the termination date. In no event shall the Contractor be paid for a loss of anticipated profit.

H. RIGHT TO AUDIT (First Paragraph is Statutory)

Accept (Initial)	Reject (Initial)	Reject & Provide Alternative within RFP Response (Initial)	NOTES/COMMENTS:
			

The State shall have the right to audit the Contractor's performance of this contract upon a 30 days' written notice. Contractor shall utilize generally accepted accounting principles, and shall maintain the accounting records, and other records and information relevant to the contract (Information) to enable the State to audit the contract. The State may audit and the Contractor shall maintain, the Information during the term of the contract and for a period of five (5) years after the completion of this contract or until all issues or litigation are resolved, whichever is later.

PROPOSAL SUBMISSION

Section IV. Payment

The Contractor shall make the Information available to the State at Contractor's place of business or a location acceptable to both Parties during normal business hours. If this is not practical or the Contractor so elects, the Contractor may provide electronic or paper copies of the Information. The State reserves the right to examine, make copies of, and take notes on any Information relevant to this contract, regardless of the form or the Information, how it is stored, or who possesses the Information. Under no circumstance will the Contractor be required to create or maintain documents not kept in the ordinary course of contractor's business operations, nor will contractor be required to disclose any information, including but not limited to product cost data, which is confidential or proprietary to contractor.

The Parties shall pay their own costs of the audit unless the audit finds a previously undisclosed overpayment by the State. If a previously undisclosed overpayment exceeds one-half of one percent (.5%) of the total contract billings, or if fraud, material misrepresentations, or non-performance is discovered on the part of the Contractor, the Contractor shall reimburse the State for the total costs of the audit. Overpayments and audit costs owed to the State shall be paid within ninety days of written notice of the claim. The Contractor agrees to correct any material weaknesses or condition found as a result of the audit.

PROPOSAL SUBMISSION

Section V. Project Description and Scope of Work

B. BUSINESS REQUIREMENTS

1. The contractor should have experience with Nebraska pharmacies, pharmacist education, and community and consumer education regarding use and disposal of pharmaceuticals. Bidder should describe how your experience will impact the project.

Since 1881, the Nebraska Pharmacists Association (NPA), the professional association for Nebraska pharmacists, has recognized the value of the pharmacists' role in health care and supports the concept of a unified voice for pharmacy. The NPA represents members consisting of pharmacists, pharmacy technicians, student pharmacists, pharmaceutical representatives, and other friends of pharmacy who support the mission and objectives of the Association. The NPA advocates, educates, and collaborates with other health care organizations to serve its members. The NPA acts as a central source of information for those with questions regarding the practice of pharmacy. The NPA serves as the coordinator and lead organization for the Nebraska MEDS Coalition.

The NPA is the leader for safe and legal drug disposal across Nebraska. The Nebraska MEDS (Medication Education for Disposal Strategies) Coalition has created, maintained, and expanded the drug disposal program into a statewide program that includes over 320 pharmacies and has collected over 50,000 pounds of prescription and over-the-counter medication for disposal. Nebraska MEDS, under the guidance of NPA staff, continuously works to provide pharmacist, community, and consumer education.

Pharmacy and Pharmacist Education When a pharmacy joins the program, the pharmacist-in-charge is provided a letter that explains the procedure for drug disposal including what can be collected in each type of collection unit, bag stuffers for use in consumer prescription bags, posters, and other materials to promote the program to their patients. Each pharmacy provides Nebraska MEDS with their contact information to receive quarterly newsletters and re-training documents. Additionally, the Project Coordinator visits pharmacies across the state to ensure state and federal laws are being followed and to answer questions. Non-participating pharmacies are also visited to encourage enrollment.

Community and Consumer Education Promotional items (pens, magnets, tissues, hot/cold packs, etc.) are given to each pharmacy during pharmacy visits. These items are for the pharmacy staff to give to their patients so that patients may become aware of the service that is offered at their pharmacy location. KETV NewsWatch 7 creates and produces advertisements across the state to educate consumers (see map on page 41 for more detail). Nebraska MEDS has a Facebook page to connect with consumers through social media. Additionally, Nebraska MEDS continues to exhibit at health care conventions and events statewide.

Nebraska MEDS is a coalition of state and community partners that assist in the promotion of safe drug disposal. These partners educate consumers and the community by providing Nebraska MEDS promotional materials at presentations, exhibits, and other meetings. The Groundwater Foundation sends press releases through the Nebraska Press Association to educate consumers and the community about safe drug disposal and new participating pharmacy locations. The Nebraska Regional Poison Center participates in meetings every other month to discuss Nebraska MEDS updates and trains Poison Center staff members about the statewide drug disposal program. The Poison Center also promotes the program whenever they receive a phone call that is medication-related. The Poison Center's phone number is on every Nebraska MEDS promotional item.

Nebraska MEDS/NPA's knowledge and experience with Nebraska pharmacies and safe drug disposal allows the program to grow quicker and have a greater impact. Staff members are educated, connected, and experienced to grow this program. The connections made through the Nebraska MEDS Coalition have given the program a diversity that showcases the importance of drug disposal for a variety of stakeholders, as well as consumers. The pharmacies across the state are familiar with the program, procedures, and that the NPA is the resource for questions or issues.

2. The contractor should have experience in the development and/or implementation of safe and legal drug disposal services, or similar work. Bidder should describe the importance of proper drug disposal.

The Nebraska MEDS Coalition developed the pilot project for a drug disposal program in 2014 and implemented it as a statewide program in 2016.

This program benefits Nebraska by disposing of leftover and expired medication via medical incineration which diverts these medications from entering waterways and landfills, as well as keeping them away from potential abuse and overdose. Since January 2016, over 50,000 pounds of unwanted and expired medication

PROPOSAL SUBMISSION

Section V. Project Description and Scope of Work

have been collected for disposal in Nebraska. Safe drug disposal is a multi-dimensional benefit to Nebraska communities. According to the Nebraska Attorney General's Dose of Reality campaign, over 289 million prescriptions for painkillers are written each year in the United States. The statewide drug disposal program benefits Nebraskans by providing a convenient, simple, and free way to dispose of leftover and expired medication. Most people who abuse prescription drugs get them from the medicine cabinet of a friend or family. By providing this program, Nebraska households can dispose of their medication and help protect their loved ones from abuse and misuse. "Every Day is Take-Back Day in Nebraska."

C. SCOPE OF WORK

The Contractor shall provide statewide drug disposal services to include, but not limited to:

1. **Provide for a safe and legal medication collection system. This includes but is not limited to:**
 - a. **Medication disposal containers for non-controlled substances, to be placed in pharmacies across Nebraska;**
 - b. **A collection system for controlled substances, which complies with all applicable federal and state laws and regulations; and**
 - c. **A plan to educate pharmacies on the use of the containers that maximizes usage.**

1a. AND 1b. The NPA has a contract with Sharps Compliance (currently in effect until June 2020) for the current statewide drug disposal program. Sharps Compliance is the preferred vendor for this program because they provide boxes for non-controlled substances, envelopes for controlled substances, and MedSafe units that collect both controlled and non-controlled substances, all at their lowest rate. Additionally, Sharps Compliance provides a report to the NPA that records the amount of weight received and destroyed by each pharmacy. Through Sharps Compliance, participating pharmacies order additional units and schedule pick-ups. All but ten participating pharmacies have a 20-gallon TakeAway container which collects non-controlled medication and is placed behind the pharmacy counter. Additionally, these pharmacies have envelopes to give to consumers for the disposal of controlled medications which are dropped in the mailbox by the consumer and sent for disposal via medical incineration. See page 42 for the protocol for the TakeAway containers and envelopes. Ten of the pharmacies across the state have an 18-gallon MedSafe unit which is a permanent receptacle that collects both controlled and non-controlled substances. Per DEA rules, the participating pharmacies with a MedSafe must change their DEA registration to accept controlled medications for disposal. The pharmacy must enter information into a log book during installation, removal, storage and destruction. The MedSafe must be placed in the vision of a pharmacist, and the unit must be locked or made otherwise inaccessible to the public when an employee is not present. See page 43 for the MedSafe log and page 44 for the MedSafe protocol.

1c. When a pharmacy enrolls in the program, the pharmacist-in-charge receives a welcome letter (see page 45) which describes how the program works. MedSafe pharmacies are also sent a link to a YouTube video made by Sharps Compliance, which shows how to use the MedSafe. The NPA continues to visit pharmacies across the state to ensure that the staff is properly educated on the use of their disposal units and to answer questions. Additionally, a re-training document is mailed once a year to be completed and signed by the pharmacy staff.

2. **Market and advertise the statewide disposal initiative, including the availability of drug disposal. Materials must be approved in writing by a DHHS designee prior to being released. This may include, but is not limited to:**
 - a. **Print and web-based materials;**
 - b. **Radio, television, and/or audio-visual materials or commercials; and/or**
 - c. **A social media strategy or campaign.**

2a. See pages 46-49 for samples of Nebraska MEDS print and web-based materials.

2b. KETV NewsWatch 7, with direction from the NPA and advice from the Nebraska MEDS Coalition, creates and disseminates advertisements that explain the program to consumers. The campaign uses a variety of mediums such as: television, print, web, and newspaper. See page 41 to see the different marketing and advertising mediums currently used in each Nebraska county.

PROPOSAL SUBMISSION

Section V. Project Description and Scope of Work

2c. Nebraska MEDS has a Facebook page with over 300 page likes that promotes safe drug disposal. See page 50 for a snapshot of the Facebook page.

- 3. Provide consumer education and community education to Nebraska residents on best practices for handling and disposing of consumer medication. This may include, but is not limited to:**
- Marketing and advertising materials, radio and/or television commercials, or social media strategy, as provided above; and/or**
 - Outreach to health care providers.**

3A. See pages 46-49 for samples of the advertising and marketing used for the statewide drug disposal program.

3B. The Nebraska MEDS Coalition has connections with multiple health care provider associations such as the Nebraska Medical Association, the Nebraska Hospital Association, the Nebraska Nurses Association and the Nebraska Dental Association. In addition to partnerships with these associations, the NPA continues to exhibit at various health care association conventions and conferences to promote safe drug disposal.

- 4. Provide education to pharmacists, pharmacy staff and other stakeholders on best practices for handling and disposing of consumer medication.**

Pharmacist and Pharmacy Staff Education: Pharmacists and pharmacy staff are given a welcome letter (see page 45) with instructions and proper protocol for handling and disposing of consumer medication in accordance with state and federal law. Participating pharmacies receive an email or fax from the NPA every quarter with protocol reminders and answers to frequently asked questions.

Education and updates regarding the statewide drug disposal program are also included in the NPA's journal, the *Nebraska Mortar & Pestle*, with a distribution reach of over 1,300 pharmacists, pharmacy technicians, and pharmacy students. The NPA also utilizes Constant Contact to educate, train, and provide updates to over 2,100 member and nonmember pharmacists via email. In addition, the NPA educates pharmacists with Nebraska MEDS and drug disposal information on its website www.npharm.org and www.leftovermeds.com.

Other Stakeholder Education: Through the DHHS Sub-Award, *Increase Statewide Drug Disposal Program to Decrease Poisonings in Children and Senior Citizens*, Nebraska MEDS will continue to reach out to stakeholders other than health care providers. Some of these stakeholders include, but are not limited to, funeral homes, realtors, home health agencies, substance abuse centers, child care centers, and nursing homes. The letters describe why safe and legal drug disposal is important for their type of organization and share information on how to find a close Nebraska MEDS participating pharmacy.

In April and October, the DEA offers a National Take Back Day. Following a DEA take back event, the NPA sends a letter to participating law enforcement in Nebraska thanking them for their drug disposal efforts and to remind them that *Every Day is Take-Back Day in Nebraska*. Over 30 letters were mailed in November 2017.

- 5. Provide reports of containers placed, amounts of medications collected and education and marketing activities conducted.**

In each quarterly report, Nebraska MEDS will continue to include the collection results from Sharps Compliance as well as the KETV NewsWatch 7 marketing/advertising activity updates. See page 38 for a sample report.

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D. IMPLEMENTATION AND TRANSITION

1. **Bidder should provide a plan to show how this project will be implemented in a manner that maximizes state funds. The plan should include, but not limited to, a summary of the project including the understanding of the importance of the proper drug disposal and how the project will impact the issue, collecting medications for disposal, advertising and publicizing the project, consumer and community education, pharmacist education and engage the pharmacies involved and participating in this project.**

Nebraska maximizes state funds by sharing overhead costs with the NPA. If this program were to be hosted by a single organization, overhead expenses would be higher. The program uses the most cost-effective method for disposal efforts through Sharps Compliance, which offers a pre-paid method for pick-up, delivery, shipping, disposal, and reporting. Nebraska MEDS utilizes KETV NewsWatch 7 for marketing and advertising. The station stays within budget to create, produce, and distribute the advertising and marketing campaign in a way that is cost-effective. KETV NewsWatch 7 also provides an annual survey through Marshall Marketing to analyze data on the effectiveness of the campaign.

Unused medications kept in medicine cabinets, flushed down toilets, or tossed in the garbage can seriously impact Nebraska's public health and the environment. The primary purpose of the statewide drug disposal program is to engage, activate, and empower Nebraska pharmacies to serve as safe and legal waste collection/take-back sites for unused consumer medications every day.

The program addresses environmental and public health concerns resulting from improper handling and disposal of unused consumer medications and is committed to keeping consumers informed about the choices and responsibilities associated with the safe and legal disposal of unused prescription and over-the-counter medications. Intended and measurable outcomes include:

1. Safe, legal, and convenient disposal of unwanted and expired consumer medications (Targeted sector: Nebraska Pharmacies – Projected 30,000 pounds of medications per pharmacy-based collection per year). Program data will be kept to track the quantity of medications collected at participating pharmacies.
2. Consumer education and community outreach to Nebraska consumers, pharmacists, pharmacy staff, and other stakeholders on best practices for handling and disposing of consumer medications every day. The statewide drug disposal program provides an option for consumers to remove medicine from their cabinets and dispose of these medications at any time, instead of just twice a year with the DEA Take-Back Days. (Targeted population - Nebraska families with young children, seniors, and others who take medications). Program data will be kept for a number of key program parameters including marketing efforts across diverse media outlets, number of communities and counties with participating pharmacies, and outreach to organizations who can share information about the program in a grass roots effort.

The scope of the statewide drug disposal program includes supplying pharmacies across Nebraska with containers to safely and legally collect and dispose of prescription and over-the-counter medications from consumers. Additionally, the program supplies educational pieces, marketing, and support to successfully spread awareness to consumers. Educational pieces include in-pharmacy materials such as consumer-specific information and posters. The Project Coordinator will continue to visit pharmacy locations to support participating pharmacies and recruit non-participating pharmacies. The Nebraska MEDS Coalition will meet quarterly to monitor and guide the program. Ongoing marketing and education will complement pharmacy efforts to train consumers to take their leftover medications to a pharmacy for disposal. Targets for education include, but are not limited to, medical offices, veterinary practices, senior centers, child care centers, real estate agencies, funeral homes, law enforcement, and hospitals.

The Nebraska MEDS website www.leftovermeds.com will be continually updated with new information including the disposal location search tool to assist consumers in locating participating pharmacies. Nebraska MEDS will continue to promote safe drug disposal on Facebook.

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2. Bidder should describe the steps involved, responsible party/staff member(s), examples of any materials or descriptions of materials, expected outcomes, and a timeframe for all work.

In July 2014, a grant from the Nebraska Department of Environmental Quality (NDEQ) allowed the NPA, under the direction of the Nebraska MEDS Coalition, to replicate the pilot project in Lancaster County, led by the Lincoln-Lancaster County Health Department. The NPA took the first step in leading the statewide expansion and offered containers to collect leftover non-controlled medications from pharmacies outside of Lancaster County while educating consumers about safe drug disposal.

The statewide expansion of the pilot project in Lancaster County, which advanced to include solutions for controlled medications occurred in 2015, and has continued with previous funding from the NDEQ, the Nebraska Environmental Trust (NET), and DHHS Contract Number 71424 O4 (funding appropriated from the Nebraska Legislature). Nebraska is the first state to address the collection of non-controlled and controlled medications on a statewide level thanks to ongoing financial support coordinated and lead by the NPA.

Nebraska MEDS, administered by the NPA staff, operates and maintains the statewide drug disposal program. The NPA communicates with the pharmacies and their staff, sends materials and information to participating pharmacies, visits participating and non-participating pharmacies across the state, produces social media content, works with KETV NewsWatch 7 to create advertisements, orders materials and promotional items for the program, contracts with Sharps Compliance, the Groundwater Foundation, and the Nebraska Regional Poison Center, creates budget line items, and sends quarterly reports. Examples of printed materials given to the pharmacies can be found on pages 51-54.

Expected outcomes include: approximately 30,000 pounds of medication collected for disposal each year, continued addition of pharmacies into the program and a greater percentage of awareness of the program due to the marketing and advertising campaign. These outcomes will be based on results from Sharps Compliance and Marshall Marketing's annual survey.

WORK TIME FRAME

YEAR ONE

- Provide quarterly reports to DHHS
- Recruit new pharmacy locations
- Continued evaluation for permanent funding and long-term sustainability of the program
- Increase number of pounds collected from previous year
- Outreach to new stakeholders: funeral homes, realtors, senior centers, child care centers, law enforcement, state senators, etc.
- Exhibit at various conventions and conferences
- Outreach to consumers through a targeted marketing and advertising campaign
- Analyze Marshall Marketing survey data to further define and reach out to target market
- Promote Nebraska Drug Overdose Awareness Week
- Re-train participating pharmacy staff
- Visit participating and non-participating pharmacies
- Quarterly outreach to participating pharmacies via e-mail or fax blast
- Install additional MedSafes into pharmacies
- Increase Facebook page likes
- Explore options for a Twitter presence for Nebraska MEDS

YEAR TWO

- Seek additional funds for a pilot program that would place signs in the entrance of a store (e.g. Russ's Pharmacy)
- Provide quarterly reports to DHHS
- Recruit new pharmacy locations
- Continued evaluation for permanent funding and long-term sustainability of the program
- Increase number of pounds collected from previous year

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- Exhibit at various conventions and conferences
- Outreach to consumers through a targeted marketing and advertising campaign
- Analyze Marshall Marketing survey data to further define and reach out to target market
- Outreach to law enforcement and state senators
- Promote Nebraska Drug Overdose Awareness Week
- Re-train participating pharmacy staff
- Visit participating and non-participating pharmacies
- Quarterly outreach to participating pharmacies via e-mail or fax blast
- Install additional MedSafes into pharmacies
- Increase Facebook page likes
- Expand Twitter presence and other social media options
- Seek Legislative Appropriation to fund the statewide drug disposal program

YEAR THREE

- Outreach to management in chain pharmacies that are currently not allowed to participate
- Provide quarterly reports to DHHS
- Recruit new pharmacy locations
- Continued evaluation for permanent funding and long-term sustainability of the program
- Increase number of pounds collected from previous year
- Exhibit at various conventions and conferences
- Outreach to consumers through a targeted marketing and advertising campaign
- Analyze Marshall Marketing survey data to further define and reach out to target market
- Outreach to law enforcement and state senators
- Promote Nebraska Drug Overdose Awareness Week
- Re-train participating pharmacy staff
- Visit participating and non-participating pharmacies
- Quarterly outreach to participating pharmacies via e-mail or fax blast
- Install additional MedSafes into pharmacies
- Increase Facebook page likes
- Increase Twitter following

3. Bidder should describe a method for monitoring and the evaluation of the project.

Program effectiveness will be gauged by the number of pounds collected each quarter. Sharps Compliance TakeAway containers, envelopes, and liners for medications have a unique bar code which allows Sharps to record the individual weight per collected unit when they are returned to the site of destruction. Results show the total amount of collected medication, number and weight of boxes, liners and envelopes returned, and which pharmacy the collected units were received from. Pounds collected have steadily grown since the beginning of the program. This growth is projected to continue as more pharmacies join the program and as more consumers become aware of the program.

An annual survey done by Marshall Marketing through a contract with KETV NewsWatch 7 provides an analysis of program effectiveness each year. See page 55 for a sample of Marshall Marketing's survey report, conducted in 2017 for fiscal year 2016. Based on the survey results, Nebraska MEDS can tailor the marketing campaign, determine a target market, and find gaps in the awareness of the program. Survey questions asked:

1. Do you presently have medications in your home that are outdated or unused?
2. Are you aware of the Leflover Meds Take-Back Program in your city?

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- 4. Bidder should also describe how the current project will be transitioned into the implementation of this contract.**

Should the NPA be awarded RFP 5805 Z1, the transition of this contract into the current program would be seamless with continuation of business as usual. No down or transition time would be necessary. The contract awarded from RFP 5805 Z1 would be a continuation of the current Contract Number 71424 O4. The process would not change, creating more time and opportunity for growth instead of a redirection of the current program.

E. REPORTS

- 1. Quarterly reports shall be submitted to a DHHS designee following the end of the State fiscal quarters (due dates October 15, January 15, April 15, July 15). The quarterly reports must include but not limited to information on the pharmacies where drug disposal containers were placed; amount of medications collected; number and names of pharmacies in which staff received education; description of consumer and community education provided; and any marketing activities conducted related to this contract.**

Addendum One Questions and Answers states that Section V. E. 1. Reports is hereby superseded and replaced with the following: Quarterly reports shall be submitted to a DHHS designee following the end of the State fiscal quarters (due dates October 30, January 30, April 30, July 30). The quarterly reports must include but not limited to information on the pharmacies where drug disposal containers were placed; amount of medications collected; number and names of pharmacies in which staff received education; description of consumer and community education provided; and any marketing activities conducted related to this contract.

A sample of a quarterly report can be found on page 38.

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2. Corporate Overview

a. Bidder Identification and Information

The Nebraska Pharmacists Association is a 501(c)(6) non-profit corporation established under the Nebraska Nonprofit Corporation Act. The NPA office is located at 6221 South 58th Street, Suite A, in Lincoln, Nebraska, 68516-3679. Joni Cover, JD, Chief Executive Officer, is the registered agent for the NPA. Established in 1881 as the Nebraska Pharmaceutical Association, the organization's name was changed to the Nebraska Pharmacists Association in 1979. The Federal Employer Identification Number is 47-0249555. More information about the NPA can be found at www.npharm.org. The NPA is a qualified contractor to provide a statewide drug disposal program including consumer, community, and pharmacist education.

b. Financial Statements

The NPA is a financially stable and strong organization. The NPA has a financial review performed every year by the professional Certified Public Accountant firm, Buckley & Sitzman, LLP, and an audit every five years. In 2014, the financial audit of the NPA concluded that: *"We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion. In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Nebraska Pharmacists Association, Inc., and Subsidiary as of December 31, 2014, and the changes in its net assets and its cash flow for the year then ended in accordance with accounting principles generally accepted in the United States of America."* The 2017 financial review resulted in the Accountant's conclusion: *"Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States."*

Since the NPA is not a publicly held corporation, a description of the organization and any other pertinent information as required by RFP Number 5805 Z1 is provided in the following paragraph: The Nebraska Pharmacists Association is a professional association representing nearly 1,300 members consisting of pharmacists, pharmacy technicians, student pharmacists, pharmaceutical representatives, and other friends of pharmacy who support the mission and objectives of the Association. The mission of the Nebraska Pharmacists Association is to advance the profession of pharmacy by providing member services that support the professional needs of Nebraska pharmacy practitioners and promote pharmacists as the experts for improving medication therapy outcomes. The Nebraska Pharmacists Association has served the pharmacy profession for 137 years.

The NPA has no known judgements pending, expected litigation, or other real or potential financial reversals which might materially affect the viability or stability of the organization.

Banking Reference

Westgate Bank, Business Banking Solutions
Brock Shelton, Senior Vice President
6003 Old Cheney Road
Lincoln, Nebraska 68516
(402) 323-8902

Financial Audit & Review Reference

Buckley & Sitzman, LLP
Suman Vallabhkhair, CPA, CGMA
4240 Pioneer Woods Drive
Lincoln, Nebraska 68506
(402) 484-7676

c. Change of Ownership

The NPA does not anticipate any changes in ownership or control during the next twelve (12) months.

d. Office Location

The location of the NPA office is 6221 South 58th Street, Suite A, Lincoln, Nebraska 68516-3679. There are no other offices or facilities.

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e. Relationships with the State

The NPA has had a long-standing, successful relationship overseeing, executing, and completing every awarded contract with the State. The NPA holds the following contracts and grants with the State:

- *Drug Utilization Review (DUR) Program* to improve the quality of pharmacy services and to ensure rational, cost-effective medication therapy for Nebraska Medicaid recipients. The NPA has held the DUR Contract with the State since 1983. Current Contract Number 26388-04.
- *DHHS Injury Prevention - Prescription Drug Overdose Taskforce* for facilitating stakeholder meetings and development of education initiatives targeting prescription drug overdose issues. Contract dates 10/01/2012 - 07/31/2013 and 12/01/2013 - 11/30/2014.
- *Nebraska Department of Environmental Quality (NDEQ) Waste Reduction and Recycling Grant* for the statewide expansion of the Nebraska MEDS consumer drug disposal program titled "Statewide Medication Disposal Initiative – Preventing Poisoning, Pollution, and Prescription Drug Overdose for a Healthier Nebraska." Contract Number 2014-29929073. Contract dates 07/01/2014 - 06/30/2016.
- *Nebraska Environmental Trust (NET) Grant* for the statewide expansion of the Nebraska MEDS consumer drug disposal program titled "Preventing Poisoning, Pollution and Prescription Drug Overdose for a Healthier Nebraska!" Contract Number 16-173. Contract dates 05/01/2015-06/30/2018.
- *DHHS Division of Public Health Injury Prevention Program* in partnership with the Nebraska MEDS Statewide Medication Disposal Initiative for purchasing drug disposal collection containers for use in participating Nebraska pharmacies. Contract dates 10/20/2014-05/31/2015 and 08/28/2015 – 05/31/2016
- *DHHS Chronic Renal Disease Program* for assistance with review and updates to the drug formulary utilized by the Chronic Renal Disease Program. Contract Number 68093-04. Contract dates 08/10/2015 – 09/30/2015 and 10/01/2015 – 09/30/2018.
- *DHHS Legislative Appropriation for the RFP 5224 Z1 titled Statewide Drug Disposal Program including Consumer, Community and Pharmacist Education* Between the State of Nebraska and Nebraska Pharmacists Association. Contract Number 71424 O4. Contract dates 05/26/2016 - 05/25/2018.
- *DHHS Statewide Drug Disposal Program Subaward, Nebraska Preventative Health and Services Block Grant (FAIN 17NB01OT009151B)* for expansion of the Statewide Drug Disposal Program by conducting more outreach about the program. Program titled "Increase Statewide Drug Disposal Program to Decrease Poisonings in Children and Senior Citizens." Contract dates 10/06/2017 - 09/30/2018.

f. Bidder's Employee Relations to State

The employees of the NPA and parties named in this proposal have not had any employment relationships with the State or any State agency within the past twelve (12) months.

g. Contract Performance

The NPA has not held any contracts that have been terminated for convenience, non-performance, non-allocation of funds or other termination reasons during the past five (5) years. The NPA expects to complete the statewide drug disposal program as outlined in Contract number 71424 O4, as well as RFP Number 5805 Z1 within the specified time frame and budget.

h. Summary of Bidder's Corporate Experience

The NPA and the Nebraska MEDS Coalition have been addressing the issues of unwanted medication since the coalition began in 2006. Nebraska MEDS is a coalition of state and community partners dedicated to educating the public about the disposal of prescription and over-the-counter medications. The coalition supports and maintains ongoing statewide drug disposal locations through participating pharmacies. The Coalition's work is possible thanks to previous grants from NDEQ, DHHS, and NET.

In 2014, the rules governing the ability of pharmacies to take back controlled substances for disposal changed. In accordance with the DEA guidelines, the scope of the Nebraska MEDS medication disposal

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program was expanded and now includes a solution for taking back controlled substance medications. The medication disposal program is secure, safe, legal, and convenient. Currently, there are over 320 pharmacies participating in the medication disposal program. Once enrolled, the participating pharmacy is sent either a container for non-controlled substance medications and envelopes for controlled substance medications or a MedSafe unit, which is a permanent receptacle that accepts both controlled and non-controlled substances. Additionally, newly enrolled pharmacies receive marketing materials such as bag stuffers, and program protocol sheets. The costs of the containers, envelopes, shipping, and disposal fees are currently paid for by NET grant funds.

The current statewide program funded by Contract Number 71424 O4 and the NET grant, as administered by the NPA, will endure as outlined in RFP Number 5805 Z1. The current program has laid the foundation of supplying pharmacies with collection units. RFP Number 5805 Z1 will allow the NPA to continue to focus on consumer, community, and pharmacist education. The NPA, along with the Nebraska MEDS Coalition partners, will advocate for strong educational approaches along with simple, cost effective options that allow for the safe and legal disposal of unwanted medications across all Nebraska communities.

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Table 1. h (i) -Summary Matrix Narrative	
a) Time period of project	May 2016 – Present
b) Scheduled and actual completion dates	<ul style="list-style-type: none"> • Nebraska MEDS has completed or continued work on Contract 71424 O4 (ending 05/25/2018) deliverables. • Coordination of Nebraska MEDS disposal containers for controlled substance and non-controlled substance medications in participating pharmacies. This is an ongoing effort for the Nebraska MEDS Project Coordinator. • Expand the Nebraska MEDS medication disposal program efforts by developing or purchasing permanent medication disposal receptacles for pharmacies wanting to participate. The program currently has ten pharmacies across the state that have a permanent MedSafe unit, and plans to include more MedSafes in participating pharmacies. • Expand the Nebraska MEDS medication disposal program's marketing and advertising outreach and educational efforts. KETV NewsWatch 7 produces, operates, and coordinates the program's marketing and advertising efforts. See page 41 for the most recent coverage map. Marshall Marketing conducts a survey to gauge awareness and effectiveness of the campaign annually as a part of the contract with KETV NewsWatch 7. See page 55 for a sample of survey results. • Expand the Nebraska MEDS statewide drug disposal program efforts to increase the number of participating pharmacies across the state. The program has grown from 287 participating pharmacies in May 2016, to 328 currently. • Maintain and update an easily accessible web-based Nebraska MEDS resource complete with educational materials, participating pharmacy locator tool, consumer information, and partner resource links needed to support the convenient, safe, and legal collection of unwanted medications - the Nebraska MEDS website, www.leftovermeds.com, was completed in 2014, and updated in 2017 making it more mobile-friendly, fixing tabs, and modifying the search tool, and is continuously updated with new marketing materials, partners, and participating pharmacies. • Supply quarterly reports to DHHS that include a list of participating pharmacies, total amount of unused medications collected, details of pharmacy visits and communications, and any advertising or marketing completed. Reports were submitted to DHHS quarterly and will continue until the current Contract Number 71424 O4 ends May 25, 2018. • Review the program and seek more efficient and cost-effective methods of collection and disposal of unused medications. This is an ongoing effort. Sharps Compliance has given the program their lowest government rate and is the only company that supplies the program with boxes, envelopes, MedSafes, a reporting/tracking system, and incineration. • During both year one and year two, the NPA and the Nebraska MEDS Coalition worked to build partnerships and connect with other statewide stakeholders with the core objective to be a lasting Nebraska resource for safe and legal medication education and disposal strategies.

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c) Contractor's responsibilities	The NPA, with input from the Nebraska MEDS Coalition, was responsible for program oversight and management, vendor selection, enrolling and educating pharmacies, educators and consumers, data collection, and reporting.
d) References	<p>Dave's Pharmacy 508 Niobrara, PO Box 720 Hemingford, NE 69348 Contact: Dave Randolph E-mail: drandolph5@icloud.com Phone: (308) 487-5212 Fax: (308) 487-5235</p> <p>ViaRx 824 North 90th Street Omaha, NE 68114 Contact: Charles Tomlinson E-mail: charles@myviarx.com Phone: (402) 614-6363 Fax: (402) 505-4397</p> <p>Southeast Nebraska Cancer Center 201 S 68th St Place Lincoln, NE 68510 Contact: Julie Scott-Ducker E-mail: juliew@leadingcancerca.com Phone: (402) 420-7000 Fax: (402) 858-0909</p>
e) Prime contractor or subcontractor	The NPA has served as the prime contractor for this program.

ii. Contractor and Subcontractor(s) Experience

The NPA has served as the Contractor for the current drug disposal program (Contract Number 71424 O4). The Nebraska MEDS Coalition members provide feedback and guidance to the program.

iii. Subcontractor Contract Costs, Program Responsibilities, and Time Period as Subcontractor.

The NPA does not serve as a Subcontractor.

i. Summary of Bidder's Personnel/Management Approach

Nebraska MEDS/NPA has experience with implementing the program into pharmacies, starting from a pilot project in Lincoln-Lancaster County to a statewide program. Through the current advertising and marketing campaign with KETV NewsWatch 7, Nebraska MEDS/NPA has experience with bringing awareness to consumers about safe drug disposal. Joni Cover, JD, NPA Chief Executive Officer, advocates for Nebraska pharmacists by working and communicating with the Governor's office, DHHS, the Attorney General's office, and the Nebraska Legislature on issues impacting pharmacy-related laws in Nebraska. The NPA also hosts a Legislative Committee within its membership that meets regularly to discuss pharmacy-related laws.

All NPA personnel have responsibilities for the statewide drug disposal program and include: Chief Executive Officer, Project Coordinator, Nebraska DUR Director & Pharmacist, and Finance & Marketing Manager. The Project Coordinator is the primary manager and liaison for the program. All personnel are full-time employees.

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Project Coordinator

Hallie Schimenti's duties include arranging and leading stakeholder meetings for the statewide drug disposal program, recruitment and outreach to pharmacies including in-person visits statewide for the drug disposal program, planning and production for marketing, and program delivery. The Project Coordinator is also responsible for communications, maintenance of appropriate records to evaluate program effectiveness, promotion through social network media, assistance in reporting, and delivery of evaluation measures for the grant-funded statewide drug disposal program. The Project Coordinator serves as the liaison for all vendors and is responsible for coordination of pharmacy personnel education.

Chief Executive Officer

Joni Cover, JD, is responsible for all NPA personnel and has full oversight of the program. She works with the State of Nebraska by communicating and collaborating with the Governor's office, DHHS, the Attorney General's office, and the Nebraska Legislature on issues impacting Nebraska MEDS, statewide drug disposal initiatives, and final review of communications, documents, and financials.

Nebraska Drug Utilization Review (DUR) Director & Pharmacist

Marcia Mueting, PharmD, RP, was a founding member of the Nebraska MEDS Coalition which has been a strong partner since its inception in 2006. Dr. Mueting provides oversight and technical assistance for the program. Dr. Mueting's experience as a pharmacist brings a wealth of knowledge and understanding to the program as a whole.

Finance & Marketing Manager

Diane Webb has an Associate of Applied Science degree in Accounting and a B.A. in Organizational Management. She is responsible for the statewide drug disposal program's financial requirements including budget and payroll functions, cost analysis, and accounts payable and receivables.

The NPA strives to provide outstanding customer service in all aspects of business and care. See NPA personnel resumes and references on page 56-62.

j. Subcontractors

There are no subcontractors working on this program.

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3. Technical Approach

a. Understanding of the Project Requirements

Nebraska MEDS addresses the environmental and public health effects resulting from improper disposal of leftover, unwanted, or expired consumer medications and is committed to keeping consumers informed about the choices and responsibilities associated with safe use, storage, and disposal of medications. The Nebraska MEDS' primary purpose is to engage and utilize pharmacies across the state as safe and legal waste medication collection sites for unwanted consumer medications.

Assuring healthy environments, preventing drug overdose, and safeguarding the environment, is the driving force for the work of the NPA and the Nebraska MEDS Coalition. As an organization that holds itself accountable to the pharmacists it serves, the NPA, and to a large extent the Nebraska MEDS Coalition, is guided by public health principles. The NPA and the Nebraska MEDS Coalition are uniquely positioned to grow, expand, and strengthen the work of educating consumers and communities, and properly managing pharmaceutical waste in Nebraska.

The NPA, along with the Nebraska MEDS Coalition, advocates for strong educational approaches along with simple, cost effective options that allow for the safe and legal disposal of unwanted medications across all Nebraska communities. Currently, there are over 320 pharmacies participating that have collected over 50,000 pounds of unwanted medications in just over two years. Determination, strategic planning, and strong partner involvement have enabled the NPA and the Nebraska MEDS Coalition to construct the needed framework for a convenient and lasting pharmaceutical waste management model that stands to benefit Nebraska communities, the environment, and the economy.

In 2006, The Groundwater Foundation held a workshop that focused on waste pharmaceuticals and other emerging contaminants found in ground and surface waters across the United States. The workshop included discussions about the 1999 United States Geological Survey research findings and to identify possible solutions. It was from this workshop that the initial Nebraska MEDS Coalition was formed. Under the instrumental leadership of the NPA, concerned stakeholders came together to identify the initial steps necessary to confront the issue of pharmaceutical-based contaminants in Nebraska ground and surface water. It was this same mission that brought the NPA and the Nebraska MEDS Coalition to the NDEQ–Waste Aid and Planning Grants for the funding necessary to expand the work of managing the risks, modeling innovative waste management approaches, and fostering the needed behavior change associated with the safe disposal of unwanted medications.

Results from the State of Iowa's pharmaceutical waste management efforts have shown that pharmacies and pharmacists have the tools and professional capacity to educate customers, train staff, and field questions from the public, in addition to being able to properly accept, handle, and ship unwanted and expired medications brought in by consumers. Beyond managing the collection units, pharmacists also serve as valuable community educators for the best management practices related to safe medication disposal, poison prevention, drug diversion, and challenges of unwanted medications that can be found in every home.

In Nebraska, the NPA is better positioned than any other organization to tackle the challenges of working with pharmacists, patients, and other stakeholders in organizing a safe and legal program to capture and divert pharmaceutical waste from illegal use, improper disposal, wastewater treatment plants and landfills.

The NPA and the Nebraska MEDS Coalition have been instrumental in refocusing educational efforts for better disposal practices by helping consumers shift from flushing medications to coordinated take-back events. Consumers no longer have to wait for a coordinated take-back event because *Every Day is Take-Back Day* in Nebraska.

In May 2016, the NPA was awarded Contract Number 71424 O4 and the statewide drug disposal program has grown extensively since that time. From this legislative appropriation, the NPA hired a full-time Project Coordinator for the coordination of this project. The Project Coordinator works with all participating pharmacies across the state, and coordinates sub-contractors to provide community, consumer, and pharmacy education. The Project Coordinator also visits both participating and non-participating pharmacies, educates pharmacy staff about safe and legal drug disposal, sends faxes, newsletters and emails to participating pharmacies, answers questions via email and telephone, and promotes safe drug disposal on the Nebraska MEDS Facebook page. The TakeAway containers, envelopes for controlled substances, and MedSafe units are currently funded by the NET. The number of participating pharmacies continues to increase and so has the demand. As more and more consumers become aware of this program, the need for continued funding to sustain this program has grown.

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The current and growing list of Nebraska MEDS partners and advisors includes the following organizations:

PARTNERS

Coalition Rx	Nebraska Environmental Trust
The Groundwater Foundation	Nebraska Hospital Association
Lincoln-Lancaster County Health Department	Nebraska Medical Association
Lincoln Police Department	Nebraska Pharmacists Association
Lincoln Public School Nurses	Nebraska Recycling Council
LiveWise Coalition	Nebraska Regional Poison Center

ADVISORS

Drug Enforcement Administration, St. Louis Office	Nebraska Department of Health and Human Services, Prescription Drug Overdose Task Force & Drinking Water Programs
Lancaster County Sheriff's Office	Nebraska Product Stewardship Initiative
Nebraska Attorney General	
Nebraska Department of Environmental Quality	

b. Proposed Development Approach

Currently funded by the NET grant, the NPA is providing pharmacies across the state with containers to collect unwanted medications. RFP 5805 Z1 will provide statewide support for consumer, community, stakeholder, and pharmacist education.

The initial branding and website development for a statewide drug disposal program has already been completed (see the Nebraska MEDS website at www.leftovermeds.com). Marketing materials have also been developed. Sample materials of the *What To Do With Your Leftovers* marketing campaign can be found on page 51. The initial marketing plan was designed for the enrollment of pharmacies and educating consumers about the dangers of leftover medications. Following the 2016 survey results from Marshall Marketing, the marketing and advertising campaign targeted the "mom on the go", which is the go-between for young children and the elderly. The funding from RFP Number 5805 Z1 will target identified demographics and provide continued educational materials, pharmacy visits, and a professionally designed, multi-faceted marketing and educational campaign that includes print and media materials, radio and TV commercials, public service announcements, social media, consumer education, and community outreach. Additionally, funding provided from RFP Number 5805 Z1 will support staffing and overhead expenses for a continued statewide drug disposal program.

c. Technical Considerations

The scope of the statewide drug disposal program includes supplying Nebraska pharmacies with containers to safely and legally collect non-controlled substance medications and controlled substance medications from consumers, as well as educational pieces, marketing, and support. Rather than waiting for the two DEA takeback days a year, Nebraska MEDS highlights the message that *Every Day is Take-Back Day* in Nebraska. Educational pieces include pharmacy materials such as consumer-specific information and posters. The NPA Project Coordinator will continue to visit pharmacies for support, education, and recruitment. The Nebraska MEDS Coalition partners will meet quarterly to monitor and guide the project. The NPA has well-established and strong relationships with pharmacists and pharmacy technicians, as well as excellent knowledge of pharmacy laws that are vital to such a project.

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Table 1. d. Detailed Project Work Plan and e. Deliverables and Due Dates	
Detailed Project Work Plan	Deliverables and Due Dates
Coordination of Nebraska MEDS disposal containers for controlled and non-controlled medications in participating pharmacies.	Ongoing
Expand the Nebraska MEDS Disposal Program efforts by purchasing permanent drug disposal receptacles for those pharmacies wanting to participate.	Currently, there are ten pharmacies that have a permanent receptacle, MedSafe unit, that collects both controlled and non-controlled medications. It is an ongoing goal to increase the amount of permanent units in participating pharmacies.
Expand the Nebraska MEDS Drug Disposal program's marketing and advertising outreach and educational efforts.	The NPA will continue to utilize a professional marketing and advertising firm to create a comprehensive message that can be delivered to communities and consumers across the state. The NPA will continue to consider all media options to maximize state funds. KETV NewsWatch 7 creates and produces a variety of media types for marketing and advertising for the statewide drug disposal program. Marshall Marketing, a service through the contract with KETV NewsWatch 7, surveys different parts of Nebraska to determine the success of the project's media campaign and to determine a specific target audience. Nebraska MEDS also has a Facebook page to promote safe drug disposal. The implementation of the marketing and advertising campaign is ongoing.
Expand the Nebraska MEDS Drug Disposal program efforts to increase the number participating pharmacies across the state.	Ongoing. The program has grown from 287 participating pharmacies since May 2016 to over 320 currently. Nebraska MEDS anticipates enrolling new pharmacies each quarter.
Maintain and update an accessible web-based Nebraska MEDS resource complete with educational materials, participating pharmacy locator tool, consumer information, and partner resource links needed to support the convenient, safe, and legal collection of unwanted medications.	The Nebraska MEDS website, www.leftovermeds.com , was completed in 2014, re-designed in 2017, making it more mobile-friendly, fixing tabs, and modifying the search tool, and is continuously updated with new marketing materials, partners, and participating pharmacies.
Supply quarterly reports to DHHS that will include a list of participating pharmacies, total amount collected, details of pharmacy visits and communications, and advertising or marketing completed.	Quarterly reports: October 30, January 30, April 30, July 30 (see example on following page)

PROPOSAL SUBMISSION

Section VI. Proposal Instructions

Sample Quarterly Report



**Nebraska
Pharmacists
Association**

Statewide Drug Disposal Project

REPORT for 2nd Quarter Ending December 31, 2017

Pharmacies Enrolled This Quarter	<p>4 pharmacies</p> <ul style="list-style-type: none"> ● Pharmacy A, Address ● Pharmacy B, Address ● Pharmacy C, Address ● Pharmacy D, Address
Medications Collected	<p>Non-controlled Substance Containers Returned</p> <ul style="list-style-type: none"> ● 380 returned for a total weight of 9,558 pounds <p>Controlled Substance Envelopes Returned</p> <ul style="list-style-type: none"> ● 859 returned for a total weight of 220 pounds ● 5 MedSafe Liners for a total weight of 251
Pharmacy Visits	<p>5 pharmacies</p> <ul style="list-style-type: none"> ● Pharmacy A, Address ● Pharmacy B, Address ● Pharmacy C, Address ● Pharmacy D, Address
Pharmacy Personnel Education	<ul style="list-style-type: none"> ● E-mails (September X and December X) ● Mailed additional bag stuffers and posters ● <i>Nebraska Mortar & Pestle</i> news (September XXXX Issue)
Community & Consumer Education	<ul style="list-style-type: none"> ● The Groundwater Foundation sent X press releases. ● The Nebraska Poison Control Center trained Call Center Staff on drug disposal topic X.
Marketing & Public Outreach	<ul style="list-style-type: none"> ● Consumer radio ads aired X times with X Nebraska radio stations. ● KETV NewsWatch 7 digital ads reached X consumers ● X consumer advertisements were printed in both the Omaha World Herald and the Lincoln Journal Star newspapers
Comments	<p>Next quarter will include printed advertisements in the Grand Island Independent and the North Platte Telegraph newspapers</p>

Section VII.
Budget Proposal
Requirements

PROPOSAL SUBMISSION

Section VII. Budget Proposal Requirements

Form B Budget Proposal Request for Proposal Number 5805 Z1

Bidder's Name Nebraska Pharmacists Association

Bidders should provide a statewide drug disposal project including consumer, community, and pharmacist education based on an estimated \$300,000 per year budget.

It is expected that the awarded contractor will utilize the entire funded amount. Form B – Budget Proposal will be evaluated as part of the Technical Approach.

The following is an outline for the basic elements toward which the available funding may be applied. The goal is to maximize the effectiveness of dollars and apply the most resources to the elements that will result in a statewide drug disposal project including consumer, community, and pharmacist education.

DHHS offers an example budget distribution as follows:

	INITIAL PERIOD		
	Year One 7/1/18 - 6/30/19	Year Two* 7/1/19 - 6/30/20	Year Three* 7/1/20 - 6/30/21
Provide for a safe and legal medication collection system.	\$2,000	\$10,000	\$10,000
Market and advertise the statewide disposal initiative, including the availability of drug disposal.	\$120,400	\$115,000	\$115,000
Provide consumer education and community education to Nebraska residents on best practices for handling and disposing of consumer medication.	\$17,816	\$24,500	\$24,500
Provide education to pharmacists, pharmacy staff and other stakeholders on best practices for handling and disposing of consumer medication.	\$9,400	\$20,000	\$20,000
Provide reports of containers placed, amounts of medications collected and education and marketing activities conducted.	\$4,800	\$15,500	\$15,500
Personnel Services, Project Management, and Professional Services.	\$105,000	\$115,000	\$115,000

**FY2019-2020 falls within the next biennium. Appropriations for the FY2019-2020 and FY2020-2021 biennium have not been determined. The NPA will seek funding from the Nebraska Legislature for FY2019-2020, FY2020-2021 and the renewal periods, and any increases in the appropriation will be reflected in the contract for RFP 5805 Z1.*

PROPOSAL SUBMISSION

Section VII. Budget Proposal Requirements

	Renewal One*		Renewal Two*	
	7/1/21 – 6/30/22	7/1/22 – 6/30/23	7/1/23 – 6/30/24	7/1/24 – 6/30/25
Provide for a safe and legal medication collection system.	\$10,000	\$10,000	\$10,000	\$10,000
Market and advertise the statewide disposal initiative, including the availability of drug disposal.	\$115,000	\$115,000	\$115,000	\$115,000
Provide consumer education and community education to Nebraska residents on best practices for handling and disposing of consumer medication.	\$24,500	\$24,500	\$24,500	\$24,500
Provide education to pharmacists, pharmacy staff and other stakeholders on best practices for handling and disposing of consumer medication.	\$20,000	\$20,000	\$20,000	\$20,000
Provide reports of containers placed, amounts of medications collected and education and marketing activities conducted.	\$15,500	\$15,500	\$15,500	\$15,500
Personnel services, project management, and professional services.	\$115,000	\$115,000	\$115,000	\$115,000

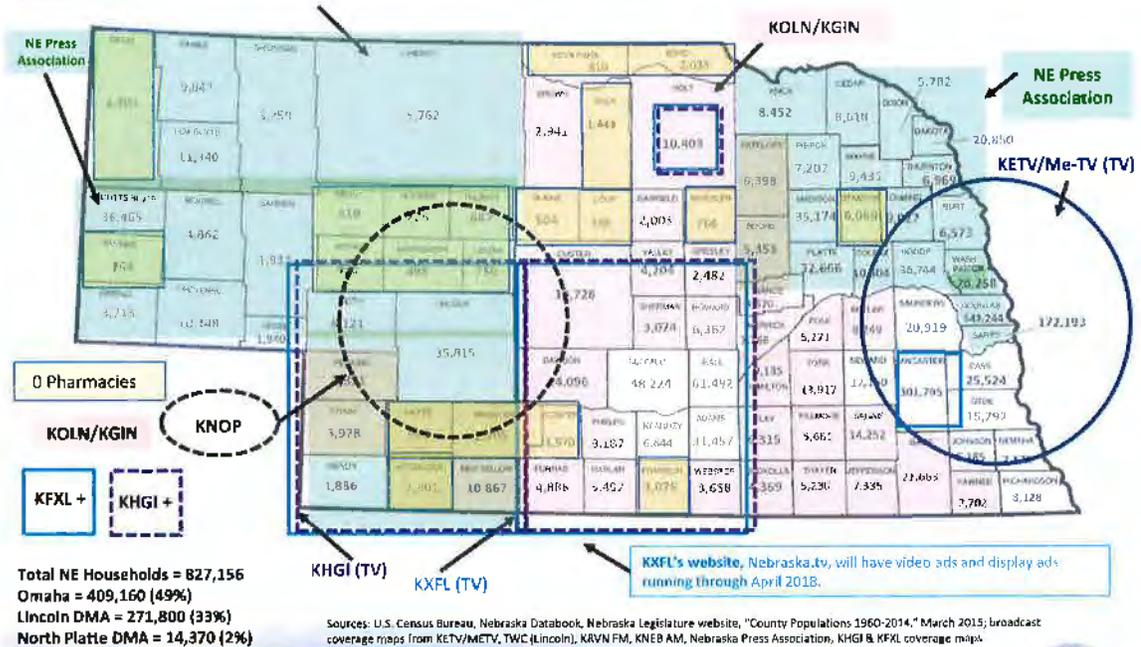
**FY2019-2020 falls within the next biennium. Appropriations for the FY2019-2020 and FY2020-2021 biennium have not been determined. The NPA will seek funding from the Nebraska Legislature for FY2019-2020, FY2020-2021 and the renewal periods, and any increases in the appropriation will be reflected in the contract for RFP 5805 Z1.*

APPENDIX A Marketing & Education Materials

KETV Media Coverage

Weather.com video ads and display ads will target the state and Hearst Core Audience video ads will target state wide except Omaha and Lincoln DMAs and counties without pharmacies running through April 2018.

Oct 2017 – April 2018 Nebraska Media Coverage



OMAHA'S NEWS LEADER

HEARST
television

KETV 7 abc
OMAHA

APPENDIX A

Marketing & Education Materials

Disposal Protocol



Nebraska MEDS Drug Disposal Protocol

- Sort the unused medication and place the non-controlled medications in the TakeAway Box that is behind the pharmacy counter. 
- The TakeAway Box is for disposal of medications from consumer households and **cannot be used at take back or other events outside of the pharmacy.** Unwanted medications from clinics or healthcare facilities cannot be accepted. **The box must be kept at the pharmacy.**
- Provide a TakeAway envelope for controlled medications (Schedules II-V) and instruct the patient to place the medications in the envelope, seal it, and mail the envelope in any USPS mailbox *as soon as possible*.
 - Pharmacy staff CANNOT accept or place controlled medications into the envelopes on behalf of the patient.
 - The envelopes cannot be used at take back or other events outside of the pharmacy. 
- Acceptable medications in the TakeAway Box:
 - Pills, tablets, capsules, pet medications
 - Ointments, creams, lotions, powders
 - Inhalers and nebulizers solutions
 - Liquid medicines ≤ 4 oz.
 - Controlled medications (Schedules II-V) – in TakeAway envelopes ONLY
- DO NOT PLACE in the TakeAway Box:
 - Needles, thermometers
 - Liquids ≥ 4 oz.
 - Rubbing alcohol and hydrogen peroxide
- When the TakeAway Box is nearly full:
 - Call Sharps Compliance at **800-772-5657** to order a new TakeAway box and request a pick up or fax in order sheet. You can also give the full box to a UPS driver.
 - Tell Sharps Compliance that the **Nebraska Pharmacists Association / Nebraska MEDS Coalition** should be billed for the TakeAway box. You can also re-order by using your Sharps Compliance customer number found on the shipping invoice.
- When the pharmacy is in need of additional TakeAway envelopes for controlled substances:
 - Call Sharps Compliance at **800-772-5657** or fax in order sheet. Envelopes are provided in a box of 12.
- Contact the Nebraska Pharmacists Association, at (402) 420-1500 or e-mail info@nebraskameds.org for:
 - Additional bag stuffers, window clings, informational sheets, or posters.
 - If you are having any issues with Sharps Compliance.
 - If you would like to know the weight of medication your pharmacy has returned.

APPENDIX A Marketing & Education Materials

medsafe

Safe Collection Proper Destruction

Inner Liner Step Log 18-Gallon

1. INSTALLATION (Place Inner Liner into Receptacle)
 Date Inner Liner Received: _____ Inner Liner NO: _____
 Date Inner Liner Installed into Receptacle: _____
 Address where Inner Liner Installed: _____

Collector (Pharmacy) Registration NO: _____
 1st Employee Name: _____
 1st Employee Signature: _____
 2nd Employee Name: _____
 2nd Employee Signature: _____

2. REMOVAL (Remove and Seal Inner Liner)
 Date Inner Liner Removed from Receptacle and Sealed: _____
 1st Employee Name: _____
 1st Employee Signature: _____
 2nd Employee Name: _____
 2nd Employee Signature: _____

3. STORAGE (Transfer to Storage)
 Date Inner Liner Transferred to Storage: _____
 1st Employee Name: _____
 1st Employee Signature: _____
 2nd Employee Name: _____
 2nd Employee Signature: _____

4. DESTRUCTION (Ship for Destruction)
 Date Inner Liner Transferred/Shipped for destruction: _____
 1st Employee Name: _____
 1st Employee Signature: _____
 2nd Employee Name: _____
 2nd Employee Signature: _____

Address (Reverse Distributor to which Inner Liner Transferred):
 Sharps Environmental Services
 1544 NE Loop, Carthage, TX 75633
 Reverse Distributor Registration NO: R50365800

100938 REV A

medsafe

Safe Collection Proper Destruction

Inner Liner Step Log 18-Gallon

1. INSTALLATION (Place Inner Liner into Receptacle)
 Date Inner Liner Received: _____ Inner Liner NO: _____
 Date Inner Liner Installed into Receptacle: _____
 Address where Inner Liner Installed: _____

Collector (Pharmacy) Registration NO: _____
 1st Employee Name: _____
 1st Employee Signature: _____
 2nd Employee Name: _____
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 2nd Employee Name: _____
 2nd Employee Signature: _____

Address (Reverse Distributor to which Inner Liner Transferred):
 Sharps Environmental Services
 1544 NE Loop, Carthage, TX 75633
 Reverse Distributor Registration NO: R50365800

100938 REV A

APPENDIX A

Marketing & Education Materials

MedSafe Instructions

SHARPS
Compliance, Inc.

Instructions for Use

#17618

18-Gallon MedSafe™ Inner Liner

Thank you for using MedSafe for the safe disposal of your unwanted pharmaceuticals and over-the-counter drugs. Proper disposal of these materials reduces the potential for harm to our environment, and protects public health.



Do's

- For unused drugs including legally held controlled drugs and narcotics. (Schedule II, III, IV, and V)
- Drugs should be left in original containers when possible with personal information removed if desired.

Don'ts

1. **DO NOT** place needles, syringes, lancets, injection pens, chemotherapy waste or other medical waste in this receptacle.
2. **DO NOT** place batteries, aerosol spray cans, trash or other hazardous materials in this receptacle.
3. **DO NOT** dispose of illicit drugs (Schedule I controlled substances) such as marijuana, cocaine, heroin, methamphetamine.

Notice 1 - Packages may only be shipped from within the 50 US states, District of Columbia, and Puerto Rico
 Notice 2 - Only MedSafe liners provided by Sharps Compliance Inc. will be accepted for destruction.

Instructions For Use

This inner liner Step Log, provided in the final packaging pouch, may be used by those authorized to collect controlled substances from ultimate users to record required information per 21 CFR Part 1304.22(f)(2).

1. When Liner is full remove from inside of receptacle.
2. Remove contents of Final Packaging Pouch.
3. Seal both 4 mil bags with included tie wraps.
4. Close box securely following the number sequence.
5. After the first 3 flaps are closed remove tape backing from 3 strips of double sided tape.
6. Press final flap, with double sided tape, down firmly so that tape adheres to inner flaps.
7. Apply 2 strips of Tamper Tape to both sides of the box as shown.
8. Record your serial number from the top of the liner for future reference.
9. If controlled premises is a long-term care facility, do not store over 3 days in secured room.
10. Hand the sealed Liner to your UPS driver or call Sharps Compliance to schedule a pick-up.

The prepaid UPS shipping label is attached to the top of the box.



Remove contents of Final Packaging Pouch



Apply 2 strips of Tamper Tape to both sides of the box

Contact 800.772.5657 with questions regarding packaging or shipment of your materials

100916 REV B

APPENDIX A

Marketing & Education Materials

Welcome Letter



Dear Pharmacist-In-Charge,

Welcome to the Nebraska MEDS Statewide Disposal Initiative! A 20 gallon medication disposal container as well as envelopes for controlled substances has been ordered from Sharps Compliance for your pharmacy. Both should arrive in the next 7 days. If you have not received your container by that time, please contact Hallie at 402- 420-1500 or by email at Hallie@npharm.org.

Getting started:

Remove the 20 gallon TakeAway Environmental Return System from its outer shipping container. Unseal the flap of the top of the container, fold back and insert the locking tab into the slot at the back of the container to expose the medication card and vial opening. Insert medication cards or vials into the appropriate opening. Remember, no controlled substances can be collected in this container, and it must be kept behind the pharmacy counter.

Don't wait until your TakeAway container is full to re-order. New containers can take up to 7 days to arrive. When your container is nearly full, call Sharps Compliance at 800-772-5657 to order a new TakeAway container. Be sure to tell the Sharps customer service representative that the Nebraska Pharmacists Association should be billed for the TakeAway container.

When the container is full, unseal the locking tab from the back of the container and lift up, straightening out the folded container top. Remove the protective materials from the tape on the underside of the container. Insert the tab into the top of the container and seal with tape. Each TakeAway container has a pre-paid return shipping label affixed to the box. The container will be delivered to the Sharps Compliance treatment facility for immediate disposal.

When the new TakeAway container arrives, seal the full TakeAway container for return and arrange for shipping by:

- Calling Sharps Compliance at 800-772-5657 to schedule a United Parcel Service (UPS) pick up -or-
- Giving the full container to a UPS driver when they are in your pharmacy -or-
- Scheduling a UPS pick up at ups.com or by calling (1-800-PICK-UPS)

Acceptable Medications:

Only accept sample medications from patients. Medical offices are responsible for destruction of samples that have not been distributed to patients. Inhalers may be placed in the TakeAway container. Liquids with less than 4 ounces are acceptable. Insulin vials and cartridges can be collected in the TakeAway container. (NO NEEDLES may be placed in the TakeAway container.) Medications are not required to be in their original container.

Controlled Substances:

You also will be receiving envelopes from Sharp's Compliance for controlled substances. When a patient comes into your pharmacy with controlled substances, simply hand them the envelope. The patient will put the controlled substances in the envelope, seal it, and then mail it. Per DEA rules, you cannot mail the envelope for the patient. Before you run out of envelopes, be sure to call Sharps Compliance at 800-772-5657 to order more. Be sure to tell the Sharps customer service representative that the Nebraska Pharmacists Association should be billed for the envelopes.

APPENDIX A Marketing & Education Materials

Advertisement



**38% of child poisonings
involve a
grandparent's
medication.**

**Don't Let
Your Leftover
Medications
Go Bad.**



**Nebraska
MEDSCoalition**

**Did you Miss the
DEA prescription
take back day?**

**Return expired,
unused or unwanted
medications EVERY DAY.**

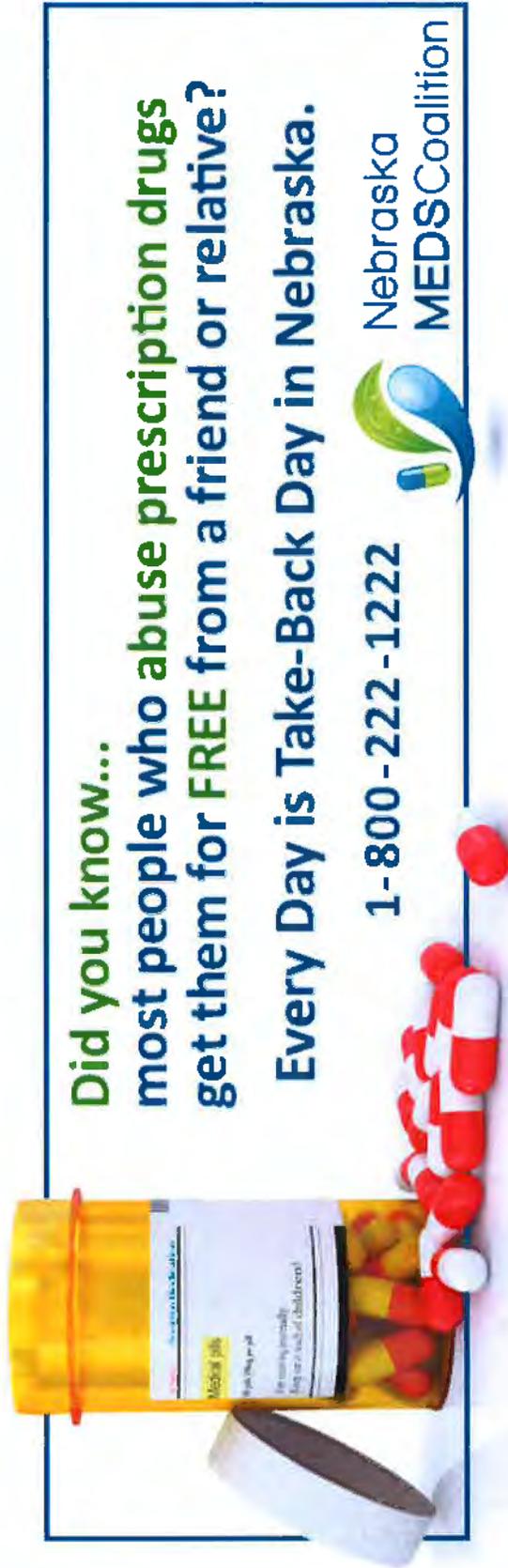


**Nebraska
MEDSCoalition
1-800-222-1222**

**FIND A
PHARMACY** 

APPENDIX A Marketing & Education Materials

Advertisement



Did you know...
most people who abuse prescription drugs
get them for FREE from a friend or relative?

Every Day is Take-Back Day in Nebraska.

1-800-222-1222



**Nebraska
MEDS Coalition**

APPENDIX B Marketing & Education Materials

Advertisement

Earth Day is **April 22nd**



DON'T FLUSH DRUGS
Flushing drugs sends them directly into our water supply, harming families and the environment.

WASTEWATER TREATMENT
Most medicines are not removed by wastewater treatment processes or septic systems.

MEDS IN TRASH
Medicines thrown in the garbage are still chemically active and can get into the environment.



Nebraska
MEDS Coalition
Nebraska Coalition for Patient Safety

1-800-222-1222

MOVING?
Don't move your expired or unwanted medications

Visit leftovermeds.com to find your nearest pharmacy for disposal.



Nebraska
MEDS Coalition
Nebraska Coalition for Patient Safety

1-800-222-1222

APPENDIX A Marketing & Education Materials

Advertisement



**Poison Prevention Week
is **March 18-24****

- Poisoning is the **#1** cause of injury-related death in the U.S.
- **9 out of 10** poisonings occur within the household.

Visit leftovermeds.com to find your nearest pharmacy for disposal.



Nebraska
MEDSCoalition
Medication Education for Doctors & Patients

1-800-222-1222



**National DEA Drug
Take-Back Day is
April 28**

**Don't wait to take
back your medicines
or vitamins.**

**Every Day is
Take-Back Day in
Nebraska.**



Nebraska
MEDSCoalition
Medication Education for Doctors & Patients

1-800-222-1222

Visit leftovermeds.com to find
your nearest pharmacy for disposal.

APPENDIX A Marketing & Education Materials

Facebook Page

Page Inbox Notifications **1** Insights Publishing Tools Promotions



Nebraska MEDS 
@NebraskaMeds

- Home
- About
- Services
- Photos
- Videos
- Posts
- Community

Promote
Manage Promotions

 Like  Follow  Share 



Nebraska MEDS
Published by Hallie Schimenz  March 20 at 12:20pm 

Today's Poison Prevention Week theme is: Poison Centers: Saving You Time and Money.

Nebraska MEDS is grateful to the Nebraska Regional Poison Center for all of their hard work in assisting Nebraskans with accidental poisoning. The poison center's phone number (1-800-222-1222) is on all of our promotional items and they are available 24/7. Thank you, Nebraska Regional Poison Center for all of your hard work!



Poison - Make the Call

This is "Poison - Make the Call" by Nebraska Medicine on Vimeo, the home for high quality videos and the people who love them.

VIMEO.COM

 188 people reached **Boost Post**

 Like  Comment  Share 

APPENDIX A Marketing & Education Materials

8 1/2 x 11 Poster



Don't know what to do with your

LEFTOVERS?

We can help.

To learn how to properly dispose unused medications:

 800.222.1222 or  leftovermeds.com.



Nebraska
MEDSCoalition
Medication Education for Disposal Strategies

Funded by:



APPENDIX A Marketing & Education Materials

Folded Brochure (front)



Coalition Partners:



Funded by:



What about controlled substances?

Pharmacies that follow federal guidelines outlined by the Drug Enforcement Administration (DEA) are now able to take-back controlled substances from their patients.

In some communities, law enforcement agencies participate in medication take-back programs.

To find out more information about medication disposal in your community, ask your pharmacist how to safely and legally dispose of your leftover medications. To search for disposal locations or additional resources, visit www.leftovermeds.com or call 800-222-1222.

Why not just flush or trash?

Flushing or trashing medications can contaminate our soil and water resources. If no medication disposal program is available in your community, trashing should be your last resort option to get unwanted medications out of the home.



Revised: April 30, 2015



Don't know what to do with your
LEFTOVERS?
We can help.



800.222.1222 • leftovermeds.com

APPENDIX A Marketing & Education Materials

Folded Brochure (back)

Did you know?

Improperly disposing of your unused or expired medications can harm the environment. And if you're keeping old prescriptions in your medicine cabinet, you run the risk of them falling into the wrong hands—which could lead to accidental poisoning or illegal use.



Why should you be concerned?

Prescription drug misuse and abuse is a very real—and growing—problem. A recent National Survey on Drug Use and Health revealed that prescription drugs rank second only to marijuana as the most abused category of drugs in the United States. In fact, more Americans abuse prescription drugs than cocaine, hallucinogens, heroin, and inhalants combined.



But it's not just habitual abuse that's an issue. Every year, more than 70,000 children under the age of 18 end up in the emergency room with accidental poisoning caused by prescription drug misuse (that's one child every eight minutes).

What should you do?

Never flush your unused or expired medications—instead, learn how to properly dispose of them.

1. Check your medicine cabinet periodically to make sure you're not storing expired prescriptions or over-the-counter drugs.
2. Visit leftovermeds.com or contact your pharmacist to learn about the kinds of medications that can be taken back.
3. Take your medications to a permanent collection site, typically a pharmacy or law enforcement office with a medication drop box. A mail-back program may also be available—ask your pharmacist for details.



APPENDIX A Marketing & Education Materials

4 1/4 x 11 1/4 Poster

Don't know what to do with your **LEFTOVERS?**

We can help.

Medication Disposal Available Here!

Ask your pharmacist for details today.



APPENDIX A Marketing & Education Materials

Marshall Marketing Survey Result

Hasting Kearney residents aware of Leftover Meds Take Back Program



Marshall Marketing
Research ▶ Analysis ▶ Consulting

NTV abc

FOXNE KFXL

APPENDIX B Personnel Resumes

Hallie Schimenti

5921 Culwells Road
Lincoln, NE 68516

402.540.5299
hallie.schimenti@gmail.com

EDUCATION

Nebraska Wesleyan University
Bachelor of Science in Communication Studies
Minors: Business Administration and Spanish
Phi Kappa Phi Silver Key Award Winner

Lincoln, NE
December 2016
GPA: 3.99/4.0

WORK EXPERIENCE

Nebraska Pharmacists Association

Project Coordinator

- ❖ Coordinate the implementation of the Statewide Drug Disposal Program through training, daily communication, and analyzing data and trends
- ❖ Facilitate coalition meetings, set agendas, and send meeting minutes
- ❖ Manage social media pages to promote a unified message
- ❖ Assist with annual convention planning

Lincoln, NE
February 2017 - Present

Wolzen Law Office

Legal Assistant Intern

- ❖ Created and drafted immigration documents to send to government offices
- ❖ Assisted and communicated with clients
- ❖ Collaborated with the attorney for specific, day-to-day tasks

Lincoln, NE
May 2015-February 2017

Magellan Soccer Club

Youth Girls Coach

- ❖ Developed youth soccer players through team and individual training

Lincoln, NE
March 2016-August 2016

Simply A-Maize-N Pncprn

Restricted Shift Manager

- ❖ Independently manufactured and distributed store goods
- ❖ Handled cash register, took orders and communicated with customers

Lincoln, NE
June 2013-August 2016

COLLEGIATE AND COMMUNITY EXPERIENCE

NWU Catholic Leader

- ❖ Involved strategic planning, problem solved through individual life guidance

Fall 2015-Winter 2016

Catholic Social Services, Refugee Assistance/Volunteer

- ❖ English Language Learning with Thailand refugee family

Fall 2014-Winter 2016

NWU Soccer-Student Athlete

- ❖ Team Captain
- ❖ Iowa Intercollegiate Athletic Conference- Academic All Conference

Fall 2013-Fall 2016
Spring 2016-Fall 2016
Fall 2016

- ❖ Four-Year Letter Winner and Pflieger-Olson Scholar

Fall 2013-Fall 2016

- ❖ Included consistent teamwork, dedication, leadership and constructive criticism

NWU Ambassador

- ❖ Showcased communication and marketing skills

Fall 2014-December 2016

SELFID Dialogue Facilitator

- ❖ Facilitated a dialogue with young girls on the importance of self-worth and happiness

October 2016

REFERENCES

Jennifer Wernhoff
Program Communications Manager
The Groundwater Foundation
3201 Pioneers Blvd, Suite 105
Lincoln, NE 68502
402.434.2740 x 107
jwernhoff@groundwater.org

Dr. David Whitt
Professor of Communication Studies
Nebraska Wesleyan University
5000 Saint Paul Avenue
Lincoln, NE 68504
402.465.2387
dfw@nebrwesleyan.edu

Brent Wolzen
Attorney at Law
Wolzen Law Office
233 S 13th Street #1209
Lincoln, NE 68508
402.474.5100
brent@wolzenlaw.com

APPENDIX B Personnel Resumes

JONI R. COVER
5920 South 91st Street
Lincoln, Nebraska 68526
(402) 484-5920
jonicovert@gmail.com

LEGAL EDUCATION

University of Wyoming College of Law
Juris Doctor – May 2000

Admitted to Nebraska State Bar Association
By Exam – September 21, 2001

UNDERGRADUATE EDUCATION

Chadron State College
Bachelor of Arts in Business Administration – May 1996

University of Nebraska – Lincoln
Bachelor of Arts in Speech Communications
Minor in Business – December 1988

CURRENT EMPLOYMENT

Chief Executive Officer, Nebraska Pharmacists Association, *January 2003 to Present*

- Serve as the Chief Executive of the NPA and provide leadership for and supervision of all NPA activities
- Employ, direct and supervise all NPA staff
- Coordinate all activities of the committees and Boards of the NPA and subsidiaries
- Prepare annual budget and oversee all financial aspects of the NPA
- Serve as Editor-in-Chief of all publications
- Lobby on behalf of NPA on both state and federal issues
- Act as the liaison with local, state and federal government, private agencies and other health care organizations

LEGAL WORK EXPERIENCE

Director of Policy, Nebraska Hospital Association, *Lincoln, NE, 2000 – 2002*
Lobby state and federal delegation regarding health care issues
Provide legal analysis of policy issues, legislation and regulations, both state & federal
Provide legal advice to members and association on a variety of topics
Coordinate all health care workforce shortage issues
Coordinate the public, rural and community health issues

Legal Services Clinic, University of Wyoming College of Law
Summer 1999, Spring 2000

- Bankruptcy
- Child custody
- Court appointed *guardian ad litem*
- Divorce
- Establishment of child support
- Guardianship of minor children
- Prison visitations and correspondence – Rawlins and Lusk
- Social security appeals

APPENDIX B

Personnel Resumes

JONI R. COVER

Page 2

Legal Research Services, University of Wyoming College of Law
Fall 1998, Spring 1999, Fall 1999, Spring 2000

- Research topics: child custody, limited liability companies, child support modification, guest/visitor liability, migrant worker laws
- Wrote briefs and memoranda for attorneys in Wyoming, Montana, and Nebraska

PROFESSIONAL PROFILE

Proficient in using Westlaw and Lexis; Extensive Legal Research and Writing Experience; Excellent Communication and Interpersonal Skills; Multi-tasking; Time Management; Leadership, Supervisory and Managerial Experience; Computer Skills; Business and Accounting Knowledge; Social Media Training and Experience

WORK EXPERIENCE

Marketing Services Representative, Lincoln Benefit Life Insurance Company,
Lincoln, NE, 1996–1997

- * Compiled marketing and promotional materials for life insurance and annuities specific to state regulations
- * Assisted agents in marketing and sales of insurance policies and annuities conforming to state law
- * Answered questions concerning policies, benefits and applications

Assistant Director, Chadron Housing Authority, *Chadron, NE 1995-1996*

- * Assisted low-income and homeless families in obtaining governmental housing
- * Provided information regarding housing and welfare programs for indigent families
- * Managed 3 elderly/disabled housing units ensuring federal compliance
- * Managed Section 8 Certificate program for low-income families

Legislative Aide, Committee Clerk, Nebraska Legislature, Senator DiAnna R. Schimek, *1992-1994*

- * Researched and drafted legislation
- * Performed and summarized quantitative and qualitative research
- * Worked with Attorney General to assure constitutionality of legislation
- * Prepared all documents and scheduled public hearings for committee
- * One on one constituent meetings
- * Assisted in town hall meetings and other public relations duties

Account/Office Manager, CDI Temporary Services, Inc., *Lincoln, NE*

- * Recruited and hired employees in compliance with the Nebraska Equal Employment Opportunities laws
- * Supervised and managed employees
- * Sales and account manager with public relations responsibilities
- * Gave job training and skills seminars to under-educated individuals

APPENDIX B Personnel Resumes

JONI R. COVER

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ACTIVITIES

Nebraska Bar Association Member
Nebraska Bar Association Health Law Section Committee Member
NASPA Executive Committee
American Society of Pharmacy Law
Phi Lambda Sigma Leadership Fraternity
Pharmacists Marketing Group Board Member
People's City Mission Board Member
American Pharmacists Association Member
NSAE Member
PACE Alliance Board Member – Vice Chair

REFERENCES

Rebecca P. Snead, PharmD, RP
CEO
National Alliance of State Pharmacy Associations
2530 Professional Road, Suite 202, Richmond, VA 23235
804-285-4431
rsnead@naspa.us

Lyndell D. White, PharmD, RP
Owner
Pharmacy Solutions
5750 Hidcote Dr. Lincoln, NE 68516
402-486-3383
lwhite@pharmacysolutionslincoln.com

Bob Hallstrom, JD
Nebraska Bankers Association
233 South 13th St., Suite 700, Lincoln, NE 68508
402-474-1555
bob.hallstrom@nebankers.org

APPENDIX B Personnel Resumes

Marcia Jean Mueting, PharmD, RP

3629 Diablo Drive
Lincoln, NE 68516
(402) 328-2937

Education

Doctor of Pharmacy University of Nebraska Medical Center Omaha, Nebraska	September 1987 to May 1991
Pre-Pharmacy Studies University of Nebraska Lincoln, Nebraska	September 1984 to May 1987

Professional Licensure and Certification

State of Nebraska Pharmacist License No. 10524	July 1991 to present
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Professional Experience

Nebraska DUR Director Nebraska Pharmacists Association Lincoln, Nebraska	June 2005 to present
Preceptor for UNMC College of Pharmacy, Creighton University School of Pharmacy and Health Professionals Nebraska Pharmacists Association Lincoln, Nebraska	June 2005 to present
Pharmacist-in-Charge Hy-Vee Pharmacy Norfolk, Nebraska	September 2002 to June 2005 July 1997 to July 1999
Staff Pharmacist Hy-Vee Pharmacy Norfolk, Nebraska	July 1999 to September 2002
Consultant Pharmacist Heritage of Bel Air Nursing Home	January 1997 to December 1999
Staff Pharmacist Alexander's Westgate Pharmacy Norfolk, Nebraska	July 1992 to July 1997

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Personnel Resumes

Honors and Awards

Lincoln-Lancaster County Health Department, Environmental Leadership Award, 2011
University of Nebraska College of Pharmacy Preceptor of the Year, 2012
University of Nebraska College of Pharmacy, Adjunct Assistant Professor, Pharmacy Practice, 2012
Upjohn Achievement Award, 1991

Memberships and Offices in Professional Societies

Nebraska Pharmacists Association, Member 1987 to present
University of Nebraska College of Pharmacy Alumni Association, Member 1992 to present
American Drug Utilization Review Society, Member 2005 to present, Treasurer, 2007 to present

Certifications/Special Training

MPA - Community Pharmacy-Based Rapid Diagnostic Testing Certificate Course, October 2011
APhA - Pharmacy Based Immunization Delivery Certificate Course, August 2012

References

Dan N. King
Environmental Health Specialist II
Lincoln-Lancaster County Health Department
3140 N Street
Lincoln, NE 68510
(402) 441.8084 Desk
(402) 430.4897 Cell
dnking@lincoln.ne.gov

Jennifer Tilleman, Pharm.D., FASCP
Creighton University
School of Pharmacy and Health Professions
Hixson-Lied Science Building Room 143
2500 California Plaza
Omaha, NE 68178
Office Phone 402-280-3692

Lynn Carlson, PharmD, RP
Hy-Vee Pharmacy
2107 Taylor Avenue
Norfolk, NE 68701
(402) 371-1300

APPENDIX B Personnel Resumes

DIANE K. WEBB

1949 S 51st Street • Lincoln, Nebraska 68506 • 402.525.2479 • webbhous49@gmail.com

FINANCE MANAGER & MARKETING MANAGER *Finance / Marketing & Web Site Management /Executive Assistant*

Experienced *Finance Manager* in the preparation and analysis of financial reports to summarize and forecast financial position. Experienced *Marketing Manager* in communicating with management and vendors to coordinate overall marketing efforts, including web development and management. Skilled and dedicated *Executive Assistant* in providing comprehensive support for executive management including scheduling meetings, coordinating travel, and effectively managing all essential tasks.

PROFESSIONAL EXPERIENCE

FINANCE & MARKETING MANAGER, 1998 – Present

NERASKA PHARMACISTS ASSOCIATION, Lincoln, Nebraska

Performs all necessary financial transactions in accordance with state and federal law. Oversees the preparations and printing of the journal, program brochures, and other electronic and printed materials, as well as the web site. Promotes and coordinates education programs and events.

Selected Contributions:

- Increased productivity levels by providing key contributions toward the design, development, and maintenance of the web site.
- Coordinated and hosted successful educational seminars, creating invitations and promotional materials, booking venues, and selecting guest speakers.

STAFF ASSISTANT II, 1994 - 1998

STATE OF NEBRASKA – Lincoln, Nebraska

Provided administrative support for information technology department by overseeing a wide variety of administrative functions, supporting all director-level projects and information-management processes.

Selected Contributions:

- Created easy to read analysis of revenue and expenditure information for administrator through spreadsheet comparisons.
- Resolved equipment problems and coordinated office move.
- Quickly learning new tasks and completed assignments ahead of schedule.

EDUCATION & CREDENTIALS

Bachelor of Arts Degree, Organizational Management, 1997 • Concordia College – Lincoln, NE

Nebraska's Manager Training Program, 1997 • State of Nebraska – Lincoln, NE

Certificate of Recognition, United Way Campaign, 1996 • State of Nebraska – Lincoln, NE

Degree of Distinction, Financial Banking, 1992 • The Institute of Financial Education – Lincoln, NE

Associate of Applied Science Degree, Accounting, 1982 • Southeast Community College – Lincoln, NE

APPENDIX B Personnel Resumes

REFERENCES

- ***Lynne Costin, Office Products Specialist***
Eakes Office Solution
110 N 35th Street
Lincoln, NE 68503
(402) 438-6700 x5197
lcostin@eakes.com
- ***Larry Svec, President/Owner***
Infinity Promotions
7130 S 42nd Street
Lincoln, NE 68516
(402) 420-2250
infinitypromotions@neb.rr.com
- ***Scott Snavely, Director of Events***
The Marriott Cornhusker Hotel
333 S 13th Street
Lincoln, NE 68508
(402) 479-8228
ssnavely@thecornhusker.com
- ***Matt Brinkhoff, President/Owner***
Nebraska Technology Partnership/Geeks@Work
PO Box 6831
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