

ADDENDUM TWO, QUESTIONS and ANSWERS

Date: April 12, 2018

To: All Bidders

From: Teresa Fleming, Buyer
As Materiel State Purchasing Bureau

RE: Addendum for Request for Proposal Number 5791 Z1
to be opened May 8, 2018 at 2:00 p.m. Central Time

Questions and Answers

Following are the questions submitted and answers provided for the above-mentioned Request for Proposal. The questions and answers are to be considered as part of the Request for Proposal. It is the Bidder's responsibility to check the State Purchasing Bureau website for all addenda or amendments.

Question Number	RFP Section Reference	RFP Page Number	Question	State Response
1.			Please clarify whether the State or a specific agency of the State is to be the contracting party with duties and obligations under the cards agreement. As to said contracting party, please clarify for which related entities (other State agencies, political subdivisions, etc.) said contracting entity would be liable for, as opposed to being related entities that would enter into separate Participation Agreements.	The contracting party is the State Treasurer's Office on behalf of the State of Nebraska.
2.			Please clarify if the State of Nebraska guarantees payment for all state agencies.	Each Program Administrator is responsible for submitting payment for their card statements in the time listed on the rebate proposal. DAS is responsible for State agencies except NDOT. DAS does not guarantee payment of NDOT and State Colleges, the University or any other public institutions of higher learning. Refer to Section IV. Payment

3.			Please clarify if the State of Nebraska guarantees payment for the University of Nebraska, the Nebraska State Colleges, or any other public institutions of higher education.	See the response to Question 2.
4.			When does the State of Nebraska anticipate kicking off the Optional Contingent /Corporate Liability Travel program?	This is an optional service and no starting date is set.
5.	Q&A Round One		Attachment H was mentioned in the last Question and Answer round. Has Attachment H been provided by the State? We did not see it on the website.	Attachment H – Vendor Payment History has been posted to the SPB website.
6.	Attachment A Questionnaire	Page 5	Question 2.21: Can the Program Administrator reserve the right to require certain reissued cards be issued with original expiration date? What does the State mean by “certain reissued cards.”	“Certain reissued cards” are any cards that the Program Administrator determines the expiration date needs to remain the same.
7.	v. Project Description and Scope of Work	Page 28	For the scope of service section would the State like a sentence of agreement/compliance or would the State like additional details included as well?	The bidder should provide a response that meets the requirements of the RFP. The details should be included in Attachment A – Questionnaire.
8.	VI. Proposal Instructions	Page 32	Would the State like the Financial Stability section packaged separately from the technical proposal? On Page 32, the financial stability section is listed under the technical proposal, but then on page 4, the RFP says “ The Corporate and Technical Approach, Financial Stability and Rebate Proposals should be packaged separately”.	Refer to Section I. Procurement Procedure, I. Submission of Proposals. The Financial Stability should be packaged separately.
9.	VI. Proposal Instructions	Page 34	h. SUMMARY OF BIDDER’S PROPOSED PERSONNEL/MANAGEMENT APPROACH Resumes should include, at a minimum, academic background and degrees, professional certifications, understanding of the process, and at least three (3)	Resumes should include, at a minimum, academic background and degrees, professional certifications, understanding of the process, and at least three (3) references (name, address, and telephone number) who can attest to the

			<p>references (name, address, and telephone number) who can attest to the competence and skill level of the individual.</p> <p>Is it a requirement to have three references per proposed personnel?</p>	<p>competence and skill level of the individual.</p> <p>Should: Expected; suggested, but not necessarily mandatory</p>
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This addendum will become part of the proposal and should be acknowledged with the Request for Proposal.