

## ADDENDUM ONE, QUESTIONS and ANSWERS

Date: December 19, 2017

To: All Bidders

From: Nancy Storant, Buyer  
AS Materiel State Purchasing

RE: Addendum for Invitation to Bid Number 5720 OF  
to be opened January 9, 2018 at 2:00 p.m. Central Time

### Questions and Answers

Following are the questions submitted and answers provided for the above mentioned Invitation to Bid. The questions and answers are to be considered as part of the Invitation to Bid. It is the Bidder's responsibility to check the State Purchasing Bureau website for all addenda or amendments.

<u>Question Number</u>	<u>ITB Section Reference</u>	<u>ITB Page Number</u>	<u>Question</u>	<u>State Response</u>
1.			What is a State Hosted Lease is vs a Bidder Hosted Lease?	The State reserves the right to make awards that are in the best interest of the State. Bidders should provide cost on Attachment A, Cost Proposal based on whether the bidder prefers a lease hosted and managed by the State, or a lease hosted and managed by the Bidder. Bidder has the option to either only respond with cost of Bidder Hosted or State Hosted; or bidder can provide cost for both options and the State will award bid in the best interest of the State.
2.			██████████ lease term is 5 years, the initial lease term in your RFP is 2 years then two more 2 year options for a total of 6 years, do you want the lease price of the units spread out evenly over this 6 year term?	Bidder should specify proposed lease structure and price that comply with specifications as given.

3.			The RFP references having either 20 or 40 different individual locked spaces, what size do these spaces need to be?	No less than 2 inches wide and 3 inches long with preference of customizable spaces to accommodate various sizes of medication, but that is not a requirement. The more important specification is that the overall size of the ADMs measure no more than the maximum sizes listed in Section C
4.			Do all stations require a refrigerator lock?	Yes
5.			We see these 2 sites are 120 miles apart, will each site need its' own separate server and interface?	The bidder should propose a solution that is in the best interests of the State.
6.			Are all the buildings at LRC all on the same network?	Yes
7.			There are 15 units at LRC and 6 at NRC, and there are 3 different size units required, can you identify which size units will go to each site?	The bidder should propose a bid that includes all ADM size units specified. The size of the unit used at each facility is at the discretion of the State and is not relevant.
8.			<b>Contract/Pricing</b> Is the State of Nebraska eligible for GPO and/or FSS Pricing Schedules?	The State is unclear about the acronyms in the question. If GPO stands for Group Purchasing Organization, and FSS stands for Federal Supply Schedule, it may be possible. Currently, the State is eligible for pricing schedules that are on the GSA (General Services Administration) Federal Contracts, and the NASPO ValuePoint Contracts.
9.			<b>Contract/Pricing</b> Please clarify the envisioned State Hosted vs. Bidder Hosted Lease models as outlined in pages 1-5 of the ITB.	Please see the answer to Question #1.
10.			<b>Contract/Pricing</b> Does the lease proposal need to include a Service Contract that matches the	The actual contract term as stated in the Invitation to Bid will be the same as the Lease Agreement.

			term of the lease? Or will the Service Contract be separate from the infrastructure/equipment?	
11.			<b>Deployment/Infrastructure</b> Does the State of Nebraska wish to deploy one server to support both locations, or separate servers at each location? If single server, then how should the infrastructure costs be allocated in the lease?	See answer to #5.
12.			<b>Deployment/Infrastructure</b> Please specify the allocation of ADMs at the individual sites by par location.	Please see the answer to Question #7.
13.			<b>Deployment/Infrastructure</b> Is a Controlled Substance Manager (vault) required at both locations? Or will one site server as the "hub" for both locations?	The Controlled Substance Manager Cabinet is only required at one facility and will not be a "hub" for both locations.
14.	VI. Invitation to Bid – Technical Specifications C. Technical Specification, number 1	Page 26	Since each regional center has its own in-house pharmacy, <b>do you require an enterprise server set up that allows for an enterprise formulary, policy and procedures, user groups, scan code maintenance (barcode), etc. that can be pushed out to each individual facility?</b> Each facility's access can be customized as needed; however, rights are privilege-based and can be granted at either the enterprise level (access to both site's data) or individual site level (so you would only have access to that one location's data). <b>Do you prefer enterprise or individual site level access?</b>	Each regional center pharmacy is independent of the other therefore; the State would prefer individual site level access with individual facility set-ups.
15.	VI. Invitation to Bid – Technical Specifications C. Technical	Page 27	In addition to the profiling functionality, <b>do you require a formulary integration interface functionality</b>	No

	Specifications, number 8		<b>between the ADM provider and RxConnect so that when you put a new medication into RxConnect, the information for that medication will automatically populate the ADMs formulary so it does not need to be entered into both systems?</b>	
16.	I. Procurement Procedure P. Lump Sum or 'All or None' Bids	Page 3	<b>Should the bidders quote include both the interface fees from the ADM vendor as well as the EHR (Netsmart)?</b>	The Bidder's ADM interface fees should be included in the bid price. The interface fees from Netsmart will be paid by the State.
17.	VI. Invitation to Bid – Technical Specifications C. Technical Specifications, number 15	Page 27	If the refrigerator contains controlled substances, the ADM must include a locking component for the refrigerator. <b>How many refrigerators will require a locking device at both LRC and NRC?</b>	See answer to #4
18.	VI. Invitation to Bid – Technical Specifications C. Technical Specifications, number 11	Page 27	The ADMs must contain a printer. There are different printer options. <b>What functionality is desired with the printer? Are you looking for a label for multi-dose medications so you can print out an individual medication dose label that can be placed on the medication with a bar code or a transaction printer label at the ADM?</b>	Printing of transaction and discrepancy information is preferred. Label printing is not needed.
19.	VI. Invitation to Bid – Technical Specifications C. Technical Specifications, numbers 24-26	Page 28	Statements 24, 25, and 26 provide the capacity, security, and quantity of each preferred ADM for a total of 21. <b>Please provide a quantity break down of each type for both LRC and NRC.</b>	Please see answer to Question #7.
20.	D. Schedule of Events, number 5	Page 1	<b>Should the date for review for conformance of mandatory requirements be December 28<sup>th</sup> rather than the stated December</b>	Please see Addendum Two, Revised Schedule of Events.

			<b>27<sup>th</sup>?</b>	
21.	General Question	General Question	<b>What dosage forms will be stored in the ADMs (i.e., oral solids, vials, syringes, inhalers, bulk items)?</b>	The ADMs will store oral solids, vials, syringes, inhalers, bulk items, liquid unit dose containers, topicals. The ADMs will not store IVs or IV premixes.
22.	VI. Invitation to Bid – Technical Specifications C. Technical Specifications, number 24	Page 28	With the amount of narcotics and the large distance to transport the medications from the pharmacy to the ADMs, <b>do you require a locked pocket for your narcotics or expensive medications that can be filled in the pharmacy, securely transported to the ADM, and placed in the ADM drawer?</b> The locked pocket would be placed into the ADM; the ADM would recognize the medication or location of the medication in the ADM.	A locked pocket is not required as part of this ITB.

This addendum will become part of the ITB and should be acknowledged with the Invitation to Bid.