

VII. COST PROPOSAL REQUIREMENTS

This section describes the requirements to be addressed by bidders in preparing the State's Cost Sheet. The bidder must use the State's Cost Sheet. The bidder should submit the State's Cost Sheet in accordance with Section I Submission of Proposal.

THE STATE'S COST SHEET AND ANY OTHER COST DOCUMENT SUBMITTED WITH THE PROPOSAL SHALL NOT BE CONSIDERED CONFIDENTIAL OR PROPRIETARY AND IS CONSIDERED A PUBLIC RECORD IN THE STATE OF NEBRASKA AND WILL BE POSTED TO A PUBLIC WEBSITE.

A. COST SHEET

This summary shall present the total fixed price to perform all of the requirements of the RFP. The bidder must include details in the State's Cost Sheet supporting any and all costs.

The State reserves the right to review all aspects of cost for reasonableness and to request clarification of any proposal where the cost component shows significant and unsupported deviation from industry standards or in areas where detailed pricing is required.

B. PRICES

Prices quoted shall be net, including transportation and delivery charges fully prepaid by the bidder, F.O.B. destination named in the RFP. No additional charges will be allowed for packing, packages, or partial delivery costs. When an arithmetic error has been made in the extended total, the unit price will govern.

Attachment 1 Cost Proposal Request for Proposal Number 5719 Z1

Bidder Name: Nebraska Risk Management Association, Inc.

Bidder should propose an annual lump sum amount based upon the requirements indicated in this RFP. Payments shall be quarterly based on the requirements of this RFP.

All prices, costs, and terms and conditions submitted in the proposal shall remain fixed and valid commencing on the opening date of the proposal until an award is made or the RFP is cancelled.

Prices submitted on the cost proposal form, once accepted by the State, shall remain fixed for the initial term of the contract. Any request for a price increase subsequent to the initial term of the contract shall not exceed two (2%) of the price bid for the period. Increases shall not be cumulative and will only apply to that period of the contract. The request for a price increase must be submitted in writing to the State Purchasing Bureau a minimum of 120 days prior to the end of the current contract period. Documentation may be required by the State to support the price increase.

The State reserves the right to deny any requested price increase. No price increases are to be billed to any State Agencies prior to written amendment of the contract by the parties.

Pricing Assumptions

Responses are to include pricing assumptions only. All costs must be indicated on Attachment 1, Cost Sheet. The State will not add costs that are included within the following responses.

- a. Identify in detail any assumptions TPA has used and will be using in proposing pricing for risk management information systems and data management services within the proposal response.
- b. Identify any programming or conversion costs associated with the move. Costs for such things as data mapping, conversion, testing, validation, report building, etc.
- c. Per Section I. Procurement Procedure, D. Written Questions and Answers "...Bidders should present, as questions, any assumptions upon which the Bidder's proposal is or might be developed. Proposals will be evaluated without consideration of any known or unknown assumptions of a bidder. The contract will not incorporate any known or unknown assumptions of a bidder..."

Transition Period (one-time payment)
None—No transition required

Initial Contract Period			Renewal 1		Renewal 2	
Year 1	Year 2	Year 3	Year 1	Year 2	Year 1	Year 2
\$232,144*	\$232,144*	\$232,144*	\$232,144*	\$232,144*	\$236,750*	\$236,750*

*Includes MMSE Section 111 reporting; also includes four (4) claims system users licenses (any additional users beyond these four would be an additional annual charge of \$225 per user/license)

