

Attachment Two
Deliverables and Due Dates
RFP #5716 Z1

There are two primary categories of services and deliverables. The work for each has been described below.

1. The Bidder must provide day-to-day support of NCJIS. This covers two areas.
 - a. Oversight and general maintenance of NCJIS includes monitoring general use of the servers, monitoring data feeds (in and out of NCJIS), monitoring data loads, monitoring and supporting hardware and system software issues, maintaining web pages and monitoring backup and archive procedures. It is anticipated that this requirement will require approximately 32 hours per month.
 - b. Secondary backup for general user support questions is necessary when Crime Commission staff, who provide the primary user support, are not available. It is anticipated that this requirement will require approximately 16 hours per month.
2. The Bidder will be responsible for the primary development of NCJIS. This will include the addition of new capabilities, new datasets and new functionality as well as the support and enhancement of existing functionality such as developing and implementing data import procedures. It is anticipated that this requirement will take approximately 189 hours per month.
 - a. The development costs will vary by the stage of the particular project (inception, testing, design, etc) but the following provides a quick overview of the tasks and/or document creation and hours required each month.
 - i. Statement of work – Approximately 2 hours/month
 - ii. Scope of work – Approximately 3 hours/month
 - iii. Requirement and analysis report – Approximately 36 hours/month
 - iv. Interface design and specification – Approximately 40 hours/month
 - v. Web component design and specification – Approximately 36 hours/month
 - vi. Database component design and specification – Approximately 40 hours/month
 - vii. ETL design and specification (including DTS packages) – Approximately 12 hours/month
 - viii. Meeting and conference call note – Approximately 6 hours/month
 - ix. Cost estimate – Approximately 3 hours/month
 - x. Project plan – Approximately 3 hours/month
 - xi. Test Plan – Approximately 3 hours/month
 - xii. Project status report – Approximately 3 hours/month
 - xiii. Assistance in preparing training documentation - Approximately 2 hours/month