

EVALUATION CRITERIA

RFP NUMBER 5702 Z1, Analysis of Equine Urine and Blood Samples Opening Date: November 2, 2017 2:00 p.m. Central Time

Request for Proposal/Proposal Requirements

The proposals will first be examined to determine if all Request for Proposal/Proposal Requirements listed below have been addressed to warrant further evaluation. Proposals not meeting Request for Proposal/Proposal Requirements will be excluded from further evaluation.

1. Original Bidder Signature Page form signed using an indelible method.
2. Clarity and responsiveness of the proposal;
3. Completed Corporate Overview;
4. Completed Section II thorough IV;
5. Completed Technical Approach; and
6. Completed State Cost Proposal Template.

Evaluation Criteria

All responses to this Request for Proposal, which fulfill all Request for Proposal/Proposal Requirements, will be evaluated. Each category will have a maximum possible point potential. Areas that will be addressed and scored during the evaluation include:

Evaluation Criteria	Possible Points
Part 1 — Corporate Overview	225
Part 2 — Technical Approach	1270
Part 3 — Cost Proposal Points	700
Total Points without Oral Interviews	2195
Oral Interviews, (if required)	100
Total Points with Oral Interviews	2295

Part 3 – Cost Proposal Points

Cost points should be calculated as follows:

1. Establish lowest cost submitted – lowest cost submitted receives the maximum points.
2. To assign points to all others, the following formula should be followed:

**Lowest Cost Submitted ÷ Cost Submitted x Maximum Possible Cost Points =
Cost Points to Award (see samples below)**

Formula	Sample	Sample	Sample
Lowest Cost Submitted	\$100,000	\$100,000	\$100,000
÷ Cost Submitted	\$100,000	\$200,000	\$150,000
x Maximum Possible Cost Points	700	700	700
= Points To Award	700	350	467