

EVALUATION CRITERIA

RFQ NUMBER 111765 Z6

Transitional Living Housing, including Mental Health Programming, for Parole clients

Opening Date: March 28, 2022, 2:00 p.m. Central Time

Mandatory Requirements

The proposals will first be examined to determine if all mandatory requirements listed below have been addressed to warrant further evaluation. Proposals not meeting mandatory requirements will be excluded from further evaluation. The mandatory requirement items are as follows:

1. Original Request for Qualification for Contractual Services form signed using an indelible method;
2. Clarity and responsiveness of the proposal;
3. Completed Corporate Overview;
4. Completed Sections II through VI;
5. Completed Technical Approach;
6. Completed State Cost Proposal Template;
7. Completed Attachment A, Bidder Questionnaire; and
8. Copies of certifications including but not limited to the following:
 - a. Insurance
 - b. Professional License(s)
 - c. Use permits
9. Example of reports that include but are not limited to:
 - a. The number of individuals served;
 - b. Average length of stay;
 - c. Types of programming and classes offered; and
 - d. General demographic information.

Evaluation Criteria

Responses that meet or exceed the mandatory requirements (RFQ Section I.N.) will be evaluated. Responses that do not meet or exceed the mandatory requirements as indicated in the RFQ will not be evaluated. Responses must have a minimum score 15 out of 25 points in the Corporate Overview and of 40 out of 60 points in the Technical Approach to qualify for a Provider Term Agreement. The State reserves the right amend the scoring thresholds if determined doing so is in the best interest of the State.

Evaluation Criteria	Possible Points
Part 1 — Corporate Overview	25
Part 2 — Technical Approach	60
Part 3 — Cost Proposal Points	15
Total Points	100

Part 4 – Cost Proposal Points

Cost points should be calculated as follows:

1. Establish lowest cost submitted – lowest cost submitted receives the maximum points.
2. To assign points to all others, the following formula should be followed:
Lowest Cost Submitted ÷ Cost Submitted x Maximum Possible Cost Points = Cost Points to Award (see samples below)

	Formula	Sample	Sample	Sample
	Lowest Cost Submitted	\$100,000	\$100,000	\$100,000
÷	Cost Submitted	\$100,000	\$200,000	\$150,000
x	Maximum Possible Cost Points	40	40	40
=	Points To Award	40	20	26.7