

## ADDENDUM TWO QUESTIONS AND ANSWERS

Date: March 25, 2022

To: All Bidders

From: Julie Schiltz, Assistant Materiel Administrator  
Nebraska Department of Correctional Services

RE: Addendum for Request for Qualifications number 111765 Z6  
to be opened March 28, 2022, at 2:00 p.m. Central Time

### Questions and Answers

Following are the questions submitted and answers provided for the above-mentioned Request for Qualifications. The questions and answers are to be considered as part of the Request for Qualifications. It is the Bidder's responsibility to check the State Purchasing Bureau website for all addenda or amendments.

<u>Question Number</u>	<u>RFP Section Reference</u>	<u>RFP Page Number</u>	<u>Question</u>	<u>State Response</u>
1.			<p>How "programming" is defined? We offered the Change companies journal programming last year. When an individual on parole was placed in our transition home, I was told she qualified for a voucher. However, we were only paid self-pay rent because I was told Parole already offered programming similar to the journal programming, we provided.</p> <p>If Parole offers similar programs such as the journal program we offered, we should be made aware of this. This will avoid duplication of programming services and give transition home owners, like myself, an opportunity to offer other programming that is needed. The parole client received the exact same services as our</p>	<p>Parole considers programming as classes delivered by a licensed professional. Cognitive behavioral groups/classes facilitated by contractor's staff.</p>

			<p>probation clients. However, the payment was significantly less. This is the reason why I would like clarification on what qualifies as programming that is not being provided by Parole.</p>	
2.		Page 33	<p>Staffing Requirements: Staff providing classes or programming must have credentials in the field of study (see C.b.i.1 above).  ██████████ partners with private individuals and organizations to provide life skill training (i.e. employment, health &amp; wellness, budgeting, cooking, time management classes, etc.). These contractors we partner with are not part of our ██████████ staff.  Are we able to submit the RFQ for Transitional Housing with Programming if we use contractors outside of ██████████ to provide these services?</p>	<p>Refer to Section III.A. for information around subcontractors.</p> <p>“...All personnel assigned by the Contractor to the contract shall be employees of the Contractor or a subcontractor, and shall be fully qualified to perform the work required herein. Personnel employed by the Contractor or a subcontractor to fulfill the terms of the contract shall remain under the sole direction and control of the Contractor or the subcontractor respectively...”</p> <p>“...If the Contractor intends to utilize any subcontractor, the subcontractor's level of effort, tasks, and time allocation should be clearly defined in the contractor's proposal. The Contractor shall agree that it will not utilize any subcontractors not specifically included in its proposal in the performance of the contract without the prior written authorization of the State....”</p>
3.			<p>How is "programming" defined? Question #3 on the Addendum One Questions &amp; Answers sheet ask if life skills classes considered "programming"? The response to question #3 was: No. Parole considers programming as classes delivered by a licensed professional. Cognitive behavioral groups/classes facilitated by contractor's staff</p>	

			<p>(Does this include staff leading NA/12-Step meetings at the transition home?).</p> <p>Does that mean that life skill classes are not considered programming or that they need to be facilitated by credentialed persons. Staff or outside contractors?</p>	<p>Correct, Parole does not consider life skill classes as a part of programming. Programming is considered as classes delivered by a licensed professional. Cognitive behavioral groups/classes facilitated by contractor's staff.</p>
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This addendum will become part of the proposal and should be acknowledged with the Request for Qualifications.