

ADDENDUM NUMBER SIX

Transitional Living Housing, including Mental Health Programming, for Parole clients

Date: 5/25/2023
To: All Bidders
From: Julie Schiltz, Assistant Materiel Administrator
NDCS
RE: Addendum for Request for Qualifications Number 11165 Z6 opened 3/28/2022
at 2:00 p.m. Central Time

Scope of Addendum

I. Section V PROJECT DESCRIPTION AND SCOPE OF WORK is hereby amended to add the following:

A. V.D. REQUIREMENTS

The Contractor must meet or exceed all standards, regulations, laws, and ordinances as adopted by federal, state, and local authorities. These laws and ordinances must include, but not be limited to, any governing body under which the State may operate now or in the future. The documentation for this standard shall include copies of all annual licensing and inspection certificates indicating conformance to all local fire, health, building, and zoning regulations.

1. Program Requirements: The Contractor should have a policy and procedure/operation manual that is accessible to all employees and volunteers. The manual should include: Fiscal Management; including a strict prohibition on collecting or utilizing government aid and/or assistance provided directly to or received by an individual, e.g., food assistance benefits, for the benefit of the Contractor.

B. V.F. PROGRAM

1. The Board of Parole defines programming as any service that involves behavioral health treatment offered by a licensed provider as part of the total cost for purposes of the Transitional Living with Programming level of housing. For purposes of this RFQ, Intensive Outpatient Programming for substance abuse is not a program needed as part of a Transitional Living with Programming level of service. The Board of Parole considers the following, if actually delivered to the individual(s), as part of the Transitional Living with Programming level of service:
 - a. Individual Cognitive Behavioral Therapy – attending weekly
 - b. Individual Eye Movement Desensitization and Reprocessing (EDMR) as psychotherapy – attending weekly
 - c. Substance abuse short term residential treatment – minimum 30 days
 - d. Substance Abuse Relapse Group – attending weekly
 - e. Trauma Group Therapy – attending weekly
 - f. Domestic Violence Group (DV) / Batterer intervention program – attending weekly

C. V.G. COST MAXIMUM

1. The maximum daily cost the Board of Parole considers appropriate for housing are as follows:
 - a. Halfway house: \$30 per day
 - b. Transitional Living without programming: \$65 per day
 - c. Transitional Living with behavioral health programming: \$90 per day
2. Contractors should plan to bill appropriately for the actual services provided to each individual. If a parole client does not receive behavioral health programming at the transitional living facility during the preceding month, invoices submitted should reflect a maximum daily rate commensurate with the quoted Transitional Living without programming rate.

D. V.H. FOOD PROVISION

As stated in section V.D., there is a strict prohibition on collecting or utilizing government aid and/or assistance provided directly to or received by an individual, e.g., food assistance benefits, for the benefit of the Contractor. Transitional Living without Programming and Transitional Living with Programming must include the provision of food / meals to residents for the rate being quoted or invoiced. Contractors may NOT place financial responsibility for food / meal provision upon the residents.