

ADDENDUM ONE QUESTIONS AND ANSWERS

Date: March 21, 2022

To: All Bidders

From: Julie Schiltz, Assistant Materiel Administrator
Nebraska Department of Correctional Services

RE: Addendum for Request for Qualifications number 111765 Z6
to be opened March 28, 2022, at 2:00 p.m. Central Time

Questions and Answers

Following are the questions submitted and answers provided for the above-mentioned Request for Qualifications. The questions and answers are to be considered as part of the Request for Qualifications. It is the Bidder's responsibility to check the State Purchasing Bureau website for all addenda or amendments.

Question Number	RFP Section Reference	RFP Page Number	Question	State Response
1.	Scope of Service	N/A	<p>"Housing" or "the Contractor will house" are terms used throughout the RFQ, but there is no definition as to what specific "housing" services must be included.</p> <p>Are we required to supply food?</p> <p>Are we required to supply laundry services?</p> <p>Are we required to supply transportation?</p> <p>Are we required to supply hygiene?</p> <p>Are we required to supply linens?</p>	<p>Bidder should provide a technical response that describes what is all included in the cost.</p> <p>The cost proposal must be all inclusive of everything being provided.</p>
2.	Section V. Project Description	Page 33	Is an overnight awake staff member required to be present	Bidder should outline their current staffing pattern

	and Scope of Work, Section C2		in a Transitional Living with Programming facility?	including any overnight staff and provide a technical response that describes what is all included in the cost. The cost proposal must be all inclusive of everything being provided.
3.			Are life skill classes considered “programming” per Parole’s definition?	No, Parole considers programming as classes delivered by a licensed professional. Cognitive behavioral groups/classes facilitated by contractor’s staff.
4.			How would we know if the “programming” we provide meets the criteria/definition for Parole?	See answer to question 3.
5.		Page 33	Can you clarify what you mean by Staffing requirements for a Transitional Living with Programming? Page 33. i. Staffing Requirements: Staff providing classes or programming must have credentials in the field of study (see C.b.i.1 above). Not sure what this is referencing. Also, what credentials are you looking for staff to have to provide life skills classes or other qualified programming?	See answer to question 3.
6.	Section V. Project Description and Scope of Work, Section C2c	Page 33	Is an <u>overnight awake</u> staff member required to be present in a Transitional Living <u>without</u> Programming facility?	See answer to question 1.
7.	General	n/a	Our current contract runs through 1/31/23 and the RFP indicated that all accepted submissions have a tentative start date of April 2022. Can you advise what this looks like for our current contract if we bit on the current RFP?	If there is a current contract, the recommendation would be to complete the RFQ response prior to the expiration of your current contract. For this particular example, current contract expires on 1/31/23, the recommendation would be to submit a response mid/late

				<p>November to allow time for contract execution prior to 1/31/23 for a continuation of service.</p> <p>After the initial opening on 3/28/22, the State will be accepting responses for six (6) years or until Parole determines appropriate level of housing.</p>
8.			<p>Can you be specific on what qualifies as "programming". Are life skill classes (ie. budgeting, cooking, meditation classes) considered "programming?" We used to do the journal programming from the [REDACTED]. However, I was told last year that the State already had a similar program so I wasn't paid at the programming rate. Probation did away with "programming" and now requires case management services.</p> <p>Does case management services qualify as "programming?".</p>	See answer to question 3.
9.		Page 33	<p>Under the Transitional Living Home with Programming, what does the State mean when it says the staff must have credentials in the field of study? The staffing credentials for a licensed half-way house are spelled out and are very clear. I need more clarity on what credentials the State requires for a non-half-way house staff. (page 33 of the RFQ)</p>	See answer to question 3.
10.	Evaluation Criteria		<p>On the Evaluation Criteria Form, bullet point #9 wants example of reports for the number of individuals served, avg length of stay, types of programming and general demographic information. Do I</p>	<p>Bidder should provide a sample report with their response.</p>

			need to provide full reports or these areas or just provide a paragraph with the answers.	
11.			Can you tell us when we can expect our questions to be answered? I know the deadline for the questions is 03/16, but we were wondering if any of the questions will be responded to before the 16th.	Initial answers will be posted to the website on 3/21/22.
12.			Is 24/7 staffing required? Are they required to provide transportation?	See answer to question 1.
13.			Will our faith based programming limit our involvement with the Department of Corrections/ Parole?	Being faith based does not limit.
14.			If it does not limit our opportunity to be involved with Parolees, what would be the standard bidding rate range?	Bidder should provide cost that is in line with your standard business model.
15.			Our programming is solid but we do rely on outside agencies for psychiatric care and counseling with local licensed providers. We also are not staffed 24/7 by design because of our community living model. (On average we have paid staff about 105 hours per week with additional volunteer investment in addition.)	See answer to question 3.

This addendum will become part of the proposal and should be acknowledged with the Request for Qualifications.