

Attachment 3 Requirements Matrix Request for Proposal Number 110145 O3

Column Description	Bidder Responsibility
Req #	The unique identifier for the requirement as assigned by DHHS, followed by the specific requirement number. This column is dictated by this RFP and must not be modified by the bidder.
Requirement	The statement of the requirement to which the bidder must respond. This column is dictated by the RFP and must not be modified by the bidder.

Project Requirements

Business Requirements	
Req #	Requirement
PR-1	Bidder must meet all requirements in Section V.C.1., Develop and maintain a Random Moment Online System, in the Scope of Work. Describe how your solution will meet these requirements.
	Response:
PR-2	Bidder must meet all requirements in Section V.C.2., Develop and conduct a statewide RMTS, in the Scope of Work. Describe how your solution will meet these requirements.
	Response:
PR-3	Bidder must meet all requirements in Section V.C.3., Develop and Maintain Cost Reporting Online System, in the Scope of Work. Describe how your solution will meet these requirements.
	Response:
PR-4	Bidder must meet all requirements in Section V.D.4., RMTS and Cost Report Help Desks Report in the Scope of Work. Describe how your solution will meet these requirements.
	Response:

PR-5	Bidder must meet all requirements in Section V.C.5., Direct Service Provider Management, in the Scope of Work. Describe how your solution will meet these requirements.
	Response:

Auditing Requirements

Business Requirements	
Req #	Requirement
ADT-1	Bidder must meet all requirements in Section V.E. Describe how your solution will meet these requirements.
	Response:
ADT-2	Bidder must meet all requirements in Section V.E. Describe the methodologies that will be utilized when creating the Audit Process and Plan.
	Response:

Reporting Requirements

Business Requirements	
Req #	Requirement
RR-1	Bidder must provide a sample quarterly update report, quarterly cost report, annual cost report and RMTS and Cost Report Help Desk Report for evaluation.
	Response:

Project Planning and Management Requirements

Business Requirements	
Req #	Requirement
PMR-1	Bidder must meet all requirements in Section V.F.1. Describe how your solution meets these requirements.
	Response:
PMR-2	Bidder must meet all requirements in Section V.F.2. Describe how your solution meets these requirements.
	Response:
PMR-3	Bidder must meet all requirements in Section V.F.3. Describe how your solution meets these requirements.
	Response:
PMR-4	Bidder must meet all requirements in Section V.F.4. Describe how your solution meets these requirements.
	Response:

Implementation and End of Contract

Business Requirements	
Req #	Requirement
IEC-1	Bidder must provide a draft implementation plan that encompasses all elements of Section V.G.c.
	Response:
IEC-2	Bidder must provide a draft End of Contract Plan that encompasses all elements of Section V.G.d. and V.G.e.
	Response:

Contractor Communication

Business Requirements	
Req #	Requirement
CC-1	Bidder must meet all requirements in Section V.H.1. Describe how your solution meets these requirements.
	Response:
CC-2	Bidder must meet all requirements in Section V.H.2. Describe how your solution meets these requirements.
	Response:

Contractor Support

Business Requirements	
Req #	Requirement
CS-1	Bidder must meet all requirements in Section V.I.1. Describe how your solution meets these requirements.

	Response:
CS-2	Bidder must meet all requirements in Section V.I.2. Describe how your solution meets these requirements and provide a draft training plan to document how this will be achieved.
	Response: