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| ADDENDUM << Number>>, QUESTIONS AND ANSWERS |

Date: «Date»

To: All Bidders

From: «Buyer Name»,

«Agency\_Name»

RE: Addendum for «RFP/ITB Number»

to be opened «Opening\_Date» at \_\_\_\_\_\_\_\_\_ p.m. CST

#### Questions and Answers

Following are the questions submitted and answers provided for the above-mentioned solicitation. The questions and answers are to be considered as part of the solicitation. It is the responsibility of bidders to check the State Purchasing Bureau website for all addenda or amendments.

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| --- | --- | --- | --- | --- |
| Question Number | RFP/ITBSectionReference | RFP/ITBPage Number | Question | State Response |
| 1. |  |  |  |  |
| 2. |  |  |  |  |
| 3. |  |  |  |  |
| 4. |  |  |  |  |
| 5. |  |  |  |  |

This addendum will be incorporated into the solicitation.