

# Exception Request Competitively Bid Under 15 Calendar Days

Procuring Agency:

Date:

Requisition Number:

Good or Service To Be Provided:

Explain why publishing a solicitation for fewer than 15 calendar days is in the best interest of the state:

Funding: (Indicate Percentage)

Federal	%	Estimated Dollar Amount of	
State	%	Contract or Purchase Order:	\$

Attachments:

1. Proof of Need (Requests > \$15,000,000.00)\*
  2. Pre-Agreement Outcome Tool (Requests > \$500,000.00)\*
- \*Services Only

By signing below, the procuring agency is asserting that the information on this page and on any accompanying material is complete and accurate to the best of the procuring agency's knowledge. The procuring agency is solely responsible for the information provided to the Materiel Division and understands and acknowledges that the Materiel Division will rely on this information to process this request.

Signature of Procuring Agency

Title:

**MATERIEL DIVISION USE ONLY BELOW**

Procurement Manager Signature \_\_\_\_\_ Date: \_\_\_\_\_

Exception Approved

Materiel Administrator Signature \_\_\_\_\_ Date: \_\_\_\_\_

Exception Denied