



Administrative Services State Budget Division
NEBRASKA BUDGET REQUEST AND REPORTING SYSTEM

Classroom Training Sessions

Location: Development Center, First Nebraska Administrative Building; 1526 K Street, Lincoln, NE

Room Capacity: 18 spaces for laptops

Online Registration: State Employees use LINK Employee Development Center (EDC), www.link.nebraska.gov

Registration Step-by-Step Instructions: [budget.nebraska.gov/das_budget/help/LINK EDC Instructions.pdf](http://budget.nebraska.gov/das_budget/help/LINK_EDC_Instructions.pdf)

Contact for Questions: EDC Technical Assistance – as.linkhelp@nebraska.gov

Class Content - Gary Bush, (402) 471-4161 email: Gary.Bush@nebraska.gov

May Training Opportunities

Thursday, May 19, 2022:

Capital Construction/Building Renewal Training Session – WebEx Only
 8:00 am – 10:00 am

Information Technology Only Training Session – WebEx Only
 10:30 am – 12:30 pm

Wednesday, May 20, 2022:

Agency Administrator Operations Training Session #1
 9:00 am – 12:00 pm

Tuesday, May 24, 2022:

“Refresher” Operations Training Session #1 – WebEx Only
 8:00 am – 10:00 am

“Refresher” Operations Training Session #2 – WebEx Only
 10:30 am – 12:30 pm

Operations Training Sessions:

In-person training

Agency Administrator #1

- May 20, 9 am – 12 pm

“Refresher” Operations #5

- June 9, 1 pm – 3 pm

New User Operations #2

- June 14, 8 am – 12 pm

WebEx training

Agency Administrator

- June 2, 1 pm – 4 pm

“Refresher” Operations

- May 24, 8 am – 10 am
- May 24, 10:30 am – 12:30 pm
- June 7, 1:00 pm – 3:00 pm
- June 7, 3:00 pm – 5:00 pm

New User Operations

- June 1, 1:00 pm – 5:00 pm

Capital Construction/Building Renewal Training (WebEx Only):

- May 19, 8:00 am – 10:00 am

Information Technology Training (WebEx Only):

- May 19, 10:30 am – 12:30 pm



Administrative Services State Budget Division

NEBRASKA BUDGET REQUEST AND REPORTING SYSTEM

Classroom Training Sessions

Location: Development Center, First Nebraska Administrative Building; 1526 K Street, Lincoln, NE

Room Capacity: 18 spaces for laptops

Online Registration: State Employees use LINK Employee Development Center (EDC), www.link.nebraska.gov

Registration Step-by-Step Instructions: [budget.nebraska.gov/das_budget/help/LINK EDC Instructions.pdf](http://budget.nebraska.gov/das_budget/help/LINK_EDC_Instructions.pdf)

Contact for Questions: EDC Technical Assistance – as.linkhelp@nebraska.gov

Class Content - Gary Bush, (402) 471-4161 email: Gary.Bush@nebraska.gov

June Training Opportunities

Wednesday, June 1, 2022:

New User Operations Training Session #1 – WebEx Only

1:00 pm– 5:00 pm

Thursday, June 2, 2022:

Agency Administrator Operations Training Session #2 – WebEx Only

1:00 pm– 4:00 pm

Tuesday, June 7, 2022:

“Refresher” Operations Training Session #3 – WebEx Only

1:00 pm – 3:00 pm

“Refresher” Operations Training Session #4 – WebEx Only

3:00 pm – 5:00 pm

Thursday, June 9, 2022:

“Refresher” Operations Training Session #5

1:00 pm– 3:00 pm

Tuesday, June 14, 2022:

New User Operations Training Session #2

8:00 am – 12:00 pm