

**Statewide Safety Committee
Meeting Minutes
November 29, 2016**

Present: Shereece Dendy (M), Kevin Petska (L), Karen Girch (L), Eric Sergeant (M), Dennis Carraher (L), Dave Bartko (V), Grant Johnson (M), Carrie Williams (M), Kerry Thompson (M), Ivana Rabago (V).

Next Meeting: January 24, 2016 from 9:00 AM – 11:00 AM at 1526 K Street, 4th Floor, Hearing Room 4D.

I. Announcements

Shereece Dendy called the meeting at 9:05 A.M. and roll call was taken.

II. Approval of minutes from last meeting

There was an error in the minutes of September 27, 2016 meeting. In the III. Discussion, D) it should read “The concerns/suggestions will be sent to Shereece/Kevin via an email and Shereece/Kevin will present the concern/suggestion to the Statewide Safety Committee at the next meeting.” Currently it lists Shereece/Dennis. The Committee voted to unanimously approve the minutes with the name change.

III. Discussion

- a) Committee members were handed an updated Statewide Safety Committee Basic Program Guideline. All changes were made to the updated version except for the Glossary as well as the table of contents.
 - a. Deb Holmes will send in changes to Ivana Rabago for active shooter information.
 - b. Kerry Thompson gave Ivana Rabago the changes for the glossary to update.
 - c. OSHA links were taken out of the Guidelines however the OSHA standards will be the minimum standard.
- b) The Statewide Safety Committee recommends that every agency make their own Safety Committee. The Statewide Safety Committee will provide guidelines on how to get started, what to consider for their own Safety Committee.
- c) The Committee read and discussed the modified version of the Statewide Safety Committee Basic Program Guidelines. Committee agreed to different changes. Changes will be made and the Committee will finalize by email.
- d) Dave to send Committee members via email the losses from the last 5 years for Workers Compensation that he was supplied with from Gallagher Basset. Committee to review the trends from Agencies at the January Statewide Safety Committee meeting
- e) Committee discussed having the Governor as well as the Director of Administrative Services present at our next meeting so they can see the Statewide Safety Committee Basic Program Guidelines that we would like to send to all agencies with the State of Nebraska. Shereece will send an invite for the next Statewide Safety Committee to the Governor as well as the Director of Administrative Services.

- f) A plea for assistance came from a group of employees whose agency is currently working in a building in Douglas County. The plea states that they have been having issues with the air quality that is affecting employees whom have asthma. Shereece is going to put a memo together that will have signatures from Shereece as well as Kevin. The memo will be sent it to the acting Building Administrator asking for a written response.

IV. Adjournment

Karen Girch moved for adjournment, Kevin Petska 2nd the motion. Shereece Dendy adjourned the meeting at 10:56 A.M.

Minutes submitted by: Ivana Rabago

Key: (M) = Management member, (L) = Labor member, (V) = Volunteer/Visitor member