

**Statewide Safety Committee
Meeting Minutes
September 27, 2016**

Present: Shereece Dendy (M), Kevin Petska (L) Kerry Thompson (L), Dennis Carraher (L), Deb Home (L), Ivana Rabago (V)

Next Meeting: November 29, 2016 from 9:00 – 11:00 AM at 1526 K Street, 4th Floor, Hearing Room 4D.

I. Announcements

Shereece Dendy called the meeting to order at 9:05 a.m. and roll call was taken.

II. Approval of minutes from last meeting

The spelling of Committee member Kerry Thompson (L) was spelled incorrectly. The Committee voted to unanimously to approve the minutes with the name change.

III. Discussion

- a) Kevin Petska reported that the Executive building is in the process of putting a Safety Committee put together for the building.
- b) Shereece reported that the surveys are done. The poll showed it was recommended that basic program guidelines should be given to all agencies.
- c) The Committee discussed issues that some agencies are having but have not been reported. One concern was that an agency in Douglas County is a tenant in a building where there is no air conditioning and that mold is present. The owner of the building have said that there was a mold testing and results came back normal. However the State agency that has the concern told a member of the Statewide Safety Committee. The member gave permission for Shereece to compose a letter to the building division stating our concerns and request a response back. Committee members agreed to Shereece composing and sending a letter. Shereece shared that NIOSH can come and conduct mold testing, as well as read the results for free.
- d) Shereece showed the committee on the projector how an individual can submit a concern to the Statewide Safety Committee. The concerns/suggestions will be sent to Shereece/Kevin via an email and Shereece/Kevin will present the concern/suggestion to the Statewide Safety Committee at the next meeting. The Committee discussed that the most effective way to let employees know that the Statewide Safety Committee has a website that exists is via a State wide email to Directors.

E) The Committee discussed their next steps. The Committee has decided to send State Basic Program guidelines changes to Ivana via email. Ivana will make the changes and bring to the next meeting, November 29, 2016. The Committee also agreed that the first 8 pages of the Statewide Basic Committee Basic Program Guidelines have already been gone over line by line by the Committee. The Committee has already approved the changes. Everyone will send in their Basic Program Guidelines changes to

Ivana Rabago via email. ivana.rabago@nebraska.gov. Ivana will verify that the changes have been made. Ivana will bring the changes to the next meeting, November 29, 2016.

IV. Adjournment

Dennis Carraher adjourned the meeting at 10:08 a.m. Kerry Thompson 2nd the motion.

Minutes submitted by: Ivana Rabago

Key: (M) = Management member, (L) = Labor member, (V) = Volunteer/Visitor member