

**Statewide Safety Committee  
Meeting Minutes  
July 26th, 2016**

Present: Kevin Petska (L), Dennis Carraher (L), Deb Home (L), Kerry Thomsen (M), Grant Johnson (M), Karen Girch (L), Mike Sexson (M), Joan DeVries (M), Ivana Rabago (V)

Next Meeting: September 27<sup>th</sup>, 2016 from 9:00-11:00 AM at 1526 K Street, 4<sup>th</sup> Floor, Hearing Room 4D

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**I. Announcements**

Kevin Petska called the meeting to order at 8:59 AM.

Joan DeVries (M) is standing in for Todd Falter (M).

There is one new Safety Committee member: Ivana Rabago is a volunteer.

**II. Approval of Minutes**

The Committee voted unanimously to approve the May 24<sup>th</sup> 2016 meeting minutes with no changes made.

**III. Discussion of Open Issues**

Updates on Agency Safety Preview:

- Kevin Petska reported that he had two agencies that he was still trying to get a response from about their Agency Safety.
- Ivana Rabago presented to the Committee, Sample forms that Shereece Dendy sent of the following: PPE Assessment Form, Employee Access Form, and a Blood and Body Fluid Exposure Report Form. Committee viewed the forms. Dennis Carraher suggested that said forms be added to the appendix in the new Manual. All Committee members agreed to table if these forms should be used until Shereece Dendy was present.
- Joan DeVries explained what SDS stands for and how beneficial they are. Joan informed the Committee that SDS stands for Safety Data Sheets and are used to obtain information about the product such as if any protective equipment is needed to handle the product. Joan also explained to the Committee that the Safety Data Sheets hold information such as what chemicals are in the product that the agency/employee is using. Joan used the example: If employee uses X cleaner than two years later something happens to the employee and the employee needs information about X cleaner that they used, they can go back and obtain that Safety Data Sheet for the X cleaner.

- Karen Girch will email the blood borne pathogens info that she has and will bring the information to the next meeting as well.
- Grant Johnson obtained definitions of different words from OSHA, wants to make changes to the wording and will email the changes that he made.
- Deb Home presented Active Shooter Information: Deb will email Active Killer Response Form and can be discussed next meeting. Deb discussed Disaster Plan, suggested that the Run/Hide/Fight Video from the State of Nebraska be part of the Active Shooter program. The Active Shooter training can be made more specific to an agency's situation/location.
- Ivana Rabago presented Anne McGrath's research of OSHA and why the State of Nebraska is exempt from its regulations. Kevin Petska said that members were emailed the information by Anne after the May 24, 2016 meeting.

#### **IV. Action Items**

**All Action Items from the May 24<sup>th</sup>, 2016 Statewide Safety Committee were discussed, but tabled and will be voted on the next meeting September 27<sup>th</sup>, 2016.**

- 1) Shereece will look into "employee access."
- 2) Shereece will look for PPE (Personal Protective Equipment) assessment.
- 3) Deb Home will take the lead on active shooter information.
- 4) Eric Sergeant will provide a summary for a tornado action plan.
- 5) Anne McGrath will research OSHA and why the State of Nebraska is exempt from its regulations.
- 6) Shereece Dendy will provide fire, PPE, employee access, and exposure information and forms.
- 7) Grant will deliver more information on hazard communications.
- 8) Karen will supply information about blood borne pathogens.

#### **V. Adjournment**

Dennis Carraher motioned to adjourn at 10:59 AM. Grant Johnson seconded the motion.

Minutes submitted by: Ivana Rabago