

To be considered, your current application and this completed questionnaire must be on file, received, or postmarked by **November 15, 2007**.

*(This form is not intended to scare you off or discourage you from applying. Just use it to show what you can do.)*

**Brand Inspector**  
#39-00001-21, Lexington, Kearney, or Scottsbluff  
**NEBRASKA BRAND COMMITTEE**  
Self-Report Checklist Questionnaire

Name: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Mailing address: \_\_\_\_\_  
\_\_\_\_\_

**INSTRUCTIONS**

This questionnaire is meant to help you provide additional information about your background. It is your chance to tell us what you know and can do in relation to this job. You will be evaluated on your experience and training. The evaluation is based on your responses to the items below. Be sure to include personal life and volunteer experience as well as paid experience and formal training. Please be as accurate as you can. False information may lead to dismissal. **You do not need to have all the training and experience that is listed on this form to be considered for this position, but you need to show what you have.** Read through the whole form before you start to fill it out. Applicants who need accommodation in the selection process should request this in advance.

Check or write out the appropriate answers for you on the Checklist. **Training** refers to formal coursework you have had, and may include workshops, seminars, scheduled in-service training, or one-day courses, as well as college, university, or technical school courses. **Experience** may be paid work experience, volunteer work experience, or personal life experience. No item on this form is intended to have you provide information that would indicate your race, color, ethnic group, national origin, religion, sex, age, marital status, political persuasion, or any physical or mental disability. **Years** or other units of experience refer to full-time, 40 hour work weeks or the equivalent in work hours. A year of full-time experience is equivalent to 2,080 work hours. The words "ability" and "experience" in this questionnaire refer **in all cases** to ability or experience with or without reasonable accommodation for disabilities recognized under the Americans with Disabilities Act (ADA) of 1990.

Be sure that each answer you give or check is documented on your application form. If you have already submitted your application, write the additional information and your name and social security number on a sheet of paper, and turn it in to be used as part of your application form. Please call (402) 471-4463 or (308) 763-2930 if you have any questions about this questionnaire or on adding information to your application.

**Your application for this position will not be considered complete until this Checklist is returned to:**

Nebraska Brand Committee  
P.O. Box I  
Alliance, NE 69301

I. The Brand Inspector must be willing to go out and inspect cattle to determine ownership.

**A. (Check each blank that applies to you.) I am willing and able to:**

- \_\_\_ 1. Work with cattle.
- \_\_\_ 2. Work on call at all hours.
- \_\_\_ 3. Enter muddy cattle lots and pens.
- \_\_\_ 4. Inspect dead cattle or raw hides to determine ownership.
- \_\_\_ 5. Go out in all weather conditions as needed.
- \_\_\_ 6. Relocate at the direction of the Brand Committee.

**B. For each blank in items 1 - 6, above, that you did not check, explain how else you intend to meet that requirement of the job:**

APPLICANTS WHO DO NOT CHECK OR PROVIDE AFFIRMATIVE ANSWERS TO THE ITEMS IN PART I, ABOVE, WILL **NOT** BE CONSIDERED FURTHER FOR THIS POSITION AND NEED NOT FILL OUT OR RETURN THE QUESTIONNAIRE.

II. The person in this position must be able to rope cattle to separate and secure them for brand identification.

**(After each item, check the blank that best applies to you, then indicate where this experience is described on the application form, *OR* describe where and when this experience occurred. *Each check mark must be clearly tied to specific experience or training in order for you to receive credit for it.*) I have no experience, some experience, or a year or more of experience, **AND** I have indicated where (and when) I obtained this experience, involving:**

7. Roping on foot.  
\_\_\_ (a) No \_\_\_ (b) Some \_\_\_ (c) 1 Year (d) Where (& when): \_\_\_\_\_  
\_\_\_\_\_

8. Roping club or rodeo roping.  
\_\_\_ (a) No \_\_\_ (b) Some \_\_\_ (c) 1 Year (d) Where (& when): \_\_\_\_\_  
\_\_\_\_\_

9. Work where roping was regularly required.  
\_\_\_ (a) No \_\_\_ (b) Some \_\_\_ (c) 1 Year (d) Where (& when): \_\_\_\_\_  
\_\_\_\_\_

III. The Brand Inspector must be able to work with cattle, especially penned cattle.

A. (After each item, check the blank that **best** applies to you, then indicate where this experience is described on the application form, **OR** describe where and when this experience occurred. **Each check mark must be clearly tied to specific experience or training in order for you to receive credit for it.**) I have **no** experience, **some** experience, or **a year or more of experience**, **AND I have indicated where (and when) I obtained this experience, involving:**

10. Working as a Brand Inspector for a State Brand Agency.  
\_\_\_ (a) No \_\_\_ (b) Some \_\_\_ (c) 1 Year (d) Where (& when): \_\_\_\_\_  
\_\_\_\_\_

11. Working for a livestock sales or auction barn that handles cattle.  
\_\_\_ (a) No \_\_\_ (b) Some \_\_\_ (c) 1 Year (d) Where (& when): \_\_\_\_\_  
\_\_\_\_\_

12. Working with cattle for a slaughterhouse or packing plant.  
\_\_\_ (a) No \_\_\_ (b) Some \_\_\_ (c) 1 Year (d) Where (& when): \_\_\_\_\_  
\_\_\_\_\_

13. Working for a cattle feeding operation.  
\_\_\_ (a) No \_\_\_ (b) Some \_\_\_ (c) 1 Year (d) Where (& when): \_\_\_\_\_  
\_\_\_\_\_

14. Raising cattle or working for a cattle breeding or cattle raising operation.  
\_\_\_ (a) No \_\_\_ (b) Some \_\_\_ (c) 1 Year (d) Where (& when): \_\_\_\_\_  
\_\_\_\_\_

15. Other experience with cattle than mentioned above.  
\_\_\_ (a) No \_\_\_ (b) Some \_\_\_ (c) 1 Year (d) Where (& when): \_\_\_\_\_  
\_\_\_\_\_

B. (After each item, check the blank that **best** applies to you.) I have **no** coursework or training, **some** coursework/training, or **6 or more semester hours (2 courses)** **AND I have indicated where (and when) I obtained this coursework or training in:**

16. Livestock raising and/or judging.  
\_\_\_ (a) No \_\_\_ (b) Some \_\_\_ (c) 6 Hours (d) Where (& when): \_\_\_\_\_  
\_\_\_\_\_

- IV. The person in this position, after initial training, must work independently with minimal supervision on an on-call or appointment basis.

**(After each item, check the blank that best applies to you, then indicate where this experience is described on the application form, *OR* describe where and when this experience occurred. *Each check mark must be clearly tied to specific experience or training in order for you to receive credit for it.*) I have no experience, some experience, or a year or more of experience, *AND* I have indicated where (and when) I obtained this experience, involving:**

17. Working independently.  
\_\_\_ (a) No \_\_\_ (b) Some \_\_\_ (c) 1 Year (d) Where (& when): \_\_\_\_\_  
\_\_\_\_\_

18. Working with minimal supervision.  
\_\_\_ (a) No \_\_\_ (b) Some \_\_\_ (c) 1 Year (d) Where (& when): \_\_\_\_\_  
\_\_\_\_\_

19. Making and scheduling appointments.  
\_\_\_ (a) No \_\_\_ (b) Some \_\_\_ (c) 1 Year (d) Where (& when): \_\_\_\_\_  
\_\_\_\_\_

- V. As most Brand Inspectors work out of their homes, the person in this position must be able to perform the related support duties as well as the brand inspection itself.

**A. (After each item, check the blank that best applies to you, then indicate where this experience is described on the application form, *OR* describe where and when this experience occurred. *Each check mark must be clearly tied to specific experience or training in order for you to receive credit for it.*) I have no experience, some experience, or a year or more of experience, *AND* I have indicated where (and when) I obtained this experience, involving:**

20. Writing or filling out reports.  
\_\_\_ (a) No \_\_\_ (b) Some \_\_\_ (c) 1 Year (d) Where (& when): \_\_\_\_\_  
\_\_\_\_\_

21. Composing or writing letters, memoranda, or other business correspondence.  
\_\_\_ (a) No \_\_\_ (b) Some \_\_\_ (c) 1 Year (d) Where (& when): \_\_\_\_\_  
\_\_\_\_\_

22. Setting up and maintaining a filing or records system.  
\_\_\_ (a) No \_\_\_ (b) Some \_\_\_ (c) 1 Year (d) Where (& when): \_\_\_\_\_  
\_\_\_\_\_

**B. (After each item, check the blank that best applies to you.) I have no coursework or training, some coursework/training, or 6 or more semester hours (2 courses) **AND** I have indicated where (and when) I obtained this coursework or training in:**

23. Forms or reports completion.  
\_\_\_ (a) No \_\_\_ (b) Some \_\_\_ (c) 6 Hours (d) Where (& when): \_\_\_\_\_  
\_\_\_\_\_

24. Business English or business writing.  
\_\_\_ (a) No \_\_\_ (b) Some \_\_\_ (c) 6 Hours (d) Where (& when): \_\_\_\_\_  
\_\_\_\_\_

25. Setting up or maintaining a filing or records system.  
\_\_\_ (a) No \_\_\_ (b) Some \_\_\_ (c) 6 Hours (d) Where (& when): \_\_\_\_\_  
\_\_\_\_\_

VI. The person in this position must be able to meet and work with a variety of people in positions related to the cattle industry.

**A. (After each item, check the blank that best applies to you, then indicate where this experience is described on the application form, *OR* describe where and when this experience occurred. *Each check mark must be clearly tied to specific experience or training in order for you to receive credit for it.*) I have no experience, some experience, or a year or more of experience, **AND** I have indicated where (and when) I obtained this experience, involving:**

26. Public contact.  
\_\_\_ (a) No \_\_\_ (b) Some \_\_\_ (c) 1 Year (d) Where (& when): \_\_\_\_\_  
\_\_\_\_\_

27. Talking to cattlemen or cattlegwomen.  
\_\_\_ (a) No \_\_\_ (b) Some \_\_\_ (c) 1 Year (d) Where (& when): \_\_\_\_\_  
\_\_\_\_\_

**B. (After each item, check the blank that best applies to you.) I have no coursework or training, some coursework/training, or 6 or more semester hours (2 courses) **AND** I have indicated where (and when) I obtained this coursework or training in:**

28. Speech/Communications.  
\_\_\_ (a) No \_\_\_ (b) Some \_\_\_ (c) 6 Hours (d) Where (& when): \_\_\_\_\_  
\_\_\_\_\_

**Applicant:** Please complete this authorization and return it with your application and self-report checklist questionnaire by **November 15, 2007.**

This is to authorize the Nebraska Brand Committee to contact my previous and/or current employer(s) about my work history, and to authorize my previous and/or current employer(s) to release information about my work history to the Nebraska Brand Committee.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_ Check here if you do not want your current employer contacted.

When your previous and/or current employer(s) are contacted, their files on your work history may be either filed under your Social Security Number or name. Please list your Social Security Number and other name(s) used, if applicable.

\_\_\_\_\_  
Social Security Number

\_\_\_\_\_  
Other Name(s)

**NEBRASKA BRAND COMMITTEE  
P O BOX I  
ALLIANCE NE 69301**

Return this application and supplemental material, if required, postmarked no later than

**11/15/07**

**APPLICATIONS ARE KEPT ON FILE FOR ONE YEAR FROM DATE OF APPLICATION**

NAME		ADDRESS		
<b>last</b>	<b>mailing address</b>		<b>city</b>	
<b>first</b>	<b>middle initial</b>	<b>telephone</b>	<b>state</b>	<b>zip</b>
TYPE OF POSITION DESIRED: <input type="radio"/> FULL-TIME <input type="radio"/> INTERMITTENT <input type="radio"/> Administration <input type="radio"/> Brand Inspector <input type="radio"/> Clerical <input type="radio"/> Criminal Investigator				
Are you a veteran? <input type="radio"/> Yes <input type="radio"/> No		Veterans' preference can only be given if you submit a DD 214 verifying service in one of these time frames: 1. WW II                              3. Vietnam Era 2. Korean Incident      4. Desert Storm/Iraqi Freedom		
Have you ever been convicted of a violation of law other than a minor traffic violation? <input type="radio"/> Yes <input type="radio"/> No      If yes, please explain			Are you legally able to work in the United States?  <input type="radio"/> Yes <input type="radio"/> No	
NOTE: A conviction record is not an automatic bar to employment. Each case is considered in relation to the position for which the applicant applies.				
EMPLOYMENT RECORD				
Directions: Starting with your present (or most recent) position, please complete the following. When completing "Description of Duties," please be specific and complete. This application may constitute part of the examination for the position for which you are applying. Verification of employment history may be made by contacting previous employers unless you request otherwise. Volunteer or unpaid experience will be considered the same as employment and can be listed. If you have more employment history, please use a separate sheet and include this with the application.				
EMPLOYMENT INFORMATION		DESCRIPTION OF DUTIES		
Employer		Title		
Street Address		Specific Duties		
City, State, Zip				
Name of Supervisor				
Dates of Employment (month/year) From:                              To:		Reason for Leaving		

EMPLOYMENT INFORMATION		DESCRIPTION OF DUTIES	
Employer		Title	
Street Address		Specific Duties	
City, State, Zip			
Name of Supervisor			
Dates of Employment (month/year)		Reason for Leaving	
From: _____ To: _____			
Employer		Title	
Street Address		Specific Duties	
City, State, Zip			
Name of Supervisor			
Dates of Employment (month/year)		Reason for Leaving	
From: _____ To: _____			
Employer		Title	
Street Address		Specific Duties	
City, State, Zip			
Name of Supervisor			
Dates of Employment (month/year)		Reason for Leaving	
From: _____ To: _____			
EDUCATION RECORD			
Post high school courses (includes college, university, technical/trade school and military in-service training). Please list degree, certificate, diploma and title of program or subject taken.			

I certify that all information contained in this job application is correct and does not contain any willful misrepresentation. I understand that if any of this information is false, that my application will be withdrawn or, if hired to work for the Nebraska Brand Committee, that I could be subject to termination.

Sign here → \_\_\_\_\_ Date: \_\_\_\_\_

Where did you learn of this opening?       Posted Notice       Newspaper Supplement  
 Newspaper       Other \_\_\_\_\_