

To be considered for this position, your answers to this supplemental questionnaire and your State application form must be on file or received at Nebraska State Personnel, state.jobs@nebraska.gov, 301 Centennial Mall South, P.O. Box 94905, Lincoln, NE 68509-4905; or postmarked by: **May 18, 2009**

Supplemental Questionnaire for DHHS Program Specialist (Quality Assurance)

#254-40028-2

Name: _____

Social Security Number: _____

Please provide **DETAILED** information on the following questions.

1. A Bachelor's degree in a Human Service or related field is required for this position; a Master's degree is preferred. Please provide information as to your education including the degree achieved and name and location of the college or university.

2. What training or experience do you have in Protection & Safety? Please indicate if it is training or experience or both and number of years.

3. What education and experience do you have in Quality Assurance/Systems Theory, Research/Statistical Methodology? Please indicate if it is education or experience or both and number of years.

4. What education and experience do you have in survey/evaluation design and/or development? Please indicate if it is education or experience or both and number of years.

5. What education and experience do you have in project/program monitoring and evaluation? Please indicate if it is education or experience or both and number of years.

6. What education and experience do you have in the use of quality/outcome achievements, based on strengths/weaknesses, to make system/program changes or improvements? Please indicate if it is education or experience or both and number of years.

7. What education and experience do you have in conducting case reviews/reads, surveys, or evaluations? Please indicate if it is education or experience or both and number of years.

8. What education and experience do you have in analyzing, interpreting, extrapolating data and statistical findings? Please indicate if it is education or experience or both and number of years.

9. What education and experience do you have in writing reports and presenting findings? Please indicate if it is education or experience or both and number of years.

10. What education and experience do you have in researching best practices, planning and or conducting research studies? Please indicate if it is education or experience or both and number of years.

11. What education and experience do you have in ensuring compliance with State and federal rules/regulations/grant requirements? Please indicate if it is education or experience or both and number of years.

12. What is your background in social work, criminal justice, psychology, behavioral sciences or a closely related human service field? Please indicate if it is education or experience or both and number of years.

13. What education and experience do you have in collaborating, communicating and coordinating with internal/external stakeholders and State/federal representatives? Please indicate if it is education or experience or both and number of years.

14. What education and experience do you have in family centered, “Wrap-Around”, holistic model principles and practices? Please indicate if it is education or experience or both and number of years.

15. What computer skills or specific computer applications are you proficient in using?

Thank you for your time in providing this detailed information.