

To be considered, this completed questionnaire and your current application must be on file or received in Nebraska State Personnel, 301 Centennial Mall South, P.O. Box 94905, Lincoln, NE 68509-4905 or postmarked by March 13, 2009.

**STATE OF NEBRASKA
DEPARTMENT OF MOTOR VEHICLES**

Motor Vehicle Fraud Analyst

#24-00015

SUPPLEMENTAL APPLICATION

NAME (print) _____

SOCIAL SECURITY NUMBER _____

INSTRUCTIONS: This supplemental application is meant to help you provide additional information about your experiences and abilities. It is your opportunity to expand on what you know and can do in relation to the Fraud Investigator position. Be sure to include paid experiences, formal training and/or education, volunteer experience(s), internships and/or practicum experiences. For each question, circle the letter that best describes your experience. Indicate where you applied the experience in the "Place" section and the "Explain" section allows you to elaborate on this experience. Be sure that any information you give can be documented on your application or resume and you are prepared to discuss and elaborate upon the information in this supplemental application in the event that you are selected for an interview. Your employment application will not be complete without submission of this supplemental application.

Omitting or submitting false information in this Supplemental Application and the Application for Employment will be sufficient reason for rejection of the application or termination of employment with the Department of Motor Vehicles.

Individuals who accept employment with the Department of Motor Vehicles are subject to a background check by the Nebraska State Patrol. Employment shall be contingent upon the results of the background check.

Applicant's Signature

Date

E-mail Address: _____

PLEASE CIRCLE THE LETTER THAT MOST APPROPRIATELY DESCRIBES YOUR LEVEL OF EXPERIENCE.

1. Researching and analyzing data

- A. No Experience
- B. Less than one year of experience
- C. 1-2 years experience
- D. 3-5 years experience
- E. More than 5 years experience

Supporting documentation for experience found on: ___ Application ___ Resume

Place:

Explain:

2. Authenticating records and documents

- A. No Experience
- B. Less than one year of experience
- C. 1-2 years experience
- D. 3-5 years experience
- E. More than 5 years experience

Supporting documentation for experience found on: ___ Application ___ Resume

Place:

Explain:

3. Interpreting motor vehicle laws and statutes

- A. No Experience
- B. Less than one year of experience
- C. 1-2 years experience
- D. 3-5 years experience
- E. More than 5 years experience

Supporting documentation for experience found on: ___ Application ___ Resume

Place:

Explain:

4. Researching and developing leads for law enforcement officials

- A. No Experience
- B. Less than one year of experience
- C. 1-2 years experience
- D. 3-5 years experience
- E. More than 5 years experience

Supporting documentation for experience found on: ___ Application ___ Resume

Place:

Explain:

5. Testifying at administrative, civil or criminal proceedings

- A. No Experience
- B. Less than one year of experience
- C. 1-2 years experience
- D. 3-5 years experience
- E. More than 5 years experience

Supporting documentation for experience found on: ___ Application ___ Resume

Place:

Explain:

6. Creating reports and graphs

- A. No Experience
- B. Less than one year of experience
- C. 1-2 years experience
- D. 3-5 years experience
- E. More than 5 years experience

Supporting documentation for experience found on: ___ Application ___ Resume

Place:

Explain:

7. Providing training and/or making presentations to groups

- A. No Experience
- B. Less than one year of experience
- C. 1-2 years experience
- D. 3-5 years experience
- E. More than 5 years experience

Supporting documentation for experience found on: ___ Application ___ Resume

Place:

Explain:

8. Using Microsoft Word, Excel, Power Point, and email programs.

- A. No Experience
- B. Less than one year of experience
- C. 1-2 years experience
- D. 3-5 years experience
- E. More than 5 years experience

Supporting documentation for experience found on: ___ Application ___ Resume

Place:

Explain:

PLEASE CIRCLE THE LETTER(S) THAT MOST APPROPRIATELY DESCRIBES YOUR LEVEL OF EDUCATION:

- A. No post High School
- B. Some College
- C. Bachelor's Degree
- D. Graduate Degree

REFERENCES: List the names, occupations, company/location, and telephone numbers of three reliable individuals who have knowledge of your work performance.

NAME	OCCUPATION	COMPANY & LOCATION	DAYTIME TELEPHONE #
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Your permission is being requested to contact the individual references listed above, and your present and/or past employer(s) to verify your employment history. By signing the statement below you are authorizing the Department of Motor Vehicles to obtain this information.

I give the Department of Motor Vehicles permission to contact the individuals I have listed as references, and my present and/or past employer(s) to verify information regarding my employment history and other pertinent information recorded on my application. This authorization does not include the release of confidential medical information or other information protected from disclosure by state and/or federal law.

This permission is granted only as it pertains to the position of Motor Vehicle Fraud Analyst for which I have applied. I release from harm any person that I have listed above for giving any and all information within their knowledge or records.

Applicant's Signature

Date